



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**MEETING MINUTES**  
**JUNE 10, 2013**

**CALL TO ORDER**

The June 10, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:07 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	Joseph Cropanese	James Farrell
	Ann Maier	Rosemary Phalon
	Kimberley Quigley	Tom Salerno
	Matthew Tengi (arrived 7:28 PM)	William Sayre

ABSENT: David Swezey

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools  
Michael J. Donow, Interim Business Administrator/Board Secretary  
Isabel Machado, Esq., Board Attorney

**FLAG SALUTE**

**RECOGNITIONS**

**PVS**

**All State Choir**  
Sarah Brewster  
Madison Bruno  
Courtney Bulger  
Amanda Innamorato  
Ariana Knick  
Alyna Strumolo  
Olivia Trautwein

**Area Band**  
Spencer Andrea  
Juliet O'Hare

**Math Counts Gold Award**  
Sarah Acquaviva

Nicholas Colicchio  
Bradley Deamer  
Emily Friedman  
Travis Harty  
Dylan Katz  
Emily Lin  
Daniel Lutz  
Hunter Paulison  
Kai Robinson  
Caroline Sumner  
Brett Thompson

**8<sup>th</sup> grade Leadership**  
Jonathan Hunt  
Daniel Lutz  
Matthew Rothman  
Stephen Machak

## **PTHS**

### **FBLA National Competition:**

Outstanding Chapter Silver Key Award  
Advisor – Elliott Honig

**Student Rep,** Maggie Vineis

### **2<sup>nd</sup> in state Parliamentary Procedures**

Anthony Hanes  
Anthony Romaniello  
Garret Santini  
Melissa Tahan

### **Teachers of the Year:**

PTHS Laura Higley  
PVS Andrea Torrisi  
HV Lisa Warner  
SJG Marjorie Ann Ocher  
NB Kimberly Meyerson

### **3<sup>rd</sup> in state Website Design**

Jake Rothman

**District:** Kimberly Meyerson

### **2<sup>nd</sup> in state Help Desk**

William Lampe

### **Retirees:**

Cathleen Donato – CST  
Donna Madison - SJG  
Donna Dykstra – PV  
Janice LaNeve – PV  
Craig Spencer – PV  
Richard Summers – PV  
Patricia Dean – HS  
Russell Irving – HS  
Patrick Lalley – Athletic Director

### **2<sup>nd</sup> in state Job Interview**

Olivia Schreiber

### **1<sup>st</sup> in state Introduction to Technology Concepts**

Andrew Afflitto

**Valedictorian:** Ethan Bloomer

**Salutatorian:** Robert Giannetti

## **PRESENTATIONS**

- NBS Read to Feed Program – *Ted Loeffler and Kim Meyerson*
- 2013 HSPA Results - *Frank Ingargiola*
- End of Year Athletic Report – *Patrick Lalley*

## **LEADERSHIP REPORTS**

Board President – *William Sayre*

- Recognized Victor Hayek upon his graduation and being awarded his doctorate

Superintendent – *Victor P. Hayek*

- Continue staffing effort
- Process for selection of principals is ongoing
- Highlighted various year-end activities
- Q&A on trimesters has been positive
- Informational Community Forum is on 6/13 and additional one in the summer if requested

Interim Business Administrator/Board Secretary – *Michael J. Donow*

- Schedule of bids being opened on 6/19 for ADA access at the high school and door/hardware district wide
- Discussed potential SDA grants for facility improvements
- Teacher evaluation and other accountability efforts will be in place for September: information is on the website for parents and community
- Announced new SDA grants for facility improvements and discussed the potential implication on the SJG gym referendum

## **PRESENTATION**

HIB Self-Assessment – *Paul DePinto*

## **OPEN TO PUBLIC - AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Kenneth Hardaker, 8 Brookside Avenue

- Bid/funding on Chromebooks

## **DISCUSSION OF ACADEMIC ELIGIBILITY POLICY #2433**

Mr. Cropanese gave an overview of points being considered:

- Extending assistance to all students
- Adjustment to account for trimesters
- Adjustments to weighting for Honors and AP courses
- Strengthen awareness and assistance for students with IEPs or 504 plans
- Addition of training for all coaches and advisors on policy
- Additions of reporting to Board
- Improvement to notification of potential risk made to coach/advisor

Public Comments:

Denise Genovese, 7 Orchard Road

- Looking for a clearly defined get-well plan and a path that parents can follow
- Improvements to the Propel program

Allison Afflitto, 60 Hopper Avenue

- Supports policy and happy to hear about the improvements, the reports, and Honors/AP weighting
- Return/posting of grades from teachers in a more timely manner
- To have such a stringent policy, there needs to be external support

Bob Friedman, 1 Atwood Avenue

- Notification to coaches needs to improve

Board Discussion:

Mr. Salerno raised questions about impact of trimesters on the policy. Mr. Tengi commented that the purpose of trimesters is not for eligibility. Mrs. Phalon objected to the punitive undertone of the policy since eligibility is often public.

**APPROVAL OF ACTION ITEMS**

**Approval of Minutes**

Motion by: Phalon	Second by: Salerno	Roll Call Vote: 5/6/13 Executive Session: 8-0; 5/6/13 Board Minutes: 8-0; 5/20/13 Executive Session: 7-0-1 (Abstain : Tengi); 5/20/13 Board Minutes: 7-0-1 (Abstain : Tengi);
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**ACTION****PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS**

PMC-158-13	Approval of Appointments
PMC-159-13	Approval of District Substitutes - 2012-2013
PMC-160-13	Accept Resignations
PMC-161-13	Approval of Family/Medical Leave Of Absence – 2013-2014 School Year
PMC-162-13	Amending Approval of Reappointment and Assignment of Tenured Certificated Staff 2013-2014 School Year
PMC-163-13	Amending Approval of Appointment
PMC-164-13	Approval of Employment Agreement with Assistant Superintendent of Schools
PMC-165-13	Approval of Appointments for Extended School Year Program
PMC-166-13	Approval of Child Study Team Summer Hours
PMC-167-13	Approval of In-Service Training for Autistic Programs
PMC-168-13	Approval of Guidance Counselors' Summer Hours
PMC-169-13	Approval of Students for Summer Work – 2013-2014 School Year
PMC-170-13	Approval of Per Diem Appointment
PMC-171-13	Approval of Homebound Instruction – 2013-2014 School Year
PMC-172-13	Approval of Internships for Summer 2013 and the 2013-2014 School Year
PMC-173-13	Approval of Personnel Change in Assignment for the 2013-2014 School Year

**RESOLUTION NO. PMC-158-13****APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Lauren Leal- Replacement for Lydia Kang	Math Teacher, PTHS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1- \$49,855
Alyssa Ercan	Social Studies Teacher, PTHS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1- \$49,855
Julie Carlson	Social Studies Teacher, PTHS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1- \$49,855
Kara Waybright	French Teacher, .5FTE, PVMS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, .5FTE, \$24,927.5
Christine Sheldrick	Lunch Aide, PVS	9/1/2013-6/30/2014	\$10.00 per hour / 2.5 hrs. per day

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0

**RESOLUTION NO. PMC-159-13****APPROVAL OF DISTRICT SUBSTITUTES - 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2012-2013 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria:

Cynthia Certosimo, Aide/Secretary

Caitlin Currey, Substitute Certificate  
Andrew Dimetrosky, Substitute Certificate

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-160-13**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employees:

NAME	POSITION	EFFECTIVE
Francine Brink	Payroll & Benefits Coordinator	June 30, 2013
Donna Madison	Elementary Classroom Teacher, SJG	June 30, 2013

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-161-13**

**APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approve the following family/medical leave of absence:

- Dipty Patel, Hillview Elementary School, September 3, 2013, using 37 accumulated sick days through approximately October 23, 2013, immediately followed by approximately eleven (11) weeks under the New Jersey Family/Medical Leave Act, ending January 15, 2014, returning to work on or about January 16, 2014.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-162-13**

**AMENDING APPROVAL OF REAPPOINTMENT AND ASSIGNMENT OF TENURED CERTIFICATED STAFF 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the reappointment and assignment of tenured certificated staff member for the 2013-2014 school year. (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

Last Name	First Name	Position	Location/ Grade	Step	Guide	Salary
Postman	Erin	Social Studies Teacher	PV	10	MA	\$66,655

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-163-13****AMENDING APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the appointment of the following personnel in the Pequannock Township School District: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Kathryn Zizzi- Replacing Nancy Mugan	Special Education Teacher	9/1/2013-6/30/2014	PTEA MA+15 Guide, Step 3- \$58,055

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-164-13****APPROVAL OF EMPLOYMENT AGREEMENT WITH ASSISTANT SUPERINTENDENT OF SCHOOLS**

RESOLVED, that the Board of Education approve the employment agreement between the Assistant Superintendent, Dr. Rosalie Winning, and the Board of Education effective July 1, 2013 through June 30, 2014, at a salary of \$145,999.

Be it further resolved, that the employment agreement has been reviewed and approved by the Executive Morris County Superintendent of Schools in an approval letter dated May 14, 2013.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-165-13****APPROVAL OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following appointments for the extended school year program.

ESY Program- July 1- July 31 (21 days)	Salary	Rate	Total Hours	Total
Teachers (4.5 hrs day)				
Janet Drashinsky (18 Days)	\$87,715.00	\$73.10	81.0	\$5,920.76
Jenna Berkowitz (18 Days)	\$60,395.00	\$50.33	81.0	\$4,076.66
Ruth Burak (21 days)	\$58,395.00	\$48.66	94.5	\$4,598.61
Jenna Cannestro (20 days)	\$50,055.00	\$41.71	90.0	\$3,754.13
Rhea Greenberg (18 Days)	\$69,015.00	\$57.51	81.0	\$4,658.51
Kathleen Iraggi (18 Days)	\$68,035.00	\$56.70	81.0	\$4,592.36
Christina Marks (21 days)	\$62,245.00	\$51.87	94.5	\$4,901.79

Kathleen Moon (21 days)	\$60,395.00	\$50.33	94.5	\$4,756.11
Michele Rubino (8:30-11:00)(19 days)	\$65,015.00	\$54.18	47.5	\$2,573.51
Roberta Spezio-Espie (18 Days)	\$73,015.00	\$60.85	81.0	\$4,928.51
Amanda Toto (K-1) (18 days)	\$56,255.00	\$46.88	81.0	\$3,797.21
James Zichelli (21 days)	\$74,655.00	\$62.21	94.5	\$5,879.08
<b>Aide (3.5 hrs day)</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Nancy Anderson	\$18,430.00	\$15.36	73.5	\$1,128.84
Barbara Carbone (PSD 2hr/day)	\$29,260.00	\$24.38	42.0	\$1,024.10
Janet Congleton	\$29,260.00	\$24.38	63.0	\$1,536.15
Alice Galliano	\$29,260.00	\$24.38	63.0	\$1,536.15
Marlene Grant (PSD 2 hrs/day)	\$29,260.00	\$24.38	42.0	\$1,024.10
Jennifer Quinn	\$27,950.00	\$23.29	73.5	\$1,711.94
Cheryl Rosano (PSD 2hr/day)	\$17,330.00	\$14.44	42.0	\$ 606.55
Melissa Vivian	\$29,260.00	\$24.38	63.0	\$1,536.15
Pricilla Brown	\$19,085.00	\$15.90	73.5	\$1,168.96
Susan Kasnia-Flood	\$16,885.00	\$14.07	73.5	\$1,034.21
<b>Related Services</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Jennifer Perez (Behaviorist)	\$71,255.00	\$59.38	35.0	\$2,078.27
Natasha Hiden-Burns (Behavior Tech.)	\$27,928.00	\$39.90	17.0	\$ 678.30
Leslie Galamb (Speech)	\$56,055.00	\$46.71	56.0	\$2,615.90
Mayra Fajardo (OT)	\$88,835.00	\$74.03	52.0	\$3,849.52
Lorraine LaTempa (Nurse)(18 days)	\$66,655.00	\$55.55	36.0	\$1,999.65
Ilona Oosterwyk (Speech)	\$69,015.00	\$57.51	50.0	\$2,875.63
<b>Substitute Teachers &amp; Aides</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Alice Galliano	\$65,475.00	\$54.56	13.5	\$736.59
Melissa Vivian	\$68,655.00	\$57.21	13.5	\$772.37
Janet Congleton	\$64,395.00	\$53.66	13.5	\$724.44
Susan Quagliana	\$68,395.00	\$57.00	13.5	\$769.44
Marge Deo , sub as needed	\$68.00 / per day			
Linda Vedovino, sub as needed	\$68.00 / per day			
Donna Dericks (sub nurse)if needed	\$60,655.00	\$50.55	6.0	\$303.28
Jackie Griffith (sub nurse)if needed	\$50,455.00	\$42.05	6.0	\$252.28

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0



**RESOLUTION NO. PMC- 166-13****APPROVAL OF CHILD STUDY TEAM SUMMER HOURS**

RESOLVED, that the Board of Education approves Child Study Team personnel to perform services for up to 10 days during the summer, between July 1, 2013 and August 31, 2013

<b>Name</b>	<b>Position</b>	<b>Daily Rate</b>
Emily Coughlin	School Psychologist	\$281.28
Shannon Patti	School Psychologist	\$387.38
Marcia Dimetrosky	School Psychologist	\$410.18
Faye Lash	LDT/C	\$461.38
Jane McAllister	LDT/C	\$408.58
Amy Shea	LDT/C	\$343.28
Ellen Ruban	School Social Worker	\$377.38
Kim Buscher	School Social Worker	\$331.98
Ilon Oosterwyk	Speech/Language Therapist	\$345.08
Hope Liebes	Speech/Language Therapist	\$408.58
Leslie Galamb	Speech/Language Therapist	\$280.28
Jennifer Perez	Behaviorist	\$356.28
Mayra Fajardo	Occupational Therapist	\$434.18
Deirdre Tahan	Office Aide	\$ 95.43

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0

**RESOLUTION NO. PMC-167-13****APPROVAL OF IN-SERVICE TRAINING FOR AUTISTIC PROGRAMS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff members to receive in-service training for the Autistic Programs to be held during the Summer, 2013.

**CPI Training**

<b>Teachers:</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Jen Perez - Instructor	\$71,255.00	\$59.38	26	\$1,543.86
Alexis Somers	\$52,455.00	\$43.71	13	\$568.26
Jenna Cannestro	\$50,055.00	\$41.71	13	\$542.26
Amanda Toto	\$56,255.00	\$46.88	13	\$609.43
Michele Rubino	\$65,015.00	\$54.18	13	\$704.33
Patty Livesey	\$58,245.00	\$48.54	13	\$630.99
Leslie Galamb (Speech Therapist)	\$56,055.00	\$46.71	13	\$607.26

Mayra Fajardo (Occupational Therapist)	\$88,835.00	\$74.03	13	\$962.38
Natasha Hiden-Burns	\$27,928	\$39.90	13	\$518.70
<b>Aides:</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Pam Wehrer	\$19,085.00	\$15.90	13	\$206.75
Diane Mee	\$17,330.00	\$14.44	13	\$187.74
Cheryl Rosano	\$16,885.00	\$14.07	13	\$182.92
Jill Colella	\$16,510.00	\$13.76	13	\$178.86
Nicole Brennan	\$17,330.00	\$14.44	13	\$187.74
Noel Squiccarini	\$17,845.00	\$14.87	13	\$193.32
Lisa Mulhall	\$17,330.00	\$14.44	13	\$187.74
Lorraine Trautwein	\$16,205.00	\$13.50	13	\$175.55
Joseph Colombo	\$17,330.00	\$14.44	13	\$187.74
Robin Canger	\$24,410.00	\$20.34	13	\$264.44
Barbara Fede	\$24,410.00	\$20.34	13	\$264.44
Nancy Anderson	\$18,430.00	\$15.38	13	\$199.94
Kathy Parotta	\$17,330.00	\$14.44	13	\$187.74

#### ABA Training

<b>Teachers:</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Jen Perez - Instructor	\$71,255.00	\$59.38	6.5	\$385.96
Alexis Somers	\$52,455.00	\$43.71	6.5	\$284.13
Jenna Cannestro	\$50,055.00	\$41.71	6.5	\$271.13
<b>Aides:</b>		<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
Pam Wehrer	\$19,085.00	\$15.90	6.5	\$103.38
Diane Mee	\$17,330.00	\$14.44	6.5	\$93.87
Cheryl Rosano	\$16,885.00	\$14.07	6.5	\$91.46
Jill Colella	\$16,510.00	\$13.76	6.5	\$89.43
Nicole Brennan	\$17,330.00	\$14.44	6.5	\$93.87
Noel Squiccarini	\$17,845.00	\$14.87	6.5	\$96.66
Lisa Mulhall	\$17,330.00	\$14.44	6.5	\$93.87
Lorraine Trautwein	\$16,205.00	\$13.50	6.5	\$87.78
Joseph Colombo	\$17,330.00	\$14.44	6.5	\$93.87
Robin Canger	\$24,410.00	\$20.34	6.5	\$132.22

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-168-13****APPROVAL OF GUIDANCE COUNSELORS' SUMMER HOURS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following guidance counselors to perform services during the summer for 10 days each, between July 1, 2013 and August 31, 2013.

<b>Names</b>	<b>Daily Rate</b>
Pequannock Valley School: Terry Praschak Julie Cody	\$357.38/ or release time \$281.28/ or release time
Pequannock Township High School: Michael Wychules Betsy Crocker Angela Escudero Maureen Montalbetti	\$434.18/ or release time \$345.08/ or release time \$353.28/ or release time \$407.42/ or release time

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-169-13****APPROVAL OF STUDENTS FOR SUMMER WORK – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following high school students to work with the Technology Department during the period of July 1, 2013 through August 31, 2013, to assist in installing new computers throughout the district, at the rate of \$7.25 per hour, not to exceed a combined total of 200 hours as needed:

- Jacob Rothman
- Andrew Afflitto
- Kevin Flood
- Amanda Steidl
- Mark Leopardi

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-170-13****APPROVAL OF PER DIEM APPOINTMENT**

RESOLVED, that the Board accept the recommendation of the Superintendent and approve the per diem appointment of Barbara A. Decker for purposes of transition, for the period of June 15, 2013 through June 30, 2013, in the amount of \$ 480.77 per day, not to exceed 10 days.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 8-0
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**RESOLUTION NO. PMC-171-13****APPROVAL OF HOMEBOUND INSTRUCTION – 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2013-2014 School Year in the Pequannock Township School District at a rate of \$37.00/hour:

NAME	SUBJECT	STUDENT NUMBER	DATES
Arielle Weinstein	Algebra	#231	May 27, 2013 through June 20, 2013
Krista Lau-Munoz	Chemistry	#231	May 27, 2013 through June 20, 2013
Patricia Livesey	Elementary	#228	July 1, 2013 through August 30, 2013

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0

**RESOLUTION NO. PMC-172-13****APPROVAL OF INTERNSHIPS FOR SUMMER 2013 AND THE 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following internships for Summer 2013 and the 2013-2014 school year, having met all requisite district criteria:

- Rania Husein, School Counselor, William Paterson Univ.
- Deyanira Sanchez, Social Worker, Rutgers Univ.

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0

**RESOLUTION NO. PMC-173-13****APPROVAL OF PERSONNEL CHANGE IN ASSIGNMENT FOR THE 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel change in assignment for the 2013-2014 school year:

Staff Member	From	To
Christine Rodeiro	Elementary Teacher- GR 4, SJG	Elementary Teacher- GR 3, SJG

Motion by: Quigley

Second by: Farrell

Roll Call Vote: 8-0

## CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-85-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses  
CIS-86-13 Approval of New Curriculum  
CIS-87-13 Approval of Out-of-District Placement, Services, and agencies to Provide Services to Students

### RESOLUTION NO. CIS-85-13

#### **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are "not-to-exceed" amounts:**

<b>Date(s)</b>	<b>Employee</b>	<b>Conference/Workshop Location</b>	<b>Registration</b>	<b>Travel</b>	<b>Sub Cost</b>	<b>Estimate Total Expense</b>
7/24-25- 26/13	D. Wolfe	Wilson Language Training Introductory Workshop, Saddle Brook	\$509	<b>\$107.64</b>	n/a	<b>\$616.64</b>
5/31/13	V. Hayek	Morris Union Jointure Principal Evaluation, New Providence	\$100			\$100.00
6/24, 25/13	T. Loeffler	Legal One Series FEA Conference Center	\$315			\$315.00
8/20, 21/13	T. Loeffler	Student Growth Objectives Madison Institute	\$280			\$280.00
8/7/13	C. Strong	Cont. Methods Mat & Eva. Driver Educ., NJ City Univ.	\$1,060	\$85.43		<b>\$1,145.43</b>

Motion by: Farrell

Second by: Teng

Roll Call Vote: 8-0

**RESOLUTION NO. CIS-86-13****APPROVAL OF NEW CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new curriculum aligned to the Common Core Standards and payment to the writers as previously approved, as follows:

Grade 2 Writing Supplement	J. Rentas (\$534)
Grade 4 Writing Supplement	J. Rentas (\$534)
Grade 5 Writing Supplement	J. Rentas (\$534)
Grade 6 Writing Supplement	J. Rentas (\$534)
Grade 6 Language Arts	J. Rentas (\$534)
STEM	C. Crosby (\$1,068)

Motion by: Farrell	Second by: Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. CIS-87-13****APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for the Extended School Year program and the 2013-2014 school year:

\*Tentative State issued tuition rates for private schools.

\*\*Proposed tuitions per school letters.

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#133	September-June Home Instruction pending placement	\$14,800.00 10 hrs/wk. x \$37/hr. x 40 wks. (not to exceed 40 hours per month)
#109	Banyan School, Fairfield ESY September-June	*\$4,812.66 - 18 days *\$48,126.60
#167	Bancroft ESY September-June	*\$14,065.60 - 32 days \$8,913.60 (\$278.55/day) Tuition \$5,152.00 (\$161.00/day) Aide *\$79,119.00 TOTAL \$50,139.00 (\$278.55/day) Tuition \$28,980.00 (\$161.00/day) Aide
#220	Barnstable Academy September-June	\$42,900.00
#217	Chancellor Academy ESY September-June	\$6,260.00 - 20 days \$56,340.00
#194	Chancellor Academy ESY September-June	\$6,260.00 - 20 days \$56,340.00

#229	Chapel Hill Academy, Lincoln Park September-June	**\$54,180.00
#143	Chapel Hill Academy, Lincoln Park ESY September-June	**\$9,030.00 - 30 days **\$54,180.00
#195	Chapel Hill Academy, Lincoln Park ESY September-June	**\$9,030.00 - 30 days **\$54,180.00
#22	Children's Institute, Livingston ESY September-June	**\$6,541.70 - 22 days *\$54,415.05
#56	Children's Institute, Livingston September-June	*\$54,415.05
#75	Children's Therapy Center, Midland Park ESY  Integrated Nursing  Nursing Care, Inc.  Faith Bell (Speech)  September-June Children's Therapy Center, Midland Park  Integrated Nursing  Nursing Care, Inc.  Faith Bell (Speech)	**\$6,409.00 - 17 days  \$3,927.00 - 2x/wk x 8.5 hrs/day x \$57.75/hr. x 4 weeks  \$4,800.00 - 3x/wk. x 8 hrs/day x \$50.00/hr. x 4 weeks  \$500.00 - 1x/wk. x \$125/hr. x 4 weeks  **\$71,253.00 - 189 days  \$39,270.00 - 2x/wk. x 8.5 hrs. x \$57.75/hr. x 40 weeks  \$48,000.00 - 3x/wk. x 8 hrs. x \$50.00/hr. x 40 weeks  \$5,000.00 - 1x/wk. x \$125/hr. x 40 weeks
#184	Children's Therapy Center, Midland Park ESY  Integrated Nursing  Krista Faller (Vision Therapy)  Pediatric Rehabilitation (PT)	**\$6,409.00 - 17 days  \$9,817.50 - 5x/wk x 8.5 hrs/day x \$57.75/hr. x 4 weeks  \$690.00 - 1.5 hrs/wk. x \$115/hr. x 4 weeks (July) \$460.00 - 1x/wk. x \$115/hr. x 4 weeks (August)  \$1,500.00 - 3x/wk x \$125/hr. x 4 weeks (August)

	Ilona Oosterwyk (Speech) September-June Children's Therapy Center, Midland Park  Integrated Nursing  Krista Faller (Vision Therapy)	\$791.52 - 3x/wk x \$65.96/hr. x 4 weeks (August)  **\$71,253.00 189 days  \$98,175.00 - 5x/wk. x 8.5 hrs. x \$57.75/hr. x 40 weeks  \$6,900.00 - 1.5 hrs/wk. x \$115.00/hr. x 40 weeks
#153	Early Childhood Learning Center ESY Chatham September-June	*\$4,297.50 - 18 days  *\$42,975.00
#80	Holmstead, Ridgewood	*\$48,056.40 - 180 days
#193	HoHoKus School of Trade, Paterson	\$9,900.00 p/t
#203	HoHoKus School of Trade	\$9,900.00 p/t
#140	HoHoKus School of Trade	\$9,900.00 p/t
#223	HoHoKus School of Trade	\$9,900.00 p/t
#224	HoHoKus School of Trade	\$9,900.00 p/t
#225	HoHoKus School of Trade	\$9,900.00 p/t
#226	HoHoKus School of Trade	\$9,900.00 p/t
#227	HoHoKus School of Trade	\$9,900.00 p/t
#230	HoHoKus School of Trade	\$9,900.00 p/t
#119	Lake Drive School, Mountain Lakes ESY  September-June	\$9,741.00 TOTAL - 19 days \$6,050.00 Tuition \$3,691.00 Aide  **\$106,406.00 TOTAL \$60,500.00 Tuition \$36,906.00 Aide \$3,000.00 OT \$2,250.00 PT \$1,500.00 Speech \$2,250.00 EDS
#96	New Beginnings, Fairfield ESY  September-June	\$9,483.30 - 30 days  \$56,899.80
#128	New Beginnings, Fairfield ESY  September-June	\$9,483.30 - 30 days  \$56,899.80
#9	New Bridges, Rockleigh September-June (thru Bergen County Special Services)	**\$123,080.00 TOTAL \$73,080.00 Tuition \$44,000.00 Aide \$6,000.00 Out of County Fee



#142	PG Chambers, Paramus	ESY	\$15,274.80 TOTAL - 30 days \$9,574.80 Tuition \$5,700.00 Aide
		September-June	\$91,648.00 TOTAL \$57,448.80 Tuition \$34,200.00 Aide
#134	Phoenix Center, Nutley	ESY	*\$5,727.96 - 18 days
		September-June	*\$57,279.60
#31	Regional Day (thru Educational Services Commission)	ESY	*\$3,600.00 - 28 days
	Emerald Healthcare (Nursing)		\$10,528.00 - 8 hrs/day x \$47/hr. x 28 days
	Regional Day, Morristown (thru Educational Services Commission)	September-June	**\$60,302.00 Tuition
	OT, Speech, 2 PT		**\$7,840.00 (4) ½ hr. sessions/wk.
	Emerald Healthcare (Nursing)		\$67,680.00 - 8 hrs/day x \$47/hr. x 180 days
#222	Sage Day, Boonton	ESY	\$2,500.00 - 24 days
		September-June	**\$50,220.00
#24	Kristen Martin (ABA)	ESY	\$292.50 - 4.5 hrs. @ \$65/hr. June 21-30, 2013
	ABA	ESY	\$3,282.50 - 50.5 hrs. @ \$65/hr.
	Team Meeting		\$65 - 1 hr.
	Cheryl Rosano (ABA)		\$161.81 11.5 hrs. x \$14.07/hr. - 3 hrs/wk.
	Team Meeting		\$14.07 - 1 hr. meeting
	Kristen Martin (ABA)	September-June	\$11,700.00 4.5 hrs/wk. x \$65/hr. x 40 weeks
	Team Meeting		\$650.00 - 1 hr/month x \$65/hr. x 10 months
	Cheryl Rosano (ABA)		\$844.20 - 1.5 hrs/wk. x \$14.07/wk. x 40 weeks

	Team Meeting	\$140.70 - 1 hr/month x 14.07/month x 10 months
#232	Bergen County Special Services Homebound Instruction, All Subjects	\$60 per hour 10 hours per week

Motion by: Farrell	Second by: Teng	Roll Call Vote: 8-0
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## FINANCE, FACILITIES, AND ATHLETICS

FFA-183-13	Transfer of Funds – 2012-2013
FFA-184-13	Payment of Bills – June 10, 2013
FFA-185-13	Approval of Amendment to Grounds Maintenance Contract
FFA-186-13	Professional Services Contract – E-Rate Consulting Services
FFA-187-13	Approval of Parental Transportation Contract – 2013-2014
FFA-188-13	Approval of Joint Transportation Agreement with the Wayne Township Board of Education
FFA-189-13	Approval of Amendment to Lightpath Service Agreement
FFA-190-13	Declaration of Obsolescence – Equipment
FFA-191-13	Approval of Award of Bid – Purchase of Instructional Equipment: Chromebooks
FFA-192-13	Approval of Award of Bid – PV Stem Lab Renovations
FFA-193-13	Approval of Contract Renewals –Technology
FFA-194-13	Approval of Award of Contract – Food Service Management Company
FFA-195-13	Approval for Use of Facilities: Operation of Before and After School Programs

### RESOLUTION NO. FFA-183-13

#### **TRANSFER OF FUNDS – 2012-2013**

RESOLVED, that the Board of Education approves the transfer of funds within the 2012-2013 budget for the month of May 2013 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Teng	Second by: Maier	Roll Call Vote: 8-0
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### RESOLUTION NO. FFA-184-13

#### **PAYMENT OF BILLS – JUNE 10, 2013**

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Interim Business Administrator/Board Secretary for the June 10, 2013 bill list as attached:

Bill List	\$ 845,716.46
Payroll for April 2013	
Gross Payroll	\$2,069,362.81
Board Share of FICA	\$ 36,311.67
State FICA (Reimbursable)	\$ 119,697.55
Total Claims	<u>\$3,071,088.49</u>
Pomptonian	\$ 72,067.86

Motion by: Teng	Second by: Maier	Roll Call Vote: 8-0-1 (Abstain: Phalon)
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**RESOLUTION NO. FFA-185-13****APPROVAL OF AMMENDMENT TO GROUNDS MAINTENANCE CONTRACT**

RESOLVED, that the Board of Education approve an amendment to the Shared Services Agreement between the District and the Township of Pequannock, originally authorized by the Board of Education on March 28, 2011, increasing the annual fee by \$1,000 to an annual fee of \$57,000, for the 2012-13 and 2013-14 school years.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-186-13****PROFESSIONAL SERVICES CONTRACT – E-RATE CONSULTING SERVICES**

RESOLVED, that the Board of Education accepts the recommendation of the Interim Business Administrator/Board Secretary and approves a professional services agreement with BTU Consultants, LLC, for the 2013-2014 school year in the amount of \$5,480.00, for services related to filing all applications and documents with the federal government for the E-Rate program under the Universal Service Administrative Company.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-187-13****APPROVAL OF PARENTAL TRANSPORTATION CONTRACT – 2013-2014**

RESOLVED, that the Board of Education approves the following parental transportation contracts for School Year 2013-2014, as follows:

TJ-ESY-13	#126	Pequannock Township High School	July 1, 2013 to July 31, 2013	\$638.19
CS13-14	#75	Children's Therapy Center	September 1, 2013 to June 30, 2014	\$1,689.00

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-188-13****APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH THE WAYNE TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education approves a Joint Transportation Agreement with the Wayne Township Board of Education as follows:

Route #	Destination	Number of Host District Students	Number of Joiner District Students	Effective Dates	Joiner Cost
PEQ13	Banyan School Fairfield, NJ	2	1	7/1/13 to 7/31/13	\$2,035.00

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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### **RESOLUTION NO. FFA-189-13**

#### **APPROVAL OF AMMENDMENT TO LIGHTPATH SERVICE AGREEMENT**

RESOLVED, that the Board of Education approve an amendment to an agreement between the district and Cablevision Lightpath Inc. for internet and phone access and connections between district facilities, for a period of five (5) years beginning on or about July 1, 2013, at the rate of \$10, 300.00 per month, reflecting a reduction of \$3,500.00 per month, said contract being awarded in accordance with the provisions of N.J.S.A. 18A:18SA-5.20 and N.J.S.A. 18A:18SA-42.3(g).

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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### **RESOLUTION NO. FFA-190-13**

#### **DECLARATION OF OBSOLESCENCE – EQUIPMENT**

RESOLVED, that the Board of Education authorizes Michael J. Donow, Interim Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate.  
(Attachment)

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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### **RESOLUTION NO. FFA-191-13**

#### **APPROVAL OF AWARD OF BID – PURCHASE OF INSTRUCTIONAL EQUIPMENT: CHROMEBOOKS**

RESOLVED, that the Board of Education approves the award of bid for the purchase of 425 Samsung Chromebooks, including Google Chrome OS, to CDW Government LLC of Vernon Hills, IL, the sole bidder, in the total amount of \$113,594.00, said bid opened in the Board Offices on Monday, May 30, 2013 at 1:00 p.m.; and

BE IT FURTHER RESOLVED, that the award of bid include the extension of the bid amount for purchase of additional single units at the price of \$267.28 each, through the period ending August 30, 2013.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-192-13**

**APPROVAL OF AWARD OF BID – PV STEM LAB RENOVATIONS**

RESOLVED, that the Board of Education approves the award of bid for renovations at Pequannock Valley School to construct STEM lab facilities, to Lanyi & Tevald, Inc. of Rockaway, New Jersey, to the lowest responsive bidder, in the amount of \$194,500.00, said bids opened in the Board Offices on Monday, May 30, 2013 at 11:00 a.m.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-193-13**

**APPROVAL OF CONTRACT RENEWALS –TECHNOLOGY**

RESOLVED, that the Board of Education approves the renewal of the following technology annual licensing, maintenance and support fees for the 2013-14 school year:

<u>Company</u>	<u>Software</u>	<u>Annual Fee</u>
Computer Solutions, Inc.	Budgetary Accounting/Personnel-Payroll	\$10,560.00
Frontline Technologies	AESOP	\$ 6,520.00
Educational Networks	Website Hosting and Management	\$ 6,800.00
Genesis Educational Services	Student Information System	\$ 9,165.00
Oracle	Backend system for Genesis	\$ 1,978.64
Academic Superstore	Symantec (Anti-Virus/Anti-Spam)	\$ 8,179.70
Academic Superstore	Microsoft Windows & Office	\$15,516.00
Honeywell International, Inc.	Instant Alert	\$ 7,918.00

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**RESOLUTION NO. FFA-194-13**

**APPROVAL OF AWARD OF CONTRACT – FOOD SERVICE MANAGEMENT COMPANY**

WHEREAS, the Pequannock Twp. Board of Education (Board) advertised a “Request For Proposal” in the district’s official newspaper on May 15, 2013 for a “Food Service Management Company” (FSMC), and received one proposal; and

WHEREAS, the Board has determined that it is in the best interest of the district to award a contract to The Pomptonian, Inc. as the FSMC for the 2013-14 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board approve a contract with The Pomptonian, Inc. of Fairfield, New Jersey as the district’s Food Service Management Company for the 2013-14 school year, with the option to renew the agreement for one year periods not to exceed a total of five(5) years in accordance with statute; and

BE IT FURTHER RESOLVED, the terms of the contract shall be established as follows:

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of twenty eight thousand five hundred forty dollars (\$28,540.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$2,854.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2013-2014; and

BE IT FURTHER RESOLVED, the student price of a paid "type A" meal shall be established at \$2.50 for both the Pequannock Valley School and the Pequannock Township High School, and the prices for various a la carte items be approved by the office of the Business Administrator/Board Secretary.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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#### **RESOLUTION NO. FFA-195-13**

#### **APPROVAL FOR USE OF FACILITIES: OPERATION OF BEFORE AND AFTER SCHOOL PROGRAMS**

RESOLVED, that the Board approve agreements for the Use of Facilities for the operation of Before and After School Care Programs for the 2013-2014 school years as follows:

Boys & Girls Club of Pequannock (a non-profit organization)	Annual rental = \$ 6,500
North Boulevard School and Steven J. Gerace School	
The Children's After Care School Center (a for-profit organization)	Annual rental = \$10,000
Hillview School; and	

BE IT FURTHER RESOLVED, that the Board authorizes the Interim Business Administrator /Board Secretary to execute contracts with each organization respectively.

Motion by: Tengi	Second by: Maier	Roll Call Vote: 8-0
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**OTHER**

O-46-13	Accept HIB Incident/Non- Incident Reports
O-47-13	Approval of Executive Session

Motion by:	Second by:	Roll Call Vote:
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**RESOLUTION NO. O-46-13**

**ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS**

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

**RESOLUTION NO. O-47-13**

**APPROVAL OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board of Education approves an Executive Session for Monday, June 24, 2013 at 5:30 pm to be held in the Professional Development Room at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ to discuss legal, personnel, and negotiation matters. Said matters will be made public upon their disposition.



**Motion to recess at 9:32 pm.**

Motion by: Cropanese	Second by: Teng	Roll Call Vote: 8-0
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**Resume at 10:00 pm.**

### **ROLL CALL**

#### **PRESENT:**

Cropanese, Farrell, Maier, Phalon, Quigley, Salerno, Teng, Sayre

### **OPEN TO PUBLIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Lee Ann Brensinger, PTEA

- Requested the board read a statement and meet with PTEA leadership at 6/24 Executive Session

Karleen Lunetta, 25 Sunset

- Expressed concern about the success in NJ of Math in Focus and its implementation and training of staff

Allison Le Gates, 19 Tilley

- Correlation between Propel and ICS
- Training for Chromebooks
- Concern about Math in Focus training
- Academic eligibility for all extra-curricular

Mary Raczko,

- Spoke in support of Jen Mildner

### **Old Business**

- Mr. Salerno thanked Lillian Keating and the PV staff for the invitation to the Battle of the Books. He represented Pequannock at the ESCMC meeting.

### **New Business**

**The following comments by the Board were in regard to Math in Focus:**

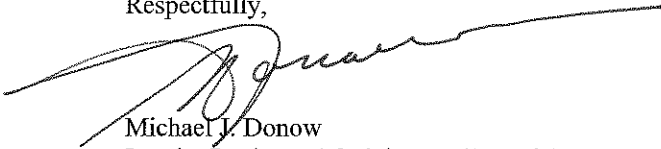
- Mr. Salerno requested that PMC or CIS look at training of subs in Math in Focus
- Mr. Teng requested online support for parents
- Mrs. Maier asked if a need has been established for extra help

### **ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of June 10, 2013 at 10:15 pm.

Motion by: Salerno	Second by: Quigley	Roll Call Vote: 8-0
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Respectfully,



Michael J. Donow  
Interim Business Administrator/ Board Secretary

### **FUTURE PUBLIC BOARD MEETINGS**

- June 24, 2013 PTHS
- July 15, 2013 PTHS
- July 20, 2013 (Board Retreat) SJG
- August 19, 2013 PTHS
- September 9, 2013 PTHS