



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
FEBRUARY 29, 2016

CALL TO ORDER

The February 29, 2016 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Cafeteria of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Sam Ciresi	James Farrell	Ann Maier
	Robert Singer	Vincent Siracusa	Tom Salerno
	Richard Thumann	Kimberley Quigley	

ABSENT: Douglas Muzzio

ALSO PRESENT: Brett Charleston, Superintendent of Schools
Rosalie Winning, Ed.D., Assistant Superintendent
Kateryna W. Bechtel, CPA, Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney
Zach Lopez, Student Representative

FLAG SALUTE

Board President Report - *Kimberley Quigley*

- Welcomed Mrs. Bechtel, the new Business Administrator/Board Secretary.

Student Representative Report – *Zach Lopez*

- Reported that FBLA States was a great success with 17 students qualifying in events at Nationals, 6 chapter awards including Outstanding Local Chapter (2nd in the State). In addition, there were 5 individual recognitions with Mr. Honig winning 1st place as Outstanding Local Adviser. The State Parliamentarian is Casey Santini.
- The Empty Bowls Project took place on February 24, as a fundraiser run by the Spanish Honor Society and the Art Honor Society.
- Military Appreciation Night took place on February 18 where the Interact Club collected goods to send to the troops. It was a nice display of respect.
- In sports, Carley Klimek scored her 1,000th point in basketball. Pat Daly placed second in a wrestling tournament and will soon compete in Atlantic City.
- Upcoming events are a Blood Drive on March 1 during and after school, and the high school musical “Legally Blonde” with a cast composed of dedicated students and staff being held on March 11 through 13.

Recognition of Honor Choir Students – *Rich Hayzler, PVS Principal*

- The following PV students were recognized:
 - All State Elementary Honor Choir: Kiley Bartolozzi, Kate Sakdalan, Lexi Thibodeau, Hailey Toles
 - All State Junior High Honors Choir: Alexandra Maizys, Olivia Strumolo
 - ACDA Eastern Division Honor Choir: Sarah Brewster, Alexandra Maizys

Superintendent Report – *Brett Charleston*

- Reported that the district has transitioned from Honeywell to Realtime for emergency notification.
- Explained the revisions to the district calendar due to unused inclement weather days where the district will be closed on Easter Monday.
- Read Across America Week will include activities in the elementary schools.
- Reported Good News from the schools:
 - SJG kicked off their “SJG Stocks the Shelves” initiative to support the local food pantry.
 - At PV, Tommy Goodwin qualified for the National Geography Bee. PV will host a faculty/student basketball game on March 2 to raise money for a Hillview student who is battling cancer.
 - Hillview’s 5th graders celebrated a Bookwormy event with a Skype conversation with author Stuart Gibbs. Hillview’s 3rd graders put on two memorable performances of music show “Unsung Heroes.”
 - PTHS had great success with the FBLA State Leadership Conference. The Interact Club donated many items due to the contributions of staff and students.
- Kindergarten registration continues for children who will be 5 years old by October 1, 2016.
- The 2016-2017 budget will be introduced and discussed at the next Board meeting on March 14.

Business Administrator/Board Secretary – *Kateryna W. Bechtel, CPA*

- Thanked the Board for a warm welcome to the district.
- Stated that Mr. Siracusa will report on the FFA meeting.

2015-2016 Upcoming Committee Meetings

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| • Curriculum, Instruction, and Special Services | 3/7/16 |
| • Personnel, Management, and Community Relations | 3/7/16 |
| • Policy | 3/7/16 |
| • Finance, Facilities, and Athletics | 3/9/16 |

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Ann Marie Finnen, PTEA Vice President

- Inquired about the Capital Reserve transfer amount for the marquee and whether the marquee could have been purchased for less.
- Thanked the Board for approval of the workshop “SGO Guidance and Support” at the DOE in Trenton.
- As a parent, thanked faculty members for participating in the high school musical.

APPROVAL OF MINUTES

- February 8, 2016

Motion by: Ciresi	Second by: Thumann	Roll Call Vote: 8-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of February 22, 2016 - Dr. Richard Thumann, Chair

The following topics were discussed by the Committee: review of personnel items on the agenda, revision to the 2015-2016 school calendar, reimbursement for an employee whose car was vandalized on school property, sabbatical request, submission of the 2016-2019 Comprehensive Equity Plan, spring break and winter break for Central Office staff, kindergarten enrollment update, mandatory direct deposit for all staff, strategic planning, 2016-2017 tuition rates, Easter Monday off for nonuse of snow days, additional disability insurance and retirement plan offerings for staff, analysis of transportation for 2016-2017, January meeting of HSA Presidents, digital marquee at PTHS, school/district colors, mock car crash.

PMC-291-16	Acceptance of Reports
PMC-292-16	Accept Resignation for the Purpose of Retirement
PMC-293-16	Approval to Rescind Appointment (PMC-186-16)
PMC-294-16	Approval to Accept Resignations
PMC-295-16	Approval of Use of Sick Leave
PMC-296-16	Approval of Use of Sick Leave
PMC-297-16	Approval of Appointment
PMC-298-16	Approval to Amend PMC-118-16
PMC-299-16	Approval to Amend Family/Medical Leave of Absence 2015-2016 School Year (PMC-177-16)
PMC-300-16	Approval to Amend Family/Medical Leave of Absence 2015-2016 School Year (PMC-279-16)
PMC-301-16	Approval to Amend Payment of Sixth Period Assignments
PMC-302-16	Approval of Spring Coaches
PMC-303-16	Approval of Termination
PMC-304-16	Approval of District Substitutes for the 2015-2016 School Year
PMC-305-16	Approval of Submission of the 2016 -2019 Comprehensive Equity Plan
PMC-306-16	Approval of Revision of the 2015-2016 District Calendar
PMC-307-16	Approval of Sabbatical Leave for the 2016-2017 School Year
PMC-308-16	Approval of Appointment
PMC-309-16	Approval to Amend Appointment (PMC-27-16)
PMC-310-16	Approval of District Mentors for the 2015-2016 School Year

RESOLUTION NO. PMC-291-16

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following reports:

- HIB Incident/Non-Incident Reports

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-292-16**ACCEPT RESIGNATION FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE
Frederick Dorando	Chemistry Teacher, PTHS	6/30/16

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC 293-16**APPROVAL TO RESCIND APPOINTMENT (PMC-186-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the following appointment:

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Nicholas Congleton	Permanent Substitute Teacher, PTHS	2/11/16	\$85 per diem/\$90 after 10 days of service

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-294-16**APPROVAL TO ACCEPT RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE
Keith Brady	JV Golf Coach-PTHS	3/1/2016
Jennifer Gregg	Permanent Substitute-SJG	2/29/2016

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-295-16**APPROVAL OF USE OF SICK LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of sick leave for Diane Wolfe, Resource Teacher at Hillview Elementary, effective 3/28/16 through 4/29/16, using 24 accumulated sick days, returning to work on 5/2/16.

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-296-16**APPROVAL OF USE OF SICK LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of sick leave for John Bednarz, .6 Media Specialist at Pequannock Township High School, effective 2/24/2016 through 3/14/2016, using 9 accumulated sick days, and 5 personal days through 3/25/2016 and leave without pay to on or about 3/29/2016.

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-297-16**APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Sharon Johnson <i>replacing Micalia Pelaez who is now .875 FTE</i>	.5 FTE Bus Driver	3/16/2016-6/30/2016	Step 12, \$35,075 prorated	CDL with School Bus endorsements
Gordon London <i>replacing Peter Hoitsma</i>	1.0 FTE Bus Driver	3/16/2016-6/30/2016	Step 8, \$30,675 prorated	CDL with School Bus endorsements

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-298-16

APPROVAL TO AMEND PMC-118-16

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following amendment to appointment end date:

NAME	ASSIGNMENT	EFFECTIVE
Rebecca Biesel <i>long term leave replacement teacher for Dipty Patel</i>	Grade 3, Hillview	11/2/2015-4/15/16

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-299-16

APPROVAL TO AMEND FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-177-16)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an amendment to a leave of absence for Gillian Freebody, English Teacher at PV School, **beginning on January 25, 2016 using 38-1/2 accumulated sick days through March 21, 2016, followed by 9 weeks and 2 days under FMLA/NJFLA unpaid with benefits returning to work on June 1, 2016.**

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-300-16

APPROVAL TO AMEND FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-279-16)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Jana Cohen, Social Studies Teacher at Pequannock Township High School, beginning on September 14, 2015 **using 50 accumulated sick days through November 27, 2015, immediately followed by 12 weeks under FMLA/NJFLA, unpaid with benefits, beginning November 30, 2015 through February 26, 2016, then beginning on February 29, 2016 using 15 accumulated sick days through March 25, 2016, with a return to work date of March 28, 2016.**

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-301-16**APPROVAL TO AMEND PAYMENT OF SIXTH PERIOD ASSIGNMENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended payments of sixth period assignments as follows:

NAME	SCHOOL	SUBJECT	EFFECTIVE DATES	PAY AMOUNT
Elliott Honig	PTHS	Business 1 Period/Day	1/7/2016-2/8/2016	\$105.00 prorated for the amended amount

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-302-16**APPROVAL OF SPRING COACHES**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as coaches for the 2015-2016 school year, (pending full satisfaction of requisite New Jersey Department of Education and District employment criteria):

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Alan Geissel	Assistant Boys Lacrosse PTHS	3/1/2016-6/30-2016	Step 6, \$4,899
Christopher Kirkland <i>replacing Keith Brady</i>	Assistant Golf Coach PTHS	3/1/2016-6/30/2016	Step 1, \$2,566
Edward Kopp	Boys Tennis Coach PTHS	3/1/2016-6/30/2016	Step 3, \$4,411
Lindsay Lafferman	Head Girls Lacrosse Coach PTHS	3/1/2016-6/30/2016	Step M, \$6,991
Craig Spencer	Assistant Girls Track Coach PTHS	3/1/2016-6/30/2016	Step M, \$5,573 + \$300 longevity
Matthew Testa	Assistant Boys Lacrosse PTHS	3/1/2016-6/30/2016	Step 1, \$3206

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-303-16**APPROVAL OF TERMINATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following termination:

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Sharon Koehler	.5 FTE Aide, PTHS	3/27/2016	Step 1, \$17,410 prorated

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-304-16**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2015-2016 school year at the approved rate for each category and having met all requisite district and New Jersey Department of Education employment criteria.

NAME	CATEGORY
Devynn Orr	Teacher, Aide
Mary Kloza	Teacher, Aide
Anila Asani	Teacher, Aide

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-305-16**APPROVAL OF THE SUBMISSION OF THE 2016 - 2019 COMPREHENSIVE EQUITY PLAN**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2016 - 2019 Comprehensive Equity Plan to the NJDOE.

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-306-16**APPROVAL OF REVISION OF THE 2015-2016 DISTRICT CALENDAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revision of the 2015-2016 District Calendar as follows:

- Monday, March 28, 2016, will be an unused emergency closing day added back into the calendar.
All District schools will be closed.

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-307-16**APPROVAL OF SABBATICAL LEAVE FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sabbatical Leave for Victoria Bonaccorso for the 2016-2017 school year, at 50% of her 2016-2017 salary with benefits, pursuant to Pequannock Township Board of Education and PTEA Collective Bargaining Agreement, Article 29.

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-308-16**APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District as a Long Term Leave Replacement Substitute.

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION /LICENSE
Kathleen Jurewicz	Resource Teacher-HV <i>(Leave replacement for Diane Wolfe)</i>	3/29/16-4/29/16	\$90 per diem	NJ Substitute Certification

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-309-16**APPROVAL TO AMEND APPOINTMENT (PMC-27-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amendment of the appointment of the following personnel in the Pequannock Township School District.

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION
Sarah Yvonne Omick	.5 FTE Preschool Teacher, NB	9/1/2015-6/30/2016	MA, Step 6, \$30,028 Not benefit eligible	Standard Certificate

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-310-16**APPROVAL OF DISTRICT MENTORS FOR THE 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following District Mentors for the 2015-2016 school year as follows:

Mentee	Type	Mentor	School
Debra Johnson	Informal	Daniel Rodriguez	PTHS
Roberto Mulato	Informal	Angela Kohle	PTHS
Chloe Cogavin	Formal	Angela Escudero	PTHS
Corrina Moss-Keller	Formal	Susan Soroko	PTHS
Robert Mathieson	Informal	Krista Lau-Munoz	PTHS
Robert Mancuso	Informal	John Chorazy	PTHS
Megan Power	Informal	Michelle D'Angelo	PTHS
Erin Slack	Formal	David Petriello	PTHS
Kathleen Granko	Formal	Ann Marie Davis	PTHS
Donald Scazafave	Formal	Kathleen Azark	PV
Christopher Crowley	Formal	Jeryl Ann Asaro	PV
Sarah Yvonne Omick	Informal	Sarah Hubner	NB
Michele Donker	Informal	Emily Coughlin	NB

Motion by: Thumann	Second by: Ciresi	Roll Call Vote: 8-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Committee Report of February 22, 2016 - James Farrell, Chair

The following topics were discussed by the Committee: Google Summit staff comments, elementary STEM classrooms, homework policy, PTHS student monthly pass, PARCC scores vs. peer group, Easter Monday off due to nonuse of snow days, student teacher from Rutgers to hold mathematics sessions, PTHS student request for online courses, PV Program of Studies, Visual Arts Survey submission to DOE, hosting of Administrative Gold training, elementary costs for field trips, curriculum writing for 2016-2017 school year, mock car crash, Wi-Fi for students.

CIS-82-16	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-83-16	Approval of Agencies to Provide Services to Students
CIS-84-16	Approval of Student Field Trips
CIS-85-16	Approval of New and Revised Curriculum Writing

RESOLUTION NO. CIS-82-16

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
Online	Y. McBain	WRS online	\$2110.92	n/a	n/a	\$2110.92
Online	J. Drashinsky	WRS online	\$2110.92	n/a	n/a	\$2110.92
3/7/16	M. Reiner	NJPSA FEA Attendance & Residency, Monroe	\$-0-	\$32.55	n/a	\$32.55
3/7, 3/21/16	D. Donch	SGO Guidance & Support, DOE Office of Evaluation, Trenton	\$-0-	\$-0-	\$85.00	\$85.00
3/10/16	P. Kobliska	TCNJ Recruitment Fair, Pennington	\$-0-	\$44.64	n/a	\$44.64

3/10/16	R. Winning	PARCC Training Whippany	\$-0-	\$9.73	n/a	\$9.73
3/10/16	P. Cook	PARCC Training Whippany	\$-0-	n/a	n/a	\$-0-
3/10/16	C. Leach	PARCC Training Whippany	\$-0-	\$9.73	n/a	\$9.73
3/10/16	A.Scelso	PARCC Training Whippany	\$-0-	n/a	n/a	\$-0-
3/11/16	A.Scelso	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	P. Riffel	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	R. Hayzler	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	P. Cook	CloudBound K-12 Kean University	\$-0-	n/a	n/a	\$-0-
3/14, 3/15, 3/16/16	P. Riffel	NJ Schools Building & Grounds Association Expo, Atlantic City	\$125.00	\$465.05	n/a	\$590.05
3/18/16	M. D'Angelo	Good Ideas in Teaching Math, Rutgers, Busch Campus	\$165.00	\$31.00	\$85.00	\$281.00
3/18/16	C. Kirkland	Good Ideas in Teaching Math, Rutgers, Busch Campus	\$165.00	\$31.00	\$85.00	\$281.00
3/21/16	C. Leach	NJ ASK Science/ NJBCT Training Parsippany	\$-0- NJ DOE	\$10.85	n/a	\$10.85
3/21/16	A.Scelso	NJBCT Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	R. Hayzler	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	M. Reiner	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	T. Loeffler	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	M. Portas	NJ ASK Science	\$-0-	\$-0-	n/a	\$-0-

		Training Parsippany	NJ DOE			
3/22/16	B. Crocker	Career Ready Practices Paramus	\$-0-	\$12.22	n/a	\$12.22
3/22, 3/23/16	M. Bouroult	DAANJ State Conference Atlantic City	\$350.00	\$266.64	n/a	\$616.64
5/19/16	P. Kobliska	Chemical Management, Morris Knolls HS	\$-0-	n/a	n/a	\$-0-

Motion by: Farrell	Second by: Siracusa	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-83-16

APPROVAL OF AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following agencies to provide services to students for 2015-2016 school year:

STUDENT	SERVICES/AGENCIES	FEE
#351	St. Joseph's Child Development Center Neurodevelopmental Evaluation	\$450.00
#352	St. Clare's – Homebound Instruction 2/16/16 - 3/16/16 5 hours/week	\$55.00/hr.
#349	Change to Resolution #CIS-80-16 Extend End Date to 2/26/16 Due to Medical	\$55.00/hr.
#75	Invo Health Care – Homebound OT 3/1/16 - 6/22/16 2 hours/week	\$84.00/hr.
#2750435	St. Clare's Psychiatric Evaluation - Urgent	\$400.00

Motion by: Farrell	Second by: Siracusa	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-84-16**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
3/8/16 3/15/16 3/29/16	Essex & Union Counties Wastewater Treatment Joint Meeting, Elizabeth	K. Lau-Munoz	PTHS/-/34, 45, 32	Environmental Science	\$11.50	\$-0-
5/1/16	Cedar Crest Pompton Plains	A.Streifer	PTHS/-/19	Jazz Band	\$-0-	Transportation

Motion by: Farrell	Second by: Siracusa	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-85-16**APPROVAL OF NEW AND REVISED CURRICULUM WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following new and revised curriculum aligned to the Core Content State Standards and payment as listed to the writers, as per PTEA Agreement Article 32, A.6.n, \$178 per diem:

Title	Days Allotted (Total Payment)
PTHS	
Freshman Colloquium in Contemporary Literacies	Revision – 3 Days (\$534)
Writing for Publications	New Full Year – 6 Days (\$1068)
Algebra II	Complete Revision – 6 Days (\$1068)
Algebra II Honors	Complete Revision – 6 Days (\$1068)
Algebra I Part 1 Grade 9	New – 6 Days (\$1068)
Algebra I Part 2 Grade 10	New – 6 Days (\$1068)
Anatomy & Physiology	NGSS alignment Revision – 3 Days (\$534)
Biology	NGSS alignment/New – 6 Days (\$1068)
Biology Honors	NGSS alignment/New – 6 Days (\$1068)
Biology, Chemistry, Environmental Science Supplements	NGSS Supplements – 3 Days (\$534)
Chemistry	NGSS alignment/New – 6 Days (\$1068)
Environmental Science	NGSS alignment Revision – 3 Days (\$534)
Environmental Science AP	NGSS alignment/New – 6 Days (\$1068)
Forensic Science	NGSS alignment Revision – 3 Days (\$534)
Physics	NGSS alignment/ New – 6 Days (\$1068)
Physics Honors	NGSS alignment/New – 6 Days (\$1068)
Criminal Law	Full Year Revision – 3 Days (\$534)
Psychology	Revision – 3 Days (\$534)
Sociology	Full Year Revision – 3 Days (\$534)
World History	Revision – 3 Days (\$534)
World History Honors Supplement	Revision – 3 Days (\$534)

First Aid and Safety	Revision – 3 Days (\$534)
Health	Revision – 3 Days (\$534)
Entrepreneurship & Leadership	New Full Year – 3 Days (\$534)
Financial Management & Investments	New Full Year – 3Days (\$534)
Sports Management	New Full Year – 3 Days (\$534)
Visual & Fashion Merchandising	New Full Year – 3 Days (\$534)
Italian III	New Full Year - 6 Days (\$1068)
Latin IV	Revision – 3 Days (\$534)
Spanish I thru V	Revisions – 15 Days (\$2670)
Concert Band Honors	Supplement – 1 Day (\$178)
Introduction to Music	New – 6 Days (\$1068)
Music Production	New – 6 Days (\$1068)
Music Theory	New – 6 Days (\$1068)
Piano	New – 6 Days (\$1068)
School of Rock	New – 6 Days (\$1068)
Architecture and CAD	Revision – 3 Days (\$534)
Computer Aided Design	Revision - 3 Days (\$534)
Engineering Design and Development	New Full Year - 6 Days (\$1068)
Game Design	Revision – 3 Days (\$534)
Web Design	Revision – 3 Days (\$534)
Emerging Technologies through Robotics	New Full Year - 6 Days (\$1068)
Fundamentals of Engineering	Revision – 3 Days (\$534)
Prototypes with Inventor	New Full Year - 6 Days (\$1068)
Robotics	Revision – 3 Days (\$534)
Visual Arts I	New Full Year - 6 Days (\$1068)
Visual Arts II	New Full Year - 6 Days (\$1068)
Visual Arts III	New Full Year - 6 Days (\$1068)
Digital Arts I	New Full Year - 6 Days (\$1068)
Digital Arts II	New Full Year - 6 Days (\$1068)
PVS	
Physical & Earth Science Grade 6	NGSS alignment New – 6 Days (\$1068)
Life Science Grade 7	NGSS alignment New – 6 Days (\$1068)
Earth Science Grade 8	NGSS alignment New – 6 Days (\$1068)
Social Studies Grade 7	Revision – 3 Days (\$534)
Music Ensemble	Revision – 3 Days (\$534)
Music Technology	Revision – 3 Days (\$534)
21 st Century Communication/Public Speaking	Revision – 3 Days (\$534)
21 st Century Skills	Revision – 3 Days (\$534)
Digital Media	Revision – 3 Days (\$534)
Media and Marketing	Revision – 3 Days (\$534)
Social Media Supplement	Revision – 1 Day (\$178)
Computer Applications	Revision – 3 Days (\$534)
Engineering and Design	Revision --3 Days (\$534)
Robotics	Revision – 3 Days (\$534)
Technology Revolution	Revision – 3 Days (\$534)
Elementary	
Language Arts K	Revision – 1 Day (\$178)
Handwriting Supplement K-5	Revision – 3 Days (\$534)
Social Studies K-5	Revision – 18 Days (\$3204)
Art with World Culture K-5	Revision – 3 Days (\$534)
Music with World Culture K-5	Revision – 3 Days (\$534)
Physical Ed/Health K-5	Revision – 3 Days (\$534)
PE with World Cultures K-5	Revision – 3 Days (\$534)

Science Enrichment K-5	Revision – 6 Days (\$1068)
Social Studies Enrichment K-5	Revision – 6 Days (\$1068)
Language Arts Enrichment K-5	Revision – 6 Days (\$1068)
Technology K-5	Revision – 18 Days (\$3204)
STEM Lab K-5	NGSS alignment/New - 18 Days (\$3204)
Total	Not to Exceed: \$67,000

Motion by: Farrell	Second by: Siracusa	Roll Call Vote: 8-0
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of February 24, 2016 - Vincent Siracusa, Chair

The following topics were discussed by the committee: PTHS generator, reimbursement for an employee whose car was vandalized on school property, sabbatical request, digital marquee for PTHS, mandatory direct deposit for staff, 2016-2017 tuition rates, PTHS tuition student, tuition rates for preschool students, additional disability insurance and retirement plan offerings for staff, STEM classrooms at elementary schools, booster club donations, 2015-2016 budget update, 2016-2017 budget update, Capital projects.

Board Discussion

Mr. Ciresi commented that the Tuition of \$5,800 for full day preschool is a bargain. Mrs. Quigley thanked Dave Hollberg and the Township for receiving the grant for the generator. Mrs. Maier commented on the availability of the building for school use during power outages.

FFA-153-16	Payment of Bills – February 9, 2016 to February 29, 2016
FFA-154-16	Transfer of Funds January 2016
FFA-155-16	Approval of Financial Reports/Monthly Certification for January 2016
FFA-156-16	Monthly Reports from Schools and Programs January 2016
FFA-157-16	Approval to Establish Tuition Rates for Out of District Students 2016-2017
FFA-158-16	Approval of PTHS Tuition Student for 2016-2017
FFA-159-16	Acceptance of Annual Emergency Operations Plans
FFA-160-16	Approval to Amend Voluntary Retirement Plans (FFA-110-16)
FFA-161-16	Approval to Amend Voluntary Disability Plans (FFA-112-16)
FFA-162-16	Authorization for Submission of Amendment #1 IDEA FY16
FFA-163-16	Approval to Accept Donations to the Pequannock Township School District
FFA-164-16	Approval of Mandatory Direct Deposit of Pay
FFA-165-16	Approval of Award of Bid for SJG Window Replacement
FFA-166-16	Approval of Award of Bid for North Boulevard Roof Replacement
FFA-167-16	Approval of Interlocal Agreement with Township of Pequannock
FFA-168-16	Authorization for Submission of Amendment #1 NCLB FY16
FFA-169-16	Approval of Capital Reserve Fund Withdrawal for PTHS Generator Project, SJG Window Replacement Project, NB Roof Replacement Project, and PTHS Marquee Project

RESOLUTION NO. FFA-153-16

PAYMENT OF BILLS – FEBRUARY 9, 2016 TO FEBRUARY 29, 2016

RESOLVED, that the Board of Education approves the Bills List, from February 9, 2016 to February 29, 2016, submitted by the Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$3,182,089.79
Capital Projects Fund 30	\$ 722.15
Food Service Fund 6x	\$ 40,975.91

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-154-16

TRANSFER OF FUNDS JANUARY 2016

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from January 1, 2016 through January 30, 2016, in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-155-16

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2016

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for January 2016.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2016, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-156-16

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS JANUARY 2016

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2016 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-157-16

APPROVAL TO ESTABLISH TUITION RATES FOR OUT OF DISTRICT STUDENTS 2016-2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves establishment of tuition rates for out of district students for the 2016-2017 school year as follows:

PROGRAM	TUITION
General Ed, K-12	\$8,000

Additional Siblings, General Ed, K-12	\$6,000
Preschool Half Day	\$3,000
Preschool Full Day	\$5,800

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-158-16

APPROVAL OF PTHS TUITION STUDENT FOR 2016-2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into parent paid contracts to receive tuition revenue for the 2016-2017 school year as follows:

STUDENT #	PROGRAM	ANNUAL TUITION RATE
RK	PTHS	\$8,000.00

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-159-16

ACCEPTANCE OF ANNUAL EMERGENCY OPERATIONS PLANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the annual Emergency Operation Plan for each school. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence. This is required pursuant to N.J.A.C. 6A:16-5.1.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-160-16

APPROVAL TO AMEND VOLUNTARY RETIREMENT PLANS (FFA-110-16)

RESOLVED, that the Board of Education approves to amend the following Voluntary Retirement Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary until the next reorganization meeting in January 2017:

AXA Equitable	Lincoln Financial Advisors Group
FTJ Fundchoice	MetLife
Security Benefit	VALIC Financial Advisors
Vanguard	*Siracusa/GWN Benefits

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 7-0-1 Abstain: Maier
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RESOLUTION NO. FFA-161-16**APPROVAL TO AMEND VOLUNTARY DISABILITY PLANS (FFA-112-16)**

RESOLVED, that the Board of Education approves to amend the following Voluntary Disability Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary until the next reorganization meeting in January 2017:

American Family Life Assurance Company of Columbus (AFLAC)	Unum Life Insurance Company of America
Prudential Insurance Company of America	Colonial Life
*American General Life	

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-162-16**AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 IDEA FY16**

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – IDEA FY16 to approve the addition of carryover funds from the 2014-2015 IDEA grant, to be carried forward to the 2015-2016 fiscal year as follows:

	BASIC	PRESCHOOL	TOTAL
PEQUANNOCK	\$0	\$4,384	\$4,384
NONPUBLIC	\$30,568	\$0	\$30,568
TOTAL	\$30,568	\$4,384	\$34,952

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-163-16**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the donations to the Pequannock Township School District, as per attachment.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-164-16

APPROVAL TO MANDATE DIRECT DEPOSIT OF PAY

WHEREAS, P.L. 2013, Chapter 28 updated N.J.S.A. 52:14-15h authorizing the board of education of every local school district to determine to have net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee; and

WHEREAS, if the board provides for such direct deposit, compliance by an employee shall be mandatory with exemptions only as the board deems necessary; and

WHEREAS, the Board of Education adopted Policy 6511 - Direct Deposit, on February 12, 2015 in accordance with N.J.S.A. 52:14-15h, which requires the annual approval of direct deposit requirements by the board;

RESOLVED, that the Board of Education approves mandatory direct deposit of net pay for all district employees effective March 1, 2016 and designates Lakeland Bank as the district's banking institution that shall be used to implement the direct deposit program.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-165-16

APPROVAL OF AWARD OF BID FOR SJG WINDOW REPLACEMENT

RESOLVED, that the Board of Education approves the award of bid for window replacement at the Stephen J. Gerace Elementary School to RD Architectural Products of Fair Lawn, New Jersey, the lowest responsive bidder, in the total amount of \$252,400.00, said bid opened in the Board Office on Wednesday February 24, 2016 at 1:00 pm.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-166-16

APPROVAL OF AWARD OF BID FOR NORTH BOULEVARD ROOF REPLACEMENT

RESOLVED, that the Board of Education approves the award of bid for window replacement at the North Boulevard Elementary School to VMG Group of Roselle, New Jersey, the lowest responsive bidder, in the total amount of \$349,000.00, said bid opened in the Board Office on Wednesday February 24, 2016 at 1:30 pm.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-167-16

APPROVAL OF INTERLOCAL AGREEMENT WITH TOWNSHIP OF PEQUANNOCK

WHEREAS, The Township of Pequannock has applied for and received a FEMA Hazard Mitigation Grant for a Critical Facilities Generator Project (HMGP-DR-4086-NJ-0511-R) in the amount of \$417,995 with \$386,196 funded by the federal grant and a required local share match of \$31,799; and

WHEREAS, the Pequannock Township School District receives incidental benefits from the installation of this generator at the Pequannock Township High School; and

WHEREAS, the Pequannock Township School District has applied for and received a State of New Jersey Schools Development Authority Section 15 grant (NJDOE Project No. 4080-050-14-1001-G04) for the Building Service and Branch Panel Modifications for this new generator which will fund 40% of the local share match; and

WHEREAS, funds are available in Capital Reserve to fund the balance of the local share required by the FEMA Hazard Mitigation Grant;

THEREFORE BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves entering into an interlocal agreement between the Township of Pequannock and the Pequannock Township School District to purchase and install a generator at Pequannock Township High School.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-168-16

APPROVAL OF CAPITAL RESERVE FUND WITHDRAWAL FOR PTHS GENERATOR PROJECT, SJG WINDOW REPLACEMENT PROJECT, NB ROOF REPLACEMENT PROJECT, AND PTHS MARQUEE PROJECT

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$785,186 from the Capital Reserve Fund to the General Fund account # 12-000-400-931 to fund the following projects:

PROJECT	AMOUNT
PTHS Generator	\$31,799
SJG Window Replacement	\$313,530
NB Roof Replacement	\$397,450
PTHS Marquee	\$34,700
TOTAL	\$777,479

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-169-16

AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 NCLB FY16

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – NCLB FY16 to approve the addition of carryover funds from the 2014-2015 NCLB grant, to be carried forward to the 2015-2016 fiscal year as follows:

	TITLE I	TITLE II	TOTAL
PEQUANNOCK	\$14,339	\$0	\$14,339
NONPUBLIC	\$0	\$3,484	\$3,484
TOTAL	\$14,339	\$3,484	\$17,823

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 8-0
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POLICY

Committee Report of February 22, 2016 - Tom Salerno, Chair

The following topics were discussed by the Committee: Policy 5830 Pupil Fundraising Regulations, Policy 5512 Harassment, Intimidation, and Bullying, Review of Professional Services, Direct Deposit Policy, Homework Policy.

Board Discussion

Mrs. Maier asked for clarification on Policy and Regulation 5830 Pupil Fundraising. The Superintendent explained that the policy is primarily to clarify what booster clubs can provide. Dr. Thumann suggested listing out policies that should be reviewed and are being agreed to.

P-16-16 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-16-16

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION
Student (Pupil)	5512- Harassment, Intimidation, and Bullying
Student (Pupil)	5830R - Pupil Fundraising

Motion by: Salerno	Second by: Siracusa	Roll Call Vote: 8-0
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Ann Marie Finnen, PTEA Vice President

- Invited the community to the PTEA Baked Potato Night on March 11 to raise funds for scholarships.
- Expressed appreciation of the Board on the generator acquisition.
- Reported that the Friends of Education held a celebration last week.

OLD BUSINESS

- The Superintendent congratulated Victoria Bonaccorso, PTHS Teacher of the Year, on her sabbatical leave.
- Mr. Siracusa thanked Peter Riffel for negotiating a better price on the PTHS marquee which will serve the entire community.

NEW BUSINESS

None

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the meeting of February 29, 2016 at 8:05 pm.

Motion by: Salerno	Second by: Siracusa	Roll Call Vote: 8-0
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Respectfully,



Kateryna W. Bechtel, CPA
Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

March 14, 2016

PTHS Auditorium at 7:00 pm