



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION
BOARD RETREAT
MEETING MINUTES
JULY 20, 2013

CALL TO ORDER

The July 20, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Media Center of the Stephen J. Gerace Elementary School, 59 Boulevard, Pequannock, New Jersey, at 8:10 am by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Joseph Cropanese	James Farrell (left 1:12 pm)
	Ann Maier	Kimberley Quigley
	Tom Salerno	David Swezey
	Matthew Teng	William Sayre

ABSENT: Rosemary Phalon

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Rosalie Winning, Ed.D., Assistant Superintendent
Barbara A. Decker, Business Administrator/Board Secretary
Helene Zablocki, Public Attendee

FLAG SALUTE

DISCUSSION

- **Board Survey Results - Communication**
 - At times it is difficult to address public inquiries due to nature inquiry
 - In the future, continue to communicate when important/significant change is being considered/implemented – be repetitive to be sure members of community have opportunity to hear about what is happening or being considered
 - Be proactive rather than reactive
 - Parent Advisory Committee being considered – 2 parents from each school
 - Suggestion for board president to address community prior to public sessions as a reminder about boundaries and confidential matters that do not allow board to respond to questions
 - Importance of following chain of command when problem/issue arises
 - Reminder – Superintendent runs district

- **Board Meetings and Committee Structure**
 - Suggestion to provide more details of committee meetings at public meetings

- *New Business* – discussed that new ideas/discussions should originate during this part of the meeting and move to appropriate committee if necessary
 - Board president can utilize this time to start/stop flow of ideas
 - Broader discussion to full board rather than at committee level
 - New Policy Committee – one member from each existing committee:
 - FFA - Joe Cropanese
 - CIS – James Farrell
 - PMC – Bill Sayre
 - Alternate – Tom Salerno
 - Anticipated first meeting 8/13/13 at 5 pm ahead of FFA meeting
 - **Discussion – Priorities**
 - *Who are we?*
 - *Who we want to be?*
 - *What are our priorities?*
 - Education of students top priority
 - SAT Prep course was discussed
 - Be cognizant that we have wide range of learners
 - Raise each individual student to the best he/she can be
 - Growth for ALL students
 - Partially proficient, proficient, and advanced proficiency
 - Administration strives for this
 - Budget philosophy discussion – 2014 - 2015
 - Raise public awareness that zero increase is probably not feasible
 - Created a budget with zero increase would come at the expense of cuts/reductions across the board
 - Wish List Budget – Aim high and pare down as necessary
 - Be mindful budget needs to include contingency plan for unexpected expenses:
 - Out of District Placement
 - Unanticipated repairs
 - Topic of November election date with no vote is budget stays within 2% increase came up
- **Policy 2433**
 - Noted page 1 has two (2) *Academically Ineligible* definitions
 - Discussion ensued around all aspects of this policy including, but not limited to:
 - Definitions
 - Existing 70 grade
 - Apply to one subject or cumulative average
 - Waivers
 - Revised policy will be discussed at committee level
- **Table of Organization**
 - Introduced concept of Grades 6 – 12 Supervisors
 - 3 new Supervisors
 - Purpose: improvement of instruction
 - Evaluate/observe staff
 - Provide support

- Boost morale
- Do not fill current HS VP position

Motion to amend Organizational Chart

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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- **Vision and Mission**
 - Vision statement NEW
 - Board members will take this time to tweak draft individually and discuss at committee level
 - Mission Statement NEW
 - Board discussed that new mission statement may also be appropriate for vision statement

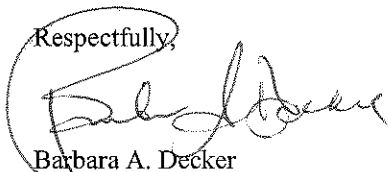
- **Goals**
 - Breakdown of assignment of HS Guidance counselors and students they will be serving was discussed
 - Board suggested a summary report of the 2012 - 2013 goals noting successes/failures
 - This update will help them moving forward for 2014 - 2015
 - Possibility of creating new draft of goals including 2016 and bring back to committee

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Retreat of July 20, 2013 at 1:46 pm.

Motion by: Salerno	Second by: Cropanese	Roll Call Vote: 7-0
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Respectfully,



Barbara A. Decker
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- August 19, 2013 PTHS
- September 9, 2013 PTHS
- September 23, 2013 PTHS