



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
MAY 5, 2014

CALL TO ORDER

The May 5, 2014 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:07 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

PRESENT: Sam Ciresi James Farrell
Douglas Muzzio Rosemary Phalon
Tom Salerno William Sayre
Richard Thumann Matthew Tengi
Kimberley Quigley

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Barbara A. Decker, Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney

FLAG SALUTE

Board President Report – *Kimberley Quigley*

- Thanked Mr. Sayre for his commitment to the Board
- Congratulated the National Honor Society
- Reviewed Committee assignments

Superintendent Report – *Victor P. Hayek, Ed.D.*

- US News and World Report survey lists Pequannock Township High School as #33 in New Jersey and #942 nationally
- Due to a lawsuit regarding the HIB unfunded mandate, the district requested more than \$5,000 in reimbursement and received \$558
- QSAC went well and scores will be available in 60 days
- Discussed Ipad usage in the Technology Committee meeting
- Met with the Parent Advisory Committee
- Dr. Scillieri is doing a great job with the Report Card Committee
- Congratulations to Mrs. Decker for obtaining SFO

Business Administrator Report – *Barbara A. Decker*

- SJG gym project continues on schedule
- PTHS tennis court bids came in higher than anticipated; rebids are on May 14
- PTHS roof project bids open on May 15

2014-2015 Committees and Upcoming Meetings – *Kimberley Quigley*

- Personnel, Management, and Community Relations 5/12/14

- James Farrell, Chair
- Rose Phalon
- Doug Muzzio
- Kim Quigley
- Curriculum, Instruction, and Special Services 5/07/14
 - Bill Sayre, Chair
 - Rich Thumann
 - Sam Ciresi
 - Kim Quigley
- Finance, Facilities, and Athletics 5/13/14
 - Matt Teng, Chair
 - Tom Salerno
 - Rich Thumann
 - Kim Quigley
- Policy 5/14/14
 - Tom Salerno, Chair
 - Jim Farell
 - Doug Muzzio
 - Kim Quigley
- Joint Services Committee School
 - Kim Quigley, Chair
 - Bill Sayre
 - Sam Ciresi
- Joint Services Committee Township
 - Kim Quigley, Chair
 - Matt Teng
 - Rose Phalon

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

APPROVAL OF MINUTES:

April 07, 2014 Executive Session
 April 07, 2014 Board Meeting
 April 28, 2014 Executive Session
 April 28, 2014 Organizational Board Meeting

Motion by: Phalon	Second by: Muzzio	Roll Call Vote: 9-0 Abstain: Thumann on 4/7/14; Teng on 4/28/14
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APPROVAL OF ACTION ITEMS:

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-205-14 Approval of Reappointments – Tenured PTPSA Members – 2014-2015 School Year
- PMC-206-14 Approval of Reappointment of PTPSA Members Receiving Tenure - 2014-2015 School Year
- PMC-207-14 Approval of Reappointment – Non-Tenured PTPSA Members – 2014-2015 School Year
- PMC-208-14 Approval of Reappointment for Non-Affiliated Administrators – 2014-2015 School Year
- PMC-209-14 Approval of Reappointments of Non-Affiliated Staff Members – 2014-2015 School Year
- PMC-210-14 Approval of Employment Agreement with the Assistant Superintendent of Curriculum and Instruction
- PMC-211-14 Approval of Employment Agreement with the School Business Administrator/Board Secretary
- PMC-212-14 Approval of Appointments
- PMC-213-14 Approval of Family/Medical Leave of Absence – 2013-2014
- PMC-214-14 Approval of Volunteer Spring Coaches
- PMC-215-14 Accept Resignation
- PMC-216-14 Approval of New and Revised Job Descriptions
- PMC-217-14 Approval of Homebound Instructors 2013-2014
- PMC-218-14 Approval of District Substitutes
- PMC-219-14 Approval of Volunteer Elementary Lunch Aides
- PMC-220-14 Accept HIB Incident/Non- Incident Reports
- PMC-221-14 Approval of Appointment of Special Counsel for Special Investigation Services
- PMC-222-14 Approval of Superintendent’s Annual Written Performance Report

The Superintendent and the Board President congratulated Mr. Hayzler and Mr. Loeffler for receiving tenure.

RESOLUTION NO. PMC-205-14

APPROVAL OF REAPPOINTMENTS – TENURED PTPSA MEMBERS – 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointment of the following Pequannock Township Principals and Supervisors Association members for the 2014-2015 school year.

Name	Position	2014-2015 Salary
Jennifer Mildner	Assistant Principal, Pequannock Township High School	\$112,795

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-206-14

APPROVAL OF REAPPOINTMENT OF PTPSA MEMBERS RECEIVING TENURE - 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointment of the following Pequannock Township Principals and Supervisors Association members receiving tenure during the 2014-2015 school year.

Tenure Date	Name	Position	2014-2015 Salary
9/1/2014	Richard Hayzler	Principal, Pequannock Valley Middle School	\$126,656
7/1/2014	Theodore Loeffler	Principal, North Boulevard Elementary School	\$126,656

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-207-14

APPROVAL OF REAPPOINTMENT – NON-TENURED PTPSA MEMBERS – 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointment of the following non-tenured Pequannock Township Principals and Supervisors Association members effective July 1, 2014 through June 30, 2015.

Name	Position	2014-2015 Salary
Jennifer Sowa	Director of Special Services	\$120,000
Michael Bouroult	Athletic Director/Dean of Students	\$98,400 + \$1K per month for 10 months
James Singagliese	Principal, Stephen J. Gerace School	\$125,973
Michael Portas	Principal, Hillview Elementary School	\$123,000
Emily Barkocy	Supervisor Related Arts	\$87,125
Paul Kobliska	Supervisor STEM	\$87,125
Yvette McBain	Supervisor Humanities	\$92,250

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-208-14

APPROVAL OF REAPPOINTMENT FOR NON-AFFILIATED ADMINISTRATORS – 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the salaries for the following non-affiliated administrators for the 2014-2015 school year as follows:

Name	Position	2014-2015 Salary
Dorothy Csakvary	Transportation Supervisor	\$56,100
Joseph Vasti	Buildings and Grounds Supervisor	\$103,224

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-209-14

APPROVAL OF REAPPOINTMENTS OF NON-AFFILIATED STAFF MEMBERS – 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointment of the following non-affiliated staff members for the 2014-2015 school year.

Name	Position	Salary
Casey Davison	Confidential Administrative Assistant to the Superintendent	\$56,100
Karin Aug	Confidential Administrative Assistant	\$35,700
Diane M. Fisher	Confidential Secretary to the Assistant Superintendent	\$59,026
Margaret Colicchio	Secretary to the Business Administrator	\$55,000
Jacqueline Massaro	Administrative Assistant to the Business Administrator	\$67,493
Ann P. Fritz	Bookkeeper	\$53,744
Yvette Fuentes	Payroll/Benefits Coordinator	\$56,100

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-210-14

APPROVAL OF EMPLOYMENT AGREEMENT WITH THE ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

RESOLVED, that the Board of Education approve the employment agreement between the Assistant Superintendent of Curriculum and Instruction, Dr. Rosalie Winning, and the Board of Education effective July 1, 2014 through June 30, 2015, at a salary of \$148,919;

BE IT FURTHER RESOLVED, that the employment agreement has been reviewed and approved by the Executive Morris County Superintendent of Schools in an approval letter dated April 29, 2014. (*attachment*)

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-211-14

APPROVAL OF EMPLOYMENT AGREEMENT WITH THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following employment agreement for the School Business Administrator/Board Secretary, Barbara A. Decker, effective July 1, 2014 through June 30, 2015, at a salary of \$127,500;

BE IT FURTHER RESOLVED, that the employment agreement has been reviewed and approved by the Executive Morris County Superintendent of Schools in an approval letter dated April 29, 2014. (*attachment*)

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-212-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
John DePietro (Replacement for G. Rodriguez)	Leave Replacement (Extension), English Teacher, PTHS	4/30/2014 – 6/13/2014	\$232.28 per diem/no benefits	Standard- English
Regina Maybee (Replacement for K. Zerden)	Leave Replacement Grade 4 Teacher, HV	5/7/2014-6/13/2014	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Standard- Elementary School Teacher

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-213-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Brenda Adams, Science Teacher, PVS, beginning on or about May 27, 2014, using 14 accumulated sick days ending on approximately June 13, 2014, returning to work on or about September 2, 2014.
- Gemma Rodriguez (Medical Leave Extension), English Teacher, PTHS, beginning on April 30, 2014, ending on or about June 11, 2014, unpaid without benefits, returning to work on or about June 12, 2014.
- Natalie Kelly, Aide, PTHS, beginning on April 28, 2014, using 10 accumulated sick days through approximately May 9, 2014, returning to work on or about May 12, 2014.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-214-14

APPROVAL OF VOLUNTEER SPRING COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
Vincent Fondacaro	Volunteer Baseball Coach	PTHS

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-215-14

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Susie Budine	Supervisor of Student Services	June 6, 2014

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-216-14

APPROVAL OF NEW AND REVISED JOB DESCRIPTIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new and revised job descriptions, *as per attachment*.

- Supervisor of Special Services (Revised)
- Literacy Supervisor (New)
- Math Supervisor (New)

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-217-14

APPROVAL OF HOMEBOUND INSTRUCTORS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel for Homebound Instruction for the 2013-2014 School Year in the Pequannock Township School District at the rate of \$37/hour.

Name
Sue Weinman
Cathy Furia

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-218-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitute in the district for the 2013-2014 school, and at the approved rate for each category, having met requisite district and state employment criteria:

Name
Wendy Weidman

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-219-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

SJG

Last Name	First Name
Bonelli	Lorraine

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-220-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-221-14

APPROVAL OF APPOINTMENT OF SPECIAL COUNSEL FOR SPECIAL INVESTIGATION SERVICES

RESOLVED, that the Board of Education upon the recommendation of the Superintendent and Board Attorney, approve David Rubin, Esq. as Special Counsel, at the hourly rate of \$165.00 not to exceed \$5,000 without further Board approval.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-222-14

APPROVAL OF SUPERINTENDENT'S ANNUAL WRITTEN PERFORMANCE REPORT

RESOLVED, that the Board of Education approves the Superintendent's Annual Written Performance Report dated April 28, 2014.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 6-0-3 Abstain: Ciresi, Muzzio, Thumann
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-76-14 Approval of Providers for Services to Students
- CIS-77-14 Approval of Out-of District Placement, Services, and Agencies to Provide Services to Students
- CIS-78-14 Approval of Field Trips

RESOLUTION NO CIS-76-14

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

Provider	Service	Fee
Speech Plus	Speech Therapy	\$65.00/hr.
Speech Therapy Center Denville, NJ	Speech Evaluation	\$350.00
Barnabas Medical Center Atkins Kent Building	OT Evaluation	\$328.64
Education Inc.	Education Services - Tutoring	\$49.00/hr.

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-77-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#253	Holmstead New Placement 4/14 - 6/20/14 (44 Days)	\$11,747.12
#259	Educational Services Commission of Morris County Physical Therapy Evaluation	\$364.00
#118	Educational Services Commission of Morris County Physical Therapy Evaluation	\$364.00
#257	Educational Services Commission of Morris County Physical Therapy Evaluation	\$364.00
#260	Speech Therapy Center Speech Evaluation	\$350.00
#260	Barnabas Medical Center OT Evaluation	\$328.64
#261	Education Inc. 4/10/14-4/18/14 - 5 hours/week	\$49.00/hr.

#262	Homebound 4/11/14-6/13/14 - 10 hours/week	\$37.00/hr.
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Motion by: Farrell	Second by: Sayre	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-78-14

APPROVAL OF FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/28/14	Franklin Borough School, Franklin, NJ	L. Keating	PV/-/27 2 Chaperones	Battle of the Books	\$-0-	Transportation
6/4/14	Hillview School	K. Meyerson	NB/5/20	Battle of the Books	\$-0-	Transportation
6/4/14	Hillview School	S. Soroko	SIG/5/18	Battle of the Books	\$-0-	Transportation

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 9-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-178-14 Monthly Reports from Schools and Programs – March 2014
- FFA-179-14 Payment of Bills – May 5, 2014
- FFA-180-14 Transfer of Funds – FY 2013-2014
- FFA-181-14 Approval of Financial Reports/Monthly Certification for March 2014
- FFA-182-14 Acceptance of Grant Increase – Chapter 192/193
- FFA-183-14 Acceptance of HIB Grant
- FFA-184-14 Rejection of PTHS Tennis Courts Bids

RESOLUTION NO. FFA-178-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – MARCH 2014

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March 2014 for the High School Activities Account and the High School Interscholastic Athletic Account; the Pompton Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Teng	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-179-14

PAYMENT OF BILLS – MAY 5, 2014

RESOLVED, that the Board of Education approves the Bills List submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$3,255,345.07
Fund 30-Capital Projects	\$ 384,829.00
Fund 6x Food Service	\$ 48,973.41

Motion by: Teng	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-180-14

TRANSFER OF FUNDS – FY 2013-2014

RESOLVED, that the Board of Education approves the transfer of funds within the 2013-2014 budget for the month of March 2014 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Teng	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-181-14

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MARCH 2014

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for March 2014.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Tengi	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-182-14

ACCEPTANCE OF GRANT INCREASE – CHAPTER 192/193

RESOLVED, that the Board of Education approves an amendment to the Chapter 192/193 Non-Public School Services grant from the New Jersey Department of Education for the 2013-14 school year as follows:

Program	Adjusted Budget	Increase	Amended Budget
Initial Exam & Class (193)	\$34,533	\$2,228	\$36,761

Motion by: Tengi	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-183-14

ACCEPTANCE OF HIB GRANT

RESOLVED, that the Board of Education accepts an award in the amount of \$558.00 to support implementation of the Anti-Bullying Bill of Rights Act from the State of New Jersey.

Motion by: Tengi	Second by: Muzzio	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-184-14

REJECTION OF PTHS TENNIS COURTS BIDS

RESOLVED, that the Board of Education rejects all bids received for the PTHS Tennis Court project, bids opened April 23, 2014.

Motion by: Tengi	Second by: Muzzio	Roll Call Vote: 9-0
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

OLD BUSINESS

- A discussion ensued regarding Policy #2433. The general consensus was that the discussion will continue in the committee meetings and the policy will be revisited at the Board Retreat.
- Mr. Sayre asked the Board if they would let the chair know if they cannot attend a committee meeting so that another member can attend in their place.

NEW BUSINESS

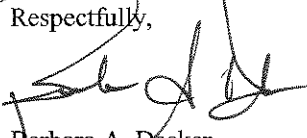
- Mr. Tenghi inquired if the signage on the fields is from the FBLA marketing plan.

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of May 5, 2014 at 8:31 pm.

Motion by: Sayre	Second by: Muzzio	Roll Call Vote: 9-0
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Respectfully,



Barbara A. Decker
Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

May 19, 2014	PTHS
June 09, 2014	PTHS
June 30, 2014	PTHS