



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

MEETING MINUTES  
AUGUST 22, 2016

**CALL TO ORDER**

The August 22, 2016 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	Sam Ciresi	James Farrell
	Douglas Muzzio	Tom Salerno
	Vincent Siracusa	Richard Thumann
	Kimberley Quigley	

ABSENT:	Ann Maier	Robert Singer
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ALSO PRESENT:	Brett Charleston, Superintendent of Schools
	Kateryna W. Bechtel, CPA, Business Administrator/Board Secretary

**FLAG SALUTE**

Board President Report – *Kimberley Quigley*

- Attended the New Teacher Orientation and wished the new teachers a long and happy tenure with the district.

Superintendent Report – *Brett Charleston*

- Mr. Honig reported on the results of the FBLA National Leadership Conference held in Atlanta, GA:
  - National Outstanding Chapter
  - 8<sup>th</sup> Place Help Desk
  - Introduction to Business Presentation
- Congratulated the FBLA.
- Reported on the Newsweek 2016 Top High School Ranking of #23 for PTHS of all public high schools in New Jersey.
- Announced that PARCC scores will be mailed home before the start of school.
- Reported that New Teacher Orientation has begun and will run through August 24, with 25 new certified teachers.
- Announced that Freshman and New Student Orientation for PTHS will be held on Tuesday, August 30 from 9:00 am to 11:00 am with a parent orientation at 7:00 pm.
- Announced the PV 6<sup>th</sup> grade orientation as August 23 and August 31, depending upon last name in the cafeteria.
- Reported that Chromebook distribution has begun for students in grades 6 through 12.

- Reported that the district is fully staffed for all certificated positions. Some part time aide positions still need to be filled.
- Presented a Capital Projects update.

Board Secretary Report – *Kateryna W. Bechtel, CPA*

- Announced that 4 candidates submitted petitions for 3 three-year seats.

#### 2015-2016 Upcoming Committee Meetings

- |                                                  |                    |
|--------------------------------------------------|--------------------|
| • Curriculum, Instruction, and Special Services  | September 19, 2016 |
| • Policy                                         | September 19, 2016 |
| • Personnel, Management, and Community Relations | September 19, 2016 |
| • Finance, Facilities, and Athletics             | September 21, 2016 |

#### OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Lee Ann Brensinger, PTEA President commented that Mr. Honig was honored as NJ FBLA's outstanding advisor.

#### APPROVAL OF MINUTES

July 25, 2016

Motion by: Ciresi	Second by: Siracusa	Roll Call Vote: 3-0-4 Abstain: Ciresi, Muzzio, Siracusa, Thumann
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## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

#### **Committee Report of August 15, 2016, Dr. Richard Thumann Chair**

The committee discussed the following topics: personnel items update, Structured Learning Experience student workers, lunch aide shortage, hiring plan for School Library Media Specialists, BOE and District goals, guest speaker for September 6 professional development.

PMC-14-17	Acceptance of Resignations
PMC-15-17	Approval of Appointments - 2016-2017 School Year
PMC-16-17	Accept Resignation for the Purpose of Retirement
PMC-17-17	Approval of Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education
PMC-18-17	Approval to Amend Transfer of Staff - 2016-2017 School Year (PMC-448-16)
PMC-19-17	Approval of Medical Leave of Absence - 2016-2017 School Year
PMC-20-17	Approval of Medical Leave of Absence - 2016-2017 School Year
PMC-21-17	Approval of Appointments - 2016-2017 School Year
PMC-22-17	Approval to Amend Interscholastics Sports Positions - 2016-2017 School Year (PMC-444-16)
PMC-23-17	Approval to Rescind Extra-Curricular Positions - 2016-2017 School Year (PMC-05-17)
PMC-24-17	Approval to Amend Extra-Curricular Positions - 2016-2017 School Year (PMC-05-17)
PMC-25-17	Approval of Extra-Curricular Positions - 2016-2017 School Year
PMC-26-17	Approval of Interscholastic Sports Positions - 2016-2017 School Year
PMC-27-17	Approval of Volunteer Coaches - 2016-2017 School Year
PMC-28-17	Approval to Appoint Students for Employment - 2016-2017 School Year
PMC-29-17	Approval of Permanent Lunch Aides - 2016-2017 School Year
PMC-30-17	Approval of Elementary School Lunch Aides - 2016-2017 School Year
PMC-31-17	Approval of Volunteer Elementary Lunch Aides - 2016-2017 School Year
PMC-32-17	Approval of Bus Duty for Aides - 2016-2017 School Year
PMC-33-17	Approval of Transportation Aides - 2016-2017 School Year
PMC-34-17	Approval of Permanent Substitutes - 2016-2017 School Year
PMC-35-17	Approval of District Substitutes for the 2016-2017 School Year
PMC-36-17	Approval of Annual Substitute Pay Rates for the 2016-2017 School Year
PMC-37-17	Approval of District Mentors for the 2016-2017 School Year
PMC-38-17	Approval of In-Service Training for Autistic Programs
PMC-39-17	Approval of Appointments for Extended School Year Program
PMC-40-17	Approval of Personnel for Sporting Event Coverage - 2016-2017 School Year

#### **RESOLUTION NO. PMC-14-17**

#### **ACCEPTANCE OF RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE DATE
Bednarz, John	.64 Media Specialist Stephen J. Gerace Elementary School	9/1/2016
Belmont, Sally	School Secretary Pequannock Township High School	9/2/2016
Colella, Jill	.57 Aide North Boulevard Elementary School	9/1/2016

D'Andrea, Laura	.5 Aide North Boulevard Elementary School	9/1/2016
deFalco, Monica	Chemistry Teacher Pequannock Township High School	9/1/2016
Iaccheo, Laurie	.5 Aide Pequannock Township High School	9/1/2016
Lohn, Maritza	Aide Hillview Elementary School	9/1/2016
Tabakman, Amy	.5 Aide North Boulevard Elementary School	9/1/2016
Trautwein, Lorraine	.6 Aide Stephen J. Gerace Elementary School	9/1/2016

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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#### **RESOLUTION NO. PMC-15-17**

#### **APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Aivars, Ilze <i>Replacing John Bednarz</i>	.67 Elementary Teacher Stephen J. Gerace Elementary School	9/1/2016-6/30/2017	MA, Step 1 \$39,701	CEAS, Elementary School Teacher
Golkin, Alexandra <i>Replacing Sharon Zeman</i>	.4 Speech Therapist North Boulevard Elementary School	9/1/2016-6/30/2017	MA, Step 2 \$23,782	Speech-Language Pathologist
Latino, Sean <i>New Position</i>	School Psychologist North Boulevard Elementary School	9/1/2016-6/30/2017	MA, Step 1 \$59,255	Standard, School Psychology
Post, Denise <i>Replacing Robert Cerutti</i>	STEM Teacher Pequannock Valley Middle School	9/1/2016 - 6/30/2017	MA, Step 6, \$60,055	Standard, Elementary 5-8 w/Science Specialization
Sapjeta, Barbara Joyce <i>Replacing Monica deFalco</i>	Chemistry Teacher Pequannock Township High School	9/1/2016-6/30/2017	<b>MA+15, Step 12, \$74,560</b>	Standard, Teacher of Physical Science
Miller, Susan <i>Replacing Sally Belmont</i>	School Secretary Pequannock Township High School	9/6/2016-6/30/2017	Step 1, \$34,550	
Vargo, Lindsay <i>Replacing Erica Hampson</i>	.57 Aide Pequannock Valley Middle School	9/1/2016-6/30/2017	Step 2, \$10,152	NJ Substitute Certificate K-12

Martins, Jennifer <i>Replacing Jill Colella</i>	.57 Aide North Boulevard Elementary School	9/1/2016-6/30/2017	Step 2, \$10,152	NJ Substitute Certificate K-12
Greff, Susan	.57 to .6 North Boulevard Elementary School	9/1/2016-6/30/2017	Step 9, \$11,886	
Hampson, Erica <i>Replacing Susan Flood</i>	.5 to .6 Pequannock Valley Middle School	9/1/2016-6/30/2017	Step 6, \$11,169	
Zuccala, Kathryn <i>Replacing Susan Forshay</i>	.5 Aide North Boulevard Elementary School	9/1/2016-6/30/2017	Step 1, \$8,705	NJ Substitute Certificate K-12
Margiotta, Stephen <i>New Position</i>	.57 Aide Hillview Elementary School	9/1/2016-6/30/2017	Step 1, \$9,924	CEAS, Early Elementary Education
Johnson, Sharon	.50 to 1 Bus Driver	9/1/2016-6/30/2017	Step 12, \$35,075	
Sheridan, Thomas	Substitute Custodian	9/1/2016-6/30/2017	\$16.00/hour	

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-16-17**

**ACCEPT RESIGNATION FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Frontera, Patricia	Special Education Teacher Hillview Elementary School	1/31/2017

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-17-17**

**APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the sidebar agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education, *as per attached*.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Muzzio
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**RESOLUTION NO. PMC-18-17****APPROVAL TO AMEND TRANSFER OF STAFF - 2016-2017 SCHOOL YEAR (PMC-448-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the transfer of the following personnel in the Pequannock Township School District:

NAME	FROM	TO	EFFECTIVE DATE
Clark, Maritza	.57 Aide Pequannock Township High School	.57 Aide North Boulevard Elementary School	9/1/2016

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-19-17****APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2016-2017 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for an aide whose name is on file in the Superintendent's office from September 6, 2016 until on or about October 3, 2016 utilizing 19 accumulated sick days.

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-20-17****APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2016-2017 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for a teacher whose name is on file in the Superintendent's office from September 6, 2016 until on or about November 8, 2016, utilizing 42.5 accumulated sick days and 3.5 FMLA days, without pay and with benefits of insurance coverage less the employee's statutory contributions.

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-21-17****APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District as a Long Term Leave Replacement Substitutes.

NAME	ASSIGNMENT	SCHOOL	EFFECTIVE DATES	SALARY	CERTIFICATION /LICENSE
Jurewicz, Kathleen <i>Leave replacement for Brenda Adams</i>	Science Teacher	Pequannock Valley Middle School	9/6/2016-9/30/2016	\$85 per diem, \$90 after 10 days	NJ Substitute Certification
Maybee, Regina <i>Leave Replacement for Leslie Ulrich</i>	Grade I Teacher	North Boulevard Elementary School	9/6/2016-11/2/2016	\$85 per diem, \$90 after 10 days	NJ Substitute Certification
Ziegler, Gloria <i>Leave Replacement for Nancy Smith</i>	.57 Aide	North Boulevard Elementary School	9/6/2016-10/3/2016	\$68 per diem	NJ Substitute Certification

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-22-17****APPROVAL TO AMEND INTERSCHOLASTIC SPORTS COACHING POSITIONS - 2016-2017 SCHOOL YEAR (PMC-444-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following district personnel as coach for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**FALL, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
McBurney, Jonathan	Girls Soccer	Pequannock Valley Middle School	Step 3, \$4,152

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-23-17****APPROVAL TO RESCIND EXTRA-CURRICULAR ADVISOR POSITIONS - 2016-2017 SCHOOL YEAR (PMC-05-17)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following Extra-Curricular Advisor Positions for the 2016-2017 school year as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**Pequannock Township High School**

NAME	ASSIGNMENT	STIPEND
deFalco, Monica	Chemistry League	\$1,122
deFalco, Monica	Mock Trial Co-Advisor	\$675

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-24-17****APPROVAL TO AMEND EXTRA-CURRICULAR ADVISOR POSITIONS - 2016-2017 SCHOOL YEAR (PMC-05-17)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following Extra-Curricular Advisor Positions for the 2016-2017 school year as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**Pequannock Township High School**

NAME	ASSIGNMENT	STIPEND
Pascarella, Catherine	Grade 12 Advisor	\$2,590
Carlson, Julie	Mock Trial Co-Advisor	\$1,013

Gennarelli, Joseph	Mock Trial Co-Advisor	\$1,013
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**Hillview Elementary School**

Livesey, Patricia	AV	\$546.50
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Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-25-17**

**APPROVAL OF EXTRA-CURRICULAR ADVISOR POSITIONS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following extra-curricular advisors for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)**

**Pequannock Township High School**

NAME	ASSIGNMENT	STIPEND
Klump, Frank	Yearbook Advisor	\$4,834
Andresen, Jillian	Peer Leadership	\$4,188
Gajewski, Brittany	Ski Club	\$852

**Hillview Elementary School**

NAME	ASSIGNMENT	STIPEND
Budd, Julie	STEM Club	\$1,093
Daunoras, Allison	AV Co-Advisor	\$546.50
Munro, Valerie	Safety Patrol Co-Advisor	\$1,864.80 (9/10)
Diver, Sarah	Safety Patrol Co-Advisor	\$207.20 (1/10)

**North Boulevard Elementary School**

NAME	ASSIGNMENT	STIPEND
Mayoria, Bruno	Band Director	\$1,266

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-26-17**

**APPROVAL OF INTERSCHOLASTIC SPORTS COACHING POSITIONS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following coaches for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)**



**WINTER, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
Kirk, Joseph <i>Replacing Peggy Bionde</i>	Head Girls Basketball	Pequannock Township High School	Step 4, \$6,356

**SPRING, 2017**

NAME	ASSIGNMENT	SCHOOL	SALARY
McBurney, Jonathan <i>Replacing Bill Arata</i>	Head Baseball	Pequannock Township High School	Step 4, \$6,356

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-27-17****APPROVAL OF VOLUNTEER COACHES**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2016-2017 school year, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.**

NAME	ASSIGNMENT	SCHOOL
DeLuca, Loren	Marching Band	Pequannock Township High School
Jones, Akiel	Marching Band	Pequannock Township High School
Judy, Jessica	Marching Band	Pequannock Township High School
Molloy, Daniel	Marching Band	Pequannock Township High School
Wisdom, Matthew	Football	Pequannock Township High School

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-28-17****APPROVAL TO APPOINT STUDENTS FOR EMPLOYMENT - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following PTHS students for employment during the period of on or about August 23, 2016 through June 20, 2017, at a rate of \$8.38 per hour. **\*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:**

NAME	SCHOOL	SALARY
Amore, Julia	Central Office	3 days per week/4 hours per day
Breitfeller, Jake	Pequannock Township High School	5 days per week/1 hour per day
Cerniglia, Michael	Pequannock Township High School	5 days per week/1 hour per day

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-29-17****APPROVAL OF PERMANENT LUNCH AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following 5-day per week school lunch aides for the 2016-2017 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	SCHOOL	SALARY
Dias, Claudia	Pequannock Valley Middle School	3 hours per day/5 days per week/\$10.00 per hour
Morello, Sharon	Hillview Elementary School	2.5 hours per day/5 days per week/\$10.00 per hour
Walsh, Catherine	Hillview Elementary School	2.5 hours per day/5 days per week/\$10.00 per hour

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-30-17****APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following elementary school lunch aides on an as needed basis to be determined by each building principal for the 2016-2017 school year at the rate of \$8.38 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

Hillview Elementary School	North Boulevard Elementary School
Brady, Kerrie	Bulger, Erica
Carmichael, Laura	Colicchio, Mary Lynne
Czubachowski, Lia	Esposito, Aileen
Daly, Deborah	McGrory, Lorianne
Foti, Sharon	Sidoti, Karen
Howard, Cynthia	Tammara, Nicole
Huysers, Susan	Weidmann, Wendy
Marcella, Josephine	Weiner, Heather
McHugh, Karen	Zuccala, Kathryn
Osmanski, Tiffany	
Stelmasik, Melissa	

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-31-17****APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following volunteer elementary lunch aides on an as needed basis to be determined by the building principal for the 2016-2017 school year.

**Hillview Elementary School**

NAME
Chavez, Mary Ann
Galbraith, Jocelyn
Garcia, Christine
Howard, Pamela
Kernan, Meredith
Klecha, Maria
Mauriello, Jeff
Michalka, Margeaux
Mistrette, Ellen
Moore, Anne
Nacion, Kristin
Palen, Kerri
Schuckalo, Cathy

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-32-17****APPROVAL OF BUS DUTY AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following aides for bus duty for the 2016-2017 school year at the rates listed below:

NAME	ASSIGNMENT	HOURLY RATE
Clark, Maritza	Not to exceed 20 minutes per day, as needed North Boulevard AM	\$14.51
Zuccala, Kathryn	Not to exceed 20 minutes per day, as needed North Boulevard PM	\$14.51
Veltre, Lynda	Not to exceed 20 minutes per day, as needed Hillview AM/PM	\$25.53

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-33-17****APPROVAL OF TRANSPORTATION AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following aides to be compensated, at the hourly rate below, not to exceed 5 hours per week, upon submission of timesheets, for transportation to and from school, for the 2016-2017 school year.

NAME	ASSIGNMENT	HOURLY RATE
Mee, Diane	AM/PM North Boulevard Elementary School	\$16.18
Parrotta, Kathleen	AM/PM North Boulevard Elementary School	\$16.18

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-34-17**

**APPROVAL OF PERMANENT SUBSTITUTES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as permanent substitutes for the 2016-2017 school year at a salary of \$85.00 per diem, \$90.00 after 10 days of service, not to exceed four days per week, effective 9/1/2016 through 6/30/2017, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	SCHOOL
Mancuso, Robert	Pequannock Township High School
Ferrara, Marie	Pequannock Valley Middle School
Nelson, Lisa	District Elementary Schools

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-35-17**

**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2016-2017 school year at the approved rate for each category:

NAME	POSITION		NAME	POSITION
Aikey, Melissa	Teacher, Aide		Kolatac, Joanna	Teacher, Aide, Secretary
Baum, Karen	Nurse		Liccardo, Nicole	Teacher, Aide, Secretary
Bionde, Laura	Teacher		Mancuso, Robert	Teacher
Boon, William	Teacher		Mandara, Bonnie	Teacher
Brady, Kerri	Teacher, Aide, Secretary		Marcella, Josephine	Teacher, Aide, Secretary
Carangelo, Anthony	Teacher, Aide		Mastrosimone, Elizabeth	Teacher
Casale, Gina	Teacher		Maybee, Regina	Teacher
Cetrulo, Gerald	Teacher		Mayoral, Amber	Teacher, Aide, Secretary
Conklin, Vicki	Aide, Secretary		McMahon, Rhiannon	Teacher, Aide
Cucolo, Dana	Teacher, Aide, Secretary		Miscia, Anne	Teacher, Aide
DeBell, Susan	Nurse		Molica, Ellen	Teacher
DiDino, Alan	Teacher		Moloughney, Jessica	Teacher, Aide, Secretary

Douglas, Gayle	Teacher		Morano, Diane	Teacher, Aide
Escobar, Amy	Teacher, Aide		Moss, Jeffrey	Teacher, Aide
Falcone-Piro, Lucia	Teacher, Aide Secretary		Murray, Linda	Teacher
Ferrara, Marie	Teacher		Nellessen, Kimberly	Teacher, Aide
Furfaro, Allison	Teacher, Aide		Nelson, Lisa	Teacher, Aide
Garbely, Kyle	Teacher		Oliemuller, Samantha	Teacher
Giardina, Alyssa	Teacher		Orr, Devynn	Teacher
Glaeser, Jeff	Teacher		Quinn, Erin	Teacher, Aide, Secretary
Gregg, Jennifer	Teacher, Aide		Rudd, June	Teacher, Aide
Hagaman, Kristin	Teacher, Aide		Rusiniak, Karen	Teacher
Hellyer, John	Teacher		Sabatino, Victoria	Teacher, Aide, Secretary
Hernandez, Nicole	Teacher		Seeber, Katia	Teacher
Hoff, Sandra	Teacher, Aide		Shawah, Rose Lynn	Teacher, Aide
Hout, Lorraine	Teacher		Shenton, Helga	Teacher
Irving, Russell	Teacher		Shumeyko, Mary	Teacher
Jachimski, Kathryn	Teacher, Aide, Secretary		Trappe, Gail	Teacher
Jurewicz, Kathleen	Teacher		Tucker, Robert	Teacher, Aide
Juvrud, Janice	Teacher, Aide		Weidmann, Wendy	Aide
Kamenetz, Patricia	Teacher		Weidmann, Kelsey	Teacher, Aide, Secretary
Kantor, Heidi	Teacher		Winterfield, Jacob	Teacher
Kloss, Alyssa	Nurse		Zahner, Cindy	Teacher
Kloza, Mary	Aide		Ziegler, Gloria	Teacher, Aide
Kohle, Benjamin	Teacher, Aide		Zuccala, Kathryn	Teacher, Aide, Secretary
Kolasa, Patricia	Aide			

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-36-17**

**APPROVAL OF ANNUAL SUBSTITUTE PAY RATES FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the annual substitute pay rates for the 2016-2017 school year as follows:

Substitute Teachers	\$85.00 per diem/\$90.00 after 10 days service
Substitute Secretary	\$80.00 per diem
Substitute Aide	\$68.00 per diem
Substitute Nurse	\$125.00 per diem
Substitute Custodian	\$16.00 per hour
Substitute Bus Driver	\$15.00 per hour

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-37-17****APPROVAL OF DISTRICT MENTORS FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the Provisional Teacher Program and mentors as assigned for the 2016-2017 school year.

Further, payroll deductions are to be made in two installments on January 30, 2017 and June 15, 2017, or the last paycheck, to satisfy total mentoring fees of \$550.00 for Traditional Route Teachers holding a CEAS and \$1,000.00 for Alternate Route Teachers holding a CE.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Aivars, Ilze	Formal/CEAS	Ann Marie Finnen	SJG
Fisher, Jacqueline	Formal/CEAS	Alexis Somers	NB
Hulmes, Brittany	Formal/CEAS	Teresa Horgan	NB
Kenny, Lauren	Formal/CEAS (Year 1, Part Time)	Michele Rubino	NB
Weiss, Rebecca	Formal/CEAS (Year 2, Part Time)	Michele Rubino	NB
Kapit, Alexander	Formal/CEAS	Kathryn Azrak	PV
Rogers, Kristie	Formal/CEAS	Christina Marks	PV
Green, Daniel	Formal/CEAS	Jonathan McBurney	PV
Garlasco, Casey	Formal/CEAS	Krista Lau-Munoz	HS
Carey, Daniel	Formal/CEAS	Kristen Hayzler	HS
Evans, Dylan	Formal/CEAS	TBD	HS
Klump, Frank	Informal/Standard	Angela Escudero	HS
Latino, Sean	Informal/Standard	Emily Coughlin	District
Flanagan, Kevin	Informal/Standard	Denise Donch	District
Lynes, Misty	Informal/Standard	Terri Praschak	District
Mallon, Kristin	Informal/Standard	Kathleen Iraggi	NB
Maybe, Regina	Informal/Standard	Teresa Horgan	NB
McNulty, Melissa	Informal/Standard	Melissa Barcadepone	NB
Murin, Jessica	Informal/Standard	Dana Vuolo	NB
Schroeter, Stephanie	Informal/Standard	Rose Callaghan	PV
Post, Denise	Informal/Standard	Denise Donch	PV
Guillen, Yokasta	Informal/Standard	Daniel Rodriguez	HS
Power, Meghan	Informal/Standard	Kristen Hayzler	HS
Dunn, Charles	Informal/Standard	TBD	HS
Sapjeta, Barbara Joyce	Informal/Standard	TBD	HS

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. PMC-38-17****APPROVAL OF IN-SERVICE TRAINING FOR AUTISTIC PROGRAMS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff members to receive in-service training for the Autistic Programs to be held August 1, 2016 and August 2, 2016.

**CPI Training – August 1, 2016, 8:30am-3:00pm**

Certificated Staff	Salary	Rate	Total Hours	Total
Fajardo, Mayra	\$94,860	\$79.05	6.5	\$513.82
Somers, Alexis	\$61,870	\$51.56	6.5	\$335.14

**ABA Training – August 2, 2016, 8:30am-3:00pm**

Certificated Staff	Salary	Rate	Total Hours	Total
Perez, Jennifer – Instructor	\$79,560	\$66.30	1.5	\$99.45
Somers, Alexis	\$61,870	\$51.56	6.5	\$335.14

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-39-17****APPROVAL OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following additional compensation for the extended school year program.

**ESY Program July 1 – July 29, 2016**

Related Services	Salary	Rate	Total Hours	Total
Avagyan, Olga (Nurse) 3 days 4.5 hrs/day	\$59,455	\$49.55	3	\$148.65
Griffith, Jacqueline (Nurse) 9 days 4.5 hrs/day	\$55,870	\$46.56	9	\$419.04
Wolkowitz, Cindy (Nurse) 8 days 4.5 hrs/day	\$79,010	\$65.84	8	\$526.72
Pelaez, Micdalia (Bus Driver)	\$28,830	\$18.02	47	\$846.94
Substitute Teachers/Aides/ Nurses as needed	Salary	Rate		
Somers, Alexis (aide rate)	\$30,310	\$25.26		

Motion by: Thumann

Second by: Muzzio

Roll Call Vote: 7-0

**RESOLUTION NO. PMC-40-17****APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of \$67.00 per event (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**Pequannock Township High School**

NAME	
Eveland, Rhett	Pascarella, Catherine
DeBell, Jeff	Baran, Betsy
	Tierney, Melinda

Brady, Keith	Hellyer, Ken
Bionde, Margaret	McNeir, William
Kelly, Natalie	Claeys, David
Sedran, Patricia	Kirkland, Christopher
Dimetrosky, Marcia	Evans, Dylan
Teta-Kohle, Angela	Spezio, Darren

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 7-0
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## **CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

### **Committee Report of August 15, 2016, James Farrell, Chair**

The committee discussed the following topics: curricula for approval, evaluations, nursing services plan.

CIS-05-17	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-06-17	Approval of Out-of-State Student Field Trips
CIS-07-17	Approval of Student Field Trips
CIS-08-17	Approval of New and Revised Curriculum and Payment to Writers
CIS-09-17	Approval of Placement of Interns in District
CIS-10-17	Approval of Nursing Services Plan 2016-2017
CIS-11-17	Approval of Providers for Services to Students 2016-2017
CIS-12-17	Approval of District Evaluation Advisory Committee - DEAC
CIS-13-17	Approval of School Improvement Panel - SCIP

### **RESOLUTION NO. CIS-05-17**

#### **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

<b>Date(s)</b>	<b>Employee/ Board Member</b>	<b>Conference/ Workshop Location</b>	<b>Registration</b>	<b>Travel</b>	<b>Sub Cost</b>	<b>Estimated Total Expense</b>
8/24/16	K. Bechtel	NJSBA Trenton	\$75.00	\$43.40	n/a	\$118.40
8/24/16	P. Riffel	NJSBA Trenton	\$75.00	\$43.40	n/a	\$118.40
9/29/16	K. Luppino	Bookshare Paramus	\$75.00	\$12.52	\$85.00	\$172.52
10/19/16	F. Klump	HESAA Training St. Elizabeth College	\$-0-	\$-0-	n/a	\$-0-

10/20/16 10/21/16	M. Portas	2016 FEA/NJPSA/ NJASCD Long Branch	\$298.00	\$45.06	n/a	\$320.06
10/25/16 10/26/16 10/27/16	K. Quigley	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$522.70 (\$628.70 - \$106.00 reimb)	n/a	\$678.26
10/25/16 10/26/16 10/27/16	R. Thumann	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$522.70 (\$628.70 - \$106.00 reimb)	n/a	\$678.26
10/25/16 10/26/16 10/27/16	R. Winning	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$522.70 (\$628.70 - \$106.00 reimb)	n/a	\$678.26
10/25/16 10/26/16 10/27/16	B. Charleston	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$516.70	n/a	672.26
10/25/16 10/26/16 10/27/16	J. Farrell	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$526.70	n/a	\$682.26
10/25/16 10/26/16 10/27/16	R. Singer	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$512.70	n/a	\$668.26
10/25/16 10/26/16 10/27/16	V. Siracusa	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$512.70	n/a	\$668.26
10/25/16 10/26/16 10/27/16	S. Ciresi	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$512.70	n/a	\$668.26
10/25/16 10/26/16 10/27/16	K. Bechtel	NJSBA Workshop 2016	\$155.56 (\$1,400 group rate)	\$80.78	n/a	\$236.34

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0 with each board member abstaining as CIS-05-17 pertains to them
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**RESOLUTION NO. CIS-06-17****APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
10/26/16	Bronx Zoo Bronx, NY	K. Lau-Munoz	PTHS/11-12 /110	Environmental Science	\$30.00	\$425.00 Substitutes
5/12/17	Dorney Park Allentown, PA	J. Heise J. Foth	PVS/6-8/357	High Note Music Festival	\$88.00	\$125 Substitute Nurse
6/1/17	Pocono Valley Resort Reeders, PA	J. Heise	PVS/8/182	8th Grade Class Trip	\$51.00	N/A

Motion by: Farrell

Second by: Thumann

Roll Call Vote: 7-0

**RESOLUTION NO. CIS-07-17****APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
9/23/16 & 12/16/16	FBLA Office Rutgers Business School, Piscataway	E. Honig	PTHS/-/1	Student Elected State Officer	n/a	\$85 Substitute
10/14/16	FBLA Pines Manor Edison	E. Honig	PTHS/-/6	Fall Leadership Conference	\$45.00 (FBLA to pay cost of transportation)	\$85 Substitute

Motion by: Farrell

Second by: Thumann

Roll Call Vote: 7-0

**RESOLUTION NO. CIS-08-17****APPROVAL OF NEW AND REVISED CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curriculum aligned to the Core Content State Standards and NJ Student Learning Standards and payment to the writers as previously approved in Resolutions No. CIS-85-16, CIS-89-16, and CIS-95-16, as follows:

CURRICULUM TITLE	WRITER/PAYMENT
<b>PTHS</b>	
Freshman Colloquium in Contemporary Literacies	M. Helenek - \$534
Writing for Publications	J. Chorazy - \$1068
Dystopian/Sci-Fi Literature	J. Chorazy & K. Dahlin - \$534

Contemporary Fiction	K. Dahlin - \$534 & E. Sheridan
World Mythology	L.A. Brensinger - \$534
Literature Film	L.A. Brensinger - \$534
War & Genocide in Literature	J. Chorazy - \$534
AP Language and Composition	J. Chorazy - \$1068
English II	J. Chorazy - \$534
English III	J. Chorazy & K. Dahlin - \$534
Algebra II	M. D'Angelo & D. Thomas - \$1068
Algebra II Honors	M. D'Angelo & D. Thomas - \$1068
Algebra I Part 1 Grade 9	M. Zummo - \$1068
Algebra I Part 2 Grade 10	M. Zummo \$1068
Anatomy & Physiology	P. Kobliska - n/a
Biology	P. Kobliska - n/a
Biology Honors	P. Kobliska - n/a
Biology, Chemistry, Environmental Science Supplements	J. MacKay - n/a
Chemistry	P. Kobliska - n/a
Chemistry Honors	P. Kobliska - n/a
Environmental Science	K. Lau-Munoz - \$534
Environmental Science AP	K. Lau-Munoz - \$1068
Forensic Science	P. Kobliska - n/a
Physics	B. Rescigno - \$1068
Physics Honors	Y. Glanville - \$1068
Psychology	B. Gajewski - \$534
Sociology	B. Gajewski - \$534
World History	J. Carlson - \$534
World History Honors Supplement	J. Carlson - \$534
First Aid and Safety Gr 12	M. Bouroult - n/a
Health Gr 11	M. Bouroult - n/a
Entrepreneurship & Leadership	C. Rankel - \$534
Financial Management & Investments	K. Brady - \$534
Visual & Fashion Merchandising	E. Honig - \$534
Italian III	E. Sheridan - n/a
Latin IV	E. Sheridan - n/a
Spanish I thru III	R. Mulato - \$1602
Spanish IV	A.Teta-Kohle - \$534
French I - II	M. Crefeld & K. Waybright - \$2136
French III & IV	K. Waybright - \$1068
French I - IV Honors Supplements	K. Waybright - \$712
AP French	K. Waybright - \$1068
Concert Band Honors	A.Streifer - \$178
Introduction to Music	A.Streifer & J. Sayad - \$1068
Music Production	A.Streifer & J. Sayad - \$1068
Music Theory	A. Streifer - \$1068
Piano	J. Sayad - \$1068
School of Rock	J. Sayad - \$1068
Computer Aided Design	P. Kobliska - n/a
Engineering Design and Development	P. Kobliska - n/a
Game Design	C. Au - \$534
Web Design	P. Cook & E. Scillieri - n/a
Emerging Technologies through Robotics	P. Kobliska - n/a
Fundamentals of Engineering	P. Kobliska - n/a
Robotics	P. Cook & E. Scillieri - n/a
Visual Arts I	R. Eveland & E. Ciavarella - \$1068

Visual Arts II	R. Eveland & E. Ciavarella - \$1068
Digital Arts I	D. Hall - \$1068
Digital Arts II	D. Hall - \$1068
<b>PVS</b>	
Physical & Earth Science Grade 6	K. Kopacz & V. Aquino - \$1068
Life Science Grade 7	D. Donch & B. Adams - \$1068
Earth Science Grade 8	E. Kopp & L. Diglio - \$1068
Social Studies Grade 7	J. Muzzio-Rentas - \$534
Music Ensemble	R. Hayzler & J. Seborowski - n/a
Music Technology	R. Hayzler & J. Seborowski - n/a
School of Rock	R. Hayzler & J. Seborowski - n/a
21 <sup>st</sup> Century Communication/Public Speaking	J. Muzzio-Rentas - \$534
21 <sup>st</sup> Century Skills	J. Muzzio-Rentas - \$534
Digital Media	J. Muzzio-Rentas - \$534
Media and Marketing	J. Muzzio-Rentas - \$534
Social Media Supplement	J. Muzzio-Rentas - \$178
Computer Applications	R. Hayzler & E. Scillieri - n/a
Engineering and Design	K. Kopacz - \$534
Robotics	K. Kopacz - \$534
Technology Revolution	K. Kopacz - \$534
ELA Gr 7	J. Muzzio-Rentas - n/a
Social Studies Gr 6	J. Muzzio-Rentas - n/a
<b>Elementary</b>	
Handwriting Supplement K-5	K. Sullivan & E. Westdyk - \$534
Social Studies K-5	J. Muzzio-Rentas - \$5874
Art with World Culture K-5	E. Skula & C. Mangarelli - \$534
Music with World Culture K-5	A.M. Finnen - \$534
Physical Ed/Health K-5	B. Hulmes - \$534
PE with World Cultures K-5	B. Hulmes - \$534
Science Enrichment K-5	K. Flanagan - \$1068
Social Studies Enrichment K-5	J. Muzzio-Rentas - \$1068
Language Arts Enrichment K-5	B. Biagiotti, K. Sullivan, E. Westdyk - \$1068
Technology K-5	V. Munro & K. Meyerson - \$3204
STEM Lab K-5	K. Flanagan - \$3204
ELA 3-5 Unit Updates	J. Muzzio-Rentas - n/a
Math K-8 Standards Updates	E. Scillieri - n/a

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 6-0-1 Abstain: Muzzio
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**RESOLUTION NO. CIS-09-16**  
**APPROVAL OF PLACEMENT OF INTERNS IN DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of interns during the 2016-2017 school year, having met all district prerequisites.

NAME/UNIVERSITY	DEPARTMENT
Jessica Polay, Montclair State University	Speech Language Specialist
Sachini Tissera, Rutgers University	Social Worker
Sanjukta Barry, Rutgers University	Social Worker

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0
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**RESOLUTION NO. CIS-10-17**  
**APPROVAL OF NURSING SERVICES PLAN 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the district Nursing Services Plan for school year 2016-2017, as reviewed and accepted by the district School Physician, Dr. Borkowski.

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0
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**RESOLUTION NO. CIS-11-17**  
**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2016-2017 school year:

PROVIDER	SERVICE	FEE
Educational Services Commission of NJ Piscataway, NJ	Home Instruction	\$67.00/hr

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0
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**RESOLUTION NO. CIS-12-17**  
**APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE - DEAC**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the District Evaluation Advisory Committee as follows for the 2016-2017 school year:

Central Office Administrator: Dr. Rosalie Winning

Administrator(s) Conducting Evaluations: Theodore Loeffler, Michael Portas, Matthew Reiner, Richard Hayzler, Dr. Alicia Scelso, Jennifer Mildner, John Seborowski, Michael Bouroult

Superintendent: Brett Charleston

Student Services Supervisors: Dr. Jennifer MacKay, Nina Pearsall

Parent(s): Jean Marie Garcia, Ann Marie Finnen

Board of Education Member(s): James Farrell, Kimberley Quigley

High School Teacher Representative(s): Jana Cohen, LeeAnn Brensinger

Middle School Teacher Representative: Denise Donch

Elementary School Teacher Representative(s): Ann Marie Finnen, Joshua Belardo

Appointed at discretion of Superintendent: Paul Kobliska, Dr. Elizabeth Sheridan, Dara Nalven, Dr. Elissa Scillieri, Peter Cook

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0
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**RESOLUTION NO. CIS-13-17**  
**APPROVAL OF SCHOOL IMPROVEMENT PANEL - ScIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panel for the 2016-2017 School Year as follows:

- Hillview School: Joshua Belardo, Michael Portas, Rosalie Winning
- North Boulevard School: Melissa Barcadepone, Theodore Loeffler, Rosalie Winning
- S.J. Gerace School: Sharon Martinez, Matthew Reiner, Rosalie Winning

- Pequannock Valley School: Allen Kaye, Richard Hayzler, John Seborowski
- Pequannock High School: Daniel Rodriguez, Alicia Scelso, Jennifer Mildner

Motion by: Farrell	Second by: Thumann	Roll Call Vote: 7-0
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## **FINANCE, FACILITIES, AND ATHLETICS**

### **Committee Report of August 17, 2016 - Vincent Siracusa, Chair**

The committee discussed the following topics: Capital Projects update, award of PTHS window replacement project, resolution reallocating local share for NJSDA ROD Grants, establishment of petty cash checking account, purchase of food service point of sale hardware, BOE and District goals, stipend for I/T Director, athletic coaches, SLE student worker at BOE Office Technology Department, salary adjustment for Director of Facilities.

Mr. Siracusa thanked donors for their generous donations.

FFA-12-17	Payment of Bills – July 19, 2016 to August 22, 2016
FFA-13-17	Transfer of Funds June 2016
FFA-14-17	Transfer of Funds July 2016
FFA-15-17	Approval of Financial Reports/Monthly Certification for June 2016
FFA-16-17	Monthly Reports from Schools and Programs for June 2016
FFA-17-17	Approval to Accept Donation to the Pequannock Township School District
FFA-18-17	Declaration of Obsolete Equipment
FFA-19-17	Approval of School Lunch Prices for 2016-2017
FFA-20-17	Acceptance of Bids and Award of Contract for PTHS Courtyard Windows
FFA-21-17	Approval of Transfer of Local Share between Capital Projects
FFA-22-17	Approval of Contract for District Paving Projects
FFA-23-17	Approval of Contract for Point of Sale Hardware/Software Upgrade
FFA-24-17	Approval to Amend Depositories and Signatories (FFA-94-16)

### **RESOLUTION NO. FFA-12-17**

#### **PAYMENT OF BILLS – JULY 19, 2016 TO AUGUST 22, 2016**

RESOLVED, that the Board of Education approves the Bills List, from July 19, 2016 to August 22, 2016, submitted by the Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General Funds 10, 20, 40	\$2,306,805.59
Capital Projects Fund 30	\$747,535.75
Food Service Fund 6x	\$20.00

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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### **RESOLUTION NO. FFA-13-17**

#### **TRANSFER OF FUNDS JUNE 2016**

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from June 29, 2016 through June 30, 2016, in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-14-17**  
**TRANSFER OF FUNDS JULY 2016**

RESOLVED, that the Board of Education approves the transfer of funds within the 2016-2017 budget from July 1, 2016 through July 28, 2016, in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-15-17**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2016**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for June 2016.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2016, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-16-17**  
**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JUNE 2016**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of June 2016 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and for Pomptonian Food Service.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-17-17**  
**APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$200	Hillview	Pediped Footwear Company
5 Tablet Computers and 1 Meal, Value \$695	District	Trinity 3 Technology

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-18-17**  
**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-19-17**  
**APPROVAL OF SCHOOL LUNCH PRICES FOR 2016-2017**

RESOLVED, that the Board of Education approves school lunch prices for Pequannock Township High School, Pequannock Valley School, and Hillview Elementary School for the 2016-2017 school year, per attachment.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-20-17**  
**ACCEPTANCE OF BID AND AWARD OF CONTRACT FOR PTHS COURTYARD WINDOWS**

RESOLVED, that the Board of Education accepts the bid and awards the contract to RD Architectural Products of Fairlawn, NJ for Courtyard Window Replacements at the Pequannock Township High School, as follows, said bid opened in the Board Office on Thursday, August 4, 2016 at 11:00 am; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

<b>BASE BID</b>	Replace windows in 3 courtyards	\$220,000
<b>ALTERNATE #2</b>	Integral blinds in all windows in base bid	\$38,000
<b>ALTERNATE #3</b>	Replace translucent panels in the gym	\$110,000
<b>TOTAL</b>		\$368,000

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-21-17**  
**APPROVAL OF TRANSFER OF LOCAL SHARE BETWEEN SCHOOL FACILITIES PROJECTS**

WHEREAS, the State of New Jersey, Department of Education approved various school facilities projects and has offered funding under the Educational Facilities Construction and Financing Act Section 15 Grants; and

WHEREAS, the Board of Education has identified the total local share funding required under these grants within the 2014/15, 2015/16 and 2016/17 general fund budgets and approved transfers from the Capital Reserve as the related project contracts have been awarded; and,

WHEREAS, the State of New Jersey Schools Development Authority requires that the district demonstrate the local share required funding at the individual grant level and not the individual project level;

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education approves the transfer of local share funding between the school facilities projects as follows:

Grant Number	Facility	Current Local Share	Transfer Requested	Revised Local Share
G5-319	PTHS	\$386,799	\$311,751	\$698,550
G5-320	Hillview	\$626,219	\$137,101	\$763,320
G5-321	North Boulevard	\$772,262	(\$298,311)	\$473,951
G5-322	Pequannock Valley	\$997,420	(\$112,100)	\$885,320
G5-323	S.J. Gerace	\$763,530	(\$38,441)	\$725,089
<b>Totals</b>		\$3,546,230	-	\$3,546,230

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-22-17**

**APPROVAL OF CONTRACT FOR DISTRICT PAVING PROJECTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Cross Roads Pavement Maintenance, LLC in the amount not to exceed \$34,870, for district-wide paving projects, as per the contract awarded through Ed-Data purchasing cooperative.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-23-17**

**APPROVAL OF CONTRACT FOR POINT OF SALE HARDWARE/SOFTWARE UPGRADE**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Payschools in the amount of \$10,300, for the purchase and installation of food service point of sale hardware/software and related installation and training costs, to be funded by the Food Service Enterprise Fund.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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**RESOLUTION NO. FFA-24-17**

**APPROVAL TO AMEND DEPOSITORIES AND SIGNATORIES (FFA-94-16)**

WHEREAS, the Board of Education, at its annual reorganization meeting, designated Lakeland Bank, Oak Ridge, NJ as depository through the next reorganization meeting in January 2017; and

WHEREAS, Board Policy 6620 authorizes the establishment of petty cash accounts; and

WHEREAS, the School Business Administrator recommends use of a checking account for the Central Office petty cash account established by Resolution FFA-93-14;

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the amendment of Resolution FFA-94-16 to add the establishment of a petty cash checking account at Lakeland Bank, Oak Ridge, NJ, with designated signatories of Superintendent and Business Administrator/Board Secretary.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 7-0
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## POLICY

### **Committee Report of August 15, 2016 – Tom Salerno, Chair**

The Committee discussed the following topics: Policy 0167 Public Participation in Board Meetings, Policy 0168 Recording Board Meetings, Policy 2330 Homework, Regulations 5512R HIB Investigative Procedures,

- P-04-17 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption  
P-05-17 Approval of New and Revised Board Policies and Regulations for First Reading

### **RESOLUTION NO. P-04-17**

### **APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION
ADMINISTRATION	1220 - Employment of Chief School Administrator
	1310 - Employment of School Business Administrator/Board Secretary
	2414R - Programs and Services for Students in High Poverty and in High Need School Districts
TEACHING STAFF MEMBER	3111 - Creating Positions
	3125 - Employment of Teaching Staff Members
	3125.2 - Employment of Substitute Teachers
	3126 & 3126R - District Mentoring Program
	3141 - Resignation
	3144 & 3144R - Certification of Tenure Charges
	3159 - Teaching Staff Member/School District Reporting Responsibilities
	3231 - Outside Employment as Athletic Coach
	3240 & 3240R - Professional Development for Teachers and School Leaders
SUPPORT STAFF MEMBER	4159 - Support Staff Member/School District Reporting Responsibilities
	5305 - Health Services Personnel
STUDENTS	5330R - Administration of Medication
	5339 - Screening for Dyslexia
	5350 - Student Suicide Prevention & 5350R - Student Suicide
	5460 - High School Graduation
	5514 - Student Use of Vehicles on School Grounds
	5600R - Pupil Discipline/Code of Conduct
OPERATIONS	8441 & 8441R - Care of Injured and Ill Persons
	8454 - Management of Pediculosis
	8630 - Bus Driver/Bus Aide Responsibility 8630R - Emergency School Bus Procedures
COMMUNITY	9541 - Student Teachers/Interns

Motion by: Salerno

Second by: Siracusa

Roll Call Vote: 7-0

**RESOLUTION NO. P-05-17****APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION
BYLAWS	0167 - Public Participation in Board Meetings
	0168- Recording Board Meetings
PROGRAM	2330 - Homework
STUDENTS	5512R - Harassment, Intimidation or Bullying Investigative Procedure

Motion by: Siracusa

Second by: Muzzio

Roll Call Vote: 7-0

## OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

None

## OLD BUSINESS

### RESOLUTION NO. OB-01-17

#### **ADOPTION OF BOARD GOALS FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the Board Goals for the 2016-2017 school year *as per attached*.

Motion by: Thumann	Second by: Quigley	Roll Call Vote: 6-0-1 Abstain: Muzzio
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### RESOLUTION NO. OB-02-17

#### **ADOPTION OF DISTRICT GOALS FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the District Goals for the 2016-2017 school year *as per attached*.

Motion by: Thumann	Second by: Quigley	Roll Call Vote: 7-0
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## NEW BUSINESS

None

## ADJOURNMENT

RESOLVED, that the Board of Education adjourned the meeting of August 22, 2016 at 7:37 pm.

Motion by: Muzzio	Second by: Siracusa	Roll Call Vote: 7-0
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Respectfully,



Kateryna W. Bechtel, CPA  
School Business Administrator/Board Secretary

## FUTURE PUBLIC BOARD MEETINGS

September 12, 2016	PTHS Auditorium	7:00 pm
September 26, 2016	Cedar Crest	7:00 pm