



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
FEBRUARY 24, 2014

CALL TO ORDER

The February 24, 2014 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

PRESENT: James Farrell Ann Maier
Douglas Muzzio Kimberley Quigley
Tom Salerno Matthew Teng (arrived 7:06)
William Sayre

ABSENT: Rosemary Phalon David Swezey

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Barbara A. Decker, Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney
Matt Reda, Student Representative

FLAG SALUTE

Recognitions:

- National Merit Scholarship Finalists: Brian Ronan & Tyler Friedman
- PVS Recognitions

Superintendent Report – *Victor P. Hayek, Ed.D.*

- Congratulated recognized students and thanked Mr. Hayzler for creating a positive and nurturing environment
- Technology Committee and PTHS Student Council discussed a possible bring your own device program for students
- The PACTS Committee met and discussed grade 5 to 6 transition, the 2014-2015 school calendar, and the upcoming election and budget
- The Safety Committee discussed emergency protocol
- No spring break days will be taken away due to use of Presidents' Day provided there are no more storms
- The 2014-2015 school calendar will be on the website
- Thanked Mr. DePinto for his service to the district
- Welcomed Mr. Purzak as Interim Assistant Principal and Mr. Seborowski as Assistant Principal

Business Administrator/Board Secretary – *Barbara A. Decker*

- State Aid figures will be made available on Thursday, February 27
- Reminder that the DOE School Ethics Commission online financial disclosure form for board members and administrators needs to be completed as soon as possible
- ROD Grants funds will be used for roofing projects at the schools

- Upcoming dates: March 10 – budget due to county; March 10-24 – budget under county review; March 24 – public budget presentation; April 23 – election day; April 28 – organizational meeting

Student Representative – *Matt Reda*

- Juniors are busy with end of trimester, HSPAs and SATs
- Choir/Band concert was a success
- Provided winter sports report
- March 3 is blood drive
- The Spring Musical is March 21, 22, 23
- Class requests for next year are taking place

Upcoming Committee Meetings:

- Personnel, Management, and Community Relations 3/17/14
- Curriculum, Instruction, and Special Services 3/12/14
- Finance, Facilities, and Athletics 3/18/14
- Policy 3/05/14

Discussion: Policy #2433

- The Board discussed the latest iteration of the Academic Eligibility Policy. The results of a straw poll taken showed board support for this version of the policy.

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Carmelo Guinta, 21 Van Dyk Place

- Concerned about academic eligibility policy if it excludes students with academic disabilities from participating and yet they are good citizens.

APPROVAL OF ACTION ITEMS:

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of 2/17/14 – Kim Quigley, Chair

The following topics were discussed:

- Interim and Permanent Vice Principal positions at PVS
- 2014-2015 School Calendar
- Extra-curricular stipends
- Policy #2433
- Thanked Mr. DePinto for his service to the district

Note: Mr. Salerno requested that the minutes reflect his suggestion that there be a full board review for candidates.

- PMC-152-14 Approval of Appointments
- PMC-153-14 Approval of Extra-Curricular Stipends – 2013-2014
- PMC-154-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year
- PMC-155-14 Approval of Fifth Period Assignments
- PMC-156-14 Withdrawn
- PMC-157-14 Approval of Volunteer Spring Coaches
- PMC-158-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-159-14 Approval of District Substitutes
- PMC-160-14 Approval of Extension of Temporary Fifth Period Assignments
- PMC-161-14 Accept Resignation

RESOLUTION NO. PMC-152-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Brian Purzak	Interim Assistant Principal	3/3/2014 - 6/13/2014	\$400 per day	Standard-Principal/Supervisor
John Seborowski	Assistant Principal	7/1/2014 – 6/30/2015	\$96,000	Standard-Supervisory, CE-Principal

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Salerno
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RESOLUTION NO. PMC-153-14

APPROVAL OF EXTRA-CURRICULAR STIPENDS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and pending the requisite New Jersey Department of Education and District employment criteria, as noted with *

Pequanock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Charles Postas	Musical Director, Assistant	\$3,626
Jana Cohen	Co- Musical Director/Producer	\$1,946
Michelle Crefield	Co- Musical Director/Producer	\$1,946
Jana Cohen	Choreographer	\$1,151
Darren Spezio	Musical Technical Director	\$1,000

Stephen J. Gerace

ADVISOR	ASSIGNMENT	STIPEND
AnnMarie Finnen	Elementary Band	\$633(2/27/14 – 5/8/14)

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-154-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Kristen Zerden, Elementary School Teacher, Hillview, beginning on May 5, 2014, using 10 accumulated sick days through approximately May 16, 2014, followed immediately by 4 weeks under FMLA unpaid with benefits, ending on approximately June 13, 2014, followed by 12 weeks under NJFLA beginning on September 2, 2014 and ending on approximately December 1, 2014, returning to work on or about December 2, 2014.

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-155-14

APPROVAL OF FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignment, effective March 10, 2014 through June 13, 2014, at the total rate of \$1,000.

Name	School	Subject
Neil Ascione	PTHS	Web Design (A/B Schedule)

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-156-14 WITHDRAWN

RESOLUTION NO. PMC-157-14

APPROVAL OF VOLUNTEER SPRING COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
Brittany Lyn Tiongco-Dee	Volunteer Varsity Softball Coach	PTHS

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-158-14

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$8.25 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Kathryn	Shumeyko

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-159-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Taulant Asani, Custodian

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-160-14

APPROVAL OF EXTENSION OF TEMPORARY FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the extension of the following temporary fifth period assignments effective February 24, 2014 through approximately February 28, 2014.

Name	School	Subject
Emily Orinski	PVMS	Math 7 ICS
Traci Shikhman	PVMS	English 6 RC
Christine DeStefano	PVMS	English 6 RC
Susan Quagliana	PVMS	Math 7 ICS
Kathy Moon	PVMS	English 7 ICS

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-161-14

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Pauline Ferguson	Aide	March 12, 2014

Motion by: Quigley	Second by: Muzzio	Roll Call Vote: 7-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Committee Report of 2/12/14 – James Farrell, Chair

The following topics were discussed:

- Music book purchases for the elementary schools
- PTHS schedule offerings
- Middle School electives
- Remediation for language arts and math

- CIS-54-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
 CIS-55-14 Approval of New and Revised Curriculum
 CIS-56-14 Approval of Music Textbook Purchase
 CIS-57-14 Approval of Providers for Services to Students 2013-2014
 CIS-58-14 Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students

RESOLUTION NO. CIS-54-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
2/25/14	K. Meyerson	Making the Best Use of iPads and Digital Tools, Newark, NJ	\$229.00		\$80.00	\$309.00
4/4/14	K. Buscher	Supporting Decision Making for People w/Disabilities, Iselin, NJ		\$23.56		\$23.56

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-55-14

APPROVAL OF NEW AND REVISED CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new and revised curriculum aligned to the Core Content State Standards and payment to writers as previously approved in Resolution No. CIS-67-13:

Title	Writer
Robotics	R. Cerutti (\$356)
Technology Revolution	R. Cerutti (\$356)
English as a Second Language (ESL)	Y. McBain (n/a)
Calculus Academic	G. Crocco & V. Bonaccorso (\$534 each)
Calculus Honors	G. Crocco (\$1068)
Business Practice Firm	E. Honig (\$534)
Java	N. Ascione (\$712)

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-56-14

APPROVAL OF MUSIC TEXTBOOK PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of Music Textbook series through McGraw Hill Education Publishers for grades Kindergarten through 6, for an amount not to exceed \$38,000.00.

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-57-14

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

Provider	Service	Fee
Dr. Lee Suckno Rockaway, NJ	Psychological Evaluation	\$600.00
St. Clare's Hospital	Tutorial Services	\$54.00/hr

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-58-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#249	Innovation Online: 10 hours/week From: 1/27/14 – 6/13/14	\$50.00/hr
#250	Saint Clare's Hospital: 1 hour/day From: 2/11/14 - 3/24/14	\$54.00/hr
#248	St. Joseph's Child Development Center, Wayne, NJ Neurodevelopmental Evaluation	\$400.00
#207	Dr. Lee Suckno - Psychological Evaluation 3/3/14	\$600.00

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 7-0
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of 2/19/14 – Matt Tengi, Chair

The following topics were discussed:

- Surplus sold on GovDeals
- PTHS roof/ceiling issues
- SJG project – snow issues
- PTHS outdoor bathroom facilities
- PV sewer hook up
- Possible uses for SJG topsoil
- IT upgrades
- ROD Grant for roofing
- Policy 2433

FFA-129-14	Monthly Reports from Schools and Programs – January 2014
FFA-130-14	Payment of Bills – February 24, 2014
FFA-131-14	Transfer of Funds – FY 2013-2014
FFA-132-14	Approval of Financial Reports/Monthly Certification for January 2014
FFA-133-14	Approval of Field Trips – 2013-2014
FFA-134-14	Approval of Emergency Repair Work at Pequannock Township High School
FFA-135-14	Declaration of Obsolescence - Equipment

RESOLUTION NO. FFA-129-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – JANUARY 2014

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2014 for the High School Activities Account and the High School Interscholastic Athletic Account; the Pompton Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-130-14

PAYMENT OF BILLS – FEBRUARY 24, 2014

RESOLVED, that the Board of Education approves the Bills List submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,782,756.86
Fund 6x Food Service	\$ 45,927.14

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-131-14

TRANSFER OF FUNDS – FY 2013-2014

RESOLVED, that the Board of Education approves the transfer of funds within the 2013-2014 budget for the month of January 2014 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-132-14

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2014

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2014.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-133-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/21/14	Morris Museum Morristown, NJ	Belardo Budd Patel	Hillview Grade 3 64	Study of vertebrates/invert ebrates	\$16.00	\$0
3/25/14	Morris Museum Morristown, NJ	Mangarelli Englishman	NBS Grade 3 36	Study of vertebrates/invert ebrates	\$16.00	\$0
3/28/14	Morris Museum Morristown, NJ	Dowd Rodeiro	SJG Grade 3 45	Study of vertebrates/invert ebrates	\$16.00	\$0
5/19/14	Raritan Valley Community College Branchburg, NJ	Shaw Raczko	Hillview Grade 2 46	Visit to Planetarium	\$9.00	\$0
5/20/14	Raritan Valley Community College Branchburg, NJ	Dean Van Ness Scangarello	NBS Grade 2 47	Visit to Planetarium	\$9.00	\$0

5/21/14	Raritan Valley Community College Branchburg, NJ	Mazzola Shenton Sinopoli	SJG Grade 2 57	Visit to Planetarium	\$9.00	\$0
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Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-134-14

APPROVAL OF EMERGENCY REPAIR WORK AT PEQUANNOCK TOWNSHIP HIGH SCHOOL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the Business Administrator, approves emergency repair work for classrooms at the Pequannock Township High School (weather related damage), not to exceed \$40,000.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-135-14

DECLARATION OF OBSOLESCENCE - EQUIPMENT

RESOLVED, that the Board of Education authorizes Barbara A. Decker, Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate. (Attachment)

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 7-0
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POLICY

Committee Report of 2/20/14 – James Farrell, Chair

The following topics were discussed:

- Policies on this agenda
- Academic eligibility, random drug testing, emergency crisis situations, crisis response
- Policies for review pertain to support staff members

P-22-14 Approval of Revised Board Policies for First Reading

RESOLUTION NO. P-22-14

APPROVAL OF REVISED BOARD POLICIES FOR FIRST READING

RESOLVED, that the Board of Education approves the revisions to policies as listed for first reading:

<i>Manual Section</i>	<i>Policy</i>
Program	#2200 Curriculum Content
Program	#2210 Curriculum Development
Program	#2220 Adoption of Program of Studies
Program	#2230 Curriculum Guides

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 6-1 No: Salerno
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OTHER

- O-13-14 Approval of 2014-2015 School District Calendar
- O-14-14 Accept HIB Incident/Non- Incident Reports

RESOLUTION NO. O-13-14

APPROVAL OF 2014-2015 SCHOOL DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2014-2015 School District Calendar.

Motion by: Maier	Second by: Farrell	Roll Call Vote: 7-0
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RESOLUTION NO. O-14-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Maier	Second by: Farrell	Roll Call Vote: 7-0
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OPEN TO PUBLIC

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Sue Berardinelli, PTEA

- The Optical Academy is on March 22 from 11:00-4:00 at the Boys and Girls Club and is open to the public

AnnMarie Finnen, PTEA

- Annual Mall Project to showcase student work is on March 16-23 at Rockaway Mall

OLD BUSINESS

- The Board President reminded the Board to complete the Superintendent evaluation

NEW BUSINESS

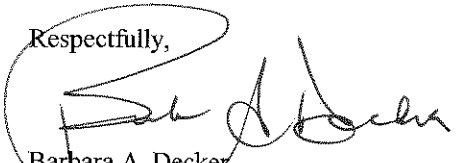
- Mr. Tengri would like to see a funded tutoring program

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of February 24, 2014 at 8:45 pm.

Motion by: Quigley	Second by: Salerno	Roll Call Vote: 7-0
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Respectfully,



Barbara A. Decker
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

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|----------------|-------------|------------------------|
| March 24, 2014 | PTHS | Budget Hearing |
| April 7, 2014 | Cedar Crest | |
| April 28, 2014 | PTHS | Organizational Meeting |