



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
JANUARY 25, 2016

CALL TO ORDER

The January 25, 2016 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Sam Ciresi	James Farrell	Ann Maier
	Douglas Muzzio	Tom Salerno (arrived 7:04)	Robert Singer
	Vincent Siracusa	Richard Thumann	Kimberley Quigley

ALSO PRESENT: Brett Charleston, Superintendent of Schools
Anthony J. Mistretta, Interim Business Administrator/Board Secretary
Mariann Crincoli, Esq., Board Attorney

FLAG SALUTE

Board President Report - *Kimberley Quigley*

- Thanked the maintenance and custodial crew for their efforts during the snowstorm.
- Thanked everyone involved in the development of the strategic plan to date.
- Gave an update of the 2015-2016 Board goals.

Superintendent Report – *Brett Charleston*

- Gave an update of the 2015-2016 District goals.
- Thanked Peter Riffel, and maintenance/custodial crew for their efforts ensuring a safe opening of school after the snow storm.
- Thanked the district HSAs who provided funding for breakfast for the Google Summit.
- Announced the recipients of the 2015-2016 Educators of the Year and Educational Services Professionals of the Year:
 - Teachers
 - Mrs. Victoria Bonaccorso, Pequannock Township High School
 - Mr. Jonathan McBurney, Pequannock Valley School
 - Mrs. Madeline Maier, Hillview School
 - Mrs. Sharon Martinez Stephen J. Gerace School
 - Mrs. Jenna Spautz, North Boulevard School
 - Educational Services Professionals
 - Mrs. Kimberly Buscher, Pequannock Township High School
 - Mrs. Cathy Warren, Pequannock Valley School
 - Mrs. Jacqueline Griffith, Stephen J. Gerace School
 - Mrs. Mayra Fajardo, North Boulevard School

- Stated that Kindergarten Registration continues for children who will be 5 years old by October 1st, 2016.
- Stated that the first session of Strategic Planning went very well this past Friday. Due to snow on Saturday, the second session of strategic planning has been rescheduled to this Thursday at 6:00 pm at the High School Media Center.
- Reported that the PARCC Infrastructure Test will be conducted on the following dates:
 - PTHS March 29th
 - PV March 30th
 - Elementary March 31st
- Reported that the Google Summit this past Tuesday was success. The keynote speaker, Mr. Will Richardson, was well received and staff has already implemented new ideas and strategies. Special thanks to the administrative team for all their efforts organizing this event. A survey went out Wednesday and results are being analyzed.
- Reported news from the schools:
 - PV
 - Congratulations to Ms. Freebody and the Literary Magazine for receiving an "Excellent" rating on the 2015 Literary Magazine entitled "Images."
 - The 6th Grade Band and Choirs performed to a packed house this past Thursday, January 21st here in the PTHS Auditorium. Congratulations to Mr. Foth, Mrs. Heise and Mr. Vivino for the commitment to our students and the music program.
 - HV
 - Hillview celebrated their support for Gavin Brady and his family by wearing orange and also recognized the importance of equal rights in America in their annual MLK assembly.
 - First graders and their families enjoyed a Bookworm night event. Students, parents and volunteers read a traditional Italian folk tale and then enjoyed related crafts, snacks and fortune telling.
 - PTHS
 - Special recognition goes out to Dr. Scelso who will be on a panel for a discussion on "District Culture and Climate: The Role of the Leadership Team" for a NJASA Presentation on February 26th, 2016 at the FEA Center in Monroe Township, NJ. Dr. Scelso will be representing the northern part of NJ at this conference.
 - Congratulations to Elizabeth Finnen for qualifying as a Semifinalist in the 2016 National Merit Scholarship Program. Qualification is based on 2014 PSAT/NMSQT scores. Only about 16,000 students throughout the fifty states attained this distinction.
 - The County Coalition for a Safe and Healthy Morris sponsored an essay contest that was held throughout Morris County high schools regarding the dangerous effects of drugs and alcohol. The winners from PTHS are Evangeline Witzak, Katie Reda, and Sarah Brewster.
 - NB
 - As part of NB's character Education Initiative, we have Super Flat Stanley traveling with parents, relatives, and friends. Right now he is traveling the country with Mr. King who works for Fox News covering debates and the Iowa Caucus.
 - NB will have its 2nd Grade Literacy Night this Thursday.

RESOLUTION NO. PMC-244-16

SCHOOL BOARD RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Pequannock Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Pequannock Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Pequannock Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Pequannock Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion by: Siracusa	Second by: Muzzio	Roll Call Vote: 9-0
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- Recognition of National Hispanic Program Scholar - *Alicia Scelso, PTHS Principal*
- HIB Score Power Point Presentation - *Jessica Muzzio-Rentas, Anti Bullying Coordinator*

Interim Business Administrator/Board Secretary – *Anthony Mistretta*

- Finance, Facilities, and Athletics will be reported out by Mr. Siracusa.
- Health Benefits Broker will be getting quotes on health benefit coverage for the district.

2015-2016 Upcoming Committee Meetings

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|--|---------|
| • Curriculum, Instruction, and Special Services | 2/22/16 |
| • Personnel, Management, and Community Relations | 2/22/16 |
| • Policy | 2/22/16 |
| • Finance, Facilities, and Athletics | 2/24/16 |

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

None

APPROVAL OF MINUTES

January 6, 2016

- Organization Meeting
- Regular Meeting

Motion by: Ciresi	Second by: Muzzio	Roll Call Vote: 9-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of 1/19/16 - Dr. Richard Thumann, Chair

The following topics were discussed: Personnel agenda items, open positions, Technology job descriptions, sabbatical request, kindergarten enrollment update, strategic planning, District app, 2016-2017 School Calendar, Google Drive for BOE agendas and backup, professional services, Green Initiative, Spring Retreat, Home School Meetings, digital marquee, 2015-2016 Board and District goals, PTHS Hall of Fame.

PMC-245-16	Acceptance of Reports
PMC-246-16	Accept Resignation
PMC-247-16	Approval of Appointment
PMC-248-16	Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-235-16)
PMC-249-16	Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-48-16)
PMC-250-16	Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-158-16)
PMC-251-16	Approval of District Substitutes for the 2015-2016 School Year
PMC-252-16	Approval of Volunteer Spring Coaches
PMC-253-16	Approval to Rescind Appointment
PMC-254-16	Approval of Technology Job Descriptions
PMC-255-16	Approval of Green Initiative
PMC-256-16	Approval to Amend PMC-241-16
PMC-257-16	Approval to Amend PMC-123-16
PMC-258-16	Approval of 2016-2017 School District Calendar
PMC-259-16	Approval of Submission of Paraprofessional Statement of Assurance
PMC-260-16	Approval to Accept District HIB Grade/Report
PMC-261-16	Approval to Amend PMC-138-16
PMC-262-16	Approval to Amend PMC-372-15
PMC-263-16	Approval of Movement on the Salary Guide
PMC-264-16	Approval of Use of Sick Leave
PMC-265-16	Approval of Title I Tutoring Staff

RESOLUTION NO. PMC-245-16

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following reports:

- Enrollment Report for December, 2015
- HIB Incident/Non-Incident Report

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-246-16**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE
Claudia Orellana	PTHS Spanish Teacher	2/19/16
Heather Bancroft	.5 FTE Aide, NBS	1/25/16

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-247-16**APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Laura D'Andrea <i>replacing Heather Bancroft</i>	.5 Aide - NB	1/26/2016- 6/30/2016	Aides Guide, Step 2, \$17,810, (\$8,905) prorated), not benefit eligible	NA
Michele Donker <i>long term leave replacement for Alexis Somers</i>	Preschool Teacher- NB	1/26/2016- 6/30/2016	MA, Step 7, \$61,870 (prorated), not benefit eligible	P-3, K-5 & TOSD
Regina Maybee <i>long term leave replacement for Leslie Ulrich</i>	Grade 1 Teacher- NB	1/26/2016- 4/17/2016	MA, Step 1, \$59,255 (prorated), not benefit eligible	Elementary
Christopher Crowley <i>long term leave replacement for Gillian Freebody</i>	Grade 8 English Teacher PVMS	On or about 2/8/16-6/1/16	BA, Step 1 \$53,255 (prorated) not benefit eligible	CEAS K-12 English

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-248-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-235-16)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Alexis Somers, Teacher at North Boulevard School, beginning on January 26, 2016 using 28 accumulated sick days through March 4, 2016 followed by FMLA leave, unpaid with benefits, from March 7, 2016 through approximately April 23, 2016 followed by FMLA/NJFLA leave, unpaid with benefits, from approximately April 24, 2016 through June 6, 2016 followed by NJFLA leave from approximately June 7, 2016 through approximately June 22, 2016 with a return to work date on or about September 7, 2016.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-249-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-48-16)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Jana Cohen, Social Studies Teacher at Pequannock Township High School, beginning on September 14, 2015 using 50 accumulated sick days through November 27, 2015, immediately followed by 12 weeks of FMLA/NJFLA, unpaid with benefits, **returning to work on February 29, 2016.**

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-250-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-158-15)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Gemma Rodriquez, English Teacher, at Pequannock Township High School, beginning on December 7, 2015 using 17 accumulated sick days through January 7, 2016, followed by FMLA unpaid with benefits from January 8, 2016 through January 27, 2016, then followed by FMLA/NJFLA unpaid with benefits from January 28, 2016 through April 8, 2016, then followed by NJFLA unpaid with benefits through April 28, 2016 returning to work on April 29, 2016.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-251-16**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2015-2016 school year at the approved rate for each category and having met all requisite district and New Jersey Department of Education employment criteria.

NAME	CATEGORY
Jenna Torchia	Teacher, Aide
Jennifer Martins	Teacher, Aide
Anthony Carangelo	Teacher, Aide
Regina Maybee	Teacher

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-252-16**APPROVAL OF VOLUNTEER SPRING COACHES**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2015-2016 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
John McClain	Softball Coach	PTHS

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-253-16**APPROVAL TO RESCIND APPOINTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Justine Osborne (PMC-195-16)	.5 FTE Special Education Aide, SNAPP Program, PTHS	On or about 1/4/2016	Aides Guide Step 1, \$17,410 (prorated, \$8,705), not benefit eligible	N/A

Allison Daunoras (PMC-241-16)	Musical Technical Director	1/26/16	\$1,000	N/A
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Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-254-16

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following technology job descriptions:

- Director of Information and Instructional Technology
- Systems and Network Engineer
- Computer Technical Support Specialist
- Computer Technical Assistant
- District Technology Coach

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-255-16

APPROVAL OF PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM

WHEREAS, The Pequannock Township Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification; and

WHEREAS, The Pequannock Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions; and

WHEREAS, Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places; and

WHEREAS, Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment; and

WHEREAS, Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

WHEREAS, The Pequannock Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools; and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships; and

WHEREAS, The Pequannock Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities; and

THEREFORE, it is Resolved that the Pequannock Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district; and be it

FURTHER RESOLVED, that Dr. Alicia Scelso, Principal of Pequannock Township High School is appointed to be the district's liaison to Sustainable Jersey for Schools.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-256-16

APPROVAL OF TO AMEND ASSIGNMENT PMC-241-16

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the temporary increase in assignment for Gayle Lipari, PTHS Business Teacher, from .6 FTE to 1.0 FTE, **Step 2 BA+15 \$55,455** (prorated) effective 1/11/16 - 2/8/16. Not benefit eligible.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-257-16

APPROVAL TO AMEND RESOLUTION PMC-241-16 EXTRA-CURRICULAR STIPEND 2015-2016

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following appointment:

ADVISOR	ASSIGNMENT	STIPEND
Darren Spezio	HS-Musical Technical Director	\$1,000.00

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-258-16

APPROVAL OF 2016-2017 DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2016-2017 School District Calendar (see attached).

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-259-16**APPROVAL OF REPORTING OF PARAPROFESSIONAL STAFF STATEMENT OF ASSURANCE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Statement of Assurance and list of school aide employees to the Executive Morris County Superintendent.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-260-16**APPROVAL TO ACCEPT DISTRICT HIB GRADE/REPORT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the District HIB grade/report from the NJDOE and posts the results on the district and school websites.

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-261-16**APPROVAL TO AMEND PMC-138-16**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends PMC-138-16 as follows:

Elementary STEM Club Advisor:

ADVISOR	LOCATION	STIPEND
Erin Westdyk	SJG	\$546.50 through 12/31/15 \$1093 effective 1/1/16- 6/30/16 (prorated)
Jessica Murin	SJG--resigned effective 12/31/15	\$546.50 (prorated)

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-262-16**APPROVAL TO AMEND PMC-372-15**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends PMC-372-15 as follows:

Elementary AV Club Advisor:

ADVISOR	LOCATION	STIPEND
Patricia Livesey	HV	\$546.50
Allison Daunoras	HV	\$546.50

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-263-16**APPROVAL OF MOVEMENT ON THE SALARY GUIDES – 2015-2016**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teacher on the salary guide based upon documentation that they have earned additional graduate school credits, effective February 1, 2016, pending receipt of applicable documentation.

NAME	FROM:	TO:
Jana Cohen	BA Step 7, \$55,870	MA Step 7, \$61,870
Victoria Bonaccorso	MA Step 8, \$63,790	MA +15 Step 8, \$65,790

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-264-16**APPROVAL OF USE OF SICK LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of sick leave for Leslie Ulrich, Grade 1 teacher at North Boulevard School, **effective 1/17/16 through approximately 4/17/16, using 58 accumulated sick days.**

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-265-16

APPROVAL OF TITLE I TUTORING STAFF

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following additional tutoring staff, beginning on or about January 26, 2016, through May 31, 2016. Payment will be made at the rate of \$30.00 for a 30 minute session:

Jennifer Gregg

Motion by: Thumann	Second by: Muzzio	Roll Call Vote: 9-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Committee Report of 1/19/16 – James Farrell, Chair

The following topics were discussed: 2016-2017 District Calendar, new graduation requirements, early graduation request, change in English, Art, Technology, Social Studies, and Business courses in the high school, weighting for honors/academic/AP, Grade 6 Social Studies revision, Google Drive for BOE agendas and backup, Green Initiative, Spring Retreat.

CIS-67-16	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-68-16	Approval of Curriculum
CIS-69-16	Approval of Professional Development Presentation
CIS-70-16	Approval of Extern Placement in District
CIS-71-16	Approval of Out-of-State Student Field Trip
CIS-72-16	Approval of Student Field Trips
CIS-73-16	Approval of Early Graduation of Student #172023
CIS-74-16	Approval of Services and Agencies to Provide Services to Students
CIS-75-16	Approval of Amended Program of Study 2016-2017
CIS-76-16	Approval of Amended District Evaluation Advisory Committee - DEAC
CIS-77-16	Approval of Amended School Improvement Panel – SciP
CIS-78-16	Approval of Financial Management and Business Classes

Mr. Farrell and Mr. Salerno amended resolution CIS-78-16 to be part of resolution CIS-75-16.

RESOLUTION NO. CIS-67-16

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Interim Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Interim Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
2/10/16	P. Kobliska	High Level Questioning Memorial HS Elmwood Park	\$-0-	n/a	n/a	\$-0-

2/10/16	E. Sheridan	High Level Questioning Memorial HS Elmwood Park	\$-0-	n/a	n/a	\$-0-
2/5/16	D. Csakvary	School Transportation Supervisors of NJ North Meeting, Wayne	\$15.00	\$4.43	n/a	\$19.43
2/26/16	C. Kirkland	Tri State Tech for Schools, Ramapo College, Mahwah	\$-0-	\$8.78	\$85.00	\$93.78
2/26/16	S. Soroko	Tri State Tech for Schools, Ramapo College, Mahwah	\$-0-	\$8.92	\$85.00	\$93.92
2/26/16	K. Luppino	Tri State Tech for Schools, Ramapo College, Mahwah	\$-0-	n/a	\$85.00	\$85.00
2/26/16	A. Scelso	NJ Association of School Administrators Monroe Township	\$-0-	n/a	n/a	\$-0-
3/1/16	S. Quagliana	Bookshare, Paramus	\$100.00	\$12.59	\$85.00	\$197.59
3/2/16	J. Belardo	Translating K-5 Model Science Curriculum East Orange	\$-0-	\$32.86	\$85.00	\$117.86
3/10-3/11/16	D. Csakvary	NJ Pupil Transportation Conference Atlantic City	\$395.00	\$221.22	n/a	\$602.90
3/29 - 3/30/16	T. Loeffler	Advanced ALICE Training, Roxbury HS	\$595.00	n/a	n/a	\$595.00
3/29 - 3/30/16	M. Gilmartin	Advanced ALICE Training, Roxbury HS	\$595.00	n/a	n/a	\$595.00
5/18/16	S. Soroko	Winners 2016 Somerset	\$199.00	n/a	\$85.00	\$284.00

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-68-16**APPROVAL OF CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the newly revised Grade 6 United States History I Social Studies Curriculum.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-69-16**APPROVAL OF PROFESSIONAL DEVELOPMENT PRESENTATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Professional Development Presentation of "*Wellness Works*" for district staff on 2/16/16 by Kinder Associates LLC, for a fee not to exceed \$1,200.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-70-16**APPROVAL OF EXTERN PLACEMENT IN DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Mary Treuer, Montclair State University, for Speech Language Pathology externship placement in district for the spring semester under the direction of Leslie Galamb.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-71-16**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student out-of-state field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
5/13/16	Dorney Park Allentown, PA	A.Streifer J. Sayad 7 Parent Chaperones	PTHS/9-12/ 83	Concert Band & Concert Choir Competitions	\$44.00	\$1,523.04

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-72-16**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
1/30/16	NJIT Newark	R. Callaghan	PV/-/10	Math Counts Regional Competition	\$-0-	Transportation
2/01/16	Morris County Courthouse Morristown	J. Carlson	PTHS/-/10	Mock Trial Competition	Cost borne by Club Fundraising	None
2/23/16	Morris Knolls High School Rockaway	J. Andresen C. Cogavin K. Buscher	PTHS/-/30	Teens for Health Relationship Conference	\$-0-	Transportation
2/17 - 2/19/16	FBLA State Leadership Conference Atlantic City	E. Honig 2 Parent Chaperones	PTHS/-/45	Leadership Conference for Students qualifying at Regional Level	\$210.54	\$255.00 Conference Fee for Chaperones

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-73-16**APPROVAL OF EARLY GRADUATION OF STUDENT #172023**

RESOLVED, that the Board of Education, upon approval of the Superintendent, approves the early graduation of student #172023 upon completion of all requisite graduation requirements through the completion of online course.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-74-16**APPROVAL OF SERVICES AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following services and agencies to provide services to students for 2015-2016 school year:

STUDENT	SERVICES/AGENCIES	FEE
#280	Craig Lower School 2/1/16- 6/30/2016	\$41,150.00 Pro-rated
#345	St. Clare's Psychiatric Evaluation - Urgent	\$400.00
#346	St. Joseph's Child Development Center Neurodevelopmental Evaluation	\$450.00
#347	St. Joseph's Child Development Center Neurodevelopmental Evaluation	\$450.00
#266	Educere 12/16/2015- 6/01/2016 English Course	\$399.00

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-75-16**APPROVAL OF AMENDED PROGRAM OF STUDY 2016-2017 (CIS-61-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the amended Program of Study for Pequannock Township High School for the 2016-2017 school year.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-76-16**APPROVAL OF AMENDED DISTRICT EVALUATION ADVISORY COMMITTEE - DEAC**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the District Evaluation Advisory Committee as follows for the 2015-2016 school year:

Central Office Administrator: Dr. Rosalie Winning

Administrator(s) Conducting Evaluations: Theodore Loeffler, Michael Portas, Richard Hayzler, Jennifer Mildner, John Seborowski, Michael Bouroult, **Matthew Reiner, Alicia Scelso**

Superintendent: Brett Charleston

Special Education Administrator: Jennifer Sowa

Parent(s): Jean Marie Garcia, Ann Marie Finnen

Board of Education Member: James Farrell, Kimberley Quigley
 High School Teacher Representative: Jana Cohen, LeeAnn Brensinger
 Middle School Teacher Representative: Denise Donch
 Elementary School Teacher Representative(s): Ann Marie Finnen, Josh Belardo
 Appointed at discretion of Superintendent: Paul Kobliska, Elizabeth Conn-Sheridan, Jessica Muzzio-Rentas, Dr. Elissa Scillieri, Dr. Jennifer MacKay, Peter Cook

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 8-0-1 Abstain: Muzzio
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RESOLUTION NO. CIS-77-16

APPROVAL OF AMENDED SCHOOL IMPROVEMENT PANEL - ScIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panel for the 2015-2016 School Year as follows:

- Hillview School: Joshua Belardo, Michael Portas, Rosalie Winning
- North Boulevard School: Melissa Vivian, Theodore Loeffler, Rosalie Winning
- S.J. Gerace School: Ann Marie Finnen, **Matthew Reiner**, Rosalie Winning
- Pequannock Valley School: Allen Kaye, Richard Hayzler, John Seborowski
- Pequannock High School: Daniel Rodriguez, **Alicia Scelso**, Jennifer Mildner

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of 1/20/16 - Vincent Siracusa, Chair

The following topics were discussed: update on refunding of bonds, current 2015-2016 budget and 2016-2017 preliminary budget, auditor fee for GASB 68 schedules, insurance coverage decision for Act of School Violence Management Policy, resolutions for board meeting, Pomptonian Food Service relative to Hillview School, generator at the high school, professional services contracts, project updates, Tournament of Hope, projects scheduled for 2016-2017, Google Drive for BOE agendas and backup.

FFA-139-16	Payment of Bills – January 7, 2016 to January 25, 2016
FFA-140-16	Transfer of Funds December 2015
FFA-141-16	Approval of Financial Reports/Monthly Certification for December 2015
FFA-142-16	Monthly Reports from Schools and Programs December 2015
FFA-143-16	Declaration of Obsolete Equipment
FFA-144-16	Approval to Accept Donations to the Pequannock Township School District
FFA-145-16	Approval of Payment for Professional Fees to Auditor of Record
FFA-146-16	Approval of Contract for Assistant Business Administrator

RESOLUTION NO. FFA-139-16

PAYMENT OF BILLS – JANUARY 7, 2016 TO JANUARY 25, 2016

RESOLVED, that the Board of Education approves the Bills List, from January 7, 2016 to January 25, 2016, submitted by the Interim Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,940,778.41
Capital Projects Fund 30	\$ 0.00
Food Service Fund 6x	\$ 24,040.77

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0 Abstain: Maier, ck #060160 and #060169 Quigley, ck #060187
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RESOLUTION NO. FFA-140-16

TRANSFER OF FUNDS DECEMBER 2015

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from December 1, 2015 through December 30, 2015, in accordance with the attached list, which shall become a part of the record.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-141-16

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR DECEMBER 2015

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for December 2015.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-142-16

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS DECEMBER 2015

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of December 2015 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-143-16**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Interim Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-144-16**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District:

DONATION	TO	DONATED BY
Spin Bike Value \$500.00	PTHS	Lakeland Hills Family YMCA
\$1,000.00	Courtney Rankin Scholarship Fund	Rose M. Callaghan
\$100.00	Marge Scorza Scholarship Fund	Dolores Y. Gibson

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-146-16**APPROVAL OF PAYMENT FOR PROFESSIONAL FEES TO AUDITOR OF RECORD**

RESOLVED, that the Board of Education, approves payment in the amount of \$1,500.00 to Nisivoccia LLP, Auditor of Record, for preparing GASB-68 schedules for the June 30, 2015 audit.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-147-16

APPROVAL OF CONTRACT FOR ASSISTANT BUSINESS ADMINISTRATOR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract between the Board of Education and Anthony J. Mistretta, as Assistant Business Administrator, for a period commencing February 16, 2016 through February 29, 2016, at a rate of \$500.00 per day, not to exceed 5 days.

Motion by: Siracusa	Second by: Thumann	Roll Call Vote: 9-0
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POLICY

Committee Report of 1/19/16 – Tom Salerno, Chair

The following topics were discussed: NJSBA wellness check policies, Family Leave policies, Use of Electronic Communication and Recording Devices policy, Harassment, Intimidation, and Bullying policy, Google Drive, Fundraising Policy, Spring Retreat.

*P-14-16 Approval of New and Revised Board Policies and Regulations for First Reading

*Previously approved as P-13-16

***RESOLUTION NO. P-14-16**

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

<u>MANUAL SECTION</u>	<u>POLICY/REGULATION</u>
Teaching Staff Members	3431.1 – Family Leave
Support Staff Members	4431.1 - Family Leave
Students (Pupils)	5512R - Harassment, Intimidation, & Bullying
Students (Pupils)	5516 - Use of Electronic Communication and Recording Devices

Motion by: Salerno	Roll Call Vote: Muzzio	Second by: 9-0
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

None

OLD BUSINESS

None

NEW BUSINESS

- Mr. Salerno asked if we could get clarification on Governor Christie's statement that the Common Core Curriculum Standards were eliminated.

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the meeting of January 25, 2016 at 8:18 pm.

Motion by: Muzzio	Second by: Ciresi	Roll Call Vote: 9-0
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Respectfully,



Anthony J. Mistretta
Interim Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

February 8, 2016

PTHS Auditorium at 7:00 pm