



## TOWNSHIP OF PEQUANNOCK BOARD OF EDUCATION

### MEETING MINUTES JUNE 27, 2016

#### CALL TO ORDER

The June 27, 2016 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

#### ROLL CALL

PRESENT:	Sam Ciresi	James Farrell
	Ann Maier	Douglas Muzzio (arrived 7:03 pm)
	Tom Salerno	Robert Singer
	Vincent Siracusa	Richard Thumann
	Kimberley Quigley	

ALSO PRESENT: Brett Charleston, Superintendent of Schools  
Kateryna W. Bechtel, CPA, Business Administrator/Board Secretary

#### FLAG SALUTE

Board President Report – *Kimberley Quigley*

- Thanked all for another successful school year
- Bid a bittersweet goodbye to Dr. Nuccetelli
- Thanked the Student Representative, Zach Lopez
- Congratulated Tom Salerno on his graduation from Rutgers University

Recess for 10 minutes to honor Dr. Nuccetelli with refreshments

Superintendent Report – *Brett Charleston*

- Explained that district mission statement, developed by the Strategic Planning Committee, is on this agenda for approval.
- Thanked all involved for wonderful graduation ceremonies.
- Applauded the athletic accomplishments of Stephen Machak, PTHS student.
- Announced the PTHS Hall Of Fame Inductees: Owen Jones, Kim Garris, Col. Wesley Rehorn, Ed Leonard, and George Budd.
- Reported that the administrative team is ready to post the district newsletter.
- Announced that the district app is up and running.
- Stated that Kindergarten Registration continues for children who will be 5 years old by October 1, 2016.
- Thanked Dr. Nuccetelli for her leadership and mentorship.

Board Secretary's Report – *Kateryna W. Bechtel, CPA*

- Reminded the public that there will be 3 open positions on the Board for three year terms on November 8. The deadline to submit nominating petitions is July 25 at 4:30 pm.
- Explained that there is a resolution to withdraw from the National School Lunch Program.
- Announced that the resolution to approve student accident insurance includes all students during school activities.

**2015-2016 Upcoming Committee Meetings**

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|--|---------------|
| • Curriculum, Instruction, and Special Services  | July 11, 2016 |
| • Policy   | July 11, 2016 |
| • Personnel, Management, and Community Relations | July 11, 2016 |
| • Finance, Facilities, and Athletics             | July 13, 2016 |

**OPEN TO PUBLIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Tom Benway, PTHS Student, spoke as an advocate for Mr. LaPaglia as wrestling coach.

**APPROVAL OF MINUTES**

June 6, 2016; June 13, 2016; and June 20, 2016

Motion by: Ciresi	Second by: Thumann	Roll Call Vote: 6/6/16 Executive Session 6-0-3 Abstain: Maier, Muzzio, Farrell 6/13/16 Executive Session 6-0-3 Abstain: Maier, Muzzio, Farrell 6/20/16 Executive Session 8-0-1 Abstain: Siracusa
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## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

#### **Committee Report of June 21, 2016, Dr. Richard Thumann, Chair**

The following topics were discussed by the committee: review of personnel items, merit pay, leadership improvement plan, random drug testing program, status of the bleachers, Advisory Opinion request, Strategic Planning Council mission statement, HSA meeting update, Booster Club meeting.

PMC-435-16	Acceptance of District Mission Statement
PMC-436-16	Acceptance of Reports
PMC-437-16	Acceptance of Resignations
PMC-438-16	Accept Resignation for the Purpose of Retirement
PMC-439-16	Approval to Rescind Appointment for Extended School Year Program (PMC-405-16)
PMC-440-16	Approval of Medical Leave of Absence - 2016-2017 School Year
PMC-441-16	Approval of Appointments - 2016-2017 School Year
PMC-442-16	Approval of Guidance Counselor Summer Hours
PMC-443-16	Approval to Amend Reappointment of Aides - 2016-2017 School Year (PMC-384-16)
PMC-444-16	Approval of Interscholastic Sports Stipend Positions - 2016-2017 School Year
PMC-445-16	Approval of Coaches - 2016-2017 School Year
PMC-446-16	Approval of Volunteer Coaches - 2016-2017 School Year
PMC-447-16	Approval to Amend Reappointment of Aides - 2016-2017 School Year (PMC-384-16)
PMC-448-16	Approval of Transfer of Staff - 2016-2017 School Year
PMC-449-16	Approval of Job Descriptions
PMC-450-16	Approval of Students for Summer Work - 2016-2017 School Year
PMC-451-16	Approval to Amend Extra-Curricular Stipend - 2015-2016 School Year (PMC-123-16)
PMC-452-16	Approval to Withhold Increment - 2016-2017 School Year
PMC-453-16	Approval to Withhold Increment - 2016-2017 School Year
PMC-454-16	Approval to Withhold Increment - 2016-2017 School Year
PMC-455-16	Approval of Homebound Instructors - 2016-2017 School Year
PMC-456-16	Approval to Amend Appointments for Extended School Year Program (PMC-428-16 & PMC-405-16)
PMC-457-16	Approval of Appointment for Extended School Year Program
PMC-458-16	Approval to Amend Leave of Absence 2015-2016 School Year (PMC-354-16)
PMC-459-16	Approval of Merit Goal Payment - 2015-2016 School Year

#### **RESOLUTION NO. PMC-435-16**

##### **ACCEPTANCE OF DISTRICT MISSION STATEMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following District Mission Statement as developed by the Strategic Planning Council:

“The Pequannock Township School District, supported by a community rich in pride and tradition, educates and inspires all students to become lifelong learners. We provide a safe and dynamic learning environment that fosters individual creativity and maximizes potential to succeed in an ever-changing world.”

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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#### **RESOLUTION NO. PMC-436-16**

##### **ACCEPTANCE OF REPORTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- HIB Incident/Non-Incident Reports

- Enrollment Report

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-437-16**  
**ACCEPTANCE OF RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE DATE
Fairweather, Jennifer	4th Grade Teacher Stephen J. Gerace Elementary School	6/30/2016
Forshay, Susan	.5 Aide North Boulevard Elementary School	6/30/2016
Occorso, Christina	6th Grade Math Teacher Pequannock Valley Middle School	6/30/2016
Strotman, Karen	.57 Aide Hillview Elementary School	6/30/2016

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-438-16**  
**ACCEPT RESIGNATION FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Cerutti, Robert	Technology Teacher Pequannock Valley Middle School	6/30/2016

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-439-16**  
**APPROVAL TO RESCIND APPOINTMENT FOR EXTENDED SCHOOL YEAR PROGRAM (PMC-405-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind an appointment for the Extended School Year program:

**ESY Program July 1 – July 29, 2016 (20 days)**

TEACHERS 4.5 HRS./DAY	SALARY	RATE	TOTAL HOURS	TOTAL
Donker, Michele	\$61,870	\$51.56	90	\$4,640.40

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-440-16****APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Brenda Adams, Science Teacher at Pequannock Valley Middle School, using 19 accumulated sick days beginning September 6, 2016 through on or about September 30, 2016.

Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-441-16****APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Centra, Gabrielle <i>New position</i>	School Psychologist Hillview Elementary School	9/1/2016-6/30/2017	MA, Step 2 \$59,455	Standard, School Psychologist
Dunn, Charles <i>Science Department Restaffing</i>	Biology Teacher Pequannock Township High School	9/1/2016-6/30/2017	BA, Step 4 \$53,655	Standard, Teacher of Biological Science
Evans, Dylan <i>Replacing William Arata</i>	Physical Education/Health Teacher Pequannock Township High School	9/1/2016-6/30/2017	BA, Step 1 \$53,255	CEAS-Teacher of Physical Education/Health
Hulmes, Brittany <i>Replacing Jeffrey DeBell</i>	Physical Education/Health Teacher North Boulevard Elementary School	9/1/2016-6/30/2017	BA, Step 1 \$53,255	CEAS, Teacher of Physical Education/Health CEAS, Teacher of Driver Education
Kapit, Alexander	Social Studies Teacher Pequannock Valley Middle School	9/1/2016-6/30/2017	BA, Step 1 \$53,255	CEAS, Teacher of Social Studies
Klump, Frank	Guidance Counselor Pequannock Township High School	9/1/2016-6/30/2017	MA+30, Step 1 \$63,255	MA, School Counseling <i>(pending 6/2016)</i>
McNulty, Melissa	Special Education Teacher North Boulevard Elementary School	9/1/2016-6/30/2017	MA, Step 4 \$59,655	Standard, Teacher of Students with Disabilities & Elementary K-6

Murin, Jessica	Grade 4 Teacher, North Boulevard Elementary School	9/1/2016-6/30/2017	BA, Step 3 \$53,455	Standard, Elementary K-5
Nalven, Dara	Supervisor, Language Arts Grades 6-12 Pequannock Valley Middle & Pequannock Township High Schools	7/1/2016-6/30/2017	\$87,000	Standard, Supervisor CE, Principal

Motion by: Thumann	Second by: Maier	Roll Call Vote: 7-0-2 Abstain: Maier, Muzzio
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**RESOLUTION NO. PMC-442-16**

**APPROVAL OF GUIDANCE COUNSELOR SUMMER HOURS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following guidance counselor to perform services during the summer as needed, between July 1, 2016 and August 31, 2016.

NAME	SCHOOL	DAILY RATE
Klump, Frank	Pequannock Township High School	\$316.28 <i>Up to 10 days</i>

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-443-16**

**APPROVAL TO AMEND REAPPOINTMENT OF AIDES - 2016-2017 SCHOOL YEAR (PMC-384-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amendment to the reappointment of Aides for the 2016-2017 school year, assignment and location to be determined. (Salaries represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

LAST NAME	FIRST NAME	FTE	STEP	SALARY	LONGEVITY
Rosato	Mercedes	.5	Step 1	\$8,705	

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-444-16**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches for the 2016-2017 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, (Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement:)

**FALL, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
Kopp, Edward	Head Football	Pequannock Township High School	Step M, \$8,671

Green, Daniel	Assistant Football	Pequannock Township High School	Step 1, \$3,210
Sica, Luke	Assistant Football	Pequannock Township High School	Step 6, \$5,244
Zummo, Michael	Head Boys Soccer	Pequannock Township High School	Step 4, \$5,680
Gennarelli, Joseph	Assistant Boys Soccer	Pequannock Township High School	Step 1, \$3,250
Palen, Sean	Head Girls Soccer	Pequannock Township High School	Step 2, \$4,449
Levine, Samantha	Assistant Girls Soccer	Pequannock Township High School	Step 2, \$3,527
Sarnelli, Michele	Assistant Field Hockey	Pequannock Township High School	Step 1, \$3,250
Thomas, Deborah	Head Cheerleading	Pequannock Township High School	\$2,503
Morisco, Tina Marie	Assistant Cheerleading	Pequannock Township High School	\$1,922

**WINTER, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
DeBell, Jeffrey	Head Boys Basketball	Pequannock Township High School	Step M, \$7,720
Zummo, Michael	Assistant Boys Basketball	Pequannock Township High School	Step 1, \$3,210
Dooley, Amanda	Assistant Girls Basketball	Pequannock Township High School	Step 1, \$3,210
Thomas, Deborah	Head Cheerleading	Pequannock Township High School	\$2,503
Morisco, Tina Marie	Assistant Cheerleading	Pequannock Township High School	\$1,922

**SPRING, 2017**

NAME	ASSIGNMENT	SCHOOL	SALARY
McBurney, Jonathan	Assistant Baseball	Pequannock Township High School	Step 6, \$5,244
Zummo, Michael	Assistant Baseball	Pequannock Township High School	Step 1, \$3,210
Goodwin, Maryann	Head Softball	Pequannock Township High School	Step M, \$7,720
Hulmes, Brittany	Assistant Softball	Pequannock Township High School	Step 1, \$3,210
Mulato, Roberto	Assistant Softball	Pequannock Township High School	Step 3, \$3,905
Slaff, Gregory	Head Golf	Pequannock Township High School	Step 1, \$3,583

Kirkland, Christopher	Assistant Golf	Pequannock Township High School	Step 1, \$2,566
Danziger, Joshua	Head Boys Lacrosse	Pequannock Township High School	Step 4, \$5,680

**FALL, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
McBurney, Jonathan	Girls Soccer	Pequannock Valley Middle School	Step 2, \$3,826
Slaff, Gregory	Boys Soccer	Pequannock Valley Middle School	Step 1, \$3,527

**WINTER, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
McBurney, Jonathan	Boys Basketball	Pequannock Valley Middle School	Step 5, \$4,899
Kopacz, Kathryn	Cheerleading	Pequannock Valley Middle School	\$2,503

**SPRING, 2017**

NAME	ASSIGNMENT	SCHOOL	SALARY
Lindsay, Jeffrey	Baseball	Pequannock Valley Middle School	Step 1, \$3,527
Sica, Luke	Softball	Pequannock Valley Middle School	Step M, \$5,368
Gennarelli, Joseph	Girls Track	Pequannock Valley Middle School	Step 1, \$3,527
Sarnelli, Michele	Assistant Girls Track	Pequannock Valley Middle School	Step 1, \$3,250

Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-445-16**

**APPROVAL OF COACHES - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches for the 2016-2017 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: (**Salaries represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.**)

**FALL, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
DeSordo, Marc	Assistant Football	Pequannock Township High School	Step 1, \$3,210
Klimek, Edward	Assistant Football	Pequannock Township High School	Step M, \$5,643
Troast, Joel	Assistant Football	Pequannock Township High	Step 4, \$4,308



		School	
Mullins, Richard	Head Cross Country	Pequannock Township High School	Step M, \$5,885 + \$300 longevity
Bolchune, Diane	Head Field Hockey	Pequannock Township High School	Step M, \$6,991
Anthony, Gina	Assistant Field Hockey	Pequannock Township High School	Step 3, \$3,826
Fitzsimmons, Meghan	Assistant Field Hockey	Pequannock Township High School	Step 3, \$3,826

**WINTER, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
Toth, Robert	Assistant Boys Basketball	Pequannock Township High School	Step M, \$5,643
Colombo, Joseph	Assistant Girls Basketball	Pequannock Township High School	Step M, \$5,643
Wenzel, Robert	Head Swimming	Pequannock Township High School	Step M, \$6,991
Wojcik, Janina	Assistant Swimming	Pequannock Township High School	Step 3, \$3,826
LaPaglia, Jason	Head Wrestling	Pequannock Township High School	Step 4, \$6,356
Enrico, Christopher	Head Ice Hockey	Pequannock Township High School	Step M, \$6,991
Iannuzzi, Gerardo	Assistant Ice Hockey	Pequannock Township High School	Step M, \$5,273
Lanigan, Peter	Assistant Ice Hockey	Pequannock Township High School	Step M, \$5,273

**SPRING, 2017**

NAME	ASSIGNMENT	SCHOOL	SALARY
Mullins, Richard	Head Girls Track	Pequannock Township High School	Step M, \$6,991 + \$300 longevity
Spencer, Craig	Assistant Girls Track	Pequannock Township High School	Step M, \$5,273 + \$300 longevity
Lafferman, Lindsay	Head Girls Lacrosse	Pequannock Township High School	Step M, \$6,991
Testa, Matthew	Assistant Boys Lacrosse	Pequannock Township High School	Step 1, \$3,206

**WINTER, 2016**

NAME	ASSIGNMENT	SCHOOL	SALARY
Troast Holzi, Tamra	Girls Basketball	Pequannock Valley Middle School	Step M, \$5,368

Shuttlesworth, Steven	Wrestling	Pequannock Valley Middle School	Step M, \$5,368 + \$300 longevity
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Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-446-16**

**APPROVAL OF VOLUNTEER COACHES**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as a volunteer coach for the 2016-2017 school year.

NAME	ASSIGNMENT	SCHOOL
Gajewski, Richard	Assistant Volleyball	Pequannock Township High School

Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-447-16**

**APPROVAL TO AMEND REAPPOINTMENT OF AIDES - 2016-2017 SCHOOL YEAR (PMC-384-16)**

RESOLVED, that Board of Education, upon the recommendation of the Superintendent, approves the following amendment to the reappointment of aides for the 2016-2017 school year, assignment and location to be determined. (Salaries represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

LAST NAME	FIRST NAME	FTE	STEP	SALARY	LONGEVITY
Tabakman	Amy	.5 to .57	7	\$10,839	

Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-448-16**

**APPROVAL OF TRANSFER OF STAFF - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the transfer of the following personnel in the Pequannock Township School District:

NAME	FROM	TO	EFFECTIVE DATE
Clark, Maritza	.57 Aide North Boulevard Elementary School	.57 Aide Pequannock Township High School	9/1/2016
Crosetto, Kevin	North Boulevard Elementary School - Grade 4	Stephen J. Gerace Elementary School - Grade 2	9/1/2016
Hayes, Sean	Pequannock Township High School 3:00 p.m. to 11:30 p.m. shift	Stephen J. Gerace Elementary School 3:00 p.m. to 11:30 p.m. shift	7/1/2016

Reardon, Kenneth	Stephen J. Gerace Elementary School 3:00 p.m. to 11:30 p.m. shift	Pequannock Township High School 3:00 p.m. to 11:30 p.m. shift	7/1/2016
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Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-449-16**  
**APPROVAL OF JOB DESCRIPTIONS**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following new job descriptions, *as per attached*:

CERTIFICATED STAFF	NON-CERTIFICATED STAFF
Assistant Principal - High School	Administrative Assistant to the Superintendent/Data Analyst
Assistant Principal/Athletic Director	Assistant to the Business Administrator
Elementary School Principal	Bookkeeper
Middle School Principal	Building/Program Secretary
School Library Media Specialist (Elementary)	Office Aide
School Library Media Specialist (Grades 9-12)	Payroll and Employee Benefits Coordinator

Motion by: Thumann	Second by: Maier	Roll Call Vote: 7-0-2 Abstain: Maier, Muzzio
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**RESOLUTION NO. PMC-450-16**  
**APPROVAL OF STUDENTS FOR SUMMER WORK 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following PTHS students to work with the Technology Department during the period of July 1, 2016 through August 31, 2016, to assist in installing new computers throughout the District, at a rate of \$8.38 per hour, not to exceed a combined total of 200 hours as needed, *\*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria*:

- Alex Dinger
- John Siri

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-451-16**  
**APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND - 2015-2016 (PMC-123-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amendment to the following stipend for the 2015-2016 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Extra-Curricular Pay Guide  
Pequannock Township High School**

ADVISOR	ASSIGNMENT	STIPEND
Victoria Bonaccorso	Grade 12 Advisor	\$2,232 to <b>\$2,590</b>

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-452-16**

**APPROVAL TO WITHHOLD INCREMENT - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, withhold the 2016-2017 increment, including conventional increment, adjustment increment and any salary increase of Employee No. 1658, increment to be restored only by future action of the Board of Education. (Salary for 2016-2017: \$80,110, plus \$328 longevity; Level: MA; Step: 15, equal to 2015-2016 salary.)

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-453-16**

**APPROVAL TO WITHHOLD INCREMENT - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, withhold the 2016-2017 increment, including conventional increment, adjustment increment and any salary increase of Employee No. 0044, increment to be restored only by future action of the Board of Education. (Salary for 2016-2017: \$93,455, plus \$1,312 longevity; Level: MA; Step: 21, equal to 2015-2016 salary.)

Motion by: Thumann	Second by: Maier	Roll Call Vote: 8-0-1 Abstain: Salerno
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**RESOLUTION NO. PMC-454-16**

**APPROVAL TO WITHHOLD INCREMENT - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, withhold the 2016-2017 increment, including conventional increment, adjustment increment and any salary increase of Employee No. 1145, increment to be restored only by future action of the Board of Education. (Salary for 2016-2017: \$69,010; Level: BA; Step: 13, equal to 2015-2016 salary.)

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-455-16**

**APPROVAL OF HOMEBOUND INSTRUCTORS 2015-2016**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel for Homebound Instruction for the 2015-2016 School Year in the Pequannock Township School District at a rate of \$37.00/hour.

Name
Brittany Gajewski

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-456-16****APPROVAL TO AMEND APPOINTMENT FOR EXTENDED SCHOOL YEAR PROGRAM (PMC-428-16 & PMC-405-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following amendment to the appointment for the Extended School Year program.

**ESY Program July 1 – July 29, 2016 (20 days)**

RELATED SERVICES	Salary	Rate	TOTAL HOURS	TOTAL
(PMC-428-16) Carrie Bott, PT (up to 32 hours total) <i>Pending receipt of appropriate paperwork required by the NJDOE &amp; PTBOE</i>	N/A	\$95/ hr	32	\$3,040.00
Teachers 4.5 hrs/day	Salary	Rate	Total Hours	Total
(PMC-405-16) Rubino, Michele (4.5 hrs/day)	\$71,010	\$59.18	90	\$5,326.20

Motion by: Thumann

Second by: Maier

Roll Call Vote: 9-0

**RESOLUTION NO. PMC-457-16****APPROVAL OF APPOINTMENT FOR EXTENDED SCHOOL YEAR PROGRAM**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointments for the Extended School Year program:

Substitute Teachers / Aides / Nurses as needed	Salary	Rate	Total Hours	Total
Diane Mee (Aide)	\$19,410.00	\$16.18	On an as needed basis	On an as needed basis
Aides 3.5 hrs/day	Salary	Rate	Total Hours	Total
Sarah Diver (Aide Rate)	\$30,310	\$25.26	70	\$1,768.20

<u>IEP/Gen Ed/Sped Mtgs (1hr) as needed, not to exceed 25 hours total</u>	<u>Salary</u>	<u>Rate</u>		
Cohen, Jana (Gen Ed)	\$61,870.00	\$51.56		
Davis, AnnMarie (Gen Ed)	\$70,210.00	\$58.51		

Hayzler, Kristen (Gen Ed)	\$65,820.00	\$54.85		
Pascarella, Catherine (Sp Ed)	\$53,455.00	\$44.55		
Claeys, David (Gen Ed)	\$79,210.00	\$66.00		

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-458-16**

**APPROVAL TO AMEND LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-354-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amendment to the Leave of Absence, without pay, for Nicole Brennan, Aide at North Boulevard School, effective May 16 and May 17, 2016.

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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**RESOLUTION NO. PMC-459-16**

**APPROVAL OF MERIT GOAL PAYMENTS 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Merit Goal payments for the 2015-2016 school year per the PTPSA collective bargaining agreement for the following District administrators.

NAME	POSITION	SCHOOL	PAYMENT
Hayzler, Richard	Principal	Pequannock Valley Middle School	\$500.00
Loeffler, Theodore	Principal	North Boulevard Elementary School	\$250.00
Mildner, Jennifer	Assistant Principal	Pequannock Township High School	\$100.00

Motion by: Thumann	Second by: Maier	Roll Call Vote: 9-0
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## **CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

### **Committee Report of June 20, 2016, James Farrell, Chair**

The following topics were discussed by the committee: textbook recommendations for 2016-2017, homework committee recommendations, Algebra II summer school, Option II courses, NCLB allocations, ESL three year plan, DEAC presentation, grading policy, new SAT score Equivalency, Special Education Report, Random Drug Testing annual report, Strategic Planning mission statement, bleachers, PTHS handbook, Association dues.

CIS-127-16	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-128-16	Approval of Bilingual/ESL Three Year Program Plan 2014-2017
CIS-129-16	Approval of Bilingual/ESL Three Year Program Plan 2017-2020
CIS-130-16	Approval of Textbook Adoption and Purchase
CIS-131-16	Approval of Services and Agencies to Provide Services to Students 2015-2016
CIS-132-16	Approval of Out-of-District Placement of Students 2016-2017
CIS-133-16	Approval of Providers for Services to Students 2016-2017

### **RESOLUTION NO. CIS-127-16**

#### **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/W orkshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
7/12/16	T. Loeffler	School Security Symposium Morristown	\$-0-	n/a	n/a	\$-0-
7/12/16	A.Scelso	School Security Symposium Morristown	\$-0-	n/a	n/a	\$-0-
7/25/16	D. Donch	Achieve NJ Denville	\$-0-	\$11.90	n/a	\$11.90

7/25/16	A.Scelso	Achieve NJ Denville	\$-0-	n/a	n/a	\$-0-
7/25/16	R. Winning	Achieve NJ Denville	\$-0-	\$11.90	n/a	\$11.90
8/2/16	C. Smith	Attendance & Residency Issues, Monroe	\$75.00	\$40.62	n/a	\$115.62

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
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**RESOLUTION NO. CIS-128-16**

**APPROVAL OF BILINGUAL/ESL THREE YEAR PROGRAM PLAN 2014-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2014-2017 Bilingual/ESL Three Year Program Plan with submission to be made to the Executive County Superintendent.

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
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**RESOLUTION NO. CIS-129-16**

**APPROVAL OF BILINGUAL/ESL THREE YEAR PROGRAM PLAN 2017-2020**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2017-2020 Bilingual/ESL Three Year Program Plan with submission to be made to the Executive County Superintendent.

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
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**RESOLUTION NO. CIS-130-16**

**APPROVAL OF TEXTBOOK ADOPTION AND PURCHASES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the adoption of new textbooks and purchases as listed, in an amount not to exceed \$99,000.

COURSE	TITLE	PUBLISHER	APPROXIMATE COST
Physical Science Grade 6 Life Science Grade 7 Grade 8	Discovery Education		\$24,860
AP Environmental Science	Environmental Science for AP	MacMillan Learning	\$4,140
Environmental Science, Chemistry, Physics, Biology	Discover Education		\$26,770
AP French	Themes	Vista Learning	\$2,740
AP French	Huis Clos		\$400
AP French	AP French Language & Culture All Access		\$50
AP Psychology	Psychology for AP		\$3,600
Piano	Alfred's Group Piano for Adults		\$3,600



AP Language & Composition	The Norton Reader: An Anthology of NonFiction		\$1,000
AP Language & Composition	The American Reader: Words That Moved a Nation		\$500
AP Language & Composition	50 Essays: A Portable Anthology		\$700
AP Language & Composition	Reading and Writing for Civic Literacy: Critical Citizen's Guide to Argumentative Rhetoric (Cultural Politics and the Promise of Democracy)	Anchor Books	\$1,000
AP Language & Composition	The Art of the Personal Essay: An Anthology from the Classical Era to the Present		\$1,000
AP Language & Composition	Reading and Writing for Civic Literacy: The Critical Citizen's Guide to Argumentative Rhetoric: Brief Edition for a new Political Era	Paradigm Publishers	\$1,000
AP Language & Composition	Bedford Guide for College Writers with Reader 9e & Pocket Style Manual 5e	Bedford/St. Martin's Publisher	\$1,000
English 10	The Catcher in the Rye		\$4,000
English 10	Of Mice & Men		\$4,000
English 9	Oedipus Rex		\$2,600
Shipping 20%			\$16,100

Motion by: Farrell

Second by: Muzzio

Roll Call Vote: 9-0

#### **RESOLUTION NO. CIS-131-16**

#### **APPROVAL OF SERVICES AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following services and agencies to provide services to students for 2015-2016 school year:

STUDENT	SERVICES/AGENCIES	FEE
#182029	St. Clare's – Homebound Instruction 6/1/16 - 6/22/16, 5 hours/week	\$55.00/hr
#162042	Home Instruction, Change to Resolution #CIS-108-16 6/13/16 - 6/22/16, Due to Medical, 4 hours	<b>\$37.00/hr</b>
#353	Home Instruction – 5 Hours	\$37.00/hr

Motion by: Farrell

Second by: Muzzio

Roll Call Vote: 9-0

**RESOLUTION NO. CIS-132-16****APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for the 2016-2017 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES		FEE
#198	Holmstead	September-June	\$51,219.00

Motion by: Farrell
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Second by: Muzzio
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Roll Call Vote: 9-0
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**RESOLUTION NO. CIS-133-16****APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for the 2016-2017 school year:

PROVIDER	SERVICE	FEE
Bayada Home Health Care Morris Plains, NJ	Nursing Services	RN \$54.50/hr LPN \$44.50/hr

Motion by: Farrell
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Second by: Muzzio
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Roll Call Vote: 9-0
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## **FINANCE, FACILITIES, AND ATHLETICS**

### **Committee Report of June 21, 2016, Rob Singer**

The committee discussed the following topics: Random Drug Testing, bleachers, Advisory Opinion request, student accident policy coverage and renewal, facility project updates, parking lot lease, gas/electricity reverse auction, transportation for SNAPP, National School Lunch Program, Maintenance Reserve/Capital Reserve/Surplus, year-end resolutions, mission statement, textbooks, SNAPP Room.

FFA-233-16	Payment of Bills – June 7, 2016 to June 27, 2016
FFA-234-16	Transfer of Funds May 2016
FFA-235-16	Approval of Financial Reports/Monthly Certification for May 2016
FFA-236-16	Monthly Report from Schools and Programs for May 2016
FFA-237-16	Approval of Shared Services Agreement for Technology Support Services 2016-2017
FFA-238-16	Approval to Accept Donation to the Pequannock Township School District
FFA-239-16	Declaration of Obsolete Equipment
FFA-240-16	Approval of Contract Renewals for Technology for 2016-2017
FFA-241-16	Approval of Contract Renewals for Buildings and Grounds for 2016-2017
FFA-242-16	Approval of Contract Renewal with Strauss Esmay for 2016-2017
FFA-243-16	Ratification of Shared Services Agreement with Township of Pequannock for Field Maintenance
FFA-244-16	Approval of Pequannock Township Tax Levy Payment Schedule for the 2016-2017 School Year
FFA-245-16	Renew Membership, Appoint Representative, and Approve Participation in Various Services through Educational Services Commission of Morris County for 2016-2017
FFA-246-16	Approval of Renewal of Mandatory Student Accident Insurance for 2016-2017
FFA-247-16	Approval of Renewal of Voluntary Student Accident Insurance for 2016-2017
FFA-248-16	Approval of Dual Use of Educational Space and Application Submission to County Office
FFA-249-16	Approval of Mileage Reimbursement for Staff for 2016-2017
FFA-250-16	Transfer of Funds to Capital Reserve and Maintenance Reserve - June 2016
FFA-251-16	Approval of Interlocal Agreement with Region VIII Education Service Center (TIPS)
FFA-252-16	Approval of Broker of Record for Insurance
FFA-253-16	Authorization to Facilitate Close-Out of FY16 and Opening of FY17
FFA-254-16	Approval of Cancellation of Outdated Checks from FY15
FFA-255-16	Approval of Contract with Brown and Brown Benefit Advisors FY17
FFA-256-16	Approval of Professional Services Contract for Legal Services
FFA-257-16	Approval of Contract for District-wide Paving Projects
FFA-258-16	Approval of Contract for HS Security Camera System Upgrade
FFA-259-16	Approval of Contract for Installation of Security Film
FFA-260-16	Approval of Contract for 2017 Ford Transit 150 - 10 Passenger Van
FFA-261-16	Approval of Contract for Asbestos Abatement - PTHS SNAPP Classrooms
FFA-262-16	Approval of Resolution to Withdraw from USDA Funded Programs
FFA-263-16	Approval of Resolution Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website
FFA-264-16	Approval of Resolution Authorizing the Purchase of Natural Gas Supply Services for Public Use on an Online Auction Website
FFA-265-16	Approve Capital Reserve Withdrawal PTHS Window Replacement

### **RESOLUTION NO. FFA-233-16**

#### **PAYMENT OF BILLS – JUNE 7, 2016 TO JUNE 27, 2016**

RESOLVED, that the Board of Education approves the Bills List, from June 7, 2016 to June 27, 2016, submitted by the Business Administrator/Board Secretary, as attached:

<b>FUND</b>		<b>AMOUNT</b>
General	Funds 10, 20, 40	\$4,047,297.40

Capital Projects Fund 30	\$119,016.50
Food Service Fund 6x	\$22,057.45

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-234-16**  
**TRANSFER OF FUNDS MAY 2016**

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from May 1, 2016 through May 31, 2016, in accordance with the attached list, which shall become a part of the record.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-235-16**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2016**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for May 2016.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2016, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-236-16**  
**MONTHLY REPORT FROM SCHOOLS AND PROGRAMS FOR MAY 2016**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of May 2016 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and for Pomptonian Food Service.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-237-16**  
**APPROVAL OF SHARED SERVICES AGREEMENT FOR TECHNOLOGY SUPPORT SERVICES 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, requests the approval of a Shared Services Agreement for Technology Support Services with the Passaic County Educational Services Commission for the 2016-17 school year, as per attached.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-238-16****APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
Pallet of Pavers Value \$300.00	Pequannock Township High School	Home Depot
\$500	District	TD Bank/Sam Ciresi

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-239-16****DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-240-16****APPROVAL OF CONTRACT RENEWALS FOR TECHNOLOGY FOR 2016-2017**

RESOLVED, that the Board of Education approves the renewal of the following technology annual licensing, maintenance and support fees for the 2016-17 school year:

VENDOR	SOFTWARE	ANNUAL FEE
Academic Superstore	Office and Antivirus	\$23,726.57
BTU Consultants, LLC	E-Rate	\$5,460.00
Cablevision Lightpath, Inc.	District Internet, WAN, Phone	\$154,800.00
Educere	Latin and Italian Educational Services	\$8,500.00
CDWG	Hapara classroom management software	\$6,558.30
Computer Solutions, Inc.	CSI Budget and Personnel	\$11,412.06
CORE BTS Inc.	CoreCare Support	\$9,469.04
Dell	Dell server support	\$10,674.19
Educational Networks	District website	\$6,800.00
Frontline Technologies	AESOP & Applitrack staff management software	\$8,161.60
Liminex, Inc. dba GoGuardian	GoGuardian Internet Content Filtering	\$7,800.00
Realtime Information Technology, Inc.	Student information system	\$43,000.00
Reliance	District app and alerts	\$3,500.00
Verizon Wireless	District Cell Phones	\$9,000.00

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-241-16****APPROVAL OF CONTRACT RENEWALS FOR BUILDINGS AND GROUNDS FOR 2016-2017**

RESOLVED, that the Board of Education approves the renewal of the following annual maintenance contracts for the 2016-17 school year:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>ANNUAL FEE</b>
AM Consulting	Fixed Asset Inventory	\$1,050.00
AVS Technology	Central Station Monitoring	\$5,240.00
City Fire Equipment	Fire System Inspections/Fire Extinguishers	\$8,100.00
Environmental Connection Inc.	AHERA	\$2,500.00
Rullo and Juillet	Safety Training	\$3,650.00
School Dude	Maintenance and Facilities	\$457.70
Standard Elevator	Elevator Repair	\$3,309.36
Vent Tech	Clean Cafeteria Vent Systems	\$2,500.00
Western Pest Service	Pest Management	\$3,000.00

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-242-16****APPROVAL OF CONTRACT RENEWAL WITH STRAUSS ESMAY FOR 2016-2017**

RESOLVED, that the Board of Education approves the renewal of the contract with Strauss Esmay Associates for policy alert and support system in the amount of \$2,445 for the 2016-2017 school year.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-243-16****RATIFICATION OF SHARED SERVICES AGREEMENT WITH TOWNSHIP OF PEQUANNOCK FOR FIELD MAINTENANCE**

RESOLVED, that the Board of Education ratifies the Shared Services Agreement previously approved between the Pequannock Township Board of Education and the Township of Pequannock, where the Township of Pequannock will provide landscape and field maintenance for athletic fields and other property owned by the Board, as described in the agreement, at a cost to the district of \$57,000 per year, for the period of April 1, 2014 to March 31, 2019.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-244-16****APPROVAL OF PEQUANNOCK TOWNSHIP TAX LEVY PAYMENT SCHEDULE FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Business Administrator/Board Secretary, approves the Pequannock Township tax levy payment schedule for the 2016-2017 school year in accordance with the attached.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-245-16****RENEW MEMBERSHIP, APPOINT REPRESENTATIVE, AND APPROVE PARTICIPATION IN VARIOUS SERVICES THROUGH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR 2016-2017**

RESOLVED, that the Board of Education moves to renew the district's membership with the Educational Services Commission of Morris County and appoint Tom Salerno as representative to the Educational Services Commission of Morris County Board, and authorize the district's participation in Educational Services Commission of Morris County programs, in accordance with fees established for 2016-17 included in the attached schedule for:

1. Cooperative bidding services for the purchase of various goods and services for the 2016-2017 fiscal year at an annual cost of \$12,280, as deemed appropriate by the Business Administrator/Board Secretary;
2. Out-of-district transportation services for special education students attending extended school year programs during the summer of 2016 and for the 2016-2017 fiscal year, in accordance with their I.E.Ps
3. All Non-Public Services funded through State and Federal grants;
4. Non-Public Transportation and Aid in Lieu of Transportation processing;
5. Occupational and Physical Therapy services, Examination and Classification services and Speech services; and;
6. Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-246-16****APPROVAL OF RENEWAL OF MANDATORY STUDENT ACCIDENT INSURANCE FOR 2016-2017**

RESOLVED, that the Board of Education approves the award of contract for Student Accident Insurance in the amount of \$37,400 to Bollinger Specialty Group effective August 1, 2016 through August 1, 2017, through the Burton Agency, the district's broker of record.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-247-16****APPROVAL OF RENEWAL OF VOLUNTARY STUDENT ACCIDENT INSURANCE POLICY FOR 2016-2017**

RESOLVED, that the Board of Education approves Bollinger Specialty Group to provide voluntary, parent-paid student insurance effective September 1, 2016 through September 1, 2017, through the Burton Agency, the district's broker of record.

COVERAGE	RATE
\$500,000 School Time	\$52
\$500,000 24 Hour Wrap Around	\$112

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-248-16****APPROVAL OF DUAL USE OF EDUCATIONAL SPACE AND APPLICATION SUBMISSION TO COUNTY OFFICE**

RESOLVED, that the Pequannock Board of Education, upon recommendation of the Superintendent and Business Administrator approves the submission of an Application for Dual Use of Educational Space for the 2016-17 school year to the Executive County Superintendent as listed:

SCHOOL	SPACE	PURPOSE
North Boulevard	Room 115	Speech
North Boulevard	Room 118	Resource
North Boulevard	Room 119	Occupational/Physical Therapy
North Boulevard	Room 125	Reading Specialist/MLSP

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-249-16****APPROVAL OF MILEAGE REIMBURSEMENT FOR STAFF FOR 2016-2017**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves mileage reimbursement for staff traveling between school buildings at the approved OMB Circular 16-11-OMB rate of \$.31 per mile for the 2016-2017 school year.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-250-16****TRANSFER OF FUNDS TO CAPITAL AND MAINTENANCE RESERVE – JUNE 2016**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pequannock Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account and Maintenance Reserve account, and

WHEREAS, that the Pequannock Township Board of Education has determined that any excess surplus as of June 30, 2016 above the combination of the allowable 2% of adjusted expenditures, \$1,100,000 to be designated as excess surplus for tax relief in 2017-2018 and \$200,000 to be designated as Maintenance Reserve is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the Pequannock Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO FFA-251-16**

**APPROVAL OF INTERLOCAL AGREEMENT WITH REGION VIII EDUCATION SERVICE CENTER (TIPS)**

RESOLVED, that the Board of Education approves the Interlocal Agreement with Region VIII Education Service Center for the Interlocal Purchasing System (TIPS), Pittsburg, Texas, and the TIPS program to procure goods and services that have been competitively procured subject to New Jersey Public Law 2011, Chapter 139.

WHEREAS, the Pequannock Board of Education, Morris County, NJ, pursuant to the authority granted by New Jersey Public Law 2011, Chapter 139, desires to participate in the described interlocal services purchasing program offered by the Region VIII Education Service Center, because of the anticipated opportunities for cost savings the program affords school districts, now, therefore, be it

RESOLVED, that the Pequannock Board of Education requested a stated need for participation in The Interlocal Purchasing System (TIPS) whereby the School Business Administrator and/or Qualified Purchasing Agent is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of Pequannock Board of Education.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-252-16**

**APPROVAL OF BROKER OF RECORD FOR INSURANCE**

RESOLVED, that the Board of Education approves the appointment of the Burton Agency as the Broker of Record for the district's Workers Compensation, Property/Casualty and Errors and Omissions insurance through the Pooled Insurance Program for the 2016-2017 school year.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-253-16**

**AUTHORIZATION TO FACILITATE CLOSE-OUT OF FY16 AND OPENING OF FY17**

RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to pay supplementary bill lists and payroll which shall become due on or before June 30, 2016 including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2015-16 fiscal year, as well as any and all entries and actions for the opening of the 2016-17 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorize the Business Administrator/Board Secretary to process and issue the payment of bills and claims between Board meetings during the months of July and August 2016; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board at its next meeting for final approval.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-254-16****APPROVAL OF CANCELLATION OF OUTDATED CHECKS FROM FY15**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, in conjunction with the School Business Administrator, approves the cancellation of all outstanding, stale dated checks issued in fiscal year 2015 as follows:

**PAYROLL ACCOUNT**

CHECK #	DATED	AMOUNT
145302	4/15/2015	\$.21
145381	6/18/2015	\$114.43
45404	6/18/2015	\$48.00

**HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT**

CHECK #	DATED	AMOUNT
7378	11/21/2014	\$10.00

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-255-16****APPROVAL OF CONTRACT WITH BROWN & BROWN BENEFIT ADVISORS FY17**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Brown & Brown Benefit Advisors for FY17 in the amount of \$13,500.

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-256-16****APPROVAL OF PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a professional services contract effective July 1, 2016 with Fogarty & Hara, Counsellors at Law, as per their proposal dated May 12, 2016 submitted in response to RFP 16-01.

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-257-16****APPROVAL OF CONTRACT FOR DISTRICT-WIDE PAVING PROJECTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Cross Roads Pavement Maintenance, LLC in the amount of \$65,130, for various district-wide paving projects, as per the contract awarded through Ed-Data purchasing cooperative.

Motion by: Singer

Second by: Siracusa

Roll Call Vote: 9-0

**RESOLUTION NO. FFA-258-16****APPROVAL OF CONTRACT FOR PTHS SECURITY CAMERA SYSTEM UPGRADE**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Open Systems Integrators, Inc. in the amount of \$199,505, for the upgrade of PTHS security camera system as per the contract awarded through MRESC purchasing cooperative.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-259-16****APPROVAL OF CONTRACT FOR INSTALLATION OF SECURITY FILM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Glass Energy Inc. in the amount of \$20,043.34, for the installation of 3M security film at school entrances, as per the contract awarded through Ed-Data purchasing cooperative.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-260-16****APPROVAL OF CONTRACT FOR 2017 FORD TRANSIT 150 - 10 PASSENGER VAN**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Ditschman/Flemington Ford in the amount of \$27,955, for the purchase of a 2017 Ford Transit 150 - 10 passenger van as per the contract awarded through HCESC purchasing cooperative.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-261-16****APPROVAL OF CONTRACT FOR ASBESTOS ABATEMENT - PTHS SNAPP CLASSROOMS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Pow/R/Save Inc. in the amount of \$6,400, for asbestos abatement at PTHS SNAPP classrooms.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-262-16****APPROVAL OF RESOLUTION TO WITHDRAW FROM USDA FUNDED PROGRAMS**

WHEREAS, the Pequannock Township Board of Education (hereinafter referred to as the "Board") has considered whether to continue the Pequannock Township School District's (hereinafter referred to as the "District") participation in the National School Lunch Program and the Special Milk Program (hereinafter referred to as the "Programs"); and

WHEREAS, the Board has concluded that it is in the best interests of the District to withdraw from participation in the Programs; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby withdraws the District from participation in the National School Lunch Program and Special Milk Program, effective the 2016-2017 school year.

BE IT FURTHER RESOLVED that the School Business Administrator shall provide written notice of the District's withdrawal to the New Jersey Department of Agriculture, Bureau of Child Nutrition, effective the 2016-2017 school year.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-263-16**

**APPROVAL OF RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRIC SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Pequannock Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Pequannock Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Pequannock Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0925/kWh or less for a 12 month term, a price of \$0.0945/kWh or less for an 18 month term, or a price of \$0.093/kWh or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Pequannock Board of Education be and she hereby is authorized to execute on behalf of the Pequannock Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0925/kWh or less for a 12 month term, a price of \$0.0945/kWh or less for an 18 month term, or a price of \$0.093/kWh or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-264-16**

**APPROVAL OF RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Pequannock Board of Education has determined to move forward with the EMEX Reverse Auction in order procure natural gas for Pequannock Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, Pequannock Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.585/therm or less for a 12 month term, a price of \$0.615/therm or less for an 18 month term, or a price of \$0.595/therm or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Pequannock Board of Education be and she hereby is authorized to execute on behalf of the Pequannock Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.585/therm or less for a 12 month term, a price of \$0.615/therm or less for an 18 month term, or a price of \$0.595/therm or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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**RESOLUTION NO. FFA-265-16**

**APPROVE CAPITAL RESERVE WITHDRAWAL PTHS WINDOW REPLACEMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, requests the approval of capital reserve withdrawal for PTHS Window Replacement in the amount of \$355,000, to fund the district's local share of the capital project.

Motion by: Singer	Second by: Siracusa	Roll Call Vote: 9-0
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## **POLICY**

### **Committee Report of June 20, 2016, Tom Salerno, Chair**

The Committee reported on the following topics: Policy 1140 Affirmative Action Program, Policy 1523 Comprehensive Equity Plan, Policy 1530 and Regulations 1530R Equal Employment Opportunities, Policy 1550 Affirmative Action Program for Employment and Contract Practices, Policy 2200 and Regulations 2200R Curriculum Content, Policy 2260 Affirmative Action Program for School and Classroom Practices, Policy 2411 and Regulations 2411R Guidance Counseling, Policy 2423 and Regulations 2423R Bilingual and ESL Education, Policy 2610 Educational Program Evaluation, Policy 2622 Student Assessment, Policy 5750 and Regulations 5750R Equal Educational Opportunity, Policy 5755 Equity in Educational Programs and Services, PTHS Handbook, 1330R Evaluation of School Business Administrator, 3160R and 4160R Teaching Staff Members and Support Staff Physical Examination, 3244R In-service Training, Policy 2624 Grading System, Policy 2330 Homework.

P-25-16                      Approval of New and Revised Board Policies and Regulations for First Reading

### **RESOLUTION NO. P-25-16**

#### **APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION</b>
ADMINISTRATION	1140 - Affirmative Action Program
	1330R - Evaluation of School Business Administrator
	1523 - Comprehensive Equity Plan
	1530 - Equal Employment Opportunity 1530R - Equal Employment Opportunity Complaint Procedure
	1550 - Affirmative Action Program for Employment and Contract Practices
PROGRAM	2200 & 2200R - Curriculum Content
	2260 - Affirmative Action Program for School and Classroom Practices
	2411 & 2411R - Guidance Counseling
	2423 & 2423R - Bilingual and ESL Education
	2610 - Educational Program Evaluation
	2622 - Student Assessment
TEACHING STAFF MEMBER	3160R - Physical Examination
	3244R - In-Service Training
SUPPORT STAFF MEMBER	4160R - Physical Examination
STUDENTS	5750 - Equal Educational Opportunity 5750R - Equal Educational Opportunity Complaint Procedure
	5755 - Equity in Education Programs and Services

Motion by: Salerno

Second by: Muzzio

Roll Call Vote: 9-0

## OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Kathleen Kayhur, 108 Greenwood Avenue, expressed concern that there are no O/T, P/T, or Speech provider substitutes.

## OLD BUSINESS

- Tom Salerno would like to see full board support for the advisory opinion request.

## NEW BUSINESS

- None

## ADJOURNMENT

RESOLVED, that the Board of Education adjourned the meeting of June 27, 2016 at 7:59 pm.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 9-0
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Respectfully,



Kateryna W. Bechtel, CPA  
School Business Administrator/Board Secretary

## FUTURE PUBLIC BOARD MEETINGS

July 18, 2016	PTHS Auditorium	7:00 pm
August 22, 2016	PTHS Auditorium	7:00 pm