



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

MEETING MINUTES  
SEPTEMBER 23, 2013

**CALL TO ORDER**

The September 23, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 pm by Matthew Tengi, Board Vice President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL:**

PRESENT: Joseph Cropanese James Farrell  
Ann Maier Rosemary Phalon  
Kimberley Quigley Matthew Tengi

ABSENT: Tom Salerno David Swezey  
William Sayre

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools  
Barbara A. Decker, Business Administrator/Board Secretary  
Isabel Machado, Esq., Board Attorney  
Olivia Schreiber, Student Representative

**FLAG SALUTE**

**RECOGNITIONS:**

National Merit Semi-Finalist and 800 Club Inductees – *Lewis Ludwig, PTHS Interim Principal*

**PRESENTATION:**

2012-2013 Audit – *Kathryn Mantell, Nisivoccia LLP*

**LEADERSHIP REPORTS:**

Board Report – *Matthew Tengi*

- Thanked Dr. Hayek for a great start to the school year

Superintendent – *Victor P. Hayek*

- Congratulated the students in the 800 Club and the National Merit Semi-Finalist
- The Planning Board reviewed the work for the SJG gym and there are no major changes
- Back to School nights are going well
- Principal and Teacher evaluations will continue with the use of the Danielson model rubric despite problems encountered with the Teachescape platform
- Encouraged alumni to visit the website to register for the new alumni directory
- Parent Advisory Committee is being formed to meet once a month with representation from all schools
- Invited the public to come out and watch the fall sports teams

Business Administrator/Board Secretary – *Barbara A. Decker*

- Project update
  - High School parking lot is substantially complete
  - STEM Lab at PVS vent system being installed this week
  - Fields at PVS are complete; irrigation system training for custodians and Dr. Vasti is scheduled
  - SJG dugouts to be installed
  - ADA toilets at the high school are complete
  - No decision has been made yet on the ESIP bids
- Funds from sale of obsolete items for approximately \$22,000 is on the agenda

Student Representative - *Olivia Schreiber*

- Thanked the Board for opportunity to report
- Class meetings were held and students got to know the Administration
- Provided an update on fall sports and extra-curricular activities, including Homecoming and Pep Rally
- The new school year is going well and there is a positive energy
- A-B schedule is preferred over the A-O schedule
- College night for parents and students will be a great source of information
- Mini College Fair being held this week during the lunch period and a Club Fair will be held soon
- There are many new classes including VHS courses

**COMMITTEE REPORTS:**

**Personnel, Management, and Community Relations**

- Mrs. Quigley reported on the following topics:
  - Replacements and appointments
  - Mentors
  - Importance of background checks for volunteers
  - Merit goals for principals and vice principals
  - Utilization of additional tools offered in Genesis
  - The need to hire a full time Tech Director for FY 2015
  - Teachscape evaluation system issues
  - Students utilizing their school email address to communicate with teachers
  - Formation of Parent Advisory Committee

**Curriculum, Instruction, and Special Services**

- Mr. Farrell reported on the following topics:
  - Meeting with the Supervisor of Humanities and Related Arts
  - Language Arts Literacy Coach modeling strategies for teachers
  - Math in Focus to have a Parent University on October 2 at 7:00 pm at Hillview
  - Special Education workshop for IEP Direct software
  - PLP's and Guidance
  - Title I NCLB tutoring services at PVS
  - Discussion of New Curriculum
  - SAT review course not well attended but those who did improved scores significantly
  - New PE structure is in place

**Finance, Facilities, and Athletics**

- Mr. Tengi reported on the following topics:
  - Extraordinary aid appropriation
  - SAT prep class funding
  - Resident wants to offer financial services
  - QSAC preparation
  - Digital sign at PTHS cost is higher than expected
  - To reduce Capital Reserve, projects such as roofing and tennis courts should be looked into
  - Mr. Messineo, Solutions Architecture, provided an update on the STEM Lab project

- Possible discussion of bathrooms at the high school fields with the Planning Board

**Policy**

- Mr. Cropanese reported on the following topic:
  - Seventeen policies reviewed for update

**OPEN TO PUBLIC - AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

**No public comments**

**ACTION:**

**PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS**

- PMC-46-14 Accept Resignation
- PMC-47-14 Approval of Appointments
- PMC-48-14 Approval of Appointment of Lunch Aide
- PMC-49-14 Approval of Provisional Teachers Program and Mentors – 2013-2014
- PMC-50-14 Approval of Informal Mentors for New to District Teachers – 2013-2014
- PMC-51-14 Approval of Amendment of Hours for Bus Driver – 2013-2014 School Year
- PMC-52-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-53-14 Approval of Extra-Curricular Stipends – 2013-2014
- PMC-54-14 Approval of Fifth Period Assignments - Prior Resolution No. PMC-38-14
- PMC-55-14 Approval of Update to Uniform State Memorandum of Agreement
- PMC-56-14 Approval of Merit Pay
- PMC-57-14 Approval of Revised 2013-2014 Salaries
- PMC-58-14 Approval of District Substitutes - 2013-2014
- PMC-59-14 Approval of Amendment to Resolution No. PMC-02-14 Family/Medical Leave of Absence – 2013-2014 School Year

**RESOLUTION NO. PMC-46-14**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employees:

NAME	POSITION	EFFECTIVE
Diane Marchione	Lunch Aide	9/21/2013
Lisa Donnelly	Aide	10/4/2013

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-47-14**

**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)	COLLEGE/DEGREE
Jaclyn DeMagistris	Leave Replacement- Math Teacher, PV (Replacing A. Torrisi)	On or about 10/11/2013 – 1/31/2014	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Standard, Math 5-8	MA- New York University
Jody Bernice	Leave Replacement- Grade 5 Teacher, HV (Replacing M. Ruggiero)	On or about 9/19/2013 – 1/14/2014	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Standard- Elementary School Teacher	BA- William Paterson University
Diane Frasco	.5 Aide, PTHS (Replacing L. Donnelly)	10/4/2013 – 6/30/2014	Aides Guide, Step 1 .5FTE, \$7,985	Substitute Certification	BA- William Paterson University

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-48-14**

**APPROVAL OF APPOINTMENT OF LUNCH AIDE**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Kathy Bosch (Replacing D. Marchione)	Lunch Aide, PVMS	9/23/2013- 6/30/2014	\$10 per hour (average 2.5 hours per day)

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-49-14**

**APPROVAL OF PROVISIONAL TEACHERS PROGRAM AND MENTORS – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following teachers as part of the Provisional Teacher Program and mentors as assigned for the 2013-2014 school year. Further, payroll deductions are to be made to satisfy total mentoring fees of \$550.00, pro-rated, for Traditional Route Teachers and \$1,000.00, pro-rated, for Alternate Route Teachers

Provisional Teacher	School	Mentor	School	Traditional/ Alternate Route
Lauren Leal	PTHS	Victoria Bonaccorso	PTHS	Alternate Route
Julie Carlson	PTHS	Dave Petriello	PTHS	Traditional
Alyssa Ercan	PTHS	John Chorazy	PTHS	Traditional
Robert Hebenstreit	PTHS	Kate Wright	PTHS	Traditional
Alan Brandstaedter	PTHS	Rudolph Ference	PTHS	Alternate Route
James Bermudez	PTHS	John Crown	PTHS	Traditional
Michelle Rickley	PTHS	Kristen Hayzler	PTHS	Traditional
Patrick Cooper	PTHS	Janet Congleton	PTHS	Alternate Route
Amanda Dooley	PTHS	Jana Cohen	PTHS	Traditional
Rebecca Sheehan	PTHS	Keith Brady	PTHS	Alternate Route
Jennifer Kramer	PTHS	Ann Marie Davis	PTHS	Traditional
Kara Waybright	PVMS	Lauren Higley	PVMS	Traditional
Carissa Centrelli	PVMS	Kathy Azrak	PVMS	Traditional
Emily Orinski	PVMS	Jessica Rentas	PVMS	Traditional
Kathryn Suzewski	PVMS	Brenda Adams	PVMS	Alternate Route
Erica Thacker	PVMS	Susan Quagliana	PVMS	Traditional
Ryan Mantell	PVMS	Jeffrey Foth	PVMS	Traditional
Melissa McNulty	NB	Charlene Valero	NB	Traditional
Tiffany Englishman	NB	Elissa Scillieri	NB	Traditional
Amy Setlock	HV	Patty Livesey	HV	Alternate Route

Amanda King	HV	Josh Belardo	HV	Traditional
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Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-50-14**

**APPROVAL OF INFORMAL MENTORS FOR NEW TO DISTRICT TEACHERS – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following teachers as part of the New to District Teacher Mentor Program as assigned for the 2013-2014 school year.

Teacher	School	Mentor	School
Kathryn Zizzi	SJG	Lauren Newton	SJG
Jessica Murin	SJG	Eileen Kapotes	SJG
Cheryl Sinopoli	SJG	Helga Shenton	SJG
Bryan Rescigno	PTHS	David Claeys	PTHS
Maria Zaytsev	PTHS	Lee Ann Brensinger	PTHS
Lisa Mulhall	PTHS	Greg Caufield	PTHS
Juan Crosby	PTHS	Fred Dorando	PTHS
Kavish Dhaibar	PTHS	Susan Shuttlesworth	PTHS
Jeffrey Lindsay	PVMS	Jessica Rentas	PVMS
Susan Barone	HV	Denise Segedin	HV
Arlene Kaloudis	NB	Michele Rubino	NB
Amy Grossman	PTHS	Rhett Eveland	PTHS
Jody Bernice	HV	Pat Bellas	HV
Christina Granelli	SJG	Sharon Martinez	SJG

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-51-14**

**APPROVAL OF AMENDMENT OF HOURS FOR BUS DRIVER – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the amendment of hours for the following bus driver for the 2013-2014 school year. (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

Last Name	First Name	Position	Step	FTE	Salary
Hoitsma	Peter J.	Bus Driver	14	0.84 (6.75 hours/per day)	\$31,488

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-52-14**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$7.25 per hour.

Name	School
Aileen Esposito	NB
Annette Yodice	NB

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-53-14**

**APPROVAL OF EXTRA-CURRICULAR STIPENDS – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

**Extra-Curricular Duty Pay Guide,  
Pequannock Township High School**

ADVISOR	ASSIGNMENT	STIPEND
Angela Kohle	Operation Smile	\$2,026
Lisa Mulhall	SADD Advisor	\$1,179
Julie Carlson	Mock Trial Co-Advisor	\$1,013

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-54-14 (PRIOR RESOLUTION NO. PMC-38-14)**

**APPROVAL OF FIFTH PERIOD ASSIGNMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignments:

NAME	SCHOOL
Susan Shuttlesworth- Replacing Susan Sugarman	PTHS

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-55-14**

**APPROVAL OF UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2013 update to the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-56-14**

**APPROVAL OF MERIT PAY**

WHEREAS, the following administrators have successfully met established goals;

THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2012-2013 merit pay, as per the negotiated collective bargaining agreement.

Name	Amount
Richard Hayzler	\$654.00
Theodore Loeffler	\$654.00
Jennifer Mildner	\$610.53
James Singagliese	\$523.20
Paul DePinto	\$531.05
Susie Budine	\$523.20

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-57-14**

**APPROVAL OF REVISED 2013-2014 SALARIES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the revised 2013-2014 salaries for the below administrative personnel, adjusted for the 2012-2013 merit pay, as per the negotiated collective bargaining agreement.

Name	Salary
Richard Hayzler	\$120,654.00
Theodore Loeffler	\$120,654.00
Paul DePinto	\$97,971.05

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-58-14**

**APPROVAL OF DISTRICT SUBSTITUTES - 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2013-2014 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria.

<b>Name</b>
MaryJane McElwreath
Vincenzo Anello
Jacleen Rizzi
Jaclyn DeMagistris
Jody Bernice

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. PMC-59-14**

**APPROVAL OF AMENDMENT TO RESOLUTION NO. PMC-02-14 FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

Michele Ruggiero, Teacher, Hillview Elementary School, beginning on or about September 19, 2013, using 37 accumulated sick days through approximately November 12, 2013, immediately followed by approximately 8 weeks under the New Jersey Family/Medical Leave Act, ending January 14, 2014, returning to work on or about January 15, 2014.

Motion by: Quigley	Second by: Maier	Roll Call Vote: 6-0
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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

- CIS-19-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-20-14 Approval of New and Revised Curriculum Writing
- CIS-21-14 Approval of Out-of-District Placement, Services, and Agencies to Provide Services to Students
- CIS-22-14 Approval of Providers for Services to Students 2013-2014

**RESOLUTION NO. CIS-19-14**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
10/22/13 10/23/13 10/24/13	J. Farrell	NJSBA Conference Atlantic City, NJ	\$125.00	\$484.32	\$0	\$609.32
10/22/13 10/23/13 10/24/13	R. Phalon	NJSBA Conference Atlantic City, NJ	\$125.00	\$484.32	\$0	\$609.32
10/22/13 10/23/13 10/24/13	K. Quigley	NJSBA Conference Atlantic City, NJ	\$125.00	\$313.32	\$0	\$438.32
10/22/13 10/23/13 10/24/13	V. Hayek	NJSBA Conference Atlantic City, NJ	\$125.00	\$484.32	\$0	\$609.32
10/22/13 10/23/13 10/24/13	R. Winning	NJSBA Conference Atlantic City, NJ	\$125.00	\$484.32	\$0	\$609.32

10/22/13 10/23/13 10/24/13	B. Decker	NJSBA Conference Atlantic City, NJ	\$125.00	\$484.32	\$0	\$609.32
10/21/13	A. Ercan	Mock Trial Workshop New Brunswick, NJ	-0-	-0-	\$80.00	\$80.00
9/24, 25, 26/13	A. Setlock	Wilson Language Training Garfield, NJ	-0-	-0-	\$80.00	\$80.00
9/24, 25, 26/13	K. Zizzi	Wilson Language Training Garfield, NJ	-0-	-0-	\$80.00	\$80.00

Motion by: Farrell	Second by: Cropanese	Roll Call Vote: 6-0 Farrell: Abstain CIS-19-14 Farrell Phalon: Abstain CIS-19-14 Phalon Quigley: Abstain CIS-19-14 Quigley
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**RESOLUTION NO. CIS-20-14**

**APPROVAL OF NEW AND REVISED CURRICULUM WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new curriculum writing aligned to the Common Core Standards, as follows:

TITLE	TOTAL DAYS ALLOCATED
Visual Merchandising HS	1 day (\$178.00)
Fashion Marketing - HS	1 day (\$178.00)
Government & Politics - HS	3 days (\$534.00)
Sports and American Society - HS	1 day (\$178.00)
Ethical Issues in Bioethics - HS	3 days (\$534.00)
Forensics - HS	3 days (\$534.00)
Public Speaking - HS	1 day (\$178.00)
Media & Marketing - PV	1 day (\$178.00)

Motion by: Farrell	Second by: Cropanese	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-21-14**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#196	Anthony Wayne Middle School	ESY \$ 2,643.09
	September-June	\$25,059.80
#203	Morris County Vo-Tech Change in Placement	\$4,743.00 (part time)
#236	Morris County Vo-Tech	\$4,743.00 (part time)

Motion by: Farrell	Second by: Cropanese	Roll Call Vote: 6-0
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**RESOLUTION NO. CIS-22-14**

**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for the 2013-2014 school year:

<b>PROVIDER</b>	<b>SERVICE</b>	<b>FEE</b>
Bergen County Special Services Rochelle Park, NJ	Consultative Services	Not to exceed \$1,320.00
Invo Healthcare Associates Jamison, PA	Occupational Therapy District-Wide	\$84.00/hr x 2 days / week Not to exceed 14 hours per week

Motion by: Farrell	Second by: Cropanese	Roll Call Vote: 6-0
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**FINANCE, FACILITIES, AND ATHLETICS**

- FFA-43-14      Transfer of Funds – FY 2013-2014
- FFA-44-14      Approval of Financial Reports/Monthly Certification for July 2013
- FFA-45-14      Payment of Bills – September 23, 2013
- FFA-46-14      Monthly Reports From Schools and Programs – August 2013
- FFA-47-14      Acceptance of 2012-2013 Comprehensive Annual Financial Report and  
Auditors' Management Report
- FFA-48-14      Approval to Terminate Professional Services Agreement with Dr. Ostergaard –  
Resolution No. FFA-172-13
- FFA-49-14      Approval of Field Trip – 2013-2014
- FFA-50-14      Approval of Out-of-District Tuition Students – 2013-2014
- FFA-51-14      Approval of Out-of-District Tuition Rates – 2013-2014
- FFA-52-14      Approval of Administration of Non-Public Services for IDEA Grant – 2013-  
2014
- FFA-53-14      Declaration of Obsolescence – Equipment
- FFA-54-14      Approval of Website Advertising
- FFA-55-14      Approval of Joint Transportation Agreement with the Kinnelon  
Board of Education
- FFA-56-14      Approval of Sale of Obsolete Items
- FFA-57-14      Approval to Accept Donation to Pequannock Township School District

**RESOLUTION NO. FFA-43-14**

**TRANSFER OF FUNDS – FY 2013-2014**

RESOLVED, that the Board of Education approves the transfer of funds within the 2013-2014 budget for the month of July 2013 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-44-14**

**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2013**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for July 2013.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-45-14**

**PAYMENT OF BILLS – SEPTEMBER 23, 2013**

RESOLVED, that the Board of Education approves the Bills List submitted by the Business Administrator/Board Secretary dated September 10, 2013 through September 23, 2013, in the amount of \$1,876,614.29 for Funds 10-40, as per attached.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-46-14**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – AUGUST 2013**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of August 2013 for the High School Activities Account and the High School Interscholastic Athletic Account; August 2013 for the Pequannock Valley School Activities Fund.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-47-14**

**ACCEPTANCE OF 2012-2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDITORS' MANAGEMENT REPORT**

RESOLVED, that the Board of Education accepts the "Comprehensive Annual Financial Report" and the "Auditors' Management Report On Administrative Findings – Financial Compliance and Performance" with no recommendations in the CAFR and the AMR for the year ending June 30, 2013, as submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting. A copy of the Audit Summary which was distributed at the meeting shall be attached to and made a part of the record of this meeting.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-48-14**

**APPROVAL TO TERMINATE PROFESSIONAL SERVICES AGREEMENT WITH DR. OSTERGAARD – RESOLUTION NO. FFA-172-13**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to terminate the as-needed professional services agreement with Dr. Paul A. Ostergaard.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-49-14**

**APPROVAL OF FIELD TRIP – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/7/14	Buehler Space Center Paramus, NJ	B. Adams	PVS 6,7,8 34 students 2 chaperones	Culmination of the Young Astronauts' Club	Approx. \$35	\$0

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-50-14**

**APPROVAL OF OUT-OF-DISTRICT TUITION STUDENTS – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves out-of-district tuition students and authorizes the Business Administrator/Board Secretary, Barbara A. Decker, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition revenue for the 2013-2014 school year as follows:

STUDENT	SENDING DISTRICT	PROGRAM	TUITION REVENUE
#150	Kinnelon	Special Education	\$78,480.00
#199	Riverdale	Special Education	\$78,480.00
#209	Riverdale	Special Education	\$78,480.00
#200	Riverdale	Special Education	\$78,480.00

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-51-14**

**APPROVAL OF OUT-OF-DISTRICT TUITION RATES - 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following tuition rates for out-of-district students for the 2013-2014 school year:

RECEIVING DISTRICT	TUITION
HoHoKus School of Trade & Technical Sciences Paterson, NJ	\$55.00/Day
Morris County Vo. Tech. Denville, NJ	\$9,484.00/Year Full Time \$4,743.00/Year Part Time

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-52-14**

**APPROVAL OF ADMINISTRATION OF NON-PUBLIC SERVICES FOR IDEA GRANT- 2013-2014**

RESOLVED, that the Board of Education authorizes the extension of the district's participation through the Educational Services Commission of Morris County to include non-public services for the federal IDEA grant for the 2013-2014 school year, with applicable fees paid through the non-public school's allocation.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-53-14**

**DECLARATION OF OBSOLESCENCE – EQUIPMENT**

RESOLVED, that the Board of Education authorizes Barbara A. Decker, Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate. (Attachment)

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-54-14**

**APPROVAL OF WEBSITE ADVERTISING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves advertising space on the district's website per Board Policy 6163 – *Advertising on School Property* at a minimum rate of \$100.00 per month per advertisement.

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**RESOLUTION NO. FFA-55-14**

**APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH THE KINNELON BOARD OF EDUCATION**

RESOLVED, that the Board of Education approves a Joint Transportation Agreement with the Kinnelon Board of Education as follows:

Route #	Destination	Number of Host District Students	Number of Joiner District Students	Effective Dates	Joiner Cost
AC1	Morris County Vo Tech	11	34	9/1/13 to 6/30/14	\$13,505.28

Motion by: Cropanese	Second by: Maier	Roll Call Vote: 6-0
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**POLICY**

P-09-14            Approval of New Policies and Regulations for Second Reading and Adoption

**RESOLUTION NO. P-09-14**

**APPROVAL OF NEW POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new policies and regulations as listed for second reading and adoption, *as per attached.*

<b><i>Manual Section</i></b>	<b><i>Policy</i></b>
Introduction	No. 0000.02 – Introduction
Teaching Staff Members	No. 3232 – Tutoring Services
Pupils	No. 5117 – Interdistrict Public School Choice
Pupils	No. 5300 – Automated External Defibrillators (AEDS)
Property	No. 7522 – School District Provided Technology Devices to Staff Members
Property	No. 7523 – School District Provided Technology Devices to Pupils
Program	No. R2431.1 – Emergency Procedures for Athletic Practices and Competitions
Program	No. R2431.2 – Medical Examination To Determine Fitness for Participation in Athletics and Other Physical Activities

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 6-0
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**OPEN TO PUBLIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Heather Thomson, 15 May Avenue

- Thanked administration for bringing in Mr. Ludwig
- Revisited math grading issue and would like an answer as to why parents were not informed

Annette Romaniello, 12 Jocelyn Place

- Disappointed that Spanish V Honors was eliminated and concerned about lack of scholarships if her child does not continue with Spanish

**OLD BUSINESS**

- None

**NEW BUSINESS**

- The Board discussed Athletic Field Rules. Bikes are being parked on the track running lanes and dogs have been seen on the fields. Strollers on the track are an additional problem. Not only can the new track be ruined with bikes and strollers, but also there is a sanitary issue with pets on the fields. Several resolutions to the problem were suggested. Signs could be posted and a bike rack could be installed at the entrance to the fields. A question arose if there is a town ordinance regarding pets on school property.
- Dr. Hayek responded to Mrs. Thompson's concern with the math grading issue. He reiterated that the issue was resolved and encouraged her to discuss the matter with Mr. Ludwig.
- Dr. Hayek addressed the parent concern regarding Spanish V Honors being eliminated. A combined Spanish IV and Spanish V Honors class was comprised of twenty students. Due to the mixed ability levels in the class and the small number of Spanish V students, it was decided to eliminate Spanish V Honors and present those students with other academic options.

**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Board Meeting of September 23, 2013 at 8:12 pm.

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 6-0
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Respectfully,



Barbara A. Decker  
Business Administrator/ Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

- October 7, 2013 PTHS
- October 21, 2013 PTHS
- November 4, 2013 PTHS