



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING MINUTES
MARCH 26, 2018

CALL TO ORDER

The March 26, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Sam Ciresi Mrs. Ann Maier
Mrs. Tiffany Osmanski (arrived 7:06 pm) Mr. Richard Prezioso
Mrs. Cara Shenton Mr. Leonard Smith
Mr. Robert Singer Mr. Vincent Siracusa
Mrs. Kimberley Quigley

ALSO PRESENT: Brett Charleston, Ed.D., Superintendent of Schools
Rosalie Winning, Ed.D., Assistant Superintendent
Amy E. Canning, Esq. Board Attorney

FLAG SALUTE

Board President Report – Kimberley Quigley

- Thanked all those who participated in a successful Grains of Hope event.
- Attended the Lacrosse breakfast at Applebees.
- Congratulated those who participated in the spring musicals at PTHS and PV.

RESOLUTION NO. PMC-164-18

APPOINTMENT OF DR. BRETT CHARLESTON AS ACTING BOARD SECRETARY

RESOLVED, that the Board of Education appoints Dr. Brett Charleston as Acting Board Secretary in the absence of Ms. Kathy Bechtel, for the meeting of March 26, 2018.

Motion by: Quigley	Second by: Siracusa	Roll Call Vote: 8-0-0
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Student Representative Report – Abby Pownall

- Reported that during Spirit Week there will be activities to promote autism awareness.
- Announced that there will be a student/faculty basketball game on April 10 for autism awareness.
- Announced that Operation Smile will be hosting a fashion show on Thursday.

Student and Staff Recognitions - District Principals

- North Boulevard 4th Grade PAWS Project
- NJDOE Seal of Biliteracy
- PTHS FBLA State Leadership Awards

Superintendent Report – Brett Charleston, Ed.D.

- Thanked Mr. Riffel and his staff for snow removal.
- Informed the public that Thursday, April 5, 2018 and Friday, April 6, 2018 were added to the district calendar as school days due to using 6 emergency closing days.
- Reminded parents that kindergarten registration continues at the Central Office.
- Announced that PV has two upcoming shows of its spring musical “James and the Giant Peach.”
- Reported that the PTHS musical “The Addams Family” was a great success.
- Announced that 46 applicants have been accepted to the Allied Health Institute.
- Announced that there will be a presentation on cyberbullying/digital citizenship on April 12 at the First Reformed Church Friendship Hall.
- Explained that the Board continues to have a dialogue on the feasibility of arming the Director of Security.
- Reported that on March 14 PTHS students participated on National Walk-Out Day, however students will not be participating in the April 20 walk-out.
- Announced that Dr. Scillieri and Mrs. Carr are having a Parent University on April 16 at SJG on NJSLs and Math/ELA strategies.

2017-2018 UPCOMING COMMITTEE MEETINGS

- Curriculum, Instruction, and Special Services April 23, 2018
- Policy April 23, 2018
- Personnel, Management, and Community Relations April 24, 2018
- Finance, Facilities, and Athletics April 24, 2018

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

None

APPROVAL OF MINUTES

March 12, 2018

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of March 20, 2018 - Mr. Sam Ciresi, Chair

The following was discussed: Review of Personnel Items and Open Positions, Armed Security Guard, and 2018-2019 Budget Review.

- PMC-165-18 Approval of Appointments - 2017-2018 School Year
- PMC-166-18 Approval to Amend Medical Leave of Absence - 2017-2018 School Year (PMC-109-18)
- PMC-167-18 Approval to Amend Medical Leave of Absence - 2017-2018 School Year (PMC-161-18)
- PMC-168-18 Approval of Medical Leave of Absence - 2017-2018 School Year
- PMC-169-18 Approval of Medical Leave of Absence - 2017-2018 School Year
- PMC-170-18 Approval of Medical Leave of Absence - 2017-2018 School Year
- PMC-171-18 Approval of Revision of the 2017-2018 District Calendar
- PMC-172-18 Approval of Salary Adjustments/Unpaid Leave Due to the Revision of Spring Break Calendar - 2017-2018 School Year
- PMC-173-18 Approval to Amend Job Description - 2018-2019 School Year

RESOLUTION NO. PMC-165-18

APPROVAL OF APPOINTMENTS - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Calderone, Amanda <i>Replacement for Denise Segedin</i>	LTS-Elementary Teacher Hillview Elementary School	3/27/2018-on or about 5/7/2018	\$95/day, \$110/day after 10 days
Sova, Rosalind <i>Replacement for Ryan McCabe</i>	.7 Office Aide North Boulevard Elementary School	On or about 4/5/2018- 6/30/2018	Step 1, \$12,261
Hoogmoed, Barbara	Lunch Aide North Boulevard Elementary School	On or about 4/5/2018-6/30/2018	\$8.60/hour As needed
LaPorta, Nicholas	Volunteer Baseball Coach Pequannock Township High School	3/27/2018-6/30/2018 Spring Season	N/A

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-166-18

APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR (PMC-109-18)

RESOLVED that Jennifer Pitcher (“Ms. Pitcher”) be granted a maternity disability leave from January 22, 2018 through **March 20, 2018** in connection with the birth of her child on February 2, 2018. During this time, Ms. Pitcher will use **36 days** of accumulated sick leave and **2 personal days**.

RESOLVED that Ms. Pitcher be granted a child-rearing leave under the FMLA and the New Jersey Family Leave Act (“NJFLA”) from **March 21, 2018 through June 20, 2018**. During this leave, which shall be without pay but with a continuation of medical benefits, Ms. Pitcher will use 12 weeks leave under the FMLA and the NJFLA.

RESOLVED that pursuant to her request, Ms. Pitcher's anticipated return to work date shall be on or about September 4, 2018.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-167-18 (PMC-161-18)
APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #3284, whose name is on file in the Superintendent's office, from February 8, 2018 through March 23, 2018. During this time, Employee #3284 will use 27 days of accumulated sick leave, with an anticipated return to work date of on or about **March 26, 2018**.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-168-18
APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #1269, whose name is on file in the Superintendent's office, from March 13, 2018 through on or about May 4, 2018. During this time, Employee #1269 will use 34 days unpaid, with an anticipated return to work date of on or about May 7, 2018.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-169-18
APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #4723, whose name is on file in the Superintendent's office, from March 13, 2018 through on or about March 23, 2018. During this time, Employee #4723 will use 3 days of accumulated sick leave and **11 days** unpaid, with an anticipated return to work date of on or about **April 6, 2018**.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-170-18
APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #4505, whose name is on file in the Superintendent's office, from March 20, 2018 through on or about April 16, 2018. During this time, Employee #4505 will use 15 days of accumulated sick leave, with an anticipated return to work date of on or about April 17, 2018.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-171-18
APPROVAL OF REVISION OF THE 2017-2018 DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revision of the 2017-2018 District Calendar as follows:

- On Thursday, April 5, and Friday, April 6, 2018, all district schools will be open as a result of using 6 emergency school closing days.

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-172-18

APPROVAL OF SALARY ADJUSTMENTS DUE TO THE REVISION OF DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves salary adjustments for the following staff members, at their request, as a result of revising the district calendar.

April 5, 2018	April 6, 2018	April 5 & 6, 2018
Employee #2282	Employee #3810	Employee #0696
Employee #3427		Employee #4915
Employee #4829		Employee #2580
Employee #3252		Employee #3409
Employee #4146		Employee #4718
Employee #3576		Employee #1932
		Employee #3136
		Employee #4848
		Employee #0969
		Employee #1194
		Employee #4000

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-173-18

APPROVAL TO AMEND JOB DESCRIPTION - 2018-2019 SCHOOL YEAR

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves to amend the following job description, *as per attached*:

PreK-12 Department Supervisor

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Committee Report of March 19, 2018 - Ms. Tiffany Osmanski, Chair

The following was discussed: Mission 11, Statistic Textbook, Elementary Teachers Curricular Input/Multisensory Program, Leveled Libraries, Allied Health Medical Institute Update, Summer Financial Literacy Proposal, Special Education Area Plan, Department Supervisor Job Description, and Security.

- CIS-63-18 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-64-18 Approval of Student Field Trips
- CIS-65-18 Approval of Out-of-State Student Field Trips
- CIS-66-18 Approval of Textbook Adoption and Purchase
- CIS-67-18 Approval of Purchase of Souday System Multisensory Reading Program
- CIS-68-18 Approval of Professional Development for Staff
- CIS-69-18 Approval of Purchase of Leveled Reading Libraries
- CIS-70-18 Approval of Curriculum Writing
- CIS-71-18 Approval of Author Visit for Autism Awareness Month Presentation
- CIS-72-18 Approval of Out of District Placement

RESOLUTION NO. CIS-63-18

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
4/13/18	F. Klump	NJSCA Conference Kean Univ., Union	\$35.00	\$16.06	n/a	\$51.06
6/25 - 6/28/18	M. Reiner	School Safety Specialist Training East Rutherford	\$-0-	\$-0-	n/a	\$-0-
6/25 - 6/28/18	A.Scelso	School Safety Specialist Training Mays Landing	\$-0-	\$-0-	n/a	\$-0-

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-64-18
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/20/18	Rutgers Piscataway	E. Honig	PTHS/-/1	FBLA State Officer Meeting	\$-0-	\$95.00 Substitute
4/18/18	Turtle Back Zoo West Orange	L. Warner K. Schiffel	SJG/2/38	STEM Habitat Unit	\$21.00	\$-0-
4/24/18	Turtle Back Zoo West Orange	M. Raczko D. Segedin K. Zerden	HV/2/59	STEM Habitat Unit	\$14.25	\$-0-
4/26/18	Turtle Back Zoo West Orange	J. Dean L. Scangarello	NB/2/43	STEM Habitat Unit	\$20.45	\$-0-
5/9/18	Farmstead Estates Ringwood	S. Shizas S. Hubner J. Gencarelli	NB/Kdg/55	Animal Habitat	\$16.57	\$-0-
5/10/18	Farmstead Estates Ringwood	A.Meyers P. Sedran J. Bermudez	HV/Kdg/59	Animal Habitat	\$7.00	\$-0-
5/11/18	Farmstead Estates Ringwood	M.A.Ochner J. Stringer	SJG/Kdg/36	Animal Habitat	\$12.14	\$-0-
*4/9/18	Mayo Performing Arts Center Morristown	J. Budd A.Shaw	HV/3/50	Ellis Island: Gateway to a Dream	\$8.00	\$-0-
*4/9/18	Mayo Performing Arts Center Morristown	S. McKenna D. VanNess	NB/3/46	Ellis Island: Gateway to a Dream	\$10.62	\$-0-
*4/9/18	Mayo Performing Arts Center Morristown	S. Martinez K. Barrows L. Dowd	SJG/3/67	Ellis Island: Gateway to a Dream	\$19.00	\$-0-

*Date change due to emergency school closing.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-65-18
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/17/18	National Business Summit, NYC	K. Brady	PTHS/-/22 Business Practice Firm	Virtual Enterprise Youth Summit	\$35.00	\$95.00 Substitutes

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-66-18
APPROVAL OF TEXTBOOK ADOPTION AND PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the adoption and purchase of *Elementary Statistics: Picturing the World*, 7th edition, in an amount not to exceed \$17,000.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-67-18
APPROVAL OF PURCHASE OF SONDAY SYSTEM MULTISENSORY READING PROGRAM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of *Sunday System*, a multisensory reading program for grades 1 through 8, in an amount not to exceed \$64,000.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-68-18
APPROVAL OF PROFESSIONAL DEVELOPMENT FOR STAFF

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the professional development for staff of the new *Sunday System* multisensory reading program in an amount not to exceed \$8,500.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-69-18
APPROVAL OF PURCHASE OF LEVELED READING LIBRARIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of Leveled Reader libraries from Booksource, to support the humanities and STEM reading initiatives, in an amount not to exceed \$20,000.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-70-18
APPROVAL OF CURRICULUM WRITING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves curricula writing for Financial Literacy (course module writing) in the amount of \$2,136 to generate the virtual classroom assignments and assessments.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-71-18

APPROVAL OF AUTHOR VISIT FOR AUTISM MONTH PRESENTATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an author visit and payment of \$200 for a presentation during Autism Awareness Month.

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-72-18

APPROVAL OF OUT OF DISTRICT PLACEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for the 2017-2018 school year (RESOLUTION NO. CIS-112-17):

STUDENT	PLACEMENT	FEE
#700096	New Beginnings - (addition of Aide March - June)	\$13,500

Motion by: Osmanski	Second by: Quigley	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of March 20, 2018 - Mr. Vincent Siracusa, Chair

The following was discussed: 2018-2019 Budget Review, 499 Newark Pompton Turnpike, and Armed Security Guard.

Mr. Siracusa thanked the donor for the generous contribution to the district.

- FFA-117-18 Transfer of Funds for February 2018
- FFA-118-18 Payment of Bills - March 13, 2018 to March 26, 2018
- FFA-119-18 Approval of Financial Reports/Monthly Certification for February 2018
- FFA-120-18 Monthly Reports from Schools and Programs for February 2018
- FFA-121-18 Approval to Accept Donations to the Pequannock Township School District
- FFA-122-18 Adoption of the Preliminary Budget for 2018-2019
- FFA-123-18 Capital Reserve Account Withdrawal
- FFA-124-18 Professional Services 2018-2019
- FFA-125-18 School District Travel Maximum 2018-2019
- FFA-126-18 Approval of Contract Renewals for Technology for 2018-2019
- FFA-127-18 Approval of Agreement with Technotime Business Solutions for Technology Infrastructure Upgrades at NB, HV, SJG, & PTHS
- FFA-128-18 Approval of Professional Services Contract for Architectural and Engineering Services for 2018-2019

RESOLUTION NO. FFA-117-18
TRANSFER OF FUNDS FOR FEBRUARY 2018

RESOLVED, that the Board of Education approves the transfer of funds within the 2017-2018 budget from February 1, 2018 through February 28, 2018 in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-118-18
PAYMENT OF BILLS – MARCH 13, 2018 TO MARCH 26, 2018

RESOLVED, that the Board of Education approves the Bills List, from March 13, 2018 to March 26, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,014,847.85
Capital Projects Fund 30	\$3,854.19
Food Service Fund 6x	\$38,067.70

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-119-18
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR FEBRUARY 2018

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for February 2018.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2018, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-120-18
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2018

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2018 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-121-18
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$50.00	Courtney Rankin Scholarship Fund	Honor M. Connell

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-122-18
ADOPTION OF THE PRELIMINARY BUDGET FOR 2018-2019

RESOLVED, that the preliminary budget be approved for the 2018-2019 School Year using the 2018-2019 state aid allocations, and the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, and to advertise said preliminary budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the Pequannock Township Board of Education approves the use of \$516,437 in banked CAP to fund security staff, equipment and capital improvements that must be completed by the end of the budget year and cannot be deferred or incrementally completed; and

BE IT FURTHER RESOLVED, that a public hearing be held in the auditorium at the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey on April 30, 2018 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-2019 TOTAL EXPENDITURES	\$40,416,345	\$684,885	\$1,291,475	\$42,392,705
LESS ANTICIPATED REVENUES	\$5,421,757	\$684,885	\$351,587	\$6,458,229
TAXES TO BE RAISED	\$34,994,588	\$0	\$939,888	\$35,934,476

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 8-1-0 No: Shenton
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RESOLUTION NO. FFA-123-18
CAPITAL RESERVE ACCOUNT WITHDRAWAL

RESOLVED, that the Pequannock Township Board of Education, upon recommendation of the Superintendent, requests the approval of capital reserve withdrawal in the amount of \$1,175,000 within the 2018-2019 preliminary budget.

Renovation of Science Labs	\$750,000
Security Renovations	\$425,000

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-124-18
PROFESSIONAL SERVICES 2018-2019

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2018-2019 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$135,000
Audit	\$45,000
Physician	\$12,500
Architect/Engineer	\$15,000
Negotiator	\$15,000
TOTAL	\$222,500

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-125-18
SCHOOL DISTRICT TRAVEL MAXIMUM 2018-2019

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$49,913 as of March 26, 2018

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education, in the County of Morris, New Jersey, hereby establishes the school district maximum for the 2018-2019 school year at the sum of \$126,450; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-126-18
APPROVAL OF CONTRACT RENEWALS FOR TECHNOLOGY FOR 2018-2019

RESOLVED, that the Board of Education approves the renewal of the following technology annual licensing, maintenance and support fees for the 2018-2019 school year:

VENDOR	SOFTWARE	ANNUAL FEE
Cablevision Lightpath, Inc.	District Internet, WAN, Phone	\$154,800.00

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-127-18
APPROVAL OF AGREEMENT WITH TECHNOTIME BUSINESS SOLUTIONS FOR TECHNOLOGY INFRASTRUCTURE UPGRADES AT NB, HV, SJG, & PTHS

RESOLVED, that the Board of Education approves an agreement with Technotime Business Solutions to install 91 wireless access points throughout NB, HV, & SJG and network security appliances at PTHS at a cost not to exceed \$189,738.45. This equipment was included in the 2017-18 budget and is eligible for E-Rate funding.

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-128-18
APPROVAL OF PROFESSIONAL SERVICES CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR 2018-2019

RESOLVED, that the Board of Education approves a professional services contract with Solutions Architecture, the district architect of record, for the following projects to be included in the 2018-2019 budget:

PROJECT	AMOUNT
PTHS Chemistry Lab Renovations	\$38,500
District-Wide Secure Vestibule Upgrades	\$24,000

Motion by: Siracusa	Second by: Maier	Roll Call Vote: 9-0-0
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POLICY

Committee Report of March 19, 2018 - Ms. Ann Maier, Chair

The following was discussed: Policy 5561 and Regulation 5561R Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, Policy 5701 Plagiarism, Policy 0133 Adjudication of Disputes, Policy 8454 Management of Pediculosis, Special Education Area Plan, Security, Policy 5114 Children Displaced by Domestic Violence, Policy 5520 Disorder Demonstration, Policy 5570 Sportsmanship, Policy 4240 Employee Training, Policy 5871 Employment Certificates, and Policy 5880 Public Performances by Pupils.

P-14-18 Approval of New and Revised Board Policies and Regulations for First Reading

P-15-18 Approval of Review and Readoption of Board Policies

RESOLUTION NO. P-14-18

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5561 & 5561R - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
	5701 - Plagiarism

Motion by: Maier	Second by: Osmanski	Roll Call Vote: 9-0-0
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RESOLUTION NO. P-15-18

APPROVAL OF REVIEW AND READOPTION OF BOARD POLICIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the review and readoption of the following Board policies:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0133 - Adjudication of Disputes
<i>Students</i>	5114 - Children Displaced by Domestic Violence
	5520 - Disorder and Demonstration
	5570 - Sportsmanship

Motion by: Maier	Second by: Osmanski	Roll Call Vote: 9-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Megan Dempsey of Pompton Plains thanked the Board and Dr. Charleston for the budget presentation. She also thanked the Board for making security a top priority. She inquired as to what percentage of eighth graders are lost when they graduate to high school. She inquired if the SNAPP program is eliminated at the high school and if a potential incoming student qualifies for services, would they need to go out of district. She would like to see the district investigate the use of open educational resources.

OLD BUSINESS

RESOLUTION NO. OB-10-18

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-08-18
SJG-09-18
SJG-10-18
HV-01-18

Motion by: Siracusa	Second by: Quigley	Roll Call Vote: 9-0-0
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NEW BUSINESS

- Mrs. Maier remarked that it was wonderful to see all the activities taking place at the high school on the weekend including the musical, the track team car wash, and sports activities, where all facilities were being utilized.
- Mr. Prezioso commented that the high school musical was great. He also enjoyed the PTEA Baked Potato Night.
- Mrs. Osmanski remarked that “James and the Giant Peach” was excellent.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Quigley	Second by: Siracusa	Voice Vote: 9-0-0	Time: 8:37 pm
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The Board reconvened to Public Session at 9:29 pm.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Singer	Second by: Maier	Voice Vote: 9-0-0	Time: 9:29 pm
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Respectfully,



Brett Charleston, Ed.D.
Acting Board Secretary

FUTURE PUBLIC BOARD MEETINGS

April 9, 2018	PTHS	7:00 pm
April 30, 2018	PTHS	7:00 pm