



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

ORGANIZATIONAL MEETING

MINUTES

April 29, 2013

CALL TO ORDER

The April 29, 2013 Organizational Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:05 p.m. by Michael J. Donow, Board Secretary. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Flag Salute

REPORT OF THE ANNUAL SCHOOL ELECTION, *Board Secretary*

The Interim Business Administrator/Board Secretary reported the results of the April 16, 2013 Annual School Election, held between the hours of 2:00 p.m. and 9:00 p.m. A total of 1,818 votes were cast. The election results have been certified by the Clerk of the County of Morris.

A copy of the results by district shall be attached to the minutes of this meeting.

It was announced that the budget for the 2013-14 school year was approved by the voters by a vote of 1,109 in favor and 560 opposed.

It was announced that the second question, referendum for the construction of a gymnasium at the Stephen J. Gerace School was approved by a vote of 954 in favor and 712 opposed.

The results of the election of members of the Board of Education were as follows:

Full three (3) term: 2013 – 2016

James Farrell	872
Tom Salerno	1,190
Michelle Conoscenti Melillo	728
Rosemary Deming-Phalon	829

There were a total of 13 write-in votes cast

Unexpired one (1) year term:

Ann Humphrey Maier	963
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There were a total of 5 write-in votes cast

The members elected were James Farrell, Tom Salerno and Ruth Deming-Phalon for the full three year terms, and Ann Humphrey Maier for the unexpired one year term

ADMINISTRATION OF OATH OF OFFICE

The Interim Business Administrator/Board Secretary administered the Oath of Office

ROLL CALL

PRESENT: Joseph Cropanese James Farrell
Ann Maier Rosemary Phalon
Kimberley Quigley Tom Salerno
William Sayre David Swezey
Matthew Teng

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Michael J. Donow, Interim Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney

RESOLUTION NO. O-36-13

ELECTION OF THE PRESIDENT

The Board Secretary opened the floor for nominations for President:

RESOLVED, that William Sayre has been nominated for President. Move to appoint William Sayre as President of the Board of Education.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 8-0-1 Abstain: Salerno
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RESOLUTION NO. O-37-13

ELECTION OF THE VICE PRESIDENT

The Board President opens the floor for nominations for Vice President:

RESOLVED, that Matthew Teng has been nominated for Vice President. Move to appoint Matthew Teng as Vice President of the Board of Education.

Motion by: Swezey	Second by: Cropanese	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-150-13

APPOINTMENT OF BOARD ATTORNEY

RESOLVED, that the Board of Education approves Isabel Machado, Esq. from the firm of Machado Law Group, LLC as Board Attorney for all legal matters and services, including labor, effective immediately and for the 2013-2014 school year, at the hourly rate of \$150.00 and in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Cropanese	Second by: Farrell	Roll Call Vote: 9-0
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Board President reviewed process of RFP and introduced Isabel Machado.

LEADERSHIP REPORTS

Board President – *William Sayre*

- Welcomed new members
- Committee assignments to be announced next week

Superintendent – *Victor P. Hayek*

- Congratulated new members
- Thanked community for supporting budget and SJG gym

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

Student Representative – *Maggie Vineis*

- Pep rally celebrating winter sports program
- Autism awareness month

APPROVAL OF ACTION ITEMS

ACTION

OTHER

- O-38-13 Approval of the Appointment of Delegate to the New Jersey School Board Association/Morris County School Board Association
- O-39-13 Adoption of Policies and By-Laws
- O-40-13 Adoption of Code of Ethics
- O-41-13 Approval of Evaluation Instrument for Board of Education
- O-42-13 Approval of the Annual Meeting Notice

RESOLUTION NO. O-38-13

APPROVAL OF THE APPOINTMENT OF DELEGATE TO THE NEW JERSEY SCHOOL BOARD ASSOCIATION/MORRIS COUNTY SCHOOL BOARD ASSOCIATION

RESOLVED, that the Board of Education approves the appointment of James Farrell as Delegate/Representative and Kimberley Quigley as Alternate to the New Jersey School Boards Association and the Morris County School Boards Association for one (1) year, beginning immediately and that the policy authorizing the duties of the delegate to the New Jersey School Boards Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association and the Morris County School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 9-0
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RESOLUTION NO. O-39-13

ADOPTION OF POLICIES AND BY-LAWS

RESOLVED, that the Board of Education adopts the policies and by-laws of the Pequannock Township Board of Education for the 2013-2014 fiscal year.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 9-0
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RESOLUTION NO. O-40-13

ADOPTION OF CODE OF ETHICS

RESOLVED, that all meetings of the Board of Education adopts the Board Member Qualifications, Prohibited Acts and Code of Ethics, Bylaws No. 0142, as presented, discussed and attested to.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 9-0
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RESOLUTION NO. O-41-13

APPROVAL OF EVALUATION INSTRUMENT FOR BOARD OF EDUCATION

RESOLVED, that the Board of Education approves the evaluation instrument established by the New Jersey School Boards Association for their annual self-evaluation, per Board Policy 0134.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 9-0
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RESOLUTION NO. O-42-13

APPROVAL OF THE ANNUAL MEETING NOTICE

RESOLVED, that the Board of Education approves the notice of annual meetings of the Board of Education for the 2013-2014 school year and directs the Interim Business Administrator/Board Secretary to advertise and post the notice in accordance with policy.

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
2013-2014 CALENDAR

Meetings of the Board of Education of the Township of Pequannock will start at 7:00 pm.

Date	Location
July 15, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
August 19, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
September 9, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
September 23, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
October 7, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
October 21, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
November 4, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
November 18, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
December 2, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
December 16, 2013	Pequannock Township High School, 85 Sunset Road, Pompton Plains
January 13, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
January 27, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
February 10, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
February 24, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
March 10, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
March 24, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
April 7, 2014	Cedar Crest, 1 Cedar Crest Drive, Pompton Plains
April 28, 2014 Organization	Pequannock Township High School, 85 Sunset Road, Pompton Plains
May 5, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
May 19, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
June 9, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains
June 30, 2014	Pequannock Township High School, 85 Sunset Road, Pompton Plains

Motion by: Teng	Second by: Swezey	Roll Call Vote: 9-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-138-13 Renew Membership, Appoint Representative and Approve Participation in Various Services through Educational Services Commission of Morris County – 2013-2014
- FFA-139-13 Designation of Official Publications
- FFA-140-13 Approval of Petty Cash Funds and Custodians
- FFA-141-13 Approval of Depositories and Signatories
- FFA-142-13 Approval of Transfers
- FFA-143-13 Approval of Requisition of District Taxes for the 2013-2014 School Year
- FFA-144-13 Appointment of Board Secretary
- FFA-145-13 Appointment of Custodian of Records
- FFA-146-13 Appointment of Investment Officer
- FFA-147-13 Appointment of Purchasing Agent and Authorization to Seek Bids
- FFA-148-13 Appointment of Treasurer of School Monies
- FFA-149-13 Approval of Public Agency Compliance Officer
- FFA-151-13 Appointment of Auditor for Fiscal Year 2013 Audit
- FFA-152-13 Appointment of Bond Counsel for Fiscal Year 2013-2014
- FFA-153-13 Appointment of Architect of Records
- FFA-154-13 Approval of Voluntary Retirement Plans
- FFA-155-13 Approval of Disability Insurance Vendors
- FFA-156-13 Approve Participation in Various Cooperative Purchasing Services: 2013-2014
- FFA-157-13 Approval of Brokers of Record for Insurance
- FFA-158-13 Approval of Agreement for Inventory Audit – 2013-2014

RESOLUTION NO. FFA-138-13

RENEW MEMBERSHIP, APPOINT REPRESENTATIVE, AND APPROVE PARTICIPATION IN VARIOUS SERVICES THROUGH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY – 2013-2014

RESOLVED, that the Board of Education moves to renew the district's membership with the Educational Services Commission of Morris County and appoint Tom Salerno as representative to the Educational Services Commission of Morris County Board, and authorize the district's participation in Educational Services Commission of Morris County programs, in accordance with fees established for 2013-14 included in the attached schedule for:

1. Cooperative bidding services for the purchase of various goods and services for the 2013-2014 fiscal year as deemed appropriate by the Business Administrator/Board Secretary;
2. Out-of-district transportation services for special education students attending extended school year programs during the summer of 2013 and for the 2013-2014 fiscal year, in accordance with their I.E.P.s.;
3. All Non-Public Services funded through State and Federal grants;
4. Non-Public Transportation and Aid in Lieu of Transportation processing;
5. Occupational and Physical Therapy services, Examination and Classification services and Speech services; and
6. Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-139-13

DESIGNATION OF OFFICIAL PUBLICATIONS

RESOLVED, that the Board of Education names the Daily Record as the official publication of the district for receipt of legal advertisements and notices in accordance with law, and further, authorizes the Board Secretary to utilize Suburban Trends, The Record & Herald News, and The Star Ledger for advertisements and notifications as may be deemed appropriate for the 2013-2014 school year.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-140-13

APPROVAL OF PETTY CASH FUNDS AND CUSTODIANS

RESOLVED, that the Board of Education approves the following list of Petty Cash Funds and their custodians for the 2013-2014 fiscal year:

- | | | | |
|----|------------------|-------|-------------------|
| 1. | Central Office | \$300 | Barbara A. Decker |
| 2. | Special Services | \$300 | Jennifer Sowa |

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-141-13

APPROVAL OF DEPOSITORIES AND SIGNATORIES

RESOLVED, that the Board of Education approves the Lakeland Bank, Montville, NJ, is hereby designated as the recipient of General Fund for bills, debt service, Capital Reserve Fund and Capital Projects funds, Payroll account, summer savings account and be it further, resolved, that the Lakeland Bank, be and is hereby designated to receive wire transfer of state aid funds, and be it further, resolved, that the Lakeland Bank, be designated as depository for the Trust and Agency account, and all extracurricular funds, the school lunch fund, all federal funds, and scholarship funds for the 2013-2014 school year; and

BE IT FURTHER RESOLVED, that the Lakeland Bank, is hereby designated as the recipient of funds for debit card usage for Flexible Benefit Plan transactions for the 2013-2014 school year; and

BE IT FURTHER RESOLVED, that the Hudson City Bank, is hereby designated as the recipient of funds for extracurricular funds for Pequannock Valley Middle School for the 2013-2014 school year; and

BE IT FURTHER RESOLVED, that the signatories for all accounts be in accordance with the following summary:

Lakeland Bank Accounts:

Signatories

General Account: Board President, Board Secretary/Business Administrator, and Board Treasurer
#621401688

Food Service Account: Board President, Board Secretary/Business Administrator, and Board Treasurer
#621401726

Capital Reserve: Board President, Board Secretary/Business Administrator, and Board Treasurer
#992100158

Capital Projects Account: Board President, Board Secretary/Business Administrator, and Board Treasurer
#621403419

Summer Savings: Board President, Board Secretary/Business Administrator, and Board Treasurer
#992100160

PTHS Athletic Facilities: Board President, Board Secretary/Business Administrator, and Board Treasurer
Enterprise Fund
TBD

Payroll Account: Treasurer of School Monies
#621401750

Flexible Savings Account: Board Secretary/Business Administrator and Treasurer of School Monies
#621406442

Payroll Agency: Board Secretary/Business Administrator and Treasurer of School Monies
#621401696

Unemployment Trust: Board Secretary/Business Administrator and Treasurer of School Monies
#621401718

Scholarship Account: Superintendent, Board Secretary/Business Administrator
#621406817

PTHS Student Activities: PTHS Principal, PTHS Secretary, Assistant Principal, Business Administrator/Board
Secretary (2 of 4)
#621401734

PTHS Interscholastic
Athletic Account: PTHS Principal, PTHS Athletic Director, PTHS Secretary, Business
Administrator/Board Secretary (2 of 4)
#621401742

Hudson City Bank Account:

PVMS Student
Activities Account: PVMS Principal, Asst. Principal, PVMS Secretary, Business Administrator/Board
Secretary (2 of 4)
#0808400474

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-142-13

APPROVAL OF TRANSFERS

RESOLVED, that the Board of Education, in accordance with Policy #6422, authorizes the Superintendent to approve individual line-item transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2013-2014 school year.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-143-13

APPROVAL OF REQUISITION OF DISTRICT TAXES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education approves the attached Requisition of District Taxes for the 2013-2014 school year in accordance with the attached schedule. (*attachment*)

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-144-13

APPOINTMENT OF BOARD SECRETARY

RESOLVED, that the Board of Education appoints Barbara A. Decker as Board Secretary for the 2013-2014 fiscal year, and that Barbara A. Decker will be covered by the Public Official Bond in the amount of \$275,000.00.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-145-13

APPOINTMENT OF CUSTODIAN OF RECORDS

RESOLVED, that the Board of Education approves the Business Administrator/Board Secretary as the Custodian of Records for the Pequannock Township Public Schools for the period of July 1, 2013 to June 30, 2014.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-146-13

APPOINTMENT OF INVESTMENT OFFICER

RESOLVED, that the Board of Education approves Barbara A. Decker, Business Administrator/Board Secretary, as the investment officer of board funds for the 2013-2014 fiscal year.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-147-13

APPOINTMENT OF PURCHASING AGENT AND AUTHORIZATION TO SEEK BIDS

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$36,000, and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Barbara A. Decker shall possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C., 5:34-5 et seq; and

WHEREAS, the Pequannock Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Pequannock Township Board of Education, in the County of Morris, in the State of New Jersey, notes its bid threshold to \$36,000, and quote threshold of 15% or \$5,400, and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Barbara A. Decker as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Barbara A. Decker's certification to the Director of the Division of Local Government Services.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-148-13

APPOINTMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, that the Board of Education appoints Raymond Karaty as the Treasurer of School Monies for the period July 1, 2013 through June 30, 2014 at an annual salary of \$4,841, and that the district provide the Custodian with the Public Official Bond in the amount of \$275,000.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-149-13

APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER

RESOLVED, that the Board of Education appoints Barbara A. Decker, Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) for the school year 2013-2014.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-151-13

APPOINTMENT OF AUDITOR FOR FISCAL YEAR 2013 AUDIT

RESOLVED, that the Board of Education appoints the firm of Nisivoccia & Company of Randolph, N.J. to prepare the annual audit for the FY'13 year at a fee of \$35,700 including auditing the enrollment, transportation and related services reported on the "Application for State School Aid" ("ASSA"), \$4,150 for the federal single audit compliance requirement, and \$500 for an annual update of the district's 403(b) investment plan and documents, in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-152-13

APPOINTMENT OF BOND COUNSEL FOR FISCAL YEAR 2013-2014

RESOLVED, that the Board of Education appoints Andrea Kahn, Esquire, of the firm McManimon & Scotland, Esquires of Newark, NJ, as its legal advisor for bond counsel matters, for the 2013-2014 school year, at the hourly rate of \$215.00 and in accordance with the proposal submitted for the sale of bonds and/or notes. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-153-13

APPOINTMENT OF ARCHITECT OF RECORD

RESOLVED, that the Board of Education approves Solutions Architecture, of Newark, New Jersey, as Architect of Record for the 2013-2014 fiscal year, at the hourly rate of \$165.00 for the Principal In Charge and the fee schedule for other staff in accordance with the proposal submitted. Said proposal shall be maintained on file in the Board Office and be available for public inspection.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-154-13

APPROVAL OF VOLUNTARY RETIREMENT PLANS

RESOLVED, that the Board of Education approves the following Voluntary Retirement Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary for the 2013-2014 school year: AXA Equitable, FTJ Fundchoice, Security Benefit, Lincoln Financial Advisors Group MetLife, and VALIC Financial Advisors.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-155-13

APPROVAL OF DISABILITY INSURANCE VENDORS

RESOLVED, that the Board of Education approves the following disability insurance vendors for voluntary disability plans, at no cost to the District, for the 2013-2014 school year: American Family Life Assurance Company of Columbus (AFLAC), Prudential Insurance Company of America, Unum Life Insurance Company of America, and Colonial Life.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-156-13

APPROVE PARTICIPATION IN VARIOUS COOPERATIVE PURCHASING SERVICES: 2013-2014

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission and the Hunterdon County Educational Services Commission, each hereinafter referred to as the "Lead Agency" have offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Pequannock Twp. Board of Education, has previously participated in these Cooperative Pricing System for the provision and performance of goods and services and wishes to continue said participation;

NOW, THEREFORE BE IT RESOLVED, pursuant to the provisions of N.J.S.A.40A:11-11(5), the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agencies (Middlesex Regional Educational Services Commission and the Hunterdon County Educational Services Commission) and that each Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A.40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-157-13

APPROVAL OF BROKERS OF RECORD FOR INSURANCE

RESOLVED, that the Board of Education approves the re-appointment of Polaris Galaxy Insurance, LLC in Hasbrouck Heights, New Jersey as the Broker of Record for the district's Workers Compensation, Property/Casualty and Errors and Omissions insurance through the Pooled Insurance Program for the 2103-14 school year; and

BE IT FURTHER RESOLVED, that the Board approves the re-appointment of Brown & Brown Benefit Advisors of Livingston, New Jersey as the district's Broker of Record for employee benefits plans for the 2013-14 school year.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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RESOLUTION NO. FFA-158-13

APPROVAL OF AGREEMENT FOR INVENTORY AUDIT – 2013-2014

RESOLVED, that the Board of Education approves an agreement for the 2013-2014 school year with AM Consultants, Montville, NJ for a complete audit of existing assets for all facilities, including updated GASB23 depreciation schedules, at a cost not to exceed \$1,050.00.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 9-0
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

PMC-121-13	Appointment of 504 Compliance Officer
PMC-122-13	Appointment of Affirmative Action Officer
PMC-123-13	Appointment of District Anti-Bullying Coordinator
PMC-124-13	Approval of Psychological Examiners for District
PMC-125-13	Approval of Attendance Officer and School Resource Officer
PMC-126-13	Appointment of School Physician
PMC-127-13	Approval of Health and Safety Officer Assignments

RESOLUTION NO. PMC-121-13

APPOINTMENT OF 504 COMPLIANCE OFFICER

RESOLVED, that the Board of Education appoints Jennifer Sowa as 504 Compliance Officer for the Pequannock Township School District for the 2013-2014 school year.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-122-13

APPOINTMENT OF AFFIRMATIVE ACTION OFFICER

RESOLVED, that the Board of Education appoints Theodore Loeffler as Affirmative Action Officer for the Pequannock Township School District for the 2013-2014 school year, and for the purpose of facilitating the multi-year equity plan.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-123-13

APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR

RESOLVED, that the Board of Education appoints Paul DePinto as the District Anti-Bullying Coordinator for the Pequannock Township School District for the 2013-2014 school year.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-124-13

APPROVAL OF PSYCHOLOGICAL EXAMINERS FOR DISTRICT

RESOLVED, that the Board of Education recognizes Marcia Dimetrosky, Emily Beyerl and Shannon Patti as psychological examiners for the District for the school year 2013-2014, pursuant to NJSA 18A:46-11.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-125-13

APPROVAL OF ATTENDANCE OFFICER AND SCHOOL RESOURCE OFFICER

RESOLVED, that the Board of Education recognizes Detective Stephen Cicchetti as the Attendance Officer and School Resource Officer for the 2013-2014 school year, pursuant to NJSA 18A:38-32.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-126-13

APPOINTMENT OF SCHOOL PHYSICIAN

RESOLVED, that the Board of Education appoints Dr. Douglas Borkowski as School Physician for the 2013-2014 school year at an annual fee of \$12,000.00.

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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RESOLUTION NO. PMC-127-13

APPROVAL OF HEALTH AND SAFETY OFFICER ASSIGNMENTS

RESOLVED, that the Board of Education approves the following assignments for Dr. Joseph Vasti 2013-2014 school year for required environmental and health and safety:

- 1) Right-to-Know Contact
- 2) Indoor Air Quality Designee
- 3) Chemical Hygiene Officer
- 4) Integrated Pest Management Coordinator
- 5) Designated Person for AHERA

Motion by: Quigley	Second by: Farrell	Roll Call Vote: 9-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

CIS-71-13 Adoption of Curriculum
CIS-72-13 Approval of Textbooks

RESOLUTION NO. CIS-71-13

ADOPTION OF CURRICULUM

RESOLVED, that the Board of Education adopts the existing curriculum for the Pequannock Township Board of Education for the 2013-2014 fiscal year. Current documents, including any revisions currently underway and those to be approved by the Board of Education, shall remain on file in Central Office.

Motion by: Swezey	Second by: Salerno	Roll Call Vote: 9-0
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RESOLUTION NO. CIS-72-13

APPROVAL OF TEXTBOOKS

RESOLVED, that the Board of Education approves the existing list of approved textbooks for the 2013-2014 fiscal year. Said list including any revisions approved by the Board of Education from time to time, shall remain on file in the Central Office.

Motion by: Swezey	Second by: Salerno	Roll Call Vote: 9-0
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OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Helene Zablocki, PTEA

- Didn't know time of executive session
- Requested the Superintendent's contract be on the website
- Murals at the high school were painted over
- Referenced the Superintendent's stating "big restructuring" of district programs and staff

Adam Roberts, 35 Burnam Drive

- Spoke in support of Orchestra program, even as a club
- Urged less emphasis on standardized tests

Alyson McMahon, PTHS student

- Spoke in favor of the Latin program and not as a VHS program

Nicole Ondroff, PTHS student

- Spoke in favor of the Latin program and to receive Latin honors credit

Aileen Lotito, PTHS student

- Spoke in favor of continuing the orchestra program

Marisa Reinhart, PTHS student

- Spoke in support of the Latin program

Colleen McMahon, 17 Sherman Avenue

- Opposes the use of Virtual High School for the Latin program
- Opposes the SAT course being mandatory
- Concerned about loss of jobs

Angela Kohl, PTHS Spanish Teacher

- Spoke in support of the SAC counselor and program

Debbie Legregni, 56 Prospect Avenue

- Spoke in favor of maintaining a separate SAC

Bridget Corso, 22 Munson Drive

- Spoke in favor of the Latin program and urged improved student preparations to select the language they take

Connor Corso, 22 Munson Drive

- Spoke in support of Latin and hopes to be able to take Latin when he gets to PV

Henry Mielarczyk, 290 Turnpike

Spoke in support of Latin on his birthday

Alyssa Kajian, 176 Jacksonville Road

- Spoke in support of the Orchestra program

Janelle Giovenco, 4 Andrews Place

- Spoke in support of the Orchestra program

Joe DeVizio, Stings Teacher

- Spoke in support of the Orchestra program

Joe Bulger, 22 Lockwood

- Commended Board and Town for implementing full day kindergarten and supporting construction of the gym at Gerace
- Opposes elimination of computer labs

Laura Higley, PTEA

- Requested the opportunity to have her employment discussed in public
- Stated that offering Latin would increase enrollment

Theresa Corso, 22 Munson Drive

- Expressed concern about impact on students currently enrolled in the Latin program
- SAT course should be offered in sophomore year, not for juniors

Mary Vineis, 50 Wilrue Parkway

- On behalf of the Municipal Alliance Coordinator, spoke in favor of the SAC counselor and the program

Janet Micca, 1 Dunn

- Spoke in support of the Latin program

Anthony Scilleri, 43 Ackerson Avenue

- Spoke in opposition to the use of Virtual High School based on his experiences

Maggie Vineis, Student Representative

- Spoke in support of the Student Assistance Counsellor

Massimo Garcia-Astolfi, 25 Hearle Drive

- Pequanock Schools would be a better place by keeping Latin and Strings

Jianna Hall, 8 Brookside Avenue

- Spoke in support of the Orchestra program
- Spoke in support of the SAC program

Lizzie Finnen, 166 Boulevard

- Spoke in support of the Latin program and teacher

Brian O'Neal, 20 Woodland Court

- Spoke in support of the SAC program and the counselor

Patti Denn, 153 West End Avenue

- Spoke in support of keeping the SAC program
- In supporting all-day kindergarten, was unaware of what else was being cut

Lisa Jones, 4 Leveridge Lane

- Questioned process of discussion of employment for those wishing to be public

Patrick Jurewicz, 21 Elm Road

- Spoke in opposition to cutting of programs as not being in best interest of students

Walter Mielarczyk, 290 Turnpike

- Stated everyone was not offered other languages

Peggy Bionde, 11 Post Road

- Spoke in support of Latin program and in support of the Student Assistance Counsellor

Gabriella Garcia-Astolfi, 25 Hearle Drive

- Spoke in support of Latin program

Michael Flood, 46 West Parkway

- Spoke in support of the Latin program and opposes the use of VHS for Latin

Brendan Corso, 22 Munson Drive

- Spoke in support of the Latin program

Michael Traynor, 5909 Tudor Drive

- Spoke in support of the Latin program and the Latin teacher
- Spoke in support of the Student Assistance Counsellor

Maryann Couch, 150 Boulevard

- Questioned the use of merit pay for administrators
- Urged review of administrative staff instead of teachers

Lee Ann Brensinger, PTEA

- Expressed pride in students and their speaking out for academic programs
- Pleased media center staff is being retained in the 4 schools
- Urged reconsideration of any cuts

Bob Friedman, 1 Atwood Avenue

- Questioned why program cuts were not part of the budget presentation

Amy Vinopal, 3903 Tudor Avenue

- Encouraged Board to use merit goal towards educational programs

Karen Kamp, 40 Banta Drive

- Supports keeping the librarians
- Spoke in support of the Orchestra program

Laura O'Connell, 46 Terhune Avenue

- Spoke in support of the Latin program
- Expressed concern about elimination of diversity of the programs

At the conclusion of the public portion of the meeting, Dr. Hayek reiterated that difficult choices have to be made and those decisions emanate from what is best for the 2,300 students, 15,000 residents, and 300 staff members. He further reviewed the financial constraints of the District over the past 3 years, specifically the challenges of two budgets with "0" increase in tax levy, and one budget with a .74% increase that went entirely to fund the expansion of kindergarten into a full day program.

Old Business

- Motion to add previously defeated resolution FFA-136-13 SJG Field Renovations to the May 6, 2013 agenda

Motion by: Teng	Second by: Quigley	Roll Call Vote: 9-0
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- Mr. Salerno addressed the following:
 - ❖ support of Dr. Hayek and his sincerity even when he disagrees with his position;
 - ❖ an update on attempts to resolve the Latin issue - Dr. Hayek indicated there were currently no options to present.
 - ❖ certification for the teaching the SAT course? Dr. Hayek responded that district is looking for English/Math certification
 - ❖ support of allowing Latin students to finish the program
 - ❖ Dr. Hayek responded that guidance and the administration will perform the duties of the SAC as necessary.
- Mr. Swezey expressed opposition to elimination of the SAC
- Ms. Quigley expressed opposition to elimination of the SAC
- Mr. Swezey addressed the logic of maintaining the Latin program vs. the impassioned pleas and asked reconsideration of options and alternate funding and how we present options to students
- Mr. Sayre commented that there has been an overture for the potential of coordination of some staffing with Montville.
- Mr. Salerno stated that he believed Latin enrollment is not being encouraged.
- Mr. Teng stated that now may be the time to discuss a policy on minimum class size.

New Business

- Schedule Dates for Board Retreat – will solicit for dates that work for everyone
- Committees will be announced at the next meeting
- Mr. Salerno requested a review of Policy #2322; referred to CIS committee
- Mr. Teng requested a review of the Policy for board members’ use of cell phones at board meetings; referred to PMC committee

RESOLUTION NO. O-43-13

APPROVAL OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board of Education approves an Executive Session for Monday, May 6, 2013 at 6:00 pm to be held in the Professional Development Room at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ to discuss legal, personnel, and negotiation matters. Said matters will be made public upon their disposition.

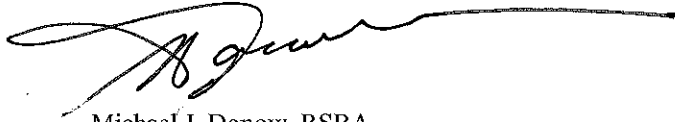
Motion by: Farrell	Second by: Teng	Roll Call Vote: 9-0
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ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Organizational Board Meeting of April 29, 2013 at 10:18 pm.

Motion by: Quigley	Second by: Teng	Roll Call Vote: 9-0
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Respectfully,



Michael J. Donow, RSBA
Interim Business Administrator/Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- May 6, 2013 PTHS
- May 20, 2013 PTHS
- June 10, 2013 PTHS
- June 24, 2013 PTHS