



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
MARCH 13, 2017

CALL TO ORDER

The March 13, 2017 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Sam Ciresi
Douglas Muzzio (arrived 7:10 pm)
Robert Singer
Leonard Smith
Kimberley Quigley
Ann Maier
Tiffany Osmanski
Vincent Siracusa (arrived 7:45 pm)
Richard Thumann

ALSO PRESENT: Brett Charleston, Superintendent of Schools
Rosalie Winning, Assistant Superintendent
Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
Sara White, Student Representative
Amy Canning, Esq., Board Attorney

FLAG SALUTE

Student Representative Report – Sara White

- Announced that the Spring Musical will be held on March 24th and 25th at 7:00pm and the 26th at 2:30 pm.
- Provided information on Operation Smile's first annual "Operation Style" Fashion Show on March 29 at 7:00 pm.
- Reported that spring sports will begin in the next few weeks.

Presentation of the 2017-2018 School District Budget – Mr. Charleston and Mrs. Bechtel

Superintendent Report – Brett Charleston

- Congratulated Mrs. Quigley for earning the Certificated Board Member Award from the Board Member Academy Program.
- Reminded the public that registration continues at the Board Office for students who will attend kindergarten in 2017-2018.
- Announced that the district is accepting applications for pre-school for 3 and 4 year olds.
- Explained that a recommendation for the use of unused emergency closing days will be made by the March 27 BOE meeting.
- Reported that all schools passed lead testing.
- Reported that installation on the windows at PTHS continues.

2016-2017 UPCOMING COMMITTEE MEETINGS

- Curriculum, Instruction, and Special Services March 20, 2017
- Policy March 20, 2017
- Personnel, Management, and Community Relations March 21, 2017
- Finance, Facilities, and Athletics March 21, 2017

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

Ann Marie Finnen, Pequannock Township, PTEA Negotiations Chair

- Commented on improvement of instruction.
- Inquired as to the reduction of full time instructional aides.

APPROVAL OF MINUTES

February 27, 2017

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| Motion by: Ciresi | Second by: Muzzio | Roll Call Vote: 8-0-0 |
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of March 7, 2017 - Dr. Richard Thumann, Chair

The following topics were discussed by the committee: review of personnel items, review teaching staff including RIFs and non-renewals, para-professional proposal, Director of Security job description, Jazz Band Advisor sidebar, observation rubrics for instructional aides, suspended staff member, 2017-2018 budget, elementary schedules, elementary restructuring, solar, emergency closing give back days, HSA meeting update, tennis courts.

- PMC-175-17 Acceptance of Report
- PMC-176-17 Acceptance of Resignations
- PMC-177-17 Approval of Appointments - 2016-2017 School Year
- PMC-178-16 Approval of Interscholastic Sports Stipend Positions - 2016-2017 School Year (PMC-444-16)
- PMC-179-17 Approval of Unpaid Personal Leave of Absence - 2016-2017 School Year
- PMC-180-17 Approval of Jazz Band Advisor Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education
- PMC-181-17 Approval of Job Description
- PMC-182-17 Approval of Personnel for Sporting Event Coverage - 2016-2017 School Year
- PMC-183-17 Approval of District Substitutes - 2016-2017 School Year
- PMC-184-17 Approval to Reinstate Employee #2537 (Held Until After Executive Session)

RESOLUTION NO. PMC-175-17

ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-176-17

ACCEPTANCE OF RESIGNATIONS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

| NAME | POSITION | EFFECTIVE DATE |
|-------------------|--|----------------|
| Johnson, Michelle | .6 Aide North Boulevard Elementary School | 3/4/2017 |
| Sinopoli, Cheryl | 5th Grade Computer Club Stephen J. Gerace Elementary School | 1/30/2017 |

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-177-17

APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

| NAME | ASSIGNMENT | EFFECTIVE DATES | SALARY | CERTIFICATION/ LICENSE |
|---|---|------------------------------------|--|---|
| Latronica, Samara <i>Replacing A. Golkin</i> | .4 Speech Therapist North Boulevard Elementary School | On or about 3/14/2017-6/30/2017 | MA, Step 8 \$25,516 | Standard, Speech Language Therapist |
| O'Hagen, Valentina <i>Replacing Michelle Johnson</i> | .6 Aide North Boulevard Elementary School | On or about 3/14/2017-6/30/2017 | Step 1, \$10,446 | Substitute Certificate (Pending) |
| Canger, Robin <i>Replacing Michelle Johnson</i> | AM Bus Duty Aide North Boulevard Elementary School | 3/14/2017-6/30/2017 | \$22.63/hour <i>Not to exceed 20 minutes/day, as needed</i> | |
| Westdyk, Erin <i>Replacing Cheryl Sinopoli</i> | 5th Grade Computer Club Stephen J. Gerace Elementary School | 2/1/2017-6/30/2017 | \$546.50 | |
| Bradley, Erin | Assistant Girls Lacrosse-Spring Season Pequannock Township High School | 3/14/2017-6/30/2017 | Step 1, \$3,250 | Elementary K-5 |
| St. Laurent, Todd | Assistant Boys Lacrosse-Spring Season Pequannock Township High School | 3/14/2017-6/30/2017 | Step 5, \$4,505 | MA Educational Administration |
| Hayzler, Richard | Volunteer Baseball Coach-Spring Season Pequannock Valley Middle School | 3/14/2016-6/30/2017 | N/A | |
| Kaye, Allen | Volunteer Baseball Coach-Spring Season Pequannock Valley Middle School | 3/14/2016-6/30/2017 | N/A | |
| Seborowski, John | Volunteer Baseball Coach-Spring Season Pequannock Valley Middle School | 3/14/2016-6/30/2017 | N/A | |
| McClain, John | Volunteer Softball Coach-Spring Season Pequannock Township High School | 3/14/2017-6/30/2017 | N/A | |
| Rogers, Edward | Volunteer Baseball Coach-Spring Season Pequannock Township High School | 3/14/2017-6/30/2017 | N/A | |
| Warden, Steven | Volunteer Track Coach-Spring Season Pequannock Township High School | 3/14/2017-6/30/2017 | N/A | |

| NAME | ASSIGNMENT | EFFECTIVE DATES | SALARY |
|---------------------|---|-------------------------|--------|
| Mike DeLuccia | Pit Musician - Spring Musical Pequannock Township High School | March 24, 25 & 26, 2017 | \$525 |
| Brian Michalowski | Pit Musician - Spring Musical Pequannock Township High School | March 24, 25 & 26, 2017 | \$525 |
| Kaitlin Michalowski | Pit Musician - Spring Musical | March 24, 25 & 26, 2017 | \$525 |

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| | Pequannock Township High School | | |
| Kiana Salameh | Pit Musician - Spring Musical Pequannock Township High School | March 24, 25 & 26, 2017 | \$525 |
| Ben Schroeder | Pit Musician - Spring Musical Pequannock Township High School | March 24, 25 & 26, 2017 | \$700 |
| Bryan Wilson | Pit Musician - Spring Musical Pequannock Township High School | March 24, 25 & 26, 2017 | \$525 |

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-178-17

APPROVAL TO AMEND INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2016-2017 SCHOOL YEAR (PMC-444-16)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following district personnel as coaches for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

SPRING, 2017

| NAME | ASSIGNMENT | SCHOOL | SALARY |
|-----------------------------|-----------------------|---------------------------------|-----------------|
| DiSalvo, Michele (Sarnelli) | Assistant Girls Track | Pequannock Valley Middle School | Step 1, \$3,527 |

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-179-17

APPROVAL OF UNPAID PERSONAL LEAVE OF ABSENCE 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid personal leave of absences for the following personnel for the 2016-2017 school year.

| NAME | SCHOOL | ASSIGNMENT | DATES |
|----------------|---|------------|--|
| Employee #4772 | North Boulevard & Hillview Elementary Schools | Custodian | 3/22/2017-3/24/2017 5/1/2017-5/5/2017 |

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-180-17

APPROVAL OF JAZZ BAND ADVISOR SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

BE IT RESOLVED, that the Pequannock Township Board of Education (hereinafter referred to as the "Board") hereby adopts and approves the terms, stipulations and conditions as established in the Sidebar Agreement by and between the Board and the Pequannock Township Education Association, which is incorporated herein by reference, and agrees to be bound thereby. The Board President and the Board Secretary are hereby authorized and directed to execute the attached Sidebar Agreement and any other documents necessary to effectuate said Sidebar Agreement.

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 5-0-3 Abstain: Maier, Muzzio, Smith |
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RESOLUTION NO. PMC-181-16
APPROVAL OF JOB DESCRIPTION

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following new job description, *as per attached*:

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| Director of Security |
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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-182-17
APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of \$67.00 per event (**Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:**)

Pequannock Valley Middle School

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| Kimberly Luppino |
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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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RESOLUTION NO. PMC-183-17
APPROVAL OF DISTRICT SUBSTITUTES - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2016-2017 school year at the approved rate for each category:

| NAME | POSITION |
|-----------------|----------------|
| Casey Kapotes | Teacher, Aide |
| Jessica Valente | Teacher, Nurse |

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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 8-0-0 |
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Committee Report of March 6, 2017 - Dr. Doug Muzzio, Chair

The following topics were discussed by the committee: elementary schedule block, curriculum writing, Project Acceleration – Seton Hall University, solar panels, restructuring of special education, restructuring of elementary, tennis courts, 2017-2018 budget.

- CIS-79-17 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-80-17 Approval of Student Field Trips
- CIS-81-17 Approval of New and Revised Curriculum Writing
- CIS-82-17 Approval of Project Acceleration Submission

RESOLUTION NO. CIS-79-17

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

| Date(s) | Employee/ Board Member | Conference/ Workshop Location | Registration | Travel | Sub Cost | Estimated Total Expense |
|-----------------|---------------------------|---|--------------|---------|----------|-------------------------------|
| 3/16/17 | M. Barcadepone | Teacher University Oakland | \$-0- | \$-0- | n/a | \$-0- |
| 3/16/17 | S. Patti | Assessment & Intervention Lodi | \$149.00 | \$-0- | n/a | \$149.00 |
| 3/17/17 | K. Buscher | BLSS Transition Practices Paramus | \$-0- | \$14.57 | n/a | \$14.57 |
| 3/23 3/24/17 | M. Fajardo | Enhancing Executive Function Pearl River, NY | \$279.99 | \$19.65 | n/a | \$299.64 |

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|---------|-------------|---|---------|---------|-----|---------|
| 3/31/17 | F. Klump | Counselor Symposium CCM | \$-0- | \$15.69 | n/a | \$15.69 |
| 3/31/17 | A. Escudero | Counselor Symposium Kean University | \$40.00 | \$16.12 | n/a | \$46.12 |
| 4/5/17 | D. Schmitt | Teacher University Oakland | \$-0- | \$-0- | n/a | \$-0- |
| 4/5/17 | B. Crocker | SLE Regional Workshops Paramus | \$-0- | \$12.33 | n/a | \$12.33 |
| 5/2/17 | M. Lynes | Defiant & Disruptive Adolescents Parsippany | \$99.99 | \$-0- | n/a | \$99.99 |

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| Motion by: Muzzio | Second by: Singer | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. CIS-80-17
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST TO DISTRICT |
|---------|------------------------------|---|---------------------------|----------------------------|--------------------------------|------------------|
| 4/1/17 | Pequannock Town-Wide Cleanup | K. Lau-Munoz | PTHS/9-12/15 | Environmental Club | n/a | \$-0- |
| 4/25/17 | Turtleback Zoo West Orange | M. Raczko K. Zerden | HV/2/47 | Science Curricula Habitats | \$10.00 Balance Paid by HSA | n/a |
| 4/25/17 | Turtleback Zoo West Orange | L. Scangarello J. Dean | NB/2/46 | Science Curricula Habitats | \$18.93 Balance Paid by HSA | n/a |
| 4/26/17 | Turtleback Zoo West Orange | L. Warner K. Schiffel K. Crosetto | SJG/2/65 | Science Curricula Habitats | \$23.00 Balance Paid by HSA | n/a |

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| Motion by: Muzzio | Second by: Singer | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. CIS-81-17

APPROVAL OF NEW AND REVISED CURRICULUM WRITING FOR 2017/18

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following new and revised curricula aligned to the Core Content Standards and payment to the writers as listed, as per PTEA Agreement Article 32, A.6.n, \$178 per diem, in a total amount not to exceed \$31,000:

| TITLE | DAYS ALLOTTED |
|-------------------------------------|---|
| Elementary PAWS Block | Full Year – 6 Days each Grade (\$6408) |
| Science K-5 | Full Year – 6 Days each Grade (\$6408) |
| Social Studies K-5 | Full Year Revision – 3 Days each Grade (\$3204) |
| Technology LMC K-12 | Full Year Revision – 3 Days each Grade (\$6942) |
| World Language 6-8 | Full Year Revision – 3 Days each Grade (\$1602) |
| AP Spanish | Full Year Revision - 6 Days (\$1068) |
| Latin American History & Culture | Full Year New – 6 Days (\$1068) |
| Freshman Colloquium Writing | Full Year Revision – 3 Days (\$534) |
| Financial Literacy | Semester Revision – 1.5 Days (\$267) |
| Algebra II, Parts 1 and 2 | Full Year Revision - 6 Days (\$1068) |
| Chemistry, Academic & Honors Pacing | Full Year Revision – 3 Days (\$534) |
| Biology, Academic & Honors Pacing | Full Year Revision – 3 Days (\$534) |
| Environmental Science | Full Year Revision – 1.5 Days (\$267) |
| Physics, Honors | Full Year Revision – 1.5 Days (\$267) |

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| Motion by: Muzzio | Second by: Singer | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. CIS-82-17

APPROVAL OF PROJECT ACCELERATION SUBMISSION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the submission of curricula and staff resumes for consideration of participation in the Seton Hall University Project Acceleration program for college credit for advanced placement courses taken by Pequannock Township High School students.

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| Motion by: Muzzio | Second by: Singer | Roll Call Vote: 9-0-0 |
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of March 7, 2017 – Vincent Siracusa, Chair

The following topics were discussed by the committee: solar, facilities update, tennis courts, Jazz Band Sidebar Agreement, special education/paraprofessional aide restructuring, 300, 400, 500 roofs at PTHS, 2017-2018 budget review, elementary restructuring.

Mrs. Quigley thanked the groups that donated to the district.

- FFA-118-17 Payment of Bills – February 27, 2017 to March 13, 2017
- FFA-119-17 Transfer of Funds for February 2017
- FFA-120-17 Approval to Accept Donations to Pequannock Township School District
- FFA-121-17 Approval of Purchase of 2018 Model Year 54 Passenger School Bus
- FFA-122-17 Approval of Professional Services Contract for Special Energy Counsel Services
- FFA-123-17 Approval of Shared Services Agreement for Solar PPA
- FFA-124-17 Adoption of the Preliminary Budget for 2017-2018
- FFA-125-17 Capital Reserve Account Withdrawal
- FFA-126-17 Professional Services 2017-2018
- FFA-127-17 School District Travel Maximum 2017-2018

RESOLUTION NO. FFA-118-17

PAYMENT OF BILLS – FEBRUARY 27, 2017 TO MARCH 13, 2017

RESOLVED, that the Board of Education approves the Bills List, from February 27, 2017 to March 13, 2017, submitted by the School Business Administrator/Board Secretary, as attached:

| FUND | AMOUNT |
|-------------------------------|----------------|
| General Funds 10, 20, 40 | \$1,410,557.80 |
| Capital Projects Fund 30 | \$0. 00 |
| Food Service Fund 6x | \$66,350.61 |

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-119-17

TRANSFER OF FUNDS FOR FEBRUARY 2017

RESOLVED, that the Board of Education approves the transfer of funds within the 2016-2017 budget from February 1, 2017 through February 28, 2017, in accordance with the attached list, which shall become a part of the record.

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-120-17

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

| DONATION | TO | DONATED BY |
|--------------------------------------|--|---------------------------|
| 36 Practice Jerseys Value \$2,600 | PTHS Softball Team and Coaching Staff | PTHS Softball Association |

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|--|------|---------------------------|
| Pitching Machine with Cover and Stand Value \$1,500 | PTHS | PTHS Softball Association |
| 2 Bownets Value \$300 | PTHS | PTHS Softball Association |
| \$7,500 towards Sound System for Stadium | PTHS | Pequannock Polar Plunge |

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-121-17
APPROVAL OF PURCHASE OF 2018 MODEL YEAR 54 PASSENGER SCHOOL BUS

RESOLVED, that the Board of Education upon recommendation of the Superintendent and the School Business Administrator, approves the purchase of a 2018 model year 54 passenger IC School Bus with diesel engine and hydraulic brakes as per bid item #8 in the ESCNJ 16/17-35 in the amount of \$90,282.44.

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-122-17
APPROVAL OF PROFESSIONAL SERVICES CONTRACT FOR SPECIAL ENERGY COUNSEL SERVICES

WHEREAS, the Pequannock Township Board of Education (“BOE”) desires to undertake the development and implementation of a Renewable Energy Project (the “Project”) Request for Proposals (“RFP”) for the financing, installation, operation and maintenance of photovoltaic energy systems; and

WHEREAS, the BOE intends to enter into a shared services agreement with one or more additional boards of education to form an aggregated procurement group; and

WHEREAS, under the Projects, solar panels, including any related electrical modifications or other work required or convenient for the installation of the Projects will be installed on the BOE’s owned and/or controlled buildings, structures, lands or other properties (collectively, the “BOE Facilities”); and

WHEREAS, among other benefits, the Projects will reduce energy costs for the BOE Facilities; and

WHEREAS, the BOE desires to retain special energy legal counsel to administer the aggregated RFP and contracting associated therewith, and

WHEREAS, pursuant to law, specifically, N.J.S.A. 18A:18A-5a.(1), the BOE is authorized to award contracts for professional services without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock Township Board of Education, as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length.
2. The Superintendent, or his designee, are hereby authorized to enter into a professional services contract with the law firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP in accordance with the terms and conditions of DeCotiis’ proposal dated February 17, 2017.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-123-17

APPROVAL OF SHARED SERVICES AGREEMENT FOR SOLAR PPA

WHEREAS, Pequannock Board of Education (“PBOE”), Stanhope Board of Education (“SBOE”) and Lincoln Park Board of Education (“LPBOE”), (individually “Party” and collectively the “Parties”), desire to work cooperatively together to obtain proposals from private solar developers for the design, construction, installation, operation and maintenance of solar renewable energy projects (the “Renewable Energy Projects”) to be located on certain lands/facilities owned by each Party and servicing certain facilities used by each Party; and,

WHEREAS, PBOE desires to undertake a procurement process pursuant to competitive contracting provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-4.1(k) *et seq.*, by issuing a “Request for Proposals for a Developer of Photovoltaic Systems to Service the Certain Facilities Owned and Operated by Pequannock BOE, Stanhope BOE and Lincoln Park BOE” (the “RFP”) seeking a developer (“Solar Developer”) for the Renewable Energy Projects; and,

WHEREAS, PBOE’s administrative staff is authorized by PBOE to develop and administer the RFP, evaluate proposals, develop an evaluation report and present the results of the evaluation to the Parties; and

WHEREAS, each of the Parties desires to authorize its participation in the procurement process to be undertaken by PBOE; and,

WHEREAS, each of the Parties desires that, in addition to the services provided by PBOE in issuing the RFP and evaluating proposals, PBOE shall also provide (via its professionals) the construction and project management services in connection with the Renewable Energy Projects (collectively, the “Services”); and

WHEREAS, each of the Parties desires to authorize the execution of a shared service agreement, in a form substantially similar to the agreement attached hereto as Exhibit A (the “Agreement”); and,

WHEREAS, pursuant to N.J.S.A. 40A:11-5(2), the Parties are each authorized to enter into the Agreement without public advertising for bids; and,

NOW, THEREFORE, BE IT RESOLVED by the Pequannock Board of Education, as follows:

1. The Business Administrator is hereby authorized and directed to designate certain representatives of PBOE, as contemplated by the Agreement.
2. The Business Administrator is hereby authorized and directed, on behalf of the PBOE, to execute a Shared Services Agreement with SBOE and LPBOE to authorize PBOE to issue the RFP utilizing the competitive contracting process in compliance with the Public Schools Contracts Law, and from time to time may issue any addenda and/or change orders thereto as deemed necessary on behalf of the Parties.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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RESOLUTION NO. FFA-124-17
ADOPTION OF THE PRELIMINARY BUDGET FOR 2017-2018

RESOLVED, that the preliminary budget be approved for the 2017-2018 School Year using the 2017-2018 state aid allocations and the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said preliminary budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the auditorium at the Pequannock Township High School, 85 Sunset Road Pompton Plains, New Jersey on April 24, 2017 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

| | GENERAL FUND | SPECIAL REVENUES | DEBT SERVICE | TOTAL |
|-------------------------------------|--------------|------------------|--------------|--------------|
| 2017-2018 TOTAL EXPENDITURES | \$39,493,492 | \$686,750 | \$1,307,075 | \$41,487,317 |
| LESS ANTICIPATED REVENUES | \$5,691,383 | \$686,750 | \$479,630 | \$6,857,763 |
| TAXES TO BE RAISED | \$33,802,109 | \$0 | \$827,445 | \$34,629,554 |

| | | |
|------------------|-------------------|-----------------------|
| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
|------------------|-------------------|-----------------------|

RESOLUTION NO. FFA-125-17
CAPITAL RESERVE ACCOUNT WITHDRAWAL

RESOLVED, that the Pequannock Township Board of Education, upon recommendation of the Superintendent, requests the approval of capital reserve withdrawal in the amount of \$1,625,000 within the 2017-2018 preliminary budget.

| | |
|--|-----------|
| Renovation of Science Labs | \$750,000 |
| Renovation of HS Bleachers, Coaches box and sound system | \$750,000 |
| PV and Elementary Schools Security Cameras | \$125,000 |

| | | |
|------------------|-------------------|-----------------------|
| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
|------------------|-------------------|-----------------------|

RESOLUTION NO. FFA-126-17
PROFESSIONAL SERVICES 2017-2018

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2017-2018 year as follows:

| PROFESSIONAL SERVICE | AMOUNT |
|-----------------------------|------------------|
| Legal | \$135,000 |
| Audit | \$43,500 |
| Physician | \$12,500 |
| Architect/Engineer | \$15,000 |
| Negotiator | \$15,000 |
| TOTAL | \$221,000 |

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

| | | |
|------------------|-------------------|-----------------------|
| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
|------------------|-------------------|-----------------------|

RESOLUTION NO. FFA-127-17
SCHOOL DISTRICT TRAVEL MAXIMUM 2017-2018

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. Provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$16,688.16 as of March 8, 2017

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education, in the County of Morris, New Jersey, hereby establishes the school district maximum for the 2017-2018 school year at the sum of \$70,150; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

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| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
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POLICY

Ann Maier, Chair

P-22-17 Approval of Revised Board Regulation for Second Reading and Adoption

RESOLUTION NO. P-22-17

APPROVAL OF REVISED BOARD REGULATION FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board regulation as listed for second reading and adoption:

| MANUAL SECTION | POLICY/REGULATION |
|-----------------|---|
| <i>Property</i> | 7510R - Schedule of Fees for Facility Use |

| | | |
|------------------|-------------------|-----------------------|
| Motion by: Maier | Second by: Muzzio | Roll Call Vote: 9-0-0 |
|------------------|-------------------|-----------------------|

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

None

OLD BUSINESS

RESOLUTION NO. OB-08-17

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

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|--------------------------|
| INVESTIGATION NO. |
| PVMS-04-17 |

| | | |
|--------------------|---------------------|-----------------------|
| Motion by: Thumann | Second by: Siracusa | Roll Call Vote: 9-0-0 |
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NEW BUSINESS

None

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege and/or student matters. Said matters will be made public upon their disposition. Action may be taken.

| | | | |
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| Motion by: Thumann | Second by: Ciresi | Voice Vote: All in Favor | Time: 8:01 pm |
|--------------------|-------------------|--------------------------|---------------|

The Board returned to the Public Session at 8:59 pm.

RESOLUTION NO. FFA-184-17

APPROVAL TO REINSTATE EMPLOYEE #2537

BE IT RESOLVED that employee no. 2537 who was previously suspended with pay pending the results of the investigation, is hereby reinstated, effective March 14, 2017.

| | | |
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| Motion by: Thumann | Second by: Maier | Roll Call Vote: 9-0-0 |
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ADJOURNMENT OF PUBLIC MEETING

| | | | |
|---------------------|-------------------|--------------------------|---------------|
| Motion by: Osmanski | Second by: Ciresi | Voice Vote: All in Favor | Time: 9:01 pm |
|---------------------|-------------------|--------------------------|---------------|

Respectfully,



Kateryna W. Bechtel, CPA
School Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

April 10, 2017 PTHS 7:00 pm

April 24, 2017 PTHS 7:00 pm