



**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION
ORGANIZATIONAL
MEETING MINUTES
APRIL 28, 2014**

CALL TO ORDER

The April 28, 2014 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, New Jersey, at 7:13 pm by Barbara A. Decker, Board Secretary. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

FLAG SALUTE

REPORT OF THE ANNUAL SCHOOL ELECTION – *Barbara A. Decker*

The Board Secretary reported the results of the April 23, 2014 Annual School Election, held between the hours of 2:00 and 9:00 pm. A total of 1,097 votes were cast, including absentee ballots. The election results have been certified by the Morris County Clerk.

A copy of the results by district shall be attached to the minutes of this meeting.

The 2014-2015 school budget was approved by the voters with 692 in favor and 405 opposed.

The results of the election for members of the Board of Education were as follows:

3 – 3 year (full) seats with a term of 2014-2017

Douglas Muzzio	681
Mary Annn Daly-Couch	642
Richard Thumann	649
Andrew Friedrich	282
Sam Ciresi	662
Write-in votes	5

1 – 1 year (unexpired) term

Matthew Teng	614
Write-in votes	5

The members elected were Douglas Muzzio, Richard Thumann, and Sam Ciresi for the full three year terms and Matthew Teng for the unexpired one year term.

ADMINISTRATION OF THE OATH OF OFFICE – *Barbara A. Decker*

ROLL CALL:

PRESENT: Sam Ciresi James Farrell Douglas Muzzio
Rosemary Phalon Kimberley Quigley Tom Salerno
Richard Thumann William Sayre

ABSENT: Matthew Teng

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Barbara A. Decker, Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney
Olivia Schreiber, Student Representative

ORGANIZATIONAL ACTION:

O-20-14 Election of the President
O-21-14 Election of the Vice President

RESOLUTION NO. O-20-14

ELECTION OF THE PRESIDENT

RESOLVED, that Kimberley Quigley has been nominated for President. Move to appoint Kimberley Quigley as President of the Board of Education.

Motion by: Sayre	Second by: Muzzio	Roll Call Vote: 8-0
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RESOLUTION NO. O-21-14

ELECTION OF THE VICE PRESIDENT

RESOLVED, that Matthew Teng and James Farrell have been nominated for Vice President. A roll call vote resulted in Mr. Teng receiving the majority vote. Move to appoint Matthew Teng as Vice President of the Board of Education.

Motion by: Quigley for Teng	Motion by: Salerno for Farrell	Roll Call Vote: 7 Teng 1 Farrell
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Board President – *Kim Quigley*

- Thanked Board members for their support
- So many great things happening throughout the district
- Welcomed new board members
- The board has diverse experience and knowledge
- Thanked the Board on behalf of Mr. Teng

Student Representative – *Olivia Schreiber*

- Sports update
- National Honor Society Induction is upcoming
- Coffee House is rescheduled to May 7

- Idol awards show is May 1 with a video tribute to Mr. Ludwig
- May 20 is the Art Show and Art Honor Society Induction
- Concert and Chamber Choirs participating in Regional Jazz Concert
- Yearbook is complete
- More FBLA banners have been placed along the fence and there have been additional inquiries from vendors
- The rotary club donated \$500 for the Intergenerational Prom
- Congratulations to Mike White for Football award given at the Madison Hotel

Recognition of Outgoing Board Members – *William Sayre and Victor P. Hayek*

- Thanked Mrs. Maier and Mr. Swezey for their service
- Mr. Sayre commented that his 3 year tenure as Board President was very rewarding and he looks forward to being a sitting board member

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

APPROVAL OF ACTION ITEMS:

POLICY

- P-24-14 Adoption of Policies and By-Laws
- P-25-14 Adoption of Code of Ethics
- P-26-14 Approval of Evaluation Instrument for Board of Education

The Board President read the Code of Ethics aloud prior to the roll call vote.

RESOLUTION NO. P-24-14

ADOPTION OF POLICIES AND BY-LAWS

RESOLVED, that the Board of Education adopts the policies and by-laws of the Pequannock Township Board of Education for the 2014-2015 fiscal year.

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 8-0
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RESOLUTION NO. P-25-14

ADOPTION OF CODE OF ETHICS

RESOLVED, that all meetings of the Board of Education adopts the Board Member Qualifications, Prohibited Acts and Code of Ethics, Bylaws No. 0142, as presented, discussed, and attested to.

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 8-0
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RESOLUTION NO. P-26-14

APPROVAL OF EVALUATION INSTRUMENT FOR BOARD OF EDUCATION

RESOLVED, that the Board of Education approves the evaluation instrument established by the New Jersey School Boards Association for their annual self-evaluation, per Board Policy 0134.

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 8-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-156-14 Renew Membership, Appoint Representative and Approve Participation in Various Services through Educational Services Commission of Morris County – 2014-2015
- FFA-157-14 Designation of Official Publications
- FFA-158-14 Approval of Petty Cash Funds and Custodians
- FFA-159-14 Approval of Depositories and Signatories
- FFA-160-14 Approval of Transfers
- FFA-161-14 Approval of Requisition of District Taxes for the 2014-2015 School Year
- FFA-162-14 Appointment of Board Secretary
- FFA-163-14 Appointment of Custodian of Records
- FFA-164-14 Appointment of Investment Officer
- FFA-165-14 Appointment of Purchasing Agent and Authorization to Seek Bids
- FFA-166-14 Appointment of Treasurer of School Monies
- FFA-167-14 Approval of Public Agency Compliance Officer
- FFA-168-14 Appointment of Board Attorney
- FFA-169-14 Appointment of Auditor for Fiscal Year 2014 Audit
- FFA-170-14 Appointment of Bond Counsel for Fiscal Year 2014-2015
- FFA-171-14 Appointment of Architect of Records
- FFA-172-14 Approval of Voluntary Retirement Plans
- FFA-173-14 Approval of Disability Insurance Vendors
- FFA-174-14 Approve Participation in Various Cooperative Purchasing Services: 2014-2015
- FFA-175-14 Approval of Agreement for Inventory Audit – 2014-2015
- FFA-176-14 Approval of Participation in a National Purchasing Cooperative
- FFA-177-14 Approval of Time and Material Cooperative Purchasing Agreement through Educational Data Services, Inc.

RESOLUTION NO. FFA-156-14

RENEW MEMBERSHIP, APPOINT REPRESENTATIVE, AND APPROVE PARTICIPATION IN VARIOUS SERVICES THROUGH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY – 2014-2015

RESOLVED, that the Board of Education moves to renew the district's membership with the Educational Services Commission of Morris County and appoint Tom Salerno as representative to the Educational Services Commission of Morris County Board, and authorize the district's participation in Educational Services Commission of Morris County programs, in accordance with fees established for 2014-15 included in the attached schedule for:

1. Cooperative bidding services for the purchase of various goods and services for the 2014-2015 fiscal year as deemed appropriate by the Business Administrator/Board Secretary;
2. Out-of-district transportation services for special education students attending extended school year programs during the summer of 2014 and for the 2014-2015 fiscal year, in accordance with their I.E.Ps.;
3. All Non-Public Services funded through State and Federal grants;
4. Non-Public Transportation and Aid in Lieu of Transportation processing;
5. Occupational and Physical Therapy services, Examination and Classification services and Speech services; and
6. Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-157-14

DESIGNATION OF OFFICIAL PUBLICATIONS

RESOLVED, that the Board of Education names the Daily Record as the official publication of the district for receipt of legal advertisements and notices in accordance with law, and further, authorizes the Board Secretary to utilize Suburban Trends, The Record & Herald News, and The Star Ledger for advertisements and notifications as may be deemed appropriate for the 2014-2015 school year.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-158-14

APPROVAL OF PETTY CASH FUNDS AND CUSTODIANS

RESOLVED, that the Board of Education approves the Lakeland Bank, Oak Ridge, NJ, to be hereby designated as the recipient of General Fund for bills, debt service, Capital Reserve Fund and Capital Projects funds, Payroll account, summer savings account and be it further, resolved, that the Lakeland Bank, be and is hereby designated to receive wire transfer of state aid funds, and be it further, resolved, that the Lakeland Bank, be designated as depository for the Trust and Agency account, and all extracurricular funds, the school lunch fund, all federal funds, and scholarship funds for the 2014-2015 school year; and

RESOLVED, that the Board of Education approves the following list of Petty Cash Funds and their custodians for the 2014-2015 fiscal year:

- | | | | |
|----|------------------|-------|-------------------|
| 1. | Central Office | \$300 | Barbara A. Decker |
| 2. | Special Services | \$300 | Jennifer Sowa |

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-159-14

APPROVAL OF DEPOSITORIES AND SIGNATORIES

BE IT FURTHER RESOLVED, that the Lakeland Bank, is hereby designated as the recipient of funds for debit card usage for Flexible Benefit Plan transactions for the 2014-2015 school year; and

BE IT FURTHER RESOLVED, that the Hudson City Bank, is hereby designated as the recipient of funds for extracurricular funds for Pequannock Valley School for the 2014-2015 school year; and

BE IT FURTHER RESOLVED, that the signatories for all accounts be in accordance with the following summary:

<u>Lakeland Bank Accounts</u>	<u>Signatories</u>
General Account #XXXXXXX688	Board President, Business Administrator/Board Secretary, and Board Treasurer
Food Service Account #XXXXXXX726	Board President, Business Administrator/Board Secretary, and Board Treasurer

Capital Reserve #XXXXXXX158 Board President, Business Administrator/Board Secretary, and Board Treasurer

Capital Projects Account #XXXXXXX419 Board President, Business Administrator/Board Secretary, and Board Treasurer

Summer Savings #XXXXXXX160 Board President, Business Administrator/Board Secretary, and Board Treasurer

Payroll Account #XXXXXXX750 Business Administrator/Board Secretary or Treasurer of School Monies

Flexible Savings Account #XXXXXXX442 Business Administrator/Board Secretary or Treasurer of School Monies

Payroll Agency #XXXXXXX696 Business Administrator/Board Secretary or Treasurer of School Monies

Unemployment Trust #XXXXXXX718 Business Administrator/Board Secretary or Treasurer of School Monies

Scholarship Account #XXXXXXX817 Superintendent and Business Administrator/Board Secretary

PTHS Student Activities #XXXXXXX734 Superintendent, Business Administrator/Board Secretary, PTHS Principal (2 of 3)

PTHS Interscholastic Athletic Account #XXXXXXX742 Superintendent, Business Administrator/Board Secretary, PTHS Principal (2 of 3)

FBLA #XXXXXXX317 Superintendent, Business Administrator/Board Secretary, PTHS Principal (2 of 3)

Elementary Lunch Program #XXXXXXX503 Board President, Business Administrator/Board Secretary, Treasurer (2 of 3)

Hudson City Bank Account

PVMS Student Activities Account #XXXXXXXX474 Superintendent, Business Administrator/Board Secretary, PVS Principal (2 of 3)

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-160-14

APPROVAL OF TRANSFERS

RESOLVED, that the Board of Education, in accordance with Policy #6422, authorizes the Superintendent to approve individual line-item transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2014-2015 school year.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-161-14

APPROVAL OF REQUISITION OF DISTRICT TAXES FOR THE 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education approves the attached Requisition of District Taxes for the 2014-2015 school year in accordance with the attached schedule. (*attachment*)

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-162-14

APPOINTMENT OF BOARD SECRETARY

RESOLVED, that the Board of Education appoints Barbara A. Decker as Board Secretary for the 2014-2015 fiscal year, and that Barbara A. Decker will be covered by the Public Official Bond in the amount of \$275,000.00.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-163-14

APPOINTMENT OF CUSTODIAN OF RECORDS

RESOLVED, that the Board of Education approves Barbara A. Decker, Business Administrator/Board Secretary as the Custodian of Records for the Pequannock Township Public Schools for the period of July 1, 2014 to June 30, 2015.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-164-14

APPOINTMENT OF INVESTMENT OFFICER

RESOLVED, that the Board of Education approves Barbara A. Decker, Business Administrator/Board Secretary, as the investment officer of Board funds for the 2014-2015 fiscal year.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-165-14

APPOINTMENT OF PURCHASING AGENT AND AUTHORIZATION TO SEEK BIDS

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Barbara A. Decker shall possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C., 5:34-5 et seq.; and

WHEREAS, the Pequannock Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Pequannock Township Board of Education, in the County of Morris, in the State of New Jersey, notes its bid threshold to \$36,000, and quote threshold of 15% or \$5,400; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Barbara A. Decker as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Barbara A. Decker's certification to the Director of the Division of Local Government Services.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-166-14

APPOINTMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, that the Board of Education appoints Raymond Karaty as the Treasurer of School Monies for the period July 1, 2014 through June 30, 2015 at an annual salary of \$4,841, and that the district provide the Custodian with the Public Official Bond in the amount of \$275,000.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-167-14

APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

RESOLVED, that the Board of Education appoints Barbara A. Decker, Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) for the school year 2014-2015.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-168-14

APPOINTMENT OF BOARD ATTORNEY

RESOLVED, that the Board of Education approves Isabel Machado, Esq. from the firm of Machado Law Group, LLC of Clark, NJ, as Board Attorney for all legal matters and services, including labor, and for the 2014 -2015 school year, at the hourly rate of \$150.00 and in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-169-14

APPOINTMENT OF AUDITOR FOR FISCAL YEAR 2014 AUDIT

RESOLVED, that the Board of Education appoints the firm of Nisivoccia, LLC of Mount Arlington, NJ, to prepare the annual audit for the FY'14 year at a fee of \$36,000 including auditing the enrollment, transportation and related services reported on the "Application for State School Aid" ("ASSA"), \$4,500 for the federal single audit compliance requirement, and \$500 for an annual update of the district's 403(b) investment plan and documents, in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-170-14

APPOINTMENT OF BOND COUNSEL FOR FISCAL YEAR 2014-2015

RESOLVED, that the Board of Education appoints Andrea Kahn, Esq., of the firm McManimon, Scotland & Bauman, LLC of Roseland, NJ, as its legal advisor for bond counsel matters, for the 2014-2015 school year, at the hourly rate of \$215.00 and in accordance with the proposal submitted for the sale of bonds and/or notes. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-171-14

APPOINTMENT OF ARCHITECT OF RECORD

RESOLVED, that the Board of Education approves Solutions Architecture, of Newark, NJ, as Architect of Record for the 2014-2015 fiscal year, at the hourly rate of \$165.00 for the Principal In Charge and the fee schedule for other staff in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-172-14

APPROVAL OF VOLUNTARY RETIREMENT PLANS

RESOLVED, that the Board of Education approves the following Voluntary Retirement Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary for the 2014-2015 school year: AXA Equitable, FTJ Fundchoice, Security Benefit, Lincoln Financial Advisors Group, MetLife, and VALIC Financial Advisors.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 7-0-1 Abstain: William Sayre
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RESOLUTION NO. FFA-173-14

APPROVAL OF DISABILITY INSURANCE VENDORS

RESOLVED, that the Board of Education approves the following disability insurance vendors for voluntary disability plans, at no cost to the District, for the 2014-2015 school year: American Family Life Assurance Company of Columbus (AFLAC), Prudential Insurance Company of America, Unum Life Insurance Company of America, and Colonial Life.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 7-0-1 Abstain: William Sayre
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RESOLUTION NO. FFA-174-14

APPROVE PARTICIPATION IN VARIOUS COOPERATIVE PURCHASING SERVICES: 2014-2015

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission and the Hunterdon County Educational Services Commission, each hereinafter referred to as the "Lead Agency" have offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Pequannock Twp. Board of Education, has previously participated in these Cooperative Pricing System for the provision and performance of goods and services and wishes to continue said participation;

NOW, THEREFORE BE IT RESOLVED, pursuant to the provisions of N.J.S.A.40A:11-11(5), the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agencies (Middlesex Regional Educational Services Commission and the Hunterdon County Educational Services Commission) and that each Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A.40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-175-14

APPROVAL OF AGREEMENT FOR INVENTORY AUDIT -- 2014-2015

RESOLVED, that the Board of Education approves an agreement for the 2014-2015 school year with AM Consultants, Montville, NJ, for a complete audit of existing assets for all facilities, including updated GASB23 depreciation schedules, at a cost not to exceed \$1,050.00.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-176-14

APPROVAL OF PARTICIPATION IN A NATIONAL PURCHASING COOPERATIVE

WHEREAS, the district administration has determined that there is clear financial benefit for the purchasing of certain items through the National Joint Powers Alliance (NJPA), a municipal contracting agency awarding competitive bids through a fair and open process; and

WHEREAS, participation in the cooperative is open to any governmental entity or subdivision in any state that permits it under that state's Open Public Contracts laws, and at no cost; and

WHEREAS, the State of New Jersey allows school districts to participate in such national cooperative purchasing agreements as a part of P.L. 2011, c.139 and subsequent regulations through the New Jersey Division of Local Government Services;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves the district's participation in the National Joint Powers Alliance, a national purchasing cooperative, which awards bids through a fair and open process; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary, acting as the district's Purchasing Agent, shall comply with all of the requirements established by the State of New Jersey for participation in the purchasing cooperative, including maintaining the required certificates and records, and advertisement of the district's intent to award a national cooperative contract;

BE IT FURTHER RESOLVED, that this resolution shall be effective upon its adoption and remain in effect for the 2014-15 school year.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-177-14

APPROVAL OF TIME AND MATERIAL COOPERATIVE PURCHASING AGREEMENT THROUGH EDUCATIONAL DATA SERVICES, INC.

RESOLVED, that the Board of Education, upon the recommendation of the Interim Business Administrator/Board Secretary, approves extending the district's participation in the cooperative purchasing agreement through Educational Data Services, Inc. to include the Time and Material Maintenance Bid/Cooperative Skilled Trades Compliance Services and Ancillary Bid for the period of April 1, 2013 through March 31, 2015 at a fee of \$1,990.00; and

BE IT FURTHER RESOLVED, that the Board approves the award of bid to the primary and secondary vendors in the various categories contained in attached list of cooperative bids.

Motion by: Muzzio	Second by: Phalon	Roll Call Vote: 8-0
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-194-14 Appointment of 504 Compliance Officer
- PMC-195-14 Appointment of Affirmative Action Officer
- PMC-196-14 Appointment of District Anti-Bullying Coordinator
- PMC-197-14 Approval of Psychological Examiners for District
- PMC-198-14 Approval of Attendance Officer and School Resource Officer
- PMC-199-14 Appointment of School Physician
- PMC-200-14 Approval of Health and Safety Officer Assignments
- PMC-201-14 Approval of the Appointment of Delegate to the New Jersey School Board Association/Morris County School Board Association
- PMC-202-14 Approval of the Annual Meeting Notice
- PMC-203-14 Approval of 2014-2015 Board Meeting Calendar
- PMC-204-14 Accept HIB Incident/Non- Incident Reports

RESOLUTION NO. PMC-194-14

APPOINTMENT OF 504 COMPLIANCE OFFICER

RESOLVED, that the Board of Education appoints Jennifer Sowa as 504 Compliance Officer for the Pequannock Township School District for the 2014-2015 school year.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-195-14

APPOINTMENT OF AFFIRMATIVE ACTION OFFICER

RESOLVED, that the Board of Education appoints Theodore Loeffler as Affirmative Action Officer for the Pequannock Township School District for the 2014-2015 school year, and for the purpose of facilitating the multi-year equity plan.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-196-14

APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR

RESOLVED, that the Board of Education appoints Jessica Muzzio-Rentas as the District Anti-Bullying Coordinator for the Pequannock Township School District for the 2014-2015 school year.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 7-0-1 Abstain: Muzzio
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RESOLUTION NO. PMC-197-14

APPROVAL OF PSYCHOLOGICAL EXAMINERS FOR DISTRICT

RESOLVED, that the Board of Education recognizes Marcia Dimetrosky, Emily Coughlin, and Shannon Patti as psychological examiners for the District for the school year 2014-2015, pursuant to NJSA 18A:46-11.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-198-14

APPROVAL OF ATTENDANCE OFFICER AND SCHOOL RESOURCE OFFICER

RESOLVED, that the Board of Education recognizes Detective Stephen Cicchetti as the Attendance Officer and School Resource Officer for the 2014-2015 school year, pursuant to NJSA 18A:38-32.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-199-14

APPOINTMENT OF SCHOOL PHYSICIAN

RESOLVED, that the Board of Education appoints Dr. Douglas Borkowski as School Physician for the 2014-2015 school year at an annual fee of \$12,000.00.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-200-14

APPROVAL OF HEALTH AND SAFETY OFFICER ASSIGNMENTS

RESOLVED, that the Board of Education approves the following assignments for Dr. Joseph Vasti 2014-2015 school year for required environmental and health and safety:

- 1) Right-to-Know Contact
- 2) Indoor Air Quality Designee
- 3) Chemical Hygiene Officer
- 4) Integrated Pest Management Coordinator
- 5) Designated Person for AHERA

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-201-14

APPROVAL OF THE APPOINTMENT OF DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION/MORRIS COUNTY SCHOOL BOARDS ASSOCIATION

RESOLVED, that the Board of Education approves the appointment of James Farrell as Delegate/Representative to the New Jersey School Boards Association and the Morris County School Boards Association for one (1) year, beginning immediately and that the policy authorizing the duties of the delegate to the New Jersey School Boards Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association and the Morris County School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-202-14

APPROVAL OF THE ANNUAL MEETING NOTICE

RESOLVED, that the Board of Education approves the notice of annual meetings of the Board of Education for the 2014-2015 school year and directs the Business Administrator/Board Secretary to advertise and post the notice in accordance with policy.

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
2014-2015 CALENDAR

Meetings of the Board of Education of the Township of Pequannock will start at 7:00 pm.

Date	Location
July 14, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
August 18, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
September 8, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
September 22, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
October 6, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
October 20, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
November 3, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
November 17, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
December 1, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
December 15, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
January 12, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
January 26, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
February 9, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
February 23, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
March 9, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
March 30, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
April 27, 2015 Organization	Pequannock Township High School, 85 Sunset Road, Pompton Plains
May 4, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
May 18, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
June 8, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains
June 29, 2015	Pequannock Township High School, 85 Sunset Road, Pompton Plains

* Meeting at Cedar Crest TBD

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-203-14

APPROVAL OF 2014-2015 BOARD MEETING CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2014-2015 Board Meeting Calendar.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-204-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Sayre	Second by: Phalon	Roll Call Vote: 8-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-72-14 Approval of Course Offerings for 2014-2015 School Year
- CIS-73-14 Adoption of Curriculum
- CIS-74-14 Approval of Textbooks
- CIS-75-14 Approval of New and Revised Curriculum Writing

RESOLUTION NO. CIS-72-14

APPROVAL OF COURSE OFFERINGS FOR 2014-2015 SCHOOL YEAR

RESOLVED, that the Board of Education approves the Course Offerings (Program of Studies), *as per attached*.

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-73-14

ADOPTION OF CURRICULUM

RESOLVED, that the Board of Education adopts current curriculum guides on file for the 2014-2015 school year.

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-74-14

APPROVAL OF TEXTBOOKS

RESOLVED, that the Board of Education approves the existing list of approved textbooks for the 2014-2015 school year. Said list, including any revisions approved by the Board of Education from time to time, shall remain on file in the Central Office, *as per attached*.

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-75-14

APPROVAL OF NEW AND REVISED CURRICULUM WRITING

RESOLVED, that the Board of Education approves the writing of new and revised curriculum to support the program of studies and align to the Common Core State Standards, as listed below. Payment to be made as per the negotiated agreement between the Board of Education and the Pequannock Township Education Association, Article 32, Salary Guide Provisions, at the rate of \$178 per diem.

Title	Allotted Days
High School: New <i>or</i> Complete Revisions	
English AP	6 Days (\$1068)
English Honors Supplements	4 Days (\$712)
Creative Writing	2 Days (\$356)
Journalism/Communications	2 Days (\$356)

Public Speaking/Speech Writing	2 Days (\$356)
SAT Prep	2 Days (\$356)
Algebra I Honors	6 Days (\$1068)
PreCalculus	6 Days (\$1068)
PreCalculus Honors Supplement	1 Day (\$178)
Math Applications	6 Days (\$1068)
Statistics	6 Days (\$1068)
Anatomy & Physiology	3 Days (\$534)
Environmental Science	3 Days (\$534)
Ethical Issues in Bioethics	3 Days (\$534)
Meteorology	3 Days (\$534)
Physics I AP	6 Days (\$1068)
Physics II AP	6 Days (\$1068)
U.S. History I Academic and Honors	6 Days each (\$2136)
U.S. History II Academic and Honors	6 Days each (\$2136)
Contemporary Issues	3 Days (\$534)
Criminal Law	3 Days (\$534)
Human Behavior	3 Days (\$534)
Sociology	3 Days (\$534)
Italian I	3 Days (\$534)
Computer Science AP	6 Days (\$1068)
Introduction to Science of Engineering	2 Days (\$356)
Science of Engineering Advanced	3 Days (\$534)
Scientific Methods of Robotics	3 Days (\$534)
Contemporary Choir	2 Days (\$356)
Music Theory AP	6 Days (\$1068)
High School: Targeted Revisions	
Geometry	3 Days (\$534)
BioChem Pre AP	3 Days (\$534)
World History Honors	3 Days (\$534)
Government and Politics	1.5 Days (\$267)
French I, II, III, IV	1.5 Days each (\$1068)
Latin, I, II, III, IV, V	1.5 Days each (\$1335)
Spanish I, II, III, IV, V	1.5 Days each (\$1335)
Accounting I	1.5 Days (\$267)
Broadcasting	1.5 Days (\$267)
Business Management/Entrepreneurship	1 Day (\$178)
Business & Personal Law	1 Day (\$178)
CAD - Introduction	1 Day (\$178)
CAD - Advanced	1.5 Days (\$267)
Choir	1.5 Days (\$267)
Creative Sculpture	1.5 Days (\$267)
Digital Animation	1 Day (\$178)
Digital Design	1.5 Days (\$267)
Digital Illustration	1 Day (\$178)
Drawing and Painting	1 Day (\$178)
History of Popular Music	1 Day (\$178)
Marketing & Advertising	1.5 Days (\$267)
Microsoft Office	1 Day (\$178)
Sports Entertainment Management & Marketing	1.5 Days (\$267)
Studio Art	1.5 Days (\$267)
Studio Art AP	3 Days (\$534)
Topics of Leadership	1.5 Days (\$267)

TV Production	1 Day (\$178)
Video Production	1.5 Days (\$267)
Wall Street	1 Day (\$178)
Pequannock Valley: New or Complete Revisions	
Math grades 6, 7	6 Days each (\$2136)
PreAlgebra	6 Days (\$1068)
Introduction to Algebra	6 Days (\$1068)
Social Studies grades 6, 7, 8	6 Days each (\$3204)
Physical Ed./Health grades 6, 7, 8	6 Days each (\$3204)
Band	6 Days (\$1068)
Choir	6 Days (\$1068)
Music Ensemble	6 Days (\$1068)
Music Fundamentals	6 Days (\$1068)
Music Technology	6 Days (\$1068)
Engineering & Design	2 Days (\$356)
Graphic Communication	2 Days (\$356)
Media & Marketing	2 Days (\$356)
Social Media Supplement	1 Day (\$178)
Pequannock Valley: Targeted Revisions	
Language Arts Writing Supplements	1 Day each (\$534)
French grades 6, 7, 8	1.5 Days each (\$801)
Latin grades 7, 8	1.5 Days each (\$534)
Spanish grade 6	1.5 Days (\$267)
Computer Applications grade 6	1 Day (\$178)
Elementary: New or Complete Revisions	
Technology	6 Days (\$1068)
Elementary: Targeted Revisions	
Language Arts Writing Supplements	5 Days (\$890)
Math K-5	3 Days each (\$3204)
Math Supplements – Art	1 Day (\$178)
Math Supplements – Music	1 Day (\$178)
Math Supplements – Technology	1 Day (\$178)
Math Supplements – Physical Education	1 Day (\$178)
Social Studies 4-5	3 Days each (\$1068)
Total Estimated Curriculum Writing	\$60,164

Motion by: Farrell	Second by: Sayre	Roll Call Vote: 8-0 No to BioChem: Salerno
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

OLD BUSINESS

None

NEW BUSINESS

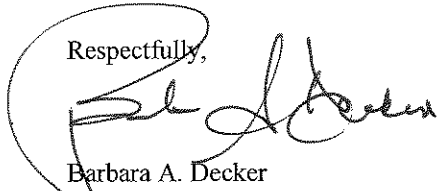
- Mr. Sayre will poll the Board to see which dates work best for the Board Retreat
- The Board President will announce the Committees at the meeting of May 5
- Mr. Salerno thanked the Board for electing him as delegate to the MCESC
- Dr. Muzzio discussed a Suburban Trends article in regard to township school election voting statistics

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of April 28, 2014 at 7:56 pm.

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 8-0
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Respectfully,



Barbara A. Decker
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- May 5, 2014 PTHS
- May 19, 2014 PTHS
- June 9, 2014 PTHS
- June 30, 2014 PTHS