



**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**REGULAR MEETING MINUTES
APRIL 9, 2018**

CALL TO ORDER

The April 9, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Sam Ciresi	Mrs. Ann Maier
	Mrs. Tiffany Osmanski	Mr. Richard Prezioso
	Mrs. Cara Shenton	Mr. Leonard Smith
	Mr. Vincent Siracusa	Mrs. Kimberley Quigley

ABSENT: Robert Singer

ALSO PRESENT: Brett Charleston, Ed.D., Superintendent of Schools
Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
Amy E. Canning, Esq., Board Attorney

FLAG SALUTE

Student Representative Report – Abby Pownall

- All enjoyed the Autism Awareness Pep Rally.
- Announced that elections for next year are upcoming.

Invitation to TREP\$ - North Boulevard School 5th Grade Students and Mr. Loeffler

- The event takes place on April 18 from 6:00 pm to 8:00 pm at North Boulevard.

Superintendent Report – Brett Charleston, Ed.D.

- Reminded parents that kindergarten registration continues at the Central Office.
- Announced that there will be a presentation on cyberbullying/digital citizenship on April 12 at the First Reformed Church Friendship Hall.
- Encouraged parents to attend Parent University on April 16 at 7:00 pm at SJG on NJSLs and Math/ELA strategies.
- Reported that school security was emphasized at the recent Morris County School Boards meeting and our district is following all recommended procedures.

2017-2018 UPCOMING COMMITTEE MEETINGS

- Curriculum, Instruction, and Special Services April 23, 2018
- Policy April 23, 2018
- Personnel, Management, and Community Relations April 24, 2018
- Finance, Facilities, and Athletics April 24, 2018

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

None

APPROVAL OF MINUTES

March 26, 2018

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 8-0-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-174-18 Acceptance of Reports
- PMC-175-18 Acceptance of Resignations
- PMC-176-18 Approval of Appointments - 2017-2018 School Year
- PMC-177-18 Approval of Appointments - 2018-2019 School Year
- PMC-178-18 Approval of Unpaid Absence - 2017-2018 School Year
- PMC-179-18 Approval of District Substitutes - 2017-2018 School Year
- PMC-180-18 Approval to Rescind Salary Adjustments Due to the Revision of the District Calendar - 2017-2018 School Year
- PMC-181-18 Approval of Arming Director of Security in Accordance with Policy #7446

RESOLUTION NO. PMC-174-18
ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports.

- Enrollment Report
- Suspension Report(s)

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-175-18
ACCEPTANCE OF RESIGNATIONS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	POSITION	EFFECTIVE DATE
Carlson, Julie	Social Studies Teacher Pequannock Township High School	6/30/2018
Gajewski, Brittany	Psychology/Social Studies Teacher Pequannock Township High School	6/30/2018

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-176-18
APPROVAL OF APPOINTMENTS - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Gajewski, Brittany	Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	\$1,122

Benvenuto, Anthony	Volunteer Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	N/A
Enrico, Christopher	Volunteer Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	N/A
Fulton, Daniel	Volunteer Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	N/A
LaPaglia, Jay	Volunteer Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	N/A
Redd, Rickey	Volunteer Weight Room Supervisor Pequannock Township High School	4/10/2018-6/30/2018 Spring Season	N/A

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-177-18
APPROVAL OF APPOINTMENT - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Valverde, Ariel	Allied Health/Special Education Teacher Pequannock Township High School	9/1/2018-6/30/2019	MA, Step 4 \$61,605
Fulton, Daniel	Head Football Coach Pequannock Township High School	7/1/2018-6/30/2019 Fall Season	Step 4, \$7,581

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-178-18
APPROVAL OF UNPAID ABSENCE 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2017-2018 school year.

NAME	ASSIGNMENT	DATE
Employee #4486	Spanish Teacher Pequannock Township High School	4/5/2018

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-179-18
APPROVAL OF DISTRICT SUBSTITUTES - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2017-2018 school year at the approved rate for each category:

NAME
Michelle Monaghan - Teacher, Aide
Buthaina Tahawi - Teacher, Aide

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-180-18
APPROVAL TO RESCIND SALARY ADJUSTMENTS DUE TO THE REVISION OF DISTRICT CALENDAR - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind salary adjustments for the following staff members, at their request, as a result of revising the district calendar.

April 5 & 6, 2018

Employee #4848

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC 181-18
APPROVAL OF ARMING DIRECTOR OF SECURITY IN ACCORDANCE WITH POLICY #7446

WHEREAS, Board Policy 7446, School Security Program, authorizes the employment of school district security officers; and

WHEREAS, Policy 7446 authorizes the Superintendent of Schools to recommend for Board approval a school security officer who was a law enforcement officer who retired in good standing and has a valid permit to carry a handgun issued pursuant to N.J.S.A. 2C:58-4, and a permit to possess a handgun in a school building or on school grounds during his/her workday provided the employee meets the exception to N.J.S.A. 2C:39-5 outlined in N.J.S.A. 2C:39-6(l); and

WHEREAS, the Board's Director of Security, Mr. Ron Lucas, was a law enforcement officer who retired in good standing from the Passaic County Sheriff's Office, has a valid permit to carry a handgun, and a permit to possess a handgun in school buildings and on school grounds during his/her workday, and documentation supporting the same has been provided to the Superintendent and reviewed by the Board; and

WHEREAS, the Superintendent has recommended to the Board that Mr. Lucas be authorized to carry such handgun on school grounds and in school buildings for so long as his current New Jersey State Police issued identification card is valid, but for a period not to exceed one year; and

WHEREAS, written confirmation has been received from the Board's Insurance Carrier, WILLIS Insurance Services, that sufficient insurance coverage is available through Professional Government Underwriters Inc., should any liability arise from Mr. Lucas's possession of a handgun on school grounds.

NOW THEREFORE, BE IT RESOLVED that upon review of all documentation submitted by Mr. Lucas confirming compliance with the requirements of State law and Board Policy 7446, the Board hereby authorizes the District's Director of Security, Mr. Ron Lucas, to possess his personal handgun on school grounds and in school buildings for so long as his New Jersey State Police issued identification card is valid, but under no circumstances will this authorization exceed one year. This authorization is contingent upon the finalization and execution of the Police Professional Liability Policy between the Board and Professional Government Underwriters, Inc.

BE IT FURTHER RESOLVED that the Superintendent of Schools is directed to provide written authorization to Mr. Lucas confirming that he has been approved to carry a handgun on school grounds and in school buildings, effective on the date upon which the Board's insurance coverage commences.

BE IT FURTHER RESOLVED that the Board hereby approves the Police Professional Liability Policy proposed by WILLIS Insurance Services, with coverage in the amount of \$3,000,000.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are authorized to sign any documents necessary to effectuate the terms of this resolution and bind the Board to the Police Professional Liability Policy authorized herein.

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-2-0 No: Prezioso, Shenton
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Ms. Tiffany Osmanski, Chair

CIS-73-18 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
 CIS-74-18 Approval of District Mentor for 2017-18 and 2018-19 School Years

RESOLUTION NO. CIS-73-18

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
4/12/18	K. Bechtel	NJASBO Audit Review Rockaway	\$-0-	\$13.89	n/a	\$13.89
4/12/18	J. Massaro	NJASBO Audit Review Rockaway	\$-0-	\$13.89	n/a	\$13.89
4/26/18	D. Schiano	Digital Citizen Trenton	NJDOE \$-0-	\$-0-	\$47.50	\$47.50
4/30/18	L.A. Brensinger	Genocide Education Process St. Elizabeth’s	\$-0-	\$12.71	\$95.00	\$107.71
5/3/18	O. Avagyan	Legal Issues in Student Health Hanover	\$55.00	\$-0-	n/a	\$55.00
5/18 & 6/7/18	D. Schiano	NJECC Workshops Montclair	\$-0-	\$-0-	\$190.00	\$190.00
5/31/18	J. Sapjeta	NGSS Connections Stevens, Hoboken	\$250.00	\$31.88	\$95.00	\$376.88
6/5/18	C. Smith	Realtime User Group Rockaway	\$-0-	\$14.26	n/a	\$14.26

7/9 - 7/13/18	K. Dahlin	AP Capstone Summer Institute Baltimore, MD	\$1,075.00	\$197.76	n/a	\$1,272.76
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Motion by: Osmanski	Second by: Siracusa	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-74-18

APPROVAL OF DISTRICT MENTOR FOR THE 2017-18 AND 2018-19 SCHOOL YEARS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher and assigned mentor for the 2017-18 and 2018-19 school years.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
<u>No Fees Apply</u>			
Habermas, Lauren	Informal/Behaviorist	Buscher, Kimberly	NB

Motion by: Osmanski	Second by: Siracusa	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Vincent Siracusa, Chair

- FFA-129-18 Payment of Bills - March 27, 2018 to April 9, 2018
- FFA-130-18 Approval of Contract to Receive Non-Resident Tuition Revenue for 2018-2019

RESOLUTION NO. FFA-129-18
PAYMENT OF BILLS – MARCH 27, 2018 TO APRIL 9, 2018

RESOLVED, that the Board of Education approves the Bills List, from March 27, 2018 to April 9, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$1,713,725.40
Capital Projects Fund 30	\$0.00
Food Service Fund 6x	\$32,203.51

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-130-18
APPROVAL OF CONTRACT TO RECEIVE NON-RESIDENT TUITION REVENUE FOR 2018-2019

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, authorizes the School Business Administrator, on behalf of the Pequannock Township School District, to enter into a parent paid non-resident student contract to receive tuition revenue for the 2018-2019 school year as follows:

STUDENT	SENDING DISTRICT	PROGRAM	TUITION REVENUE
AB	Lincoln Park	PTHS STEM Academy	\$8,000

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0
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POLICY

Ms. Ann Maier, Chair

P-16-18 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-16-18

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5561 & 5561R - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
	5701 - Plagiarism

Motion by: Maier	Second by: Siracusa	Roll Call Vote: 8-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

None

OLD BUSINESS

None

NEW BUSINESS

None

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Siracusa	Second by: Osmanski	Voice Vote: 8-0-0	Time: 7:11 pm
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The Board reconvened to Public Session at 7:18 pm.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Maier	Second by: Siracusa	Voice Vote: 8-0-0	Time: 7:19 pm
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Respectfully,

Kateryna W. Bechtel. CPA
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

April 30, 2018	Public Hearing	PTHS	7:00 pm
April 30, 2018	Regular Meeting	PTHS	7:00 pm
May 7, 2018	Regular Meeting	PTHS	7:00 pm