



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
APRIL 10, 2017

CALL TO ORDER

The April 10, 2017 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Dr. Richard Thumann, Board Vice President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Sam Ciresi Ann Maier (arrived 7:11 pm)
Douglas Muzzio Tiffany Osmanski
Robert Singer Leonard Smith
Richard Thumann

ABSENT: Vincent Siracusa Kimberley Quigley

ALSO PRESENT: Brett Charleston, Superintendent of Schools
Rosalie Winning, Assistant Superintendent
Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
Vittorio S. LaPira, Board Attorney
Ethan Blakely, Student Representative

FLAG SALUTE

Vice President Report – Dr. Richard Thumann

- Provided a negotiations update: on March 30, a tentative agreement was reached and signed off on; details cannot be shared until the settlement is ratified by the Board and PTEA members.

Student Representative Report – Ethan Blakely

- Announced that Panther Pals sold luminaries for the benefit of Autism Awareness.
- Reported that former basketball player Chris Herron sent a powerful message when he spoke against drug abuse.
- Reported that Green Week was a success.
- Announced that the Student/Faculty basketball game will take place on April 18.
- Announced that the World Language Honot Society Induction is scheduled for April 19.
- Reported that \$2,000 was raised during a fashion show sponsored by Operation Smile.

Superintendent Report – Brett Charleston

- Announced that the 2015-2016 School Performance Reports were made public, the Administration is reviewing them, and findings will be shared at an upcoming BOE meeting.
- Reported that the solar project is moving forward with a timeline put into place for RFPs.

- Announced that PARCC testing will begin on April 24 along with three presentations for seniors being provided.
- Will attend an NJSBA workshop with Dr. Thumann on starting an Education Foundation on May 11.
- Reminded the public that kindergarten registration continues at the Board Office for children who will be 5 years old by October 1, 2017.
- Announced that applications, located on the district website, are being accepted for the 3-4 year old preschool program.
- Reported that installation of windows at PTHS continues.

2016-2017 UPCOMING COMMITTEE MEETINGS

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| • Curriculum, Instruction, and Special Services | April 17, 2017 |
| • Policy | April 17, 2017 |
| • Personnel, Management, and Community Relations | April 18, 2017 |
| • Finance, Facilities, and Athletics | April 18, 2017 |

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Erin Cody, Pequannock, PV Art Teacher, expressed concern about the future of art programs in the district.
- Anni Marie Finnen, Pompton Plains, speaking as a resident and parent, stated that Pequannock, as a community, values art and music education.
- Brian Roper, Pompton Plains, North Boulevard Parent, expressed concern, as a new resident, that the plan to reorganize the elementary schools lacked transparency.
- John Martin, Pompton Plains, Hillview Parent, spoke against the restructuring of the elementary schools and is concerned about the lack of transparency and trust in the Board.
- Megan Dempsey, Pompton Plains, Hillview Parent, thanked the Board for rescinding the decision to restructure the elementary schools. She expressed concern that the research was conducted in haste.

APPROVAL OF MINUTES

March 27, 2017

Motion by: Ciresi	Second by: Singer	Roll Call Vote: 7-0-0 Abstain on Executive Session: Muzzio
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Dr. Richard Thumann, Chair

Board discussion resulted in a suggestion that the CIS Committee consider STEAM.

- PMC-191-17 Acceptance of Report
- PMC-192-17 Acceptance of Resignations
- PMC-193-17 Approval of Appointments - 2016-2017 School Year
- PMC-194-17 Approval of Reduction in Force - 2017-2018 School Year
- PMC-195-17 Approval of Medical Leave of Absence - 2016-2017 School Year
- PMC-196-17 Approval of District Substitutes 2016-2017

RESOLUTION NO. PMC-191-17
ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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RESOLUTION NO. PMC-192-17
ACCEPTANCE OF RESIGNATIONS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE DATE
Dericks, Donna	School Nurse Hillview Elementary School	6/30/2017
Stokes, Wade	Custodian Hillview/North Boulevard Elementary Schools	3/31/2017

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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RESOLUTION NO. PMC-193-17
APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Geissel, Alan	Assistant Boys Lacrosse Pequannock Township High	4/11/2017	Step 6 \$4,899

	School		Prorated to: \$2,857.75
Kopacz, Kyle	Volunteer - Baseball Coach Pequannock Township High School	4/11/2017	N/A

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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RESOLUTION NO. PMC-194-17
APPROVAL OF REDUCTION IN FORCE

WHEREAS, the Pequannock Township Board of Education (the "Board") currently employs six full-time Art Teachers whose services are provided in the schools of the Pequannock Township School District; and

WHEREAS, for reasons of efficiency and economy, the Board has determined to abolish two full-time Art Teacher positions effective July 1, 2017; and

WHEREAS, the Board has determined to create a .6 Art Teacher position effective September 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby abolishes the two full-time Art Teacher positions effective July 1, 2017; and

BE IT FURTHER RESOLVED that the Board hereby creates the .6 Art Teacher position, effective September 1, 2017, the job description for which is attached hereto; and

BE IT FURTHER RESOLVED that the employment rights of the six individuals currently serving as full-time Art Teachers shall be determined based upon their respective tenure and seniority rights.

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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RESOLUTION NO. PMC-195-17
APPROVAL OF MEDICAL LEAVE OF ABSENCE 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #1883 whose name is on file in the Superintendent's office from April 1, 2017 through on or about April 28, 2017 utilizing 6 unused vacation days and 4 weeks under FMLA, unpaid with benefits.

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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RESOLUTION NO. PMC-196-17
APPROVAL OF DISTRICT SUBSTITUTES 2016-2017

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitute in the district at the approved rate for that category for school year 2016-2017:

Name
Arlene Berghorn, School Nurse

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 6-1-0 No: Smith
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Dr. Douglas Muzzio, Chair

CIS-87-17 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-88-17 Approval of Student Field Trips

RESOLUTION NO. CIS-87-17

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
4/25/17	D. Spezio	FBI Cyber Briefing Parsippany	\$-0-	\$-0-	n/a	\$-0-
4/25/17	P. Cook	FBI Cyber Briefing Parsippany	\$-0-	\$10.85	n/a	\$10.85
4/25/17	K. Bechtel	NJASBO Audit Update, Rockaway	\$-0-	\$14.01	n/a	\$14.01
5/11/17	R. Thumann	NJSBA - Education Foundations Trenton	\$-0-	\$42.90	n/a	\$42.90
5/11/17	B.Charleston	NJSBA - Education Foundations Trenton	\$-0-	\$25.92	n/a	\$25.92
6/7 - 6/9/17	K. Bechtel	NJASBO Annual Conference Atlantic City	\$275.00	\$53.76	n/a	\$328.76

Motion by: Muzzio	Second by: Maier	Roll Call Vote: 6-0-1 Abstain: Thumann as it pertains to him
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RESOLUTION NO. CIS-88-17
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/20/17	Rutgers Business School New Brunswick	E. Honig	PTHS/-/1	FBLA State Officer Transition Meeting	n/a	\$85.00 Substitute
4/20/17	North Boulevard School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/35	6th Grade Orientation	n/a	None
4/21/17	S.J. Gerace School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/35	6th Grade Orientation	n/a	None
4/21/17	Hillview School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/40	6th Grade Orientation	n/a	None
5/13/17	Habitat for Humanity Build Site West Milford	J. Bermudez A.Dooley	PTHS/11-12/13	Habitat for Humanity Club Volunteer Hours	n/a	None

Motion by: Muzzio	Second by: Maier	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Vincent Siracusa, Chair

Dr. Thumann expressed his gratitude to the donor for the Courtney Rankin Scholarship Fund.

- FFA-134-17 Payment of Bills – March 28, 2017 to April 10, 2017
- FFA-135-17 Approval to Accept Donations to Pequannock Township School District
- FFA-136-17 Declaration of Obsolete Equipment
- FFA-137-17 Approve Award of Contract for Copier Equipment and Maintenance
- FFA-138-17 Approve Grant Applications for 2017 Clean Communities Grant for Public Schools

RESOLUTION NO. FFA-134-17

PAYMENT OF BILLS – MARCH 28, 2017 TO APRIL 10, 2017

RESOLVED, that the Board of Education approves the Bills List, from March 28, 2017 to April 10, 2017, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	\$2,728,293.58
Capital Projects	Fund 30	\$0.00
Food Service	Fund 6x	\$89,337.53

Motion by: Singer	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-135-17

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$50.00	Courtney Rankin Scholarship Fund	Honor M. Connell

Motion by: Singer	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-136-17

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Singer	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-137-17

APPROVE AWARD OF CONTRACT FOR COPIER EQUIPMENT AND MAINTENANCE

RESOLVED, that the Board of Education approves the award of contract for district copier equipment and maintenance to Canon USA Inc., through their Canon Advanced Partner/Dealer United Business Systems as per State of New Jersey, Department of Treasury, Division of Purchase and Property Contract G-2075, Contract #40462, effective May 1, 2017, as per attached proposal.

Motion by: Singer	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-138-17

APPROVE GRANT APPLICATION 2017 CLEAN COMMUNITIES GRANT FOR PUBLIC SCHOOLS

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, approves the submission of a grant applications from Pequannock Township High School and Pequannock Valley School for the “Slam Dunk the Junk - Keep Morris County Litter Free! 2017 Clean Communities Grant for Public Schools in Morris County” in the amount of \$500 each.

Motion by: Singer	Second by: Ciresi	Roll Call Vote: 7-0-0
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POLICY

Ann Maier, Chair

- P-24-17 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption
- P-25-17 Approval to Rescind First Reading of Policy Revisions

RESOLUTION NO. P-24-17

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2110 - Mission Statement
	2460 & 2460R - Special Education
	2460.1R - Special Education - Location, Identification, and Referral
	2460.8R - Special Education - Free and Appropriate Public Education
	2460.9R - Special Education - Transition From Early Intervention Programs to Preschool Programs
	2460.15R Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
	2460.16R Special Education - Instructional Material To Blind or Print-Disabled Students
	2467 - Surrogate Parents and Foster Parents

Motion by: Maier	Second by: Ciresi	Roll Call Vote: 6-1-0 No: Muzzio
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RESOLUTION NO. P-25-17

APPROVAL TO RESCIND FIRST READING OF POLICY REVISIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the first reading of the following policy revisions:

MANUAL SECTION	POLICY
<i>Students</i>	5120 - Assignment of Students and Attendance Area Plan
<i>Operations</i>	8130 - Organizational Plan

Motion by: Maier	Second by: Ciresi	Roll Call Vote: 6-1-0 No: Muzzio
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Ann Marie Finnen, Pompton Plains, PTEA Vice President, questioned the amount of art contact time in the elementary schools. She proposed looking at the number of supervisors in the district.
- Rich Prezioso, Pompton Plains, inquired if the Financial Literacy requirement has an impact on reduced student requests for art.
- John Martin, Pompton Plains, Hillview Parent, remarked that the public should be invited into the process, is concerned as to how committees will be formed, and is looking forward to joining a committee.

OLD BUSINESS

Board members explained committee meetings and why they will not be conducted in public.

RESOLUTION NO. OB-10-17

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-05-17
NB-02-17
NB-03-17
NB-05-17

Motion by: Ciresi	Second by: Singer	Roll Call Vote: 7-0-0
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NEW BUSINESS

None

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege and/or student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Muzzio	Second by: Ciresi	Voice Vote: All in Favor	Time: 8:05 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Muzzio	Second by: Ciresi	Voice Vote: All in Favor	Time: 8:21 pm
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Respectfully,



Kateryna W. Bechtel, CPA
School Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

April 24, 2017 PTHS 7:00 pm
May 8, 2017 PTHS 7:00 pm