



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

MEETING MINUTES  
FEBRUARY 10, 2014

**CALL TO ORDER**

The February 10, 2014 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL:**

PRESENT: James Farrell Douglas Muzzio  
Rosemary Phalon Kimberley Quigley  
Tom Salerno Matthew Tengi (arrived 7:34)  
William Sayre

ABSENT: Ann Maier David Swezey

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools  
Barbara A. Decker, Business Administrator/Board Secretary  
Isabel Machado, Esq., Board Attorney  
Olivia Schreiber, Student Representative

**FLAG SALUTE**

Recognition – *District Teacher of the Year, Galina Crocco*

Superintendent Report – *Victor P. Hayek, Ed.D.*

- PARCC Field Test
- First phase of technology upgrade
- SJG project progressing despite weather
- Presidents' Day early dismissal
- Congratulations to Mrs. Crocco

Student Representative Report – *Olivia Schreiber*

- Congratulated Mrs. Crocco
- Presidents' Day early dismissal will be well received
- Josten's will be selling school rings
- Reported on winter sports – wrestling, basketball, and hockey
- AP registration due 2/25
- Senior yearbook ads due 2/14

Upcoming Committee Meetings:

- Personnel, Management, and Community Relations 2/18/14
- Curriculum, Instruction, and Special Services 2/12/14
- Finance, Facilities, and Athletics 2/19/14
- Policy 2/20/14

Discussion: Presidents' Day early dismissal to make up snow day on agenda

Presentation: Initial 2015 Budget Overview – *Barbara A. Decker, Business Administrator*

**OPEN TO PUBLIC - AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Ann Marie Finnen, 166 Boulevard

- Appreciates Presidents' Day as a make-up snow day
- Happy about the two new clubs at the high school
- Due to retirement of employee, requested that SAC position be maintained

**APPROVAL OF MINUTES:**

January 13, 2014            Board Meeting  
January 27, 2014        Board Meeting

Motion by: Phalon	Second by: Muzzio	Roll Call Vote: 6-0
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**APPROVAL OF ACTION ITEMS:**

**PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS**

- PMC-140-14 Accept Resignation
- PMC-141-14 Approval of Appointments
- PMC-142-14 Accept Resignations for the Purpose of Retirement
- PMC-143-14 Accept Resignation of Lunch Aide for the Purpose of Retirement
- PMC-144-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-145-14 Approval of Volunteer Elementary Lunch Aides
- PMC-146-14 Approval of District Substitutes
- PMC-147-14 Approval of Liaison to Pequannock Township Public Library
- PMC-148-14 Approval of Personnel for Game Coverage, Spring Sports
- PMC-149-14 Approval of Interscholastic Sports Stipend Positions– Spring Season- 2013-2014
- PMC-150-14 Approval of Appointment of Spring Coaches- 2013-2014
- PMC-151-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year

**RESOLUTION NO. PMC-140-14**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Kathleen O'Neil	Elementary School Teacher	March 24, 2014

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-141-14**

**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Michael Johnson	Assistant Boys Track Coach, PTHS	1/28/2014-6/30/2014	Step 1, \$2,995	Provisional Cert-Teacher of Health and Phys Ed.
Robert Albano	Head Boys Track Coach	2/11/2014-6/30/2014	Step 1, \$3,484	Sub Cert
Gayle Lipari	.5FTE Aide, PTHS	2/18/2014-6/30/2014	Step 1 (.5FTE), \$8,325	Sub Cert Pending
Christina Granelli (Replacement for K. O'Neil)	Leave Replacement (Extension), 5 <sup>th</sup> Grade Teacher, SJG	3/24/2014-6/13/2014	\$232.28 per diem/no benefits	Standard- Elementary Teacher

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-142-14**

**ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE	SCHOOL	SALARY
Marie Raimondo	Elementary Classroom Teacher	6/30/2014	HV	\$78,608
Cathy Furia	Elementary Classroom Teacher	6/30/2014	NB	\$95,136
Rudolph Ference	Biology Teacher	6/30/2014	PTHS	\$91,767
Maureen Montalbetti	Student Assistance Counselor	6/30/2014	PTHS	\$83,158
Helene Zablocki	English Teacher	6/30/2014	PTHS	\$93,136
Lynn Connelly	Special Ed Teacher	6/30/2014	PV	\$75,158
Susan Conner	Aide	6/30/2014	PV	\$28,678
Mary Ann Abazia	Aide	6/30/2014	NB	\$23,378
Michele Smith	Aide	6/30/2014	SJG	\$30,266

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-143-14**

**ACCEPT RESIGNATION OF LUNCH AIDE FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE	SCHOOL	SALARY
Shelley Ichinco	Lunch Aide	6/30/2014	PV	\$9,656

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-144-14**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$8.25 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

**Hillview**

First Name	Last Name
Christie	Vanaria

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-145-14**

**APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

**North Boulevard**

First Name	Last Name
Kimberly	Canete-Chobanian
Brenda	Salamon

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-146-14**

**APPROVAL OF DISTRICT SUBSTITUTES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Karen Baum, Nurse
- Kim Benway, Teacher

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-147-14**

**APPROVAL OF LIAISON TO PEQUANNOCK TOWNSHIP PUBLIC LIBRARY**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Ms. Yvette McBain as the liaison to the Pequannock Township Public Library for the 2013-2014 school year.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-148-14**

**APPROVAL OF PERSONNEL FOR GAME COVERAGE, SPRING SPORTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following personnel to fill various positions at each home game during the spring season as listed below, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: Staff to be paid as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, \$67 per event, for spring sports.

Pequannock Township High School	
Peggy Bionde	Ed Kopp

Bill McNeir	Greg Caufield
Darren Spezio	Rhett Eveland
Tamra Troast	Janet Congleton
Keith Brady	Marlene Grant
Mike Wychules	Ken Hellyer

Pequannock Valley Middle School	
Darren Spezio	Rita Philips
Donna Blossfeld	Andrea Torrisi
Bob Cerutti	Cathy Warren
Janielle Heisse	Gillian Freebody
Brian Kneebone	

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-149-14**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS-- SPRING SEASON 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

**Interscholastic Sports Pay Guide, Pequannock Valley Middle School**

**Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
Jeff Lindsay	Head Baseball Co-Coach	\$1,625.00
Allen Kaye	Head Baseball Co-Coach	\$2,644.50
Luke Sica	Head Softball Coach	\$4,899.00
Michele Sarnelli	Assistant Track Coach	\$2,995.00

**Interscholastic Sports Pay Guide, Pequannock Township High School**

**Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,606.00 + \$300 Longevity
Michael Zummo	Assistant Baseball Coach	\$2,911.00
Jonathan McBurney	Assistant Baseball Coach	\$4,751.00
Maryann Goodwin	Head Softball Coach	\$7,606.00
Jeffrey DeBell	Assistant Softball Coach	\$5,560.00
Kavish Dhaibar	Boys' Tennis Coach	\$3,228.00
Greg Slaff	Golf Coach	\$3,228.00
Keith Brady	Assistant Golf Coach	\$2,312.00
Joshua Danziger	Head Boys Lacrosse Coach	\$5,028.00

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-150-14**

**APPROVAL OF APPOINTMENT OF SPRING COACHES- 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointments of the following personnel as coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL	SALARY
Kate Shumeyko	Head Boys Track Coach	PVMS	\$4,899.00
Mary Shumeyko	Head Girls Track Coach	PVMS	\$5,289 .00
Richard Mullins	Head Girls Track Coach	PTHS	\$6,888.00
Craig Spencer	Assistant Girls Track Coach	PTHS	\$5,196.00
Lindsay Lafferman	Head Girls Lacrosse Coach	PTHS	\$6,445.00
Daniel Chilowicz	Assistant Girls Lacrosse Coach	PTHS	\$5,196.00
Carissa Franzi	Assistant Girls Lacrosse Coach	PTHS	\$2,995.00
Kevin Malkin	Assistant Boys Lacrosse Coach	PTHS	\$3,250.00

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-151-14**

**APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Emily Coughlin, School Psychologist, North Boulevard, beginning on or about April 28, 2014, using 20 accumulated sick days through approximately May 23, 2014, followed immediately by 3 weeks under NJFLA unpaid with benefits ending on approximately June 13, 2014, returning to work on September 2, 2014.
- Nancy Anderson, Aide, Hillview, beginning on February 3, 2014, using 13 accumulated sick days through approximately February 24, 2014, followed immediately by 9 weeks under FMLA unpaid with benefits ending on approximately May 1, 2014, returning to work on or about May 2, 2014.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 6-0
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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

- CIS-52-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-53-14 Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students

**RESOLUTION NO. CIS-52-14**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

<b>Date(s)</b>	<b>Employee/ Board Member</b>	<b>Conference/Workshop Location</b>	<b>Registration</b>	<b>Travel</b>	<b>Sub Cost</b>	<b>Estimated Total Expense</b>
4/1/14	Casey Davison	FMLA Compliance, Morristown, NJ	\$249.00			\$249.00
4/1/14	Yvette Fuentes	FMLA Compliance Morristown, NJ	\$249.00	\$12.47		\$261.47
3/17/14	Theodore Loeffler	NJ ASK Training Morristown, NJ				\$-0-
3/27 & 28/14	Michael Bouroult	Directors of Athletics Association, Atlantic City, NJ	\$350.00	\$83.81		\$433.81

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-53-14**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

<b>STUDENT</b>	<b>PLACEMENT/SERVICES/AGENCIES</b>	<b>FEE</b>
#50	Change to Resolution #CIS-23-14 Change in Provider – Jen Perez Start 2/24/14	\$53.70/hr
#24	Change to Resolution #CIS-23-14 Change in Provider – Jen Perez Start 2/24/14	\$53.70/hr
#242	American Tutor Inc. – 2 hours/day 1/28/14-2/21/14	\$58.00/hr
#247	St. Joseph’s Child Development Center, Wayne, NJ Neurodevelopmental Evaluation	\$400.00
#246	St. Joseph’s Child Development Center, Wayne, NJ Neurodevelopmental Evaluation 2/24/14	\$400.00

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 6-0
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**FINANCE, FACILITIES, AND ATHLETICS**

- FFA-125-14      Payment of Bills – February 10, 2014
- FFA-126-14      Approval to Accept Donation to Pequannock Township School District
- FFA-127-14      Approval of Polling Places for Annual School Board Election – April 23, 2014
- FFA-128-14      Approval of Submission of Waiver to County Superintendent - Special Education Medicaid Initiative (Semi) Program

**RESOLUTION NO. FFA-125-14**

**PAYMENT OF BILLS – FEBRUARY 10, 2014**

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,359,574.29
Fund 6x Food Service	\$ 33,396.66

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Tengj
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**RESOLUTION NO. FFA-126-14**

**APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

DONATION	TO	DONATED BY
\$500.00	Hillview School	Kerri Filloon

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Tengj
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**RESOLUTION NO. FFA-127-14**

**APPROVAL OF POLLING PLACES FOR ANNUAL SCHOOL BOARD ELECTION – APRIL 23, 2014**

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the following polling places for the Annual School Board Election to be held on Wednesday, April 23, 2014, from 2 p.m. to 9 p.m.

Districts

1, 5, 6 & 11	Senior House 530 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
4, 7 & 8	Pequannock Township Library 477 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room

2, 3, 9 & 10	Pequannock Engine Company No. 2 24 Oak Avenue Pequannock	Meeting Room
12	Cedar Crest Village 1 Cedar Crest Village Drive Pompton Plains	Woodland Commons

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Tengi
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**RESOLUTION NO. FFA-128-14**

**APPROVAL OF SUBMISSION OF WAIVER TO COUNTY SUPERINTENDENT - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program because it will not provide a cost benefit to the district; and

WHEREAS, the Pequannock Township Board of Education desires to apply for this waiver due to the fact that the state projects having fewer than 30 Medicaid eligible classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-2014 school year.

Motion by: Salerno	Second by: Muzzio	Roll Call Vote: 6-0-1 Abstain: Tengi
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**POLICY**

P-21-14      Approval of New Board Policy and Regulations for Second Reading and Adoption

**RESOLUTION NO. P-21-14**

**APPROVAL OF NEW BOARD POLICY AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, approves the new policy and regulations as listed for second reading and adoption:

<i>Manual Section</i>	<i>Policy</i>
Teaching Staff Members	#3224 & R – Evaluation of Principals, Vice Principals, and Assistant Principals

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 7-0
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**OTHER**

O-12-14 Approval to Amend the 2013-2014 School Calendar

**RESOLUTION NO. O-12-14**

**APPROVAL TO AMEND THE 2013-2014 SCHOOL CALENDAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the 2013-2014 School Calendar, making Monday, February 17, 2014, President's Day, an early dismissal day.

Motion by: Muzzio	Second by: Quigley	Roll Call Vote: 7-0
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**OPEN TO PUBLIC**

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Ann Marie Finnen and Lee Ann Brensinger, PTEA

- Annual Friends of Education celebration honored 3 parents who help our schools: D. Fox, T. Gaffey, and L. Jones.

**OLD BUSINESS**

- Discussion of Policy #2433, Academic Eligibility, is back at the committee level.

**NEW BUSINESS**

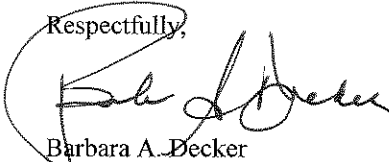
- Mr. Salerno inquired if the SAC position will be retained for the next school year. The Superintendent responded that it will be a Guidance/SAC position.
- The Board self-evaluation and Superintendent evaluation is on the NJSBA website.

**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Board Meeting of February 10, 2014 at 7:41 pm.

Motion by: Salerno	Second by: Phalon	Roll Call Vote: 7-0
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Respectfully,



Barbara A. Decker  
Business Administrator/ Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

February 24, 2014	PTHS
March 10, 2014	PTHS
March 24, 2014	Budget Hearing PTHS
April 7, 2014	Cedar Crest