



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

MEETING MINUTES  
SEPTEMBER 25, 2017

**CALL TO ORDER**

The September 25, 2017 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at Cedar Crest Village Woodland Common, 1 Cedar Crest Drive, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT: Sam Ciresi Ann Maier  
Douglas Muzzio Tiffany Osmanski  
Robert Singer Leonard Smith  
Richard Thumann Kimberley Quigley

ABSENT: Vincent Siracusa

ALSO PRESENT: Brett Charleston, Superintendent of Schools  
Rosalie Winning, Ed.D., Assistant Superintendent  
Amy E. Canning, Esq., Board Attorney

**FLAG SALUTE**

**RESOLUTION NO. PMC-56-18**

**APPOINTMENT OF MR. BRETT CHARLESTON AS ACTING BOARD SECRETARY**

RESOLVED, that the Board of Education appoints Mr. Brett Charleston as Acting Board Secretary in the absence of Ms. Kathy Bechtel, for the meeting of September 25, 2017.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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Board President Report – Kimberley Quigley

- Thanked Cedar Crest for hosting the Board of Education Meeting.
- Congratulated Eagle Scout Eric Bunce.
- Announced the passing of Mrs. Cox, retired Spanish teacher.

Student Representative Report – Abby Pownall

- Announced that the Bonfire will take place on October 11 and that the Pep Rally will be held outside on October 13.

Superintendent Report – Brett Charleston

- Reported that the Elementary Back-to-School Nights are scheduled for September 26 at 7:00 pm.
- Announced that the next professional development day is the Tech Summit on Friday, October 6 with keynote speaker Rich Kiker.
- Reported that the CEA School has preliminarily approved a contract for the 2018-2019 school year.
- Clarified a negative public comment that substitutes are not properly trained in emergency procedures. Procedures are reviewed with all substitutes by main office staff and substitutes are given a sub packet at the start of each assignment.
- Reported that the County Business Administrator visited North Boulevard, Hillview, and PV to review and inspect dual use of room changes. The County BA was pleased with the classrooms and the condition of the buildings.
- Met with administration from Morris County VoTech regarding final steps with proposed shared time Allied Health Academy.
- Reported on news from the schools:
  - Hillview raised \$1,205 from the Jersey Mike’s event.
  - SJG students are using Google Hangout in Language Arts and the HERO initiative is off to a good start.
  - The PTHS Marching Band tied for first place at the US Bands Gold Showcase.
  - The PV House Initiative began as part of the character program. Sixth grade Fun Night was a great success.
- Announced that the Declining Enrollment Committee will hold two more public forums – on October 2 at PV and October 3 at PTHS.
- Announced that the Tech Summit will take place on October 6 at PTHS with 77 out-of-district registrants in attendance.

Student Recognitions – Dr. Alicia Scelso, PTHS Principal

- Eric Bunce – Eagle Scout
- Hunter Paulison – SAT Merit Scholar Semi-Finalist
- Michael Stringer – SAT Commended Student
- Upstander of the Week
  - Grace Casapulla
  - Matt Spatucci

**2017-2018 UPCOMING COMMITTEE MEETINGS**

- |  |                  |
|--|------------------|
| • Curriculum, Instruction, and Special Services  | October 16, 2017 |
| • Policy   | October 16, 2017 |
| • Personnel, Management, and Community Relations | October 17, 2017 |
| • Finance, Facilities, and Athletics             | October 17, 2017 |

**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Cara Shenton of Pompton Plains requested clarification of District Goal #2. Mr. Charleston explained that 150 points earned would grant the district “Future Ready” certification. She inquired if the Declining Enrollment Committee will be ready to provide feedback in November.
- John Martin of Pompton Plains inquired as to what the policies on the agenda are. He requested that policies for first reading be put on the website. Mr. Charleston explained that all agenda backup is in the agenda book for public examination at every board meeting.

**APPROVAL OF MINUTES**

September 11, 2017  
September 15, 2017

Motion by: Ciresi	Second by: Thumann	Roll Call Vote: 8-0-0
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**APPROVAL OF ACTION ITEMS**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Committee Report of September 19, 2017 - Dr. Richard Thumann, Chair**

The following was discussed in committee: Review of personnel items and open positions, Chilton Hospital/MCVT update, 2017-2018 BOE/District Goals, High School Course Offerings Comparison, PTEA Grievances, 2-Step Verification, Chilton Hospital Taxes, CEA School, BOE Parking Lot, Core Measure Data Survey.

- PMC-57-18 Acceptance of Report
- PMC-58-18 Approval of Appointments - 2017-2018 School Year
- PMC-59-18 Approval to Amend Appointment - 2017-2018 School Year (PMC-37-18)
- PMC-60-18 Approval to Amend Medical Leave of Absence - 2017-2018 School Year (PMC-244-17)
- PMC-61-18 Approval of Elementary School Lunch Aides - 2017-2018 School Year
- PMC-62-18 Approval of Extra-Curricular Stipend Positions - 2017-2018 School Year
- PMC-63-18 Approval to Amend Interscholastic Sports Stipend Position - 2017-2018 School Year (PMC-259-17)
- PMC-64-18 Approval of Interscholastic Sports Stipend Positions - 2017-2018 School Year
- PMC-65-18 Approval of District Substitutes for the 2017-2018 School Year
- PMC-66-18 Approval of Bus Duty Aides - 2017-2018 School Year
- PMC-67-18 Approval of HIB Self-Assessment and Statement of Assurance Submission
- PMC-68-18 Adoption of Board Goals for the 2017-2018 School Year
- PMC-69-18 Adoption of District Goals for the 2017-2018 School Year
- PMC-70-18 Approval of Supervisory Assignments- 2017-2018 School Year

**RESOLUTION NO. PMC-57-18**

**ACCEPTANCE OF REPORT**

- Enrollment Report

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-58-18**

**APPROVAL OF APPOINTMENTS - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Cordeiro-Heinicke, Christine <i>Replacement for C. Rankel</i>	Business Teacher Pequannock Township High School	9/26/2017-6/30/2018	BA, Step 3 <b>\$54,590</b>	Standard, Teacher of Business & Teacher of Marketing
Jimenez, Angel <i>Replacement for F. Narvaez</i>	Maintenance Worker Pequannock Township High School	10/1/2017-6/30/2018	Step 8, \$41,965 \$750 Stipend	
Hayes, Sean <i>Replacement for A. Jimenez</i>	Head Custodian Stephen J. Gerace Elementary School	10/1/2017-6/30/2018	Step 6, \$39,365 \$1,864 Stipend	
Ingenito, Matthew <i>Replacement for S. Hayes</i>	Night Custodian Stephen J. Gerace Elementary School	10/1/2017-6/30/2018	Step 1, \$36,465	

Eriksson, Jan <i>Replacement for D. Cucolo</i>	.7 Aide Pequannock Valley School (1 class) Hillview Elementary School (remainder)	On or about 9/26/2017-6/30/2018	Step 1, \$12,261	
Jacquilyn Oschell <i>Replacement for D. Hall</i>	.6 Art Teacher Pequannock Township High School	9/26/17-6/30/18	BA Step 1, Prorated to \$32,514	Standard Teacher of Art

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-59-18**

**APPROVAL TO AMEND APPOINTMENTS - 2017-2018 SCHOOL YEAR (PMC-37-18)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Pyburn, Kelly <i>Replacement for E. Coughlin</i>	School Psychologist North Boulevard Elementary School	10/30/2017-6/30/2018	MA+45, Step 1 \$66,190	School Psychologist

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-60-18**

**APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR (PMC-244-17)**

RESOLVED that Jenna Spautz (“Spautz”) be granted a maternity disability leave from September 5, 2017 through October 13, 2017 in connection with the anticipated birth of her child on or around September 1, 2017. During this time, Spautz will use 28 days of accumulated sick leave.

RESOLVED that Spautz be granted a child-rearing leave under the FMLA and the New Jersey Family Leave Act (“NJFLA”) from October 16, 2017 through November 22, 2017. During this leave, which shall be without pay but with a continuation of medical benefits, Spautz will use 6 weeks leave under the FMLA and the NJFLA.

RESOLVED that pursuant to her request, Spautz’s anticipated return to work date shall be **November 27, 2017**.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-61-18**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following elementary school lunch aides on an as needed basis to be determined by each building principal for the 2017-2018 school year at the rate of \$8.44 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

Hillview Elementary School
Galbraith, Jocelyn

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-62-18**

**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2017-2018 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Pequannock Township High School**

NAME	ASSIGNMENT	STIPEND
Khalil, Zaid	Physics League Advisor	\$1,122
Arnold, William	Chorus Director Musical Director, Assistant	\$3,090 \$3,626
Randall, Brianna	Choreographer (Musical)	\$1,151

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-63-18**

**APPROVAL TO AMEND INTERSCHOLASTIC SPORTS STIPEND POSITION - 2017-2018 SCHOOL YEAR (PMC-259-17)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amendment to the appointment of the following district personnel as coaches for the 2017-2018 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**FALL, 2017**

NAME	ASSIGNMENT	SCHOOL	SALARY
Gennarelli, Joseph	Assistant Boys Soccer	Pequannock Township High School	Step 3, \$3,826

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-64-18**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches for the 2017-2018 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**SPRING, 2018**

NAME	ASSIGNMENT	SCHOOL	SALARY
Green, Daniel	Assistant Baseball Coach	Pequannock Township High School	Step 3, \$3,905

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-65-18**

**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for teachers, aides and nurses for the 2017-2018 school year at the approved rate for each category:

<u>NAME</u>
Douglas, Gayle - Teacher, Aide
Errera, Robert - Teacher, Aide
Kohle, Benjamin - Teacher

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-66-18**

**APPROVAL OF BUS DUTY AIDES - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following aides for bus duty for the 2017-2018 school year at the hourly rate listed below, not to exceed 5 hours per week, upon submission of timesheets for bus duty:

NAME	ASSIGNMENT	HOURLY RATE
Buchicchio, Brianna	Bus Duty - PM - Hillview Elementary School (As needed, not to exceed 20 minutes per day)	\$14.89

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-67-18**

**APPROVAL OF HIB SELF-ASSESSMENT AND STATEMENT OF ASSURANCE - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the HIB Self-Assessment and Statement of Assurance regarding under the Anti-Bullying Bill of Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the September 11, 2017 Board of Education Meeting.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-68-18**

**ADOPTION OF BOARD GOALS FOR THE 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the Board Goals for the 2017-2018 School Year. (Attachment)

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-69-18**

**ADOPTION OF DISTRICT GOALS FOR THE 2017-2018 SCHOOL YEAR**

RESOLVED, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the District Goals for the 2017-2018 School Year. (Attachment)

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-70-18**

**APPROVAL OF SUPERVISORY ASSIGNMENTS - 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel for a supervisory assignment, between 1 and five days per week, for the 2017-2018 school year as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	SUBJECT	EFFECTIVE DATES	SALARY
O'Hara, Patricia	Pequannock Township High School	Library Supervision 45 minutes/day	AM - 2 days/week 9/26/2017-6/30/2018	\$375.00
Pascarella, Catherine	Pequannock Township High School	Library Supervision 45 minutes/day	AM - 3 days/week 9/26/2017-6/30/2018	\$562.50
Power, Meghan	Pequannock Township High School	Library Supervision 45 minutes/day	PM - 2 days/week 9/26/2017-6/30/2018	\$375.00
Schiano, Deborah	Pequannock Township High School	Library Supervision 45 minutes/day	PM - 3 days/week 9/26/2017-6/30/2018	\$562.50

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 8-0-0
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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**  
**Committee Report of September 18, 2017 - Dr. Doug Muzzio, Chair**

The following was discussed in committee: District Goals, SOA Curriculum, Course of Studies, Survey – Drug/Alcohol Use, Update on Medical/Health Science Academy.

- CIS-17-18 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-18-18 Approval of In-House Presenters for Google Summit 3.0 Workshop
- CIS-19-18 Approval of Out-of-State Student Field Trip
- CIS-20-18 Approval of Student Field Trips
- CIS-21-18 Approval of Enrichment Program and Facilitators
- CIS-22-18 Approval of District Mentor for the 2017-2018 School Year
- CIS-23-18 Approval of Title I Tutoring for Students
- CIS-24-18 Approval of NJ QSAC Statement of Assurance for Instruction and Program

**RESOLUTION NO. CIS-17-18**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
9/29/17	E. Honig	NJ FBLA Advisor 101 Rutgers	\$-0-	\$-0-	\$95.00	\$95.00
10/12/17	R. Hayzler	Sustainable NJ Trenton	\$-0-	\$42.96	n/a	\$42.96
10/20/17	J. Fisher	Autism NJ Atlantic City	\$275.00	\$84.32	\$95.00	\$454.32
10/20/17	N. Migoya	Autism NJ Atlantic City	\$275.00	n/a	\$95.00	\$370.00
10/20/17	J. Perez	Autism NJ Atlantic City	\$275.00	n/a	n/a	\$275.00
10/23/17- 10/27/17	P. Cook	NJSBA Workshop 2017	(\$1,400 Group Rate FFA-148-17)	\$599.70	n/a	\$599.70
10/25/17	J. Mildner	Beyond Gender Identity Monroe Twp.	\$-0-	\$37.54	n/a	\$37.54

10/26/17	F. Klump	Rider Counselor Breakfast Lawrenceville	\$-0-	\$43.96	n/a	\$43.96
10/27/17	J. Andresen	HESAA Bergen Cty CC Lyndhurst	\$-0-	\$13.02	n/a	\$13.02
11/3/17	E. Scillieri	Reimagining Calculus SIT, Hoboken	\$100.00	\$14.57	n/a	\$114.57
11/3/17	G. Crocco	Reimagining Calculus SIT, Hoboken	\$100.00	\$14.57	\$95.00	\$209.57
11/3/17	D. Thomas	Reimagining Calculus SIT, Hoboken	\$100.00	\$14.57	\$95.00	\$209.57
11/3/17	R. Winning	Educational Technology Conference WPU, Wayne	\$95.00	\$3.29	n/a	\$98.29
11/3/17	P. Cook	Educational Technology Conference WPU, Wayne	\$95.00	\$3.29	n/a	\$98.29
11/16/17	J. Mildner	I&RS The Next Generation Monroe Twp.	\$149.00	\$37.54	n/a	\$186.54
12/4 - 12/8/17	R. Lucas	Safe School Resource/ Liaison Training Morristown	\$350.00	None	n/a	\$350.00
1/25 - 26/18	B. Charleston	Techspo '18 Atlantic City	\$425.00	\$210.34	n/a	\$635.34
1/25 - 26/18	R. Winning	Techspo '18 Atlantic City	\$425.00	\$210.34	n/a	\$635.34
1/25 - 26/18	R. Hayzler	Techspo '18 Atlantic City	\$425.00	\$210.34	n/a	\$635.34
1/25 - 26/18	P. Cook	Techspo '18 Atlantic City	\$425.00	\$210.34	n/a	\$635.34
1/25 - 26/18	E. Sheridan	Techspo '18 Atlantic City	\$425.00	\$210.34	n/a	\$635.34

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-18-18****APPROVAL OF IN-HOUSE PRESENTERS FOR GOOGLE SUMMIT 3.0 WORKSHOP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as in-house presenters during school hours for the Google Summit 3.0 workshop as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association as the rate of \$92.00 for up to a four hour presentation and \$184 for more than four hours, as per Article 32, Paragraph A.6.o.

Michele Rubino	Jessica Muzzio-Rentas	Julie Carlson	Jeryl-Ann Asaro
Allison Daunoras	James Bermudez	Keith Brady	Elliot Honig
Denise Donch	Brenda Adams	Deirdre Schmitt	Melissa Barcadepone
Yvette McBain	Yokasta Guillen	John Chorazy	Kimberly Luppino
Justin Lefebvre	Jeffrey Lindsay	Brian Biagiotti	Angela Teta-Kohle
Michele Crefeld	Kathryn Kopacz	Victoria Aquino	Joseph Gennarelli
Valerie Munro	Robert Mulato		

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-19-18****APPROVAL OF OUT OF STATE STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/26 - 4/28/18	Virginia Beach Virginia	A.Streifer	PTHS & PVS/8-12/63	Marching Band & Choir Performance	\$500.00	\$380.00 Substitutes

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-20-18****APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
10/13/17	Pine Manor Edison	E. Honig	PTHS/9-12/7	FBLA Fall Leadership Conference	\$50.00	\$95.00 Substitute
10/18/17	Camp Vacamas Hands in 4 Youth Bloomingdale	J. Andresen C. Cogavin K. Buscher	PTHS/9-12/26	Peer Leaders Training	None	None

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-21-18**  
**APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2017-2018 school year to take place at the three elementary schools before regular school hours, 7:35 to 8:20 am on Tuesdays and Wednesdays, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher's salary. Program to run October 2017 through April 2018 for Social Studies, Science, Language Arts and Math.

<u>NAME</u>	<u>BUILDING</u>	<u>SALARY PER 45 MINUTE SESSION</u>
Muzzio-Rentas, Jessica	SJG	\$44.01
Biagiotti, Brian	NB	\$32.57
McNulty, Melissa	NB	\$32.57
Budd, Julie	HV	\$45.08
Munro, Valerie	HV	\$47.33
Belardo, Joshua	HV	\$35.52

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-22-18**  
**APPROVAL OF DISTRICT MENTOR FOR THE 2017-2018 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the Provisional Teacher Program and mentor as assigned for the 2017-2018 school year.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
<u>No Fees Apply</u>			
Power, Meghan	Informal - Teacher of Students with Disabilities CE	Shuttlesworth, Susan	PTHS

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-23-18**  
**APPROVAL OF TITLE I TUTORING FOR STUDENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves teaching staff member Lauren Newton to provide Title I tutoring for students for the 2017-2018 school year at the rate of \$30 for a 30 minute session using ESSA Title I funding.

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-24-18**  
**APPROVAL OF NJ QSAC STATEMENT OF ASSURANCE FOR INSTRUCTION AND PROGRAM**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves NJ QSAC Statement of Assurance for Instruction and Program - Curriculum Alignment and Adoption for the 2017-2018 School Year.

Motion by: Muzzio	Second by: Singer	Roll Call Vote: 8-0-0
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**FINANCE, FACILITIES, AND ATHLETICS**

**Committee Report of September 19, 2017 - Vincent Siracusa, Chair, Given by Kimberley Quigley**

The following was discussed in committee: Facilities, Capital Projects, BOE Parking Lot Updates, Audit Update, Nonpublic Security Plans, CEA School and MCVT, PTEA Grievances, Cybersecurity, BOE/District Goals.

- FFA-25-18      Transfer of Funds for July 2017
- FFA-26-18      Payment of Bills – September 12, 2017 to September 25, 2017
- FFA-27-18      Approval of Financial Reports/Monthly Certification for July 2017
- FFA-28-18      Monthly Reports from Schools and Programs for July 2017
- FFA-29-18      Declaration of Obsolete Equipment
- FFA-30-18      Approval of 2017-2018 Non-Public Security Program Plan
- FFA-31-18      Approval of Contract with NJSBA for Focus Group Process Facilitation 2017-2018

**RESOLUTION NO. FFA-25-18**  
**TRANSFER OF FUNDS FOR JULY 2017**

RESOLVED, that the Board of Education approves the transfer of funds within the 2016-2017 budget from July 1, 2017 through June 31, 2017, in accordance with the attached list, which shall become a part of the record.

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-26-18**  
**PAYMENT OF BILLS – SEPTEMBER 12, 2017 TO SEPTEMBER 25, 2017**

RESOLVED, that the Board of Education approves the Bills List, from September 12, 2017 to September 25, 2017, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$1,952,391.64
Capital Reserve Fund 12	\$0.00
Capital Projects Fund 30	\$552,243.93
Food Service Fund 6x	\$38,124.18

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0 Abstain: Maier as it pertains to her.
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**RESOLUTION NO. FFA-27-18**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2017**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for July 2017.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2017, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-28-18**  
**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2017**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2017 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-29-18**  
**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-30-18**  
**APPROVAL OF 2017-2018 NONPUBLIC PROGRAM PLAN**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2017-2018 Nonpublic Program plan developed in consultation with Holy Spirit and Netherlands Christian school administration, as per the attached.

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-31-18**  
**APPROVAL OF CONTRACT WITH NJSBA FOR FOCUS GROUP PROCESS FACILITATION 2017-2018**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract between the Pequannock Township Board of Education and the New Jersey School Boards Association for Focus Group/Process Facilitation services for 2017-2018 at a cost not to exceed \$1,000.00.

Motion by: Quigley	Second by: Thumann	Roll Call Vote: 8-0-0
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**POLICY**

**Committee Report of September 18, 2017 - Ann Maier, Chair**

The following was discussed in committee: Policy 2700 Services to Nonpublic School Students, Policy 7100 and Regulations 7100R Long Range Facilities Planning, Policy 7101 and Regulations 7101R Educational Adequacy of Capital Projects, Transgender Students, Reporting Potentially Missing or Abused Children, edTPA Performance-Based Assessment, Chilton Hospital Taxes, BOE/District Goals.

P-04-18 Approval of New and Revised Board Policies and Regulations for First Reading

**RESOLUTION NO. P-04-18**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and Regulations as listed for first reading:

<b>MANUAL SECTION</b>	<b>POLICY</b>
<i>Program</i>	2700 - Services to Nonpublic School Pupils
<i>Property</i>	7100 & 7100R - Long Range Facilities Planning
	7101 & 7101R - Educational Adequacy of Capital Projects

Motion by: Maier	Second by: Thumann	Roll Call Vote: 8-0-0
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**OPEN TO PUBLIC ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Richard Conti of Pompton Plains expressed concern over how business is being conducted by the Board of Education.
- Richard Prezioso of Pompton Plains commented that security cameras in the schools should be linked to the police department.
- Tamra Holzi of Pompton Plains commented that the new bleachers look great but had concerns about the handicapped entrance and the low visitor stands. She commented that the Declining Enrollment Committee should give more time to the public for comments. She would like to see an option to email comments to the committee.
- John Martin of Pompton Plains called for greater transparency by the Board of Education.

**OLD BUSINESS**

Dr. Thumann requested that the Center Street project and the PV marquee be put back on the committee agenda for further discussion. Mrs. Maier observed the contractors finishing at the bleacher site today. Mr. Ciresi commented that spectators should access the handicapped ramp by using the West Parkway sidewalk.

**NEW BUSINESS**

Mr. Smith remarked on how wonderful it is that the fields are handicapped accessible.

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition. Action will be taken.

Motion by: Quigley	Second by: Ciresi	Voice Vote: All in Favor	Time: 8:19 pm
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Mrs. Maier, Dr. Muzzio, and Mr. Smith departed at 8:22 pm.



The Board reconvened to Public Session at 9:02 pm.

**RESOLUTION NO. PMC 71-18**  
**APPROVAL OF GRIEVANCE DECISION**

BE IT RESOLVED that the Pequannock Board of Education hereby affirms the Superintendent's decision and denies the level 3 grievance filed by the Pequannock Township Education Association regarding Chapter 78 insurance retro-pay.

Motion by: Thumann	Second by: Singer	Roll Call Vote: 5-0-0
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**ADJOURNMENT OF PUBLIC MEETING**

Motion by: Ciresi	Second by: Singer	Voice Vote: All in Favor	Time: 9:03 pm
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Respectfully,



Brett Charleston  
Acting Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

October 10, 2017 (Tuesday)	PTHS	7:00 pm
October 23, 2017	PTHS	7:00 pm