



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**MEETING MINUTES  
JULY 18, 2016**

**CALL TO ORDER**

The July 18, 2016 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	James Farrell	Ann Maier
	Tom Salerno	Robert Singer
	Vincent Siracusa	Kimberley Quigley

ABSENT:	Sam Ciresi	Douglas Muzzio
	Richard Thumann	

ALSO PRESENT:      Brett Charleston, Superintendent of Schools  
                             Kateryna W. Bechtel, CPA, Business Administrator/Board Secretary

**FLAG SALUTE**

*Superintendent Report – Brett Charleston*

- Reported that the Administration is scheduled for its retreat this Wednesday and Thursday.
- Provided a lead testing update.
- Provided a summer capital projects update.
- Announced that the new teacher orientation is scheduled for August 22 through August 24.
- Reported that football begins August 10 with the rest of fall sports starting pre-season on August 15.

*Board Secretary's Report – Kateryna W. Bechtel, CPA*

- Announced that the Board will have three positions for three year terms on the November 8 school election ballot. The deadline to submit nominating petitions with the Morris County Clerk is Monday, July 25 at 4:00 pm.
- In accordance with N.J.A.C. 6A:27-11.2, School Bus Emergency Evacuation Drills were conducted as follows:
  - PTHS    May 17, 2016
  - PV       May 17, 2016
  - HV       May 26, 2016
  - NB       June 7, 2016
  - SJG       June 14, 2016

**2015-2016 Upcoming Committee Meetings**

- |   |                 |
|---|-----------------|
| • Curriculum, Instruction, and Special Services | August 15, 2016 |
| • Policy  | August 15, 2016 |

- Personnel, Management, and Community Relations
- Finance, Facilities, and Athletics

August 15, 2016

August 17, 2016

### OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- PTHS Girls Basketball Team members spoke in favor of hiring the JV coach as the Varsity coach.

### APPROVAL OF MINUTES

June 27, 2016

Motion by: Maier	Second by: Siracusa	Roll Call Vote: 6-0
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## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

#### Committee Report of July 11, 2016, Kim Quigley

The following topics were discussed by the committee: review of personnel items, merit pay, kindergarten enrollment update, handbooks, sidebar agreement.

PMC-01-17	Approval of Appointments - 2016-2017 School Year
PMC-02-17	Acceptance of Resignations
PMC-03-17	Approval to Rescind Appointment - 2016-2017 School Year (PMC-441-16)
PMC-04-17	Approval of Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education
PMC-05-17	Approval of Extra-Curricular Stipend Positions - 2016-2017 School Year
PMC-06-17	Approval of Coaches - 2016-2017 School Year
PMC-07-17	Approval of Volunteer Coaches - 2016-2017 School Year
PMC-08-17	Approval of Appointment of Football Videographer
PMC-09-17	Approval to Amend Merit Goal Payment - 2015-2016 School Year (PMC-459-16)
PMC-10-17	Approval of Revised Child Study Team Summer Hours (PMC-406-16)
PMC-11-17	Approval of In-Service Training for Autistic Programs
PMC-12-17	Approval of Elementary School Lunch Aides - 2016-2017 School Year
PMC-13-17	Approval of Volunteer Elementary Lunch Aides - 2016-2017 School Year

#### RESOLUTION NO. PMC-01-17

##### APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Fisher, Jacqueline <i>Replacing Jemma Spantz</i>	K-3 SNAPP Teacher North Boulevard Elementary School	9/1/2016-6/30/2017	BA, Step 1, \$53,255	CEAS, Teacher of Students with Disabilities
Hummel, Diane <i>Replacing Joanne Egan</i>	School Secretary Pequannock Township High School	7/25/2016-6/30/2017	Step 10, \$40,780	N/A
Kenny, Lauren <i>Replacing Yvonne Omick</i>	.5 Preschool Teacher North Boulevard Elementary School	9/1/2016-6/30/2017	BA, Step 1 Prorated to \$26,627.50	CEAS, Teacher of Preschool-Grade 3 **Pending
Mallon, Kristin <i>Replacing Pasquale Pace</i>	Grade 4 Teacher North Boulevard Elementary School	9/1/2016-6/30/2017	BA +15, Step 1 \$55,255	Standard, Elementary Teacher Grades K-6

Schroeter, Stephanie <i>Replacing Christine Occorso</i>	Math Teacher Pequannock Valley Middle School	9/1/2016-6/30/2017	MA+30, Step 10, \$71,960	Standard, Grades 5-8, Mathematics
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Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-02-17**  
**ACCEPTANCE OF RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	POSITION	EFFECTIVE DATE
Hanke, Debra	Lunch Aide, Pequannock Valley Middle School	6/30/2016
Kasnia-Flood, Susan	.6 Aide Pequannock Valley Middle School	9/1/2016

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-03-17**  
**APPROVAL TO RESCIND APPOINTMENT - 2016-2017 SCHOOL YEAR (PMC-441-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amendment to the following appointment for the 2016-2017 school year:

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY	CERTIFICATION/ LICENSE
Centra, Gabrielle	School Psychologist Hillview Elementary School	9/1/2016-6/30/2017	MA, Step 2 \$59,455	Standard, School Psychologist

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-04-17**  
**APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP  
EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the sidebar agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education, *as per attached*.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 5-0-1 Abstain: Maier
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**RESOLUTION NO. PMC-05-17****APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**Pequannock Township High School**

NAME	ASSIGNMENT	STIPEND
Ciavarella, Eileen	Art Honor Society Advisor	\$899
Streifer, Anthony	Band - Jazz Band	\$2,118
Mayoria, Bruno	Band - Assistant Director	\$3,090
Streifer, Anthony	Band - Director	\$4,188
Flint, Ian	Band - Drill Writer	\$1,957
Claeys, David	Biology League Advisor	\$561
Legregni, Deborah	Biology League Advisor	\$280.50
Rescigno, Bryan	Biology League Advisor	\$280.50
Chorazy, John	Book Club	\$1,122
deFalco, Monica	Chemistry League	\$1,122
Grant, Marlene	Chess Club	\$1,122
Sayad, Judy	Choir Director	\$3,090
Brooks, Brianna	Color Guard Advisor	\$2,601
Cooper, Patrick	Detention Supervisor	\$2,578
Muñoz, Krista	Environmental Club Co-Advisor	\$426
Rescigno, Bryan	Environmental Club Co-Advisor	\$426
Honig, Elliott	FBLA Advisor	\$2,026
Dahlin, Katelyn	Folio Co-Advisor	\$1,007
Congleton, Janet	Folio Co-Advisor	\$1,007
Waybright, Kara	French Club Advisor	\$852
Rodriguez, Daniel	Gay Straight Alliance Advisor	\$1,122

Bionde, Margaret	Grade 9 Advisor	\$1,122
Davis, Ann Marie	Grade 10 Advisor	\$1,122
Thomas, Deborah	Grade 11 Advisor	\$2,360
Pascarella, Catherine	Grade 12 Advisor	\$2,232
Bermudez, James	Habitat for Humanity	\$1,850
Davis, Ann Marie	Interact Club Co-Advisor	\$589.50
Pitcher, Jennifer	Interact Club Co-Advisor	\$589.50
Murek, Richard	J-TAC Club	\$1,122
Thomas, Deborah	Math League Advisor	\$1,122
Carlson, Julie	Mock Trial Co-Advisor	\$675.33
deFalco, Monica	Mock Trial Co-Advisor	\$675.33
Gennarelli, Joseph	Mock Trial Co-Advisor	\$675.33
Hadam, Amy	Musical Choreographer	\$1,151
Sayad, Judy	Musical Director, Assistant	\$3,626
LaShure, Nancy	Musical Director/Producer	\$3,892
Spezio, Darren	Musical Technical Director	\$1,000
Cogavin, Chloe	National Honor Society Advisor	\$2,014
Chorazy, John	Newspaper Advisor	\$2,014
Crefeld, Michele	One Act Plays Co-Director	\$558
Teta-Kohle, Angela	One Act Plays Co-Director	\$558
Teta-Kohle, Angela	Operation Smile	\$2,026
Lefebvre, Justin	Panther Pals	\$852
Leonard, Edward	Photography Advisor	\$1,122
Glanville, Yvonne	Physics League Advisor	\$1,122
Dimetrosky, Marcia	SADD Advisor	\$1,179
Rodriguez, Daniel	Spanish Club Advisor	\$852
Bermudez, James	Student Council Co- Advisor	\$1,899

Dooley, Amanda	Student Council Co-Advisor	\$1,899
Muñoz, Krista	Video Club Co-Advisor	\$561
Cooper, Patrick	Video Club Co-Advisor	\$561
Crefeld, Michele	World Language Honor Society Co-Advisor	\$561
Teta-Kohle, Angela	World Language Honor Society Co-Advisor	\$561
Rosano, Cheryl	Yearbook Assistant Advisor	\$2,302

**Pequannock Valley Middle School**

NAME	ASSIGNMENT	STIPEND
Cody, Erin	Art Club	\$1,122
Foth, Jeffrey	Band 6, 7, 8	\$5,445
Heise, Janelle	Choir 6, 7, 8	\$2,705
Luppino, Kimberly	Literary Magazine	\$1,634
Callaghan, Rose	Math Counts	\$1,122
Praschak, Terri	Peer Leadership	\$1,945
Crefeld, Michele	Play Director	\$1,266
Heise, Janelle	Assistant Play Director	\$978
Torrisi, Andrea Kaye, Allen	Student Council	\$1,157 \$1,157
Aquino, Victoria McCaffrey, Candace	Talent Show/Drama Club	\$633 \$633
Crefeld, Michele	World Language Club-French	\$561
Sarnelli, Michele	World Language Club-Spanish	\$561
Marks, Christina Adams, Brenda	Yearbook	\$1,266 \$1,266
Adams, Brenda	Young Astronauts/Robotics Club	\$1,122
Healy, Daniel	Central Detention	\$2,417
Donch, Denise Codey, Erin	Grade 8 Awards	\$780 \$780
Heise, Janelle Praschak, Terri	Grade 8 Co-Advisor	\$1,157 \$1,157
Aquino, Victoria Kopacz, Kathryn (Head)	Assistant Cheerleading Cheerleading	\$1,922 \$2,503

**Hillview Elementary School**

NAME	ASSIGNMENT	STIPEND
Sullivan, Kathryn	4th Grade Computer Club	\$1,093
Budd, Julie	5th Grade Computer Club	\$1,093
TBD	Safety Patrol	\$2,072
Sedran, Patricia	3rd/4th Grade Creativity Club	\$1,093
Munro, Valerie	5th Grade Creativity Club	\$1,093
Vivino, William	Band	\$1,266
Oosterwyk, Ilona	Peer Leadership	\$1,508
Livesey, Patricia	AV	\$1,093

**North Boulevard Elementary School**

NAME	ASSIGNMENT	STIPEND
Vuolo, Dana	4th/5th Grade STEM Clubs	\$546.50
Biagiotti, Brian		\$546.50
Barcadepone, Melissa	5th Grade Computer Club	\$1,093
Meyerson, Kimberly	4th Grade Computer Club	\$1,093
Meyerson, Kimberly	3rd/4th Grade Creativity Club	\$1,093
McNulty, Melissa	5th Grade Creativity Club	\$1,093
LaTempa, Lorraine	Peer Leadership	\$754.00
Barcadepone, Melissa		\$754.00
Horgan, Terri	Safety Patrol	\$2,072

**Stephen J. Gerace Elementary School**

NAME	ASSIGNMENT	STIPEND
Sinopoli, Cheryl	5th Grade Computer Club	\$1,093
Martinez, Sharon	4th Grade Computer Club	\$546.50
McBain, Yvette		\$546.50
Quinn, Jennifer	Safety Patrol	\$2,072
Westdyk, Erin	5th Grade Creativity Club	\$1,093
Quinn, Jennifer	3rd/4th Grade Creativity Club	\$546.50
Rodeiro, Christine		\$546.50
Griffith, Jacqueline	Peer Leadership	\$754.00
Schiffel, Karen		\$754.00
Crosetto, Kevin	4th/5th Grade STEM Clubs	\$1,093
Finnen, Ann Marie	Band	\$1,266

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-06-17****APPROVAL OF COACHES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches for the 2016-2017 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: (**Salaries represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.**)

**FALL, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
Illenye, Joseph <i>Replacing Kyle Soden</i>	Assistant Boys Soccer	Pequannock Township High School	Step 1, \$3,250
Jachera, Robert <i>Replacing Luke Sica</i>	Assistant Football	Pequannock Township High School	Step 1, \$3,210
Mattessich, Joe <i>Replacing Richard Kerber</i>	Assistant Football	Pequannock Township High School	Step 6, \$5,244
Tuorto, Matthew <i>Replacing Tony Clark</i>	Girls Tennis	Pequannock Township High School	Step 1, \$3,583
Evans, Dylan <i>Replacing Erica Thacker</i>	Assistant Girls Soccer	Pequannock Township High School	Step 1, \$3,250

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-07-17****APPROVAL OF VOLUNTEER COACHES 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2016-2017 school year, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.**

NAME	ASSIGNMENT	SCHOOL
Filiciello, Isabelle	Marching Band	Pequannock Township High School
Limongelli, Victoria	Marching Band	Pequannock Township High School
Salameh, Kia	Marching Band	Pequannock Township High School

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-08-17****APPROVAL OF APPOINTMENT OF FOOTBALL VIDEOGRAPHER**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointment of Eric Loeffler as the Football Videographer for the 2016-2017 Fall Sports season at the rate of \$110 per home game.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-09-17****APPROVAL TO AMEND MERIT GOAL PAYMENT - 2015-2016 SCHOOL YEAR (PMC-459-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following Merit Goal payments for the 2015-2016 school year per the PTPSA collective bargaining agreement for the following District administrators:

NAME	POSITION	SCHOOL	PAYMENT
Loeffler, Theodore	Principal	North Boulevard Elementary School	\$250.00 to \$500.00
Mildner, Jennifer	Assistant Principal	Pequannock Township High School	\$100.00 to \$250.00

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-10-17****APPROVAL OF REVISED CHILD STUDY TEAM SUMMER HOURS (PMC-406-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Child Study Team personnel to perform services for up to **15** days during the summer, not to exceed **90** hours, between July 1, 2016 and August 31, 2016.

Name	Position	Daily Rate
Coughlin, Emily	School Psychologist	\$310.28

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-11-17****APPROVAL OF IN-SERVICE TRAINING FOR AUTISTIC PROGRAMS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff members to receive in-service training for the Autistic Programs to be held August 1, 2016.

**CPI Training –August 1, 2016, 8:30am – 3:00pm**

Certificated Staff	Salary	Rate	Total Hours	Total
Fisher, Jacqueline (SNAPP)	\$53,255	\$44.38	6.5	\$288.47
Coughlin, Emily (CST)	\$62,055	\$51.71	6.5	\$336.12
Spautz, Jenna (SNAPP)	\$59,845	\$49.87	6.5	\$324.16
Livesey, Patricia	\$63,960	\$53.30	6.5	\$346.45
Perez, Jennifer - Instructor	\$79,560	\$66.30	7.5	\$497.25
Non Certificated Staff	Salary	Rate	Total Hours	Total
Rosato, Mercedes	\$8,705	\$14.51	6.5	\$94.32

Stevens, Casey	\$11,491	\$14.51	6.5	\$94.32
Clark, Maritza	\$9,924	\$14.51	6.5	\$94.32
Mee, Diane	\$19,410	\$16.18	6.5	\$105.17
Smith, Nancy	\$11,292	\$16.50	6.5	\$107.25
Wehrer, Pamela	\$21,230	\$17.69	6.5	\$114.99

**ABA Training - August 2, 2016 – 8:30 – 3:00pm**

<b>Certificated Staff</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Coughlin, Emily (CST)	\$62,055	\$51.71	6.5	\$336.12
Fisher, Jacqueline (SNAPP)	\$53,255	\$44.38	6.5	\$288.47
Perez, Jennifer - Instructor	\$79,560	\$66.30	7.5	\$497.25
<b>Non Certificated Staff</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Clark, Maritza	\$9,924	\$14.51	6.5	\$94.32
Mee, Diane	\$19,410	\$16.18	6.5	\$105.17
Rosato, Mercedes	\$8,705	\$14.51	6.5	\$94.32
Smith, Nancy	\$11,292	\$16.50	6.5	\$107.25
Stevens, Casey	\$11,491	\$14.51	6.5	\$94.32
Wehrer, Pamela	\$21,230	\$17.69	6.5	\$114.99

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-12-17**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following elementary school lunch aides on an as needed basis to be determined by the building principal for the 2016-2017 school year as the rate of \$8.38 per hour.

**Stephen J. Gerace Elementary School**

<b>NAME</b>	
Bacich, Kim	Maizys, Suzanne
Benevenia, Judy	Reitz, Natalie

Ferrante, Annmarie	Shore, Michele
Garcia, Nadia	Sweezy, Danielle
Kolasa, Patricia	

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-13-17**

**APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following volunteer elementary lunch aides on an as needed basis to be determined by the building principal for the 2016-2017 school year.

**Stephen J. Gerace Elementary School**

NAME	
Bonelli, Lorraine	Iglar, Katherine
Gitin, Tom	Seeber, Katia
Gusmano, Amy	Watson, Ilinka

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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## **CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

### **Committee Report of June 20, 2016, James Farrell, Chair**

The following topics were discussed by the committee: Homework Committee recommendations, individual schools professional development plans, NCLB allocations, grading policy, PTHS and PV 2016-2017 handbooks.

CIS-01-17	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-02-17	Approval to Amend New and Revised Curriculum Writing CIS-85-16)
CIS-03-17	Approval of Services and Agencies to Provide Services to Students 2016-2017
CIS-04-17	Approval of Out-of-District Placement of Students 2016-2017

### **RESOLUTION NO. CIS-01-17**

#### **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
7/25/16	M. Reiner	Achieve NJ Denville	\$-0-	n/a	n/a	\$-0-
7/25/16	T. Loeffler	Achieve NJ Denville	\$-0-	n/a	n/a	\$-0-
8/1/16	P. Kobliska	Bullying Law Update Monroe	\$150.00	\$34.72	n/a	\$184.72
8/4/16	D. Fisher	Licensing & Professional Development Regs Morristown	\$-0-	\$13.64	n/a	\$13.64

8/4/16	M. Tierney	Licensing & Professional Development Regs Morristown	\$-0-	\$13.64	n/a	\$13.64
8/4/16	C. Smith	Licensing & Professional Development Regs Morristown	\$-0-	\$13.64	n/a	\$13.64
8/03/16	E. Scillieri	Tips for Math K-12 AMTNJ Allendale	\$149.00	n/a	n/a	\$119.00
8/04/16	E. Scillieri	Writing PARCC-like Questions AMTNJ Allendale	\$119.00	n/a	n/a	\$119.00
8/10/16	J. MacKay	NJACAC Basics of College Admission Lawrenceville	\$60.00	\$43.95	n/a	\$103.95
8/10/16	F. Klump	NJACAC Basics of College Admission Lawrenceville	\$60.00	\$43.95	n/a	\$103.95
8/10/16	J.Andresen	NJACAC Basics of College Admission Lawrenceville	\$60.00	\$43.95	n/a	\$103.95
8/10/16	C. Cogavin	NJACAC Basics of College Admission Lawrenceville	\$60.00	\$43.95	n/a	\$103.95
8/18/16	E. Scillieri	Building Bridges in HS Math AMTNJ N. Hunterdon	\$119.00	\$31.00	n/a	\$150.00

8/17/16	B. Crocker	Structured Learning Experience Paramus	\$-0-	\$12.22	n/a	\$12.22
8/24/16	M. Reiner	Danielson Training FEA, Monroe	\$189.00	\$50.15	n/a	\$239.15
8/24/16	D. Nalven	Danielson Training FEA, Monroe	\$189.00	\$50.15	n/a	\$239.15
8/29, 8/30, 8/31/16	P. Kobliska	Anti-Bullying Specialist Certification FEA, Monroe	\$450.00	\$104.16	n/a	\$554.16
10/18/16	D. Dericks	NJAAP School Health Conference Somerset	\$175.00	\$14.38	\$125.00	\$314.38

Motion by: Farrell	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-02-17**

**APPROVAL TO AMEND NEW AND REVISED CURRICULUM WRITING (CIS-85-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following new and revised curriculum aligned to the Core Content State Standards and payment as listed to the writers, as per PTEA Agreement Article 32, A.6.n, \$178 per diem:

Title	Days Allotted (Total Payment)
Social Studies 1-5	New – 30 Days (6 each grade - \$5340)
	Additional \$2670

Motion by: Farrell	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-03-17**

**APPROVAL OF SERVICES AND AGENCIES TO PROVIDE SERVICES TO STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following services and agencies to provide services to students for 2016-2017 school year:

STUDENT	SERVICES/AGENCIES	FEE
#279	Saint Clare's – Psychiatric Evaluation	\$222.00

Motion by: Farrell	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-04-17****APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements for the 2016-2017 school year:

STUDENT	PLACEMENT		FEE
#331	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#354	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#355	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#356	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#358	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#357	Morris County Vo-Tech Part Time	September-June	\$4,500.00
#112	CCM, Randolph Part Time Share time Engineering	September-June	\$4,500.00
#315	HoHoKus School of Trade, Paterson	September-June	\$9,900.00
#256	HoHoKus School of Trade, Paterson	September-June	\$9,900.00
#349	ECLC, Ho-Ho-Kus	ESY September-June	\$5,898.60 \$53,087.40

Motion by: Farrell	Second by: Maier	Roll Call Vote: 6-0
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## **FINANCE, FACILITIES, AND ATHLETICS**

### **Committee Report of July 13, 2016, Rob Singer**

The committee discussed the following topics: SJG playground donation, facility project updates, parking lot lease from Presbyterian Church, bus driver from part time to full time, food service management contract renewal, transportation/bus maintenance contract renewal, lead testing update.

FFA-01-17	Payment of Bills – June 28, 2016 to July 18, 2016
FFA-02-17	Transfer of Funds June 2016
FFA-03-17	Approval to Accept Donation to the Pequannock Township School District
FFA-04-17	Declaration of Obsolete Equipment
FFA-05-17	Approval to Submit Application to Accept IDEA Grant Funds for 2016-2017
FFA-06-17	Approval of Renewal of Contract - Foodservice Management Company
FFA-07-17	Approval of Lease Agreement Extension with Presbytery of the Palisades
FFA-08-17	Approval of Renewal of Student Transportation Contracts for Student Related Activities 2016-2017
FFA-09-17	Approval of Agreement with Jordan Transportation, Inc. for Transportation Maintenance 2016-2017
FFA-10-17	Approval of Parental Transportation Contracts for the 2016-2017 School Year
FFA-11-17	Approval of Non-Resident Tuition Students for 2016-2017

Mrs. Quigley thanked the donors for their contribution to the district.

### **RESOLUTION NO. FFA-01-17**

#### **PAYMENT OF BILLS – JUNE 28, 2016 TO JULY 18, 2016**

RESOLVED, that the Board of Education approves the Bills List, from June 28, 2016 to June 18, 2016, submitted by the Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General Funds 10, 20, 40	\$2,211,087.00
Capital Projects Fund 30	\$110,105.00
Food Service Fund 6x	\$26,000.87

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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### **RESOLUTION NO. FFA-02-17**

#### **TRANSFER OF FUNDS JUNE 2016**

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from June 1, 2016 through June 30, 2016, in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-03-17****APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
1 upright exercise bike Value \$375	PTHS	Marlene Grant
2 bike racks Value \$1,100	SJG	SJG HSA
2 pieces of freestanding playground equipment Value \$8,000	SJG	SJG HSA
5 magnetic whiteboards Value \$1,994.90	SJG	SJG HSA

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-04-17****DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-05-17****APPROVAL TO SUBMIT APPLICATION TO ACCEPT IDEA GRANT FUNDS FOR 2016-2017**

RESOLVED, that the Board of Education approves submission of the application of IDEA grant funds for the 2016-2017 school year. The grant application includes acceptance of the following public and nonpublic funds:

	BASIC	PRESCHOOL
PUBLIC	\$411,728	\$15,035
NONPUBLIC	\$87,002	
TOTAL	\$498,730	\$15,035

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-06-17**

**APPROVAL OF RENEWAL OF CONTRACT – FOODSERVICE MANAGEMENT COMPANY**

WHEREAS, the Pequannock Twp. Board of Education (Board) awarded a contract to The Pomptonian Food Service Management Company dated June 3, 2013; and

WHEREAS, the contract was for a term of one school year with the option to renew the contract for one year periods not to exceed a total of five (5) years in accordance with statute; and

WHEREAS, the Board has determined that it is in the best interest of the district to renew the contract with The Pomptonian, Inc. as the FSMC for the 2016-17 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the renewal of a contract with The Pomptonian, Inc. of Fairfield, New Jersey as the district's Food Service Management Company for the 2016-17 school year, with the option to renew the agreement for one year periods not to exceed a total of five (5) years in accordance with statute; and

BE IT FURTHER RESOLVED, the terms of the contract shall be the same as set forth in the original contract with the following additional items:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twenty nine thousand one hundred seven dollars (\$29,107.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$2,910.70) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2016-2017.

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-07-17**

**APPROVAL OF LEASE AGREEMENT EXTENSION WITH PRESBYTERY OF THE PALISADES**

RESOLVED, that the Board of Education approves an extension to the Lease Agreement between the Pequannock Township Board of Education and the Presbytery of the Palisades, where the Presbytery of the Palisades will provide additional parking facilities for the Pequannock Township High School, as described in the agreement, at a cost to the district of \$2,500.00 per year, for the period of July 1, 2016 to June 30, 2017.

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-08-17****APPROVAL OF RENEWAL OF STUDENT TRANSPORTATION CONTRACTS FOR STUDENT RELATED ACTIVITIES 2016-2017**

RESOLVED, that the Board of Education approves the renewal of the following student transportation contracts, which represents a 0.57% increase over current year contracts, for school related activities for the 2016-2017 school year to Arthur Jordan Trans Inc. of Butler, New Jersey as follows:

ACTIVITY	DATES	COST
Athletics	8/1/2016 – 7/31/2017	\$82,339.05
Field Trips	8/1/2016 – 7/31/2017	\$35,715.50

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-09-17****APPROVAL OF AGREEMENT WITH JORDAN TRANSPORTATION, INC. FOR TRANSPORTATION MAINTENANCE 2016-2017**

RESOLVED, that the Board of Education approves an agreement for the 2016-2017 school year with Jordan Transportation, Inc., of Butler, New Jersey, for maintenance of all district transportation vehicles, at a cost not to exceed \$40,000, as follows:

MAINTENANCE	COST
Labor	\$105/hour plus cost of fluids, parts, etc.
Seat Repair	\$50/hour plus material
Bus/Van Rental	\$150/half day and \$200/full day

TIRES	COST
10R22.5 Steering Tires: Bridgestone R268 Ecopia 14 Ply	\$390 each
10R22.5 Bridgestone BDLT Tread Design Re-Caps	\$155 each
11R22.5 Steering Tires: Bridgestone R260 Ecopia 14 Ply	\$429 each
11R22.5 Bridgestone BDR-W Tread Design Re-Caps	\$215 each
11R22.5 Bridgestone Gripper Tread Design Re-Caps	\$190 each

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-10-17****APPROVAL OF PARENTAL TRANSPORTATION CONTRACTS FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the School Business Administrator, approves the following parental transportation contracts for the 2016-2017 school year as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
JB-16-17	50	PTHS	9/7/2016-6/30/2017	\$2,840.40
JC-16-17	142	PG CHAMBERS	9/6/2016-6/30/2017	\$5,090.40

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-11-17****APPROVAL OF NON RESIDENT TUITION STUDENTS FOR 2016-2017**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into parent paid contracts to receive tuition revenue for the 2016-2017 school year as follows:

STUDENT #	PROGRAM	ANNUAL TUITION
WJT	PTHS	\$8,000
AMP	PTHS	\$8,000

Motion by: Siracusa	Second by: Singer	Roll Call Vote: 6-0
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## **POLICY**

### **Committee Report of July 11, 2016, James Farrell**

The Committee reported on the following topics: Policy 1220 Employment of Chief School Administrator, Policy 3111 Creating Positions, Policy 3125.2 Employment of Substitute Teachers, Policy 3141 Resignation, Policy 3144 and Regulations 3144 Certification of Tenure Charges, Policy 3159 Teaching Staff Member/School District Reporting Responsibilities, Policy 3231 Outside Employment as Athletic Coach, Policy 3240 Professional Development for Teachers and School Leaders and Regulations 3240R, Policy 4159 Support Staff Member/School District Reporting Responsibilities, Regulation 5330R Administration of Medication, Policy 5350 Student Suicide Prevention and Regulations 5350R, Policy 5305 Health Services Personnel, Policy 1310 Employment of School Business Administrator/Board Secretary, Policy 2330 Homework, Policy 2414 Programs and Services for Students in High Poverty and High Need School Districts, Policy 3125 Employment of Teaching Staff Members, Policy 3126 and Regulations 3126 District Mentoring Program, Policy 9541 Student Teachers/Interns, Policy 5460 High School Graduation, Policy 5514 Student Use of Vehicles on School Grounds, Regulation 5600 Student Discipline/Code of Conduct, Policy 8441 and Regulations 8411R Care of Injured and Ill Persons, Policy 8454 Management of Pediculosis (head lice), Policy 8630 and Regulations 8630R Bus Driver/ Bus Aide Responsibilities and Emergency School Bus Procedures, Policy 7481 Unmanned Aircraft Systems (UAS also known as drones), Policy 3124 Employment Contract, Policy 5339 Screening for Dyslexia, Policy 3244 and Regulations 3244R In-service Training.

- P-01-17      Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption  
P-02-17      Approval of New and Revised Board Policies and Regulations for First Reading  
P-03-17      Approval to Abolish Board Policy

### **RESOLUTION NO. P-01-17**

#### **APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION</b>
ADMINISTRATION	1140 - Affirmative Action Program
	1330R - Evaluation of School Business Administrator
	1523 - Comprehensive Equity Plan
	1530 - Equal Employment Opportunity 1530R - Equal Employment Opportunity Complaint Procedure
	1550 - Affirmative Action Program for Employment and Contract Practices
PROGRAM	2200 & 2200R - Curriculum Content
	2260 - Affirmative Action Program for School and Classroom Practices
	2411 & 2411R - Guidance Counseling
	2423 & 2423R - Bilingual and ESL Education
	2610 - Educational Program Evaluation
	2622 - Student Assessment
TEACHING STAFF MEMBER	3160R - Physical Examination
SUPPORT STAFF MEMBER	4160R - Physical Examination
STUDENTS	5750 - Equal Educational Opportunity 5750R - Equal Educational Opportunity Complaint Procedure

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 6-0
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**RESOLUTION NO. P-02-17**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION
ADMINISTRATION	1220 - Employment of Chief School Administrator
	1310 - Employment of School Business Administrator/Board Secretary
PROGRAM	2414R - Programs and Services for Students in High Poverty and in High Need School Districts
TEACHING STAFF MEMBER	3111 - Creating Positions
	3125 - Employment of Teaching Staff Members
	3125.2 - Employment of Substitute Teachers
	3126 & 3126R - District Mentoring Program
	3141 - Resignation
	3144 & 3144R - Certification of Tenure Charges
	3159 - Teaching Staff Member/School District Reporting Responsibilities
	3231 - Outside Employment as Athletic Coach
	3240 & 3240R - Professional Development for Teachers and School Leaders
SUPPORT STAFF MEMBER	4159 - Support Staff Member/School District Reporting Responsibilities
	5305 - Health Services Personnel
STUDENTS	5330R - Administration of Medication
	5339 - Screening for Dyslexia
	5350 - Student Suicide Prevention & 5350R - Student Suicide
	5460 - High School Graduation
	5514 - Student Use of Vehicles on School Grounds
	5600R - Pupil Discipline/Code of Conduct
OPERATIONS	8441 & 8441R - Care of Injured and Ill Persons
	8454 - Management of Pediculosis
	8630 - Bus Driver/Bus Aide Responsibility
	8630R - Emergency School Bus Procedures
COMMUNITY	9541 - Student Teachers/Interns

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 6-0
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**RESOLUTION NO. P-03-17**  
**APPROVAL TO ABOLISH BOARD POLICY 3244**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the abolishment of Board Policy 3244 - In-Service Training.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 6-0
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**OPEN TO PUBLIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the meeting of July 18, 2016 at 7:33 pm.

Motion by: Salerno	Second by: Siracusa	Roll Call Vote: 6-0
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Respectfully,



Kateryna W. Bechtel, CPA  
School Business Administrator/Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

August 22, 2016	PTHS Auditorium	7:00 pm
September 12, 2016	PTHS Auditorium	7:00 pm
September 26, 2016	Cedar Crest	7:00 pm