



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
JULY 15, 2013

CALL TO ORDER

The July 15, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 6:30 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Joseph Cropanese James Farrell
 Ann Maier Rosemary Phalon
 Kimberley Quigley Tom Salerno
 David Swezey Matthew Tengi (arrived 7:04 PM)
 William Sayre

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
 Barbara A. Decker, Business Administrator/Board Secretary
 Isabel Machado, Esq., Board Attorney

FLAG SALUTE

LEADERSHIP REPORTS

Board President – *William Sayre*

- Thanked Mr. Tengi for presiding over last Thursday's meeting
- Introduced and welcomed Mrs. Decker as the new Business Administrator/Board Secretary

Superintendent – *Victor P. Hayek*

- Introduced Mr. Portas as the new Hillview principal
- Reported on current projects including the new technology upgrade

Business Administrator/Board Secretary – *Barbara A. Decker*

- Discussed ongoing projects: STEM lab at PVS, parking lot at PTHS, NBS and PTHS fields, ADA toilet upgrade, and bids for doors and hardware
- Reported on bond sale of \$3.350M – 15 year bonds for SJG gym project
- FY 2012-2013 audit to begin on 7/22/13
- Student athletic accident insurance premium increased by 98.9% - looking for additional bids

COMMITTEE REPORT

Personnel, Management, and Community Relations – *Kimberley Quigley*

- Discussed the new appointments
- Discussed the guidance structure at the high school having 3 counselors
- Reviewed the Superintendent’s goals for community relations with the schools
- Reported on discussion of policy #2624, grading system and #2433, academic eligibility

PRESENTATION

Board Ethics Training – *Isabel Machado, Esq.*

COMMITTEE REPORT

Finance, Facilities, and Athletics – *Matthew Teng*

- Audit will begin 7/22
- Reported on district wide projects that are underway
- Discussed wiring of the buildings for technology upgrade
- Buildings and Grounds issue of leaky roofs is a priority
- Bids for doors and hardware is being reviewed
- Tennis court options are being explored
- Policy #2433, academic eligibility will be discussed at the board retreat
- Close-out of Phase II projects – soccer field at the high school and regrading of the HS fields

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Karleen Lunetta, 25 Sunset Road

- Mr. Sayre responded to a Hillview principal inquiry by stating that personnel matters cannot be discussed in public

APPROVAL OF ACTION ITEMS

Approval of Minutes

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 6/10/13 Board Meeting: 8-0-1 (Abstain: Swezey); 6/10/13 Executive Session: 8-0-1 (Abstain: Swezey); 6/18/13 Special Board Meeting: 9-0; 6/18/13 Executive Session: 9-0; 6/24/13 Board Meeting: 8-0-1 (Abstain : Sayre); 6/24/13 Executive Session: 7-0-2 (Abstain : Sayre, Teng)
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ACTION

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-01-14 Approval of Appointments
- PMC-02-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year
- PMC-03-14 Approval of Appointments for Extended School Year Program
- PMC-04-14 Approval of Personnel Summer Hours
- PMC-05-14 Approval of Personnel Changes in Assignment for the 2013-2014 School Year
- PMC-06-14 Accept Resignations
- PMC-07-14 Appointment of District Anti-Bullying Coordinator
- PMC-08-14 Approval of Appointment for Summer Math Academy
- PMC-09-14 Approval of Fifth Period Assignments
- PMC-11-14 Approval of Student Video Crew – 2013-2014
- PMC-12-14 Approval of District Substitutes - 2013-2014

Board Discussion:

Regarding PMC-10-14, Mr. Salerno questioned if the positions could be rescinded without a contract being signed.

Motion to table PMC-10-14 until after Executive Session.

Motion by: Farrell	Second by: Salerno	Roll Call Vote: 9-0
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Motion to table PMC-13-14 until after Executive Session.

Motion by: Swezey	Second by: Farrell	Roll Call Vote: 8-0-1 (Abstain: Maier)
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Regarding PMC-01-14, Mr. Farrell questioned whether, in future, if new appointments could be listed with degrees and certificates held.

RESOLUTION NO. PMC-01-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria. (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Maria Zaytsev	English Teacher, PTHS	9/1/2013-6/30/2014	PTEA MA Guide, Step 3, \$56,055
Lisa Mulhall	Special Education Teacher, PTHS	9/1/2013-6/30/2014	PTEA MA Guide, Step 1, \$55,855
James Bermudez	Social Studies Teacher, PTHS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, \$49,855
Alan Brandstaedter	Physics Teacher, PTHS	9/1/2013-6/30/2014	PTEA MA Guide, Step 11, \$69,015
Jeffrey Lindsay	Special Education / Social Studies Teacher, PVS	9/1/2013-6/30/2014	PTEA MA+30 Guide, Step 3 \$60,055
Kate Suczewski	Science Teacher, PVS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, \$49,855

Robert Mathinsen	Long Term Substitute Physics Teacher	3/19/2013-6/30/2013	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21 st day / No benefits
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Motion by: Quigley	Second by: Phalon	Roll Call Vote: 8-0-1 (Abstain: Salerno)
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RESOLUTION NO. PMC-02-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Michele Ruggiero, Teacher, Hillview Elementary School, beginning on or about September 30, 2013, using 29 accumulated sick days through approximately November 12, 2013, immediately followed by approximately 8 weeks under the New Jersey Family/Medical Leave Act, ending January 14, 2014, returning to work on or about January 15, 2014.

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-03-14

APPROVAL OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amend the following appointments for the extended school year program.

ESY Program- July 1 - July 31 (21 days)	Salary	Rate	Total Hours	Total
Teachers (4.5 hrs day)				
Lisa Mulhall (4.5 hrs a day, 7/22-7/31)	\$55,855	\$39.90	36	\$1,675.80

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-04-14

APPROVAL OF PERSONNEL SUMMER HOURS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel to perform services during the summer between June 21, 2013 and August 31, 2013.

Name	Days	Daily Rate
Jessica Rentas	Up to 20 days	\$178 per day, as per the negotiated CBA
Sally Belmont	Up to 5 days	\$146.30
Maritza Lohn	Up to 10 days	\$146.30

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-05-14

APPROVAL OF PERSONNEL CHANGES IN ASSIGNMENT FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel changes in assignment for the 2013-2014 school year:

Staff Member	From	To
Susan Greff	Aide, PVS .5 FTE	Aide, NB .5 FTE
Lorraine Trautwein	Aide, NB .5 FTE	Aide, NB 1 FTE
Joseph DeVizio	Grade 2 Teacher, NB	Music Teacher, NB

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-06-14

ACCEPT RESIGNATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignations of the following employees:

NAME	POSITION	EFFECTIVE
James Riley	Music Teacher	June 30, 2013
Amanda Toto	Special Education Teacher	June 30, 2013
Joseph Maselli	Chemistry Teacher	June 30, 2013

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-07-14

APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Maureen Montalbetti as the District Anti-Bullying Coordinator for the Pequannock Township School District for the 2013-2014 school year.

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-08-14

APPROVAL OF APPOINTMENT FOR SUMMER MATH ACADEMY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel for the Summer Math Academy at the teacher's hourly rate for a total of 3 hours per day, 9 total days between July 1, 2013 and August 30, 2013.

Name	Hourly Rate
Lauren Leal	\$35.61

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-09-14

APPROVAL OF FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignments.

Name	School	Subject
Julia Goodson	PVS	Spanish
Gregory Caufield	PTHS	Algebra I - ICS
Janet Congleton	PTHS	English I - ICS
Susan Shuttlesworth	PTHS	Math Applications - ICS

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-11-14

APPROVAL OF STUDENT VIDEO CREW – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student video crew member, effective July 1, 2013 through June 30, 2014 at the rate of \$7.25 per hour:

- Zack Smith

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-12-14

APPROVAL OF DISTRICT SUBSTITUTES - 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2013-2014 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria:

- William Tomaszewski – Substitute Custodian, \$16/hr.

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 9-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-01-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-02-14 Approval of Tools of the Mind Year 2 Professional Development
- CIS-03-14 Approval of District Technology Plan 2013-2016
- CIS-04-14 Approval of Practicum, Student Teacher, and Intern Placements
- CIS-05-14 Approval of Out-of-District Placement, Services, and Agencies to Provide Services to Students
- CIS-06-14 Approval of New Curriculum
- CIS-07-14 Approval to Submit Application to Accept NCLB Grant Funds for the 2013-2014 School Year

Board Discussion:

Regarding CIS-02-14, Mr. Cropanese inquired about the status of Year 1 of Tools of the Mind before approving this resolution. Mr Loeffler, NBS Principal, reported on the success of Year 1.

Regarding CIS-04-14, Mrs. Quigley asked how we get student teachers. The Superintendent responded that we have relationships with local colleges for placement.

RESOLUTION NO. CIS-01-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
7/16 & 17/13	K. Carr	Math In Focus Singapore Math Valley Forge, PA	\$550.00	\$256.16		\$806.16
7/16 & 17/13	C. Valero	Math In Focus Singapore Math Valley Forge, PA	\$550.00	\$256.16		\$806.16
8/28 & 29/13	M. Raimondo	Singapore Math Summer Inst. Briarcliff Manor, NY	\$368	\$73.24		\$441.24
8/28 & 29/13	S. Martinez	Singapore Math Summer Inst. Briarcliff Manor, NY	\$368	\$73.24		\$441.24

8/28 & 29/13	E. Scillieri	Singapore Math Summer Inst. Briarcliff Manor, NY	\$368	\$69.52		\$437.52
8/28 & 29/13	K. Tartaglia	Singapore Math Summer Inst. Briarcliff Manor, NY	\$368	\$63.32		\$431.32
8/12/13	M. Montalbetti	HIB Investigations Monroe Twp.	\$150	\$25.97		\$175.97
7/22/13	S. Shizas	Wilson Training, Foundations K Saddle Brook	\$249			\$249.00
7/22/13	S. Hubner	Wilson Training, Foundations K Saddle Brook	\$249			\$249.00
7/22/13	S. Weinman	Wilson Training, Foundations K Saddle Brook	\$249			\$249.00
7/22/13	L. Fontana	Wilson Training, Foundations K Saddle Brook	\$249			\$249.00
7/22/13	M.A. Ochner	Wilson Training, Foundations K Saddle Brook	\$249			\$249.00
8/6/13	A.M. Finnen	NJMEA Summer Workshop The College of New Jersey	\$80	\$44.02		\$124.02

Motion by: Swezey	Second by: Tengi	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-02-14

APPROVAL OF TOOLS OF THE MIND YEAR 2 PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Year 2 of Tools of the Mind professional development for one Preschool classroom team to include the teacher and the aide (M. Rubino & B. Fede), in the amount of \$2,500 for three training sessions to be held throughout the school year. Additional attendees will be at the rate of \$750.00 each.

Motion by: Swezey	Second by: Tengi	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-03-14

APPROVAL OF DISTRICT TECHNOLOGY PLAN 2013-2016

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the district Technology Plan 2013 – 2016, as submitted and approved by the New Jersey Department of Education, Office of Educational Technology, as required for participation in the Schools and Libraries Program (E-Rate).

Motion by: Swezey	Second by: Tengi	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-04-14

APPROVAL OF PRACTICUM, STUDENT TEACHER, AND INTERN PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of practicum, student teachers and interns in the district for the 2013-2014 school year as follows:

William Paterson University

Kyle McCourt, Physical Education K-8	N. Boulevard & Pequannock Valley
Jennifer Tempio, Special Education K-5	Hillview School
Stephanie Polito, Communication Disorders	Child Study Team – Speech Therapist

Felician College

Robert Albano, 6-8 Science	Pequannock Valley School
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St. Elizabeth (Practicum)

Laura D’Andrea, Special Education K-5	N. Boulevard School
Stephanie Probst, Special Education K-5	N. Boulevard School

Motion by: Swezey	Second by: Teng	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-05-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for the summer 2013 and 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
	Service: Physical Therapy District Wide ESY Invo Healthcare Associates	\$86 per hour (from \$82) July 1 to July 31, 2013 (extension)
#88	Change to Resolution #CIS 89-13 ESY	\$5,575.00 to \$5,575.50
#112		\$5,575.00 to \$5,575.50
#127		\$5,575.00 to \$5,845.50
#162		\$5,575.00 to \$5,575.50
#163		\$5,295.00 to \$5,295.50
#211	Sage Day ESY September-June	\$2,500.00 - 5 week Program \$50,220.00
#31	Commission for the Blind September-June	\$1,750.00
#75	September-June	\$1,750.00
#184	September-June	\$1,750.00
#221	Holmstead September-June	\$48,056.40**
#208		\$48,056.40**
#50	Progressive Therapy (ABA Coordination)	\$ 920.00 1 hr/wk x \$115/hr. x 8 weeks
	Progressive Therapy (Team Meetings)	\$230.00 - 2 hr. x \$115/hr.

	September –June	
	Progressive Therapy (ABA Coordination)	\$4,600.00 - 1hr/wk x 40 wks x\$115/hr
	Progressive Therapy (Team Meetings)	\$1,380.00 - 6x/yr x 2 hrs. x\$115/hr.

**Proposed tuitions/rates per school letters.

Motion by: Swezey	Second by: Teng	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-06-14

APPROVAL OF NEW CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new curriculum aligned to the Common Core Standards and payment to the writers as previously approved, as follows:

ELA Grade Kindergarten	C. Rodeiro & J. Rentas (\$1,068 total)
ELA Grade 1	J. Rentas (\$1,068)
ELA Grade 1 Writing Supplement	A.Zmigrodski & J. Rentas(\$534 total)
ELA Grade 7	J. Rentas (\$1,068)
ELA Grade 7 Writing Supplement	C. DeStefano (\$534)
Web Design	N. Congleton (\$1,068)

Motion by: Swezey	Second by: Teng	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-07-14

APPROVAL TO SUBMIT APPLICATION TO ACCEPT NCLB GRANT FUNDS FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education approves submission of the application for acceptance of NCLB Grant funds for the 2013-2014 school year and further approves joining the consortium with Lincoln Park for acceptance of Title III funds for the total amounts of:

Title I:	Pequannock	\$33,900				
Title IIA:	Pequannock	\$24,580	Holy Spirit	\$2,656	Netherlands	\$2,044
					Total:	\$29,280
Title III:	Pequannock	\$4,895	Holy Spirit	\$258		
					Total:	\$2,613

Motion by: Swezey	Second by: Teng	Roll Call Vote: 9-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-01-14 Transfer of Funds – FY 2012-2013
- FFA-02-14 Approval of Financial Reports/Monthly Certification for June 2013
- FFA-03-14 Payment of Bills – June 30, 2013
- FFA-04-14 Payment of Bills – July 15, 2013
- FFA-05-14 Approval to Accept Donation to Pequannock Township School District
- FFA-06-14 Approval of Renewal of Student Accident Insurance Policy
- FFA-07-14 Approval of Acknowledgement of Certificate of Determination and Award
- FFA-08-14 Approval of Change Order – HS & NB Field Renovations
- FFA-09-14 Approval of Cancellation of Outdated Checks – June 30, 2012
- FFA-10-14 Approval of Personnel for Payroll Training
- FFA-11-14 Approval of State Contract with Verizon Wireless - 2013-2014
- FFA-12-14 Approval of Professional Services Agreement for Substitute Nursing Services with BAYADA - 2013-2014

- FFA-13-14 Approval of Renewal of Agreement with Ameriflex - 2013-2014
- FFA-14-14 Approval of Sale of Bonds for the SJG Project
- FFA-15-14 Approval of Transfer of Capital Reserve Funds

Board Discussion:

Regarding FFA-14-14, Mr. Cropanese requested a side by side comparison of 2009 bonds vs. new bonds. Mrs. Decker responded that she will provide this comparison.

RESOLUTION NO. FFA-01-14

TRANSFER OF FUNDS – FY 2012-2013

RESOLVED, that the Board of Education approves the transfer of funds within the 2012-2013 budget for the month of June 2013 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-02-14

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2013

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for June 2013.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-03-14

PAYMENT OF BILLS – JUNE 30, 2013

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Business Administrator/Board Secretary for the June 30, 2013 bill list as attached:

Bill List	\$ 365,586.93
Payroll for June 28, 2013	
Gross Payroll	\$ 121,631.66
Board Share of FICA	\$ 10,541.48
Total Claims	<u>\$ 497,760.07</u>
Pomptonian	\$ 67,304.64

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-04-14

PAYMENT OF BILLS – JULY 15, 2013

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Business Administrator/Board Secretary for the July 15, 2013 bill list as attached:

Bill List	\$1,160,844.09
Payroll for July 15, 2013	
Gross Payroll	\$ 177,897.67
Board Share of FICA	\$ 9,177.38
State FICA (Reimbursable)	\$ 4,285.28
Total Claims	<u>\$1,352,204.42</u>

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-05-14

APPROVAL TO ACCEPT DONATION TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
Cash Donation	PTHS Athletic Department	Football Booster Club	\$3,000

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-06-14

APPROVAL OF RENEWAL OF STUDENT ACCIDENT INSURANCE POLICY

RESOLVED, that the Board of Education approves Bollinger Fowler Insurance to provide availability of voluntary Student Insurance for the 2013-2014 school year.

School Time Only	\$52.00
24-Hour RTC	\$112.00

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 8-0-1 (Abstain: Sayre)
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RESOLUTION NO. FFA-07-14

APPROVAL OF ACKNOWLEDGEMENT OF CERTIFICATE OF DETERMINATION AND AWARD

RESOLVED, that the Pequannock Township Board of Education hereby acknowledges receipt and accepts notification of the "Certificate of Determination and Award" submitted by the Business Administrator/Board Secretary of a temporary note in the amount of \$1,440,000 at an interest rate per annum of 0.95%

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-08-14

APPROVAL OF CHANGE ORDER – HS & NB FIELD RENOVATIONS

RESOLVED, that the Board of Education approves a close out change order (credit balance) to the contract with Applied Landscape Tech for the renovations to the North Boulevard and High School fields, as follows:

Original Contract Sum	\$195,000.00
Change Order	(\$5,344.66)
Contract Sum (Adjusted)	\$189,655.34

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-09-14

APPROVAL OF CANCELLATION OF OUTDATED CHECKS – JUNE 30, 2012

RESOLVED, that the Board of Education approves the recommendation of the Business Administrator and the Auditor to cancel all outstanding, stale dated checks issued prior to June 30, 2012 as follows:

Pequannock Board of Education
2011/2012 General Account Outstanding Checks
For the Month Ending June 30, 2013

7/19/2010	52968	\$	2,136.00
11/15/2010	54073		42.21

12/20/2010	54146	43.50
6/20/2011	55329	208.74
9/19/2011	56056	713.00
10/17/2011	56156	87.00
12/19/2011	57053	46.50
4/16/2012	58035	45.88
5/21/2012	58194	522.50
5/21/2012	58269	72.00
6/25/2012	58563	125.00
6/25/2012	58693	442.00
6/25/2012	58697	884.00

Pequannock Board of Education
2011/2012 Payroll Account Outstanding Checks
For the Month Ending June 30, 2013

11/15/2011	140410	\$	5.97
3/15/2012	141520		18.23
3/30/2012	141657		122.61
6/15/2012	141988		12.16
6/15/2012	142003		5.96
6/15/2012	142010		6.07
6/28/2012	142129		6.07

BE IT FURTHER RESOLVED that the Business Office maintains necessary records for these warrants should any future claim be made by the payee.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-10-14

APPROVAL OF PERSONNEL FOR PAYROLL TRAINING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves up to 2 days at \$200.00 per day for training of Payroll/Benefits Supervisor.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-11-14

APPROVAL OF STATE CONTRACT WITH VERIZON WIRELESS - 2013-2014

RESOLVED, that the Board of Education authorizes the purchase of wireless cell phone service through a state contract with Verizon Wireless, contract #204526.

Motion by: Tengi	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-12-14

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR SUBSTITUTE NURSING SERVICES WITH BAYADA - 2013-2014

RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a professional services agreement for substitute nursing services for the 2013-2014 school year with BAYADA Home Health Care, Inc., Morris Plains, NJ at an hourly rate of \$60.00/hour for RN services or \$50.00/hour for LPN services in accordance with the contract which shall be available in the Business Office.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-13-14

APPROVAL OF RENEWAL OF AGREEMENT WITH AMERIFLEX - 2013-2014

RESOLVED, that the Board of Education approves renewal of an agreement with Ameriflex for administration of the Flexible Spending Account (FSA) for the period of July 1, 2013 through June 30, 2014, \$6.00 per person, \$90.00 minimum per month.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-14-14

APPROVAL OF SALE OF BONDS FOR THE SJG PROJECT

RESOLVED, that the Board of Education approves a **RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$3,350,000 SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY AND PROVIDING FOR THEIR SALE.** (attachment)

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-15-14

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUNDS

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$ 53,476.00 from the Capital Reserve Fund to capital outlay project account #12-000-400-450-98-770 for ePlus Technology services to be completed under the WSCA contract.

Motion by: Teng	Second by: Salerno	Roll Call Vote: 9-0
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POLICY

P-01-14 Approval of Revised Policy No. 2624 for First Reading and Adoption

Board Discussion:

Mr. Salerno commented on the grading system policy in relation to trimesters. He did not feel that he had enough information. Mr. Swezey reminded the Board that this revision will be adopted tonight. Mr. Tengi commented that careful consideration has been given to trimesters. The topic has been in discussion for over two years.

RESOLUTION NO. P-01-14

APPROVAL OF REVISED POLICY NO. 2624 FOR FIRST READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised policy as follows:

Manual Section	Policy
PROGRAMS	No. 2624 - Grading System

Motion by: Farrell	Second by: Phalon	Roll Call Vote: 8-1 (No: Salerno)
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Helene Zablocki, PTHS English Teacher, PTEA

- Requested to come to Board Office to read Executive Minutes
- Requested that a policy book be available for the public at the Board Office
- Discussed change to trimesters

Mayann Couch, 50 Boulevard

- Questioned the change to trimesters being discussed for 2 years

Karleen Lunetta, 25 Sunset Road

- Inquired if Math in Focus is moving forward

Old Business

None

New Business

Mr. Salerno inquired about posting Executive Minutes online. The Board Attorney responded that due to OPRA laws, and depending upon the nature of the meeting, it takes time before Executive Minutes may become public.

Comments

The Superintendent commented that we are a community working together. Regarding trimesters, he spoke directly to Superintendents who offered opinions for and against trimesters.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel, Negotiations, and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motion by: Cropanese	Second by: Swezey	Roll Call Vote: 9-0
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The Board recessed into Executive Session at 8:10 pm.

Public session reconvened at 8:47 pm with President Sayre presiding.

Roll Call: Present: Cropanese, Farrell, Maier, Phalon, Quigley, Salerno, Swezey, Teng, Sayre

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

PMC-10-14 Approval to Rescind Appointments
PMC-13-14 Approval of Administrative Appointment

RESOLUTION NO. PMC-10-14

APPROVAL TO RESCIND APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, rescinds the following appointments for the 2013-2014 school year:

- Patrick Scarpello, Dean of Students/Athletic Director
- Rosaura Bagolie, Hillview School Principal

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 8-0-1 (Abstain: Maier)
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RESOLUTION NO. PMC-13-14

APPROVAL OF ADMINISTRATIVE APPOINTMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of Michael Portas as Hillview Elementary School Principal, effective on or about August 1, 2013, and pending notification clause in current contract, at the annual salary of \$120,000, pro-rated.

Motion by: Quigley	Second by: Phalon	Roll Call Vote: 8-0-1 (Abstain: Maier)
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ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of July 15, 2013 at 8:52 pm.

Motion by: Salerno	Second by: Quigley	Roll Call Vote: 9-0
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Respectfully,



Barbara A. Decker
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- July 20, 2013 (Board Retreat) SJG
- August 19, 2013 PTHS
- September 9, 2013 PTHS
- September 23, 2013 PTHS