



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
JANUARY 13, 2014

CALL TO ORDER

The January 13, 2014 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

PRESENT:	James Farrell	Ann Maier
	Douglas Muzzio	Rosemary Phalon
	Kimberley Quigley	Tom Salerno
	David Swezey	Matthew Tengi
	William Sayre	

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Barbara A. Decker, Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney

FLAG SALUTE

Recognition for Polar Express Project – *Leslie Ulrich, NBS*

Board President Report – *William Sayre*

- Groundbreaking at SJG today for the new gymnasium with anticipated opening for the 2014-2015 school year

Superintendent Report – *Victor P. Hayek, Ed.D.*

- Thanked custodial staff for hard work on snow days
- For questions regarding a current agenda item, an OPRA request is not necessary, contact the board office for further information
- Visit the website for current Parent University sessions
- Resolution on the agenda to increase hours for Interim Director of Special Services to provide assistance with transition in personnel
- IT department is expanding bandwidth to increase speed and capacity, to be completed by early February
- Kickoff meeting at SJG
- Course offerings for next year being reviewed
- New iteration of policy 2433 on agenda for discussion
- Kindergarten registration taking place on 1/14 and 1/15

Business Administrator/Board Secretary – *Barbara A. Decker*

- Preliminary budget is in Dropbox for Board review and FFA will provide input at next meeting

Committee Reports:

Next Meeting

Personnel, Management, and Community Relations	1/27/14
Curriculum, Instruction, and Special Services	1/15/14
Finance, Facilities, and Athletics	1/22/14
Policy	1/14/14
Ad Hoc Joint Services Committee (Montville/Lincoln Park)	4/23/14

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

No public comments

APPROVAL OF MINUTES:

December 2, 2013	Board Meeting
December 16, 2013	Board Meeting

Motion by: Phalon	Second by: Farrell	Roll Call Vote: 9-0
-------------------	--------------------	---------------------

APPROVAL OF ACTION ITEMS:

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-121-14 Approval of Appointments
- PMC-122-14 Approval of Fifth Period Assignments
- PMC-123-14 Approval of District Substitutes
- PMC-124-14 Approval of Volunteer Band Personnel
- PMC-125-14 Approval of Volunteer Winter Coaches
- PMC-126-14 Approval of Volunteer Elementary Lunch Aides
- PMC-127-14 Accept Resignation
- PMC-128-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year

RESOLUTION NO. PMC-121-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Lorraine Sobota	Leave Replacement-Aide, NB	1/21/2014-6/2/2014	\$68.00 per diem / No benefits	Substitute Certification
Matthew Diglio	Assistant Boys Lacrosse Coach, PTHS	12/17/2013 – 6/30/2014	Step 1, \$2,995	Provisional- Teacher of Health and Phys Ed
Traci Maturro	Part-time Aide, PTHS	1/14/2014-6/30/2014	Step 1 .5FTE, \$8,325	

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-122-14

APPROVAL OF FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignments effective January 2, 2014 at the daily rate of \$33.33, not to exceed \$3,498.00

Name	School	Subject
Victoria Bonaccorso	PTHS	Math

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-123-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Marybeth Blakely
- Anette Cipolletta
- Richard Solier, Sub Custodian

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-124-14

APPROVAL OF VOLUNTEER BAND PERSONNEL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Jason O'Brien as a volunteer Percussion Instructor for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-125-14

APPROVAL OF VOLUNTEER WINTER COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
Kaitlyn MacGrath	Volunteer Cheerleading Coach	PTHS

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-126-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Renee	Russo

Erin	Anello
------	--------

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-127-14

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Paul DePinto	Assistant Principal	March 3, 2014

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

RESOLUTION NO. PMC-128-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Michael Ernst, Custodian, PVMS, beginning on December 17, 2013, using 18 accumulated sick days through approximately January 17, 2014, returning to work on or about January 21, 2014.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 9-0
--------------------	------------------	---------------------

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-43-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-44-14 Approval of Providers for Services to Students 2013-2014
- CIS-45-14 Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students

RESOLUTION NO. CIS-43-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
03/24/14 03/25/14	D. Csakvary	NJ Pupil Transportation Conference Atlantic City, NJ	\$325.00	\$92.00		\$417.00
03/29/14 04/05/14 04/12/14 04/26/14 04/07/14 04/09/14 04/23/14 04/28/14 04/30/14 05/02/14	D. Csakvary	School Transportation Supervisors Program, Parsippany and Budd Lake, NJ	\$951.00	\$185.45		\$1,136.45
1/22/14	Jennifer Mildner	HSPA Training Whippany, NJ				\$-0-
1/24/14	Jessica Muzio-Rentas	CCSS Train the Trainer, PARCC 3-5 ELA, Monroe Twp.	\$199.00	\$45.30		\$244.30
1/24/14	Emily Barkocy	CCSS Train the Trainer, PARCC 6-8 ELA, Monroe Twp.	\$199.00			\$199.00
1/24/14	Yvette McBain	CCSS Train the Trainer, PARCC HS ELA, Monroe Twp.	\$199.00			\$199.00
1/24/14	Elissa Scillieri	CCSS Train the Trainer, PARCC 3-5 Math, Monroe Twp.	\$199.00	\$45.30		\$244.30
1/24/14	Richard Hayzler	CCSS Train the Trainer, PARCC 6-8 Math, Monroe Twp.	\$199.00			\$199.00

1/24/14	Paul Kobliska	CCSS Train the Trainer, PARCC HS Math, Monroe Twp.	\$199.00			\$199.00
1/15/14	Elissa Scillieri	Math & Technology, Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00		\$176.00
1/29/14	Elissa Scillieri	Making Sense of CC, Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00		\$176.00
2/3/14	Elissa Scillieri	Diff Math Instr. K-5, Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00		\$176.00
4/22/14	Elissa Scillieri	Visualizing Fractions, Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00		\$176.00
2/6/14	Rose Callaghan	Visual Approach to Algebra, Rutgers-Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
2/6/14	Michael Zummo	Visual Approach to Algebra, Rutgers-Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
2/19/14	Michelle D'Angelo	Alt. Assess & Projects to Enhance Thinking..., Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
2/19/14	Kristen Hayzler	Alt. Assess & Projects to Enhance Thinking..., Rutgers- Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
3/11/14	Michelle Rickley	Your Geometry Class – The Perfect Place..., Rutgers-Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
3/11/14	Barbara McCormack	Your Geometry Class – The Perfect Place..., Rutgers-Busch Campus, Piscataway	\$145.00	\$31.00	\$80.00	\$256.00
1/30/14	Maureen Montalbetti	HIB County Meeting East Hanover		\$3.35		\$3.35

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
--------------------	-------------------	---------------------

RESOLUTION NO. CIS-44-14

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

Provider	Service	Fee
Dr. Mark Faber	Psychiatry	\$550.00
Platt Psychiatric Associates, LLC	Child, Adolescent & General Psychiatry	\$600.00
Speech & Hearing Assoc. Woodland Park, NJ	Central Auditory Processing Peripheral Audiological Language Processing Eval	\$500.00 \$235.00 \$750.00
Dr. Mallik St. Joseph's Health Care, Inc. Wayne, NJ	Neurology Neuro Child Development	\$400.00
Childhood Anxiety Solutions Miller Place, NY	Selective Mutism Consultation	\$150.00

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
--------------------	-------------------	---------------------

RESOLUTION NO. CIS-45-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#243	Educational Services Commission Physical Therapy Evaluation	\$364.00
#244	Educational Services Commission Physical Therapy Evaluation	\$364.00
#242	Dr. Faber Psychiatric Evaluation	\$550.00
#210	Morris County Vocational School – personal aide 2013-2014 School Year	\$26,584.50

Motion by: Farrell	Second by: Muzzio	Roll Call Vote: 9-0
--------------------	-------------------	---------------------

FINANCE, FACILITIES, AND ATHLETICS

- FFA-109-14 Monthly Reports from Schools and Programs – November 2013
- FFA-110-14 Payment of Bills – January 13, 2014
- FFA-111-14 Approval of Field Trips 2013-2014
- FFA-112-14 Approval of Out-of-State Field Trip 2013-2014
- FFA-113-14 Approval to Accept Donation to Pequannock Township School District
- FFA-114-14 Approval of Professional Service Agreement

RESOLUTION NO. FFA-109-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – NOVEMBER 2013

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of November 2013 for Pomptonian.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
-----------------	--------------------	---------------------

RESOLUTION NO. FFA-110-14

PAYMENT OF BILLS – JANUARY 13, 2014

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20, & 40 - General Account	\$2,041,033.93
Fund 60 - Cafeteria Account	\$16,428.04

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
-----------------	--------------------	---------------------

RESOLUTION NO. FFA-111-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/24/14	Prudential Center Newark, NJ	M. Crefeld	PTHS French Students 3 Chaperones 35 Students	French Student Night at NJ Devils Game	\$55	Transportation
2/8/14	Liberty Middle School East Orange, NJ	G. Slaff	PVS Mathcounts 2 Chaperones 8 Students	Mathcounts Competition	\$0	\$180-Registration Transportation
1/17/14	PV School	M. Montalbetti & J. Congleton	PTHS Peer Group 2 Chaperones 25 Students	Peer Group presentation on stereotyping on 6 th Grade	\$0	Transportation

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
-----------------	--------------------	---------------------

RESOLUTION NO. FFA-112-14

APPROVAL OF OUT OF STATE FIELD TRIP – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out of state student field trip.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/24/14	Constitution Center Philadelphia, PA	J. Cohen	PTHS US History I 3 Chaperones 45 Students	Curriculum Related Experience	\$35	\$0

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
------------------	--------------------	---------------------

RESOLUTION NO. FFA-113-14

APPROVAL TO ACCEPT DONATION TO SCHOLARSHIP FUND

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District Scholarship Funds:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
Cash	Courtney Rankin Scholarship Fund	Rose Callaghan	\$1,000.00

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
------------------	--------------------	---------------------

RESOLUTION NO. FFA-114-14

APPROVAL OF PROFESSIONAL SERVICE AGREEMENT

RESOLVED, the Board of Education approves the amendment to the professional service agreement for the period of July 1, 2013 through June 30, 2014, with Patricia L. Farina for administrative assistance to the Supervisor/Acting Director of Student Services, at agreed to hourly rate and average number of hours per week, in amounts not to exceed \$18,560, an increase of \$1,920.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
------------------	--------------------	---------------------

OTHER

O-11-14 Accept HIB Incident/Non- Incident Reports

RESOLUTION NO. O-11-14

ACCEPT HIB INCIDENT/NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Maier	Second by: Teng	Roll Call Vote: 9-0
------------------	-----------------	---------------------

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Ann Marie Finnen, 166 Boulevard

- Spoke to the value of music education and thanked the music staff for a wonderful experience after attending the Honor Band Concert at Mount Olive Township
- Saddened by the destruction of library books in the high school

Helene Zablocki, PTHS

- Revisited question of how clubs are formed at the high school and gave an example of a recently formed club
- Read letter from a previous high school student who was in support of a GSA club
- Provided a timeline of events to attempt to create a GSA club and in conclusion asked the Board to approve this club

OLD BUSINESS

- A discussion ensued regarding policy 2433. A new iteration of the policy was presented to the Board at their request to gain input from the guidance department, administrators and additional data from other districts. The Superintendent gave a summary. A motion was made to table the discussion of this iteration with the entire Board and wait for the policy committee to review it.

Motion by: Salerno	Second by: Farrell	Roll Call Vote: 4-5 No: Maier, Muzzio, Quigley, Teng, Sayre
--------------------	--------------------	--

The discussion continued. A straw poll was taken regarding if the Board supported a district policy more substantive than the de facto NJSIAA policy and the vote was unanimous in favor of having a district policy developed. The Board President thanked the Administration for its input.

- A discussion of how a club is formed was revisited. Mr. Salerno wanted to see this topic as an item on the Policy Committee agenda. Mr. Swezey pointed out that policy 2430 states that a new club needs approval by the Superintendent.

NEW BUSINESS

- The Board President discussed the possibility of our district passing a resolution regarding unfunded State mandates, using the Montville school district’s resolution as a model. A straw poll taken resulted in a unanimous vote in favor of putting an unfunded mandate resolution on a future agenda for action. Some Board members cautioned that we should be mindful of the timing of the passing of this resolution so that our State aid is not compromised. The Board Attorney mentioned that the Wayne Board of Education is looking for additional districts to form a partnership to file a joint complaint to the State.
- Mr. Swezey suggested referring to policies 2430, 5741, and 5512 with regard to the formation of a GSA club.

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of January 13, 2014 at 8:43 pm.

Motion by: Muzzio	Second by: Salerno	Roll Call Vote: 9-0
-------------------	--------------------	---------------------

Respectfully,



Barbara A. Decker
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

January 27, 2014	PTHS
February 10, 2014	PTHS
February 24, 2014	PTHS