



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
March 11, 2013

CALL TO ORDER

The March 11, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Belmont PAC Room of Cedar Crest Village, 1 Cedar Crest Drive, Pompton Plains, New Jersey, at 7:00 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Joseph Cropanese James Farrell
 Robert Lee Kimberley Quigley
 Davide Swezey (arrived 7:05) Matthew Tengì
 William Sayre

ABSENT: John Buonomo Kenneth Hardaker

ALSO PRESENT: Michael J. Donow, Interim Business Administrator/Board Secretary
 Anthony Sciarrillio, Esq., Board Attorney

Pledge of Allegiance

LEADERSHIP REPORTS

Board President – *William Sayre*

- Thanked Cedar Crest for their hospitality and continued support

Superintendent – *Victor P. Hayek*

- Attending a leadership seminar at Harvard University, one of 46 superintendents invited

Interim Business Administrator/Board Secretary – *Michael J. Donow*

- Pleased to be at Cedar Crest and thanked for kind hospitality
- 2013-2014 budget was approved last week by the board and has been submitted to the county for review/approval
- Public Hearing is scheduled for Monday, March 25
- Effective decrease in State Aid of \$168,000

- The Administration and Board are continuing to work on the budget to minimize the impact on taxpayers
- The Board approved a second question for the ballot to authorize construction of a gym at SJG
- School election is on Tuesday, April 16 with a polling place at Cedar Crest
- On the ballot is the budget, the second question and election of board members (3 for three year term and 1 for one year term)
- Bid is being awarded to lowest responsive bidder for parking lot construction at the high school

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Marion Spilatro, 215 Hillside Crossing

- Question about tax levy

Tom Salerno, 25 Colfax Drive

- Question about trimesters at the high school
- Thanked Cedar Crest for hosting

APPROVAL OF ACTION ITEMS

Approval of Minutes

Board Meeting	February 11, 2013
Executive Session	February 11, 2013
Board Meeting	February 25, 2013
Executive Session	February 25, 2013

Motion by: Lee	Second by: Cropanese	Roll Call Vote: 2/11/13 Meeting: 6-0-1 (Abstain: Swezey); 2/11/13 Executive Session: 6-0-1 (Abstain: Swezey); 2/25/13 Meeting: 6-0-1 (Abstain: Swezey); 2/25/13 Executive Session: 6-0-1 (Abstain: Swezey)
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ACTION

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-98-13 Accept Resignation
- PMC-99-13 Approval of District Substitutes - 2012-2013
- PMC-100-13 Approval of Revised Extra-Curricular Stipends – 2012-2013
- PMC-101-13 Approval of Elementary School Lunch Aides for the 2012-2013 School Year
- PMC-102-13 Approval of Family/Medical Leave of Absence – 2012-2013 School Year
- PMC-103-13 Approval of Homebound Instruction – 2012-2013 School Year

RESOLUTION NO. PMC-98-13

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of the following employees:

NAME	POSITION	EFFECTIVE
Aileen E. Esposito	Elementary School Teacher	June 30, 2013
Nancy Mughan	Elementary School Teacher	May 1, 2013

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-99-13

APPROVAL OF DISTRICT SUBSTITUTES - 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2012-2013 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria:

- Matthew Turner, State Teaching Certificate
- Gail Trappe, State Teaching Certificate
- Rachael Parent, State Teaching Certificate
- Nicholas Ponomarev, Substitute Teaching Certificate
- Mary Emanuelli, State Teaching Certificate (paid from Title I funds)
- Danielle Nebesnak, State Teaching Certificate
- Patrick Boyle, Substitute Teaching Certificate
- Robert Albano, Substitute Teaching Certificate

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-100-13

APPROVAL OF REVISED EXTRA-CURRICULAR STIPENDS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipend for the 2012-2013 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Extra-Curricular Duty Pay Guide,
Pequannock Township High School**

ADVISOR	ASSIGNMENT	STIPEND
Kevin Malkin	Assistant Lacrosse Coach	\$3,250
Thomas Mongelli	Assistant Lacrosse Coach	\$2,995

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-101-13

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2012-2013 school year at the rate of \$7.25 per hour.

Hillview School:

Last Name	First Name
Lobosco	Nicole

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-102-13

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leave of absence:

- Lisa Warner, Hillview Elementary School, approximately May 28, 2013, using up to 18 accumulated sick days to June 20, 2013, immediately followed by nine (9) weeks under the New Jersey Family/Medical Leave Act, starting September 2, 2013 through November 1, 2013.

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-103-13

APPROVAL OF HOMEBOUND INSTRUCTION – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2012-2013 School Year in the Pequannock Township School District at a rate of \$37.00/hour:

NAME	SUBJECT	STUDENT NUMBER	DATES
Krista Lau-Munoz	Chemistry	#218	3/4/13 to 3/28/13

Motion by: Cropanese	Second by: Quigley	Roll Call Vote: 7-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-57-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- CIS-58-13 Approval of Field Trips – 2012-2013
- CIS-59-13 Approval of Overnight Field Trip - 2013
- CIS-60-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013

RESOLUTION NO. CIS-57-13

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2012-2013

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
3/13/13	A. Shea	Study Skills for LD or Struggling Students, Paramus				\$-0-
3/22/13	Y. McBain	Open Books, Open Minds Caldwell College Conference				\$-0-
3/22/13	E. Ruban	Social Skills for Special Education Students, Kinnelon				\$-0-
3/22/13	R. Manganelli	Literacy Conference Caldwell College		\$7.81		\$7.81
3/6/13	M. Rubino	Tools of the Mind School Visit, Neptune		\$39.22	\$80.00	\$119.22
3/6/13	A. Toto	Tools of the Mind School Visit, Neptune			\$80.00	\$80.00
3/6/13	P. Sedran	Tools of the Mind School Visit, Neptune			\$80.00	\$80.00
3/6/13	M.A. Ochner	Tools of the Mind School Visit, Neptune			\$80.00	\$80.00
4/9/13	J. Mildner	Principal’s Role in Closing the Achievement Gap, Monroe Twp.	\$149.00			\$149.00

4/12/13	R. Hayzler	Best Practices in I-STEM FEA Monroe	\$149.00			\$149.00
4/12/13	A. Escudero	School Counselor Conference Kean University	\$30.00			\$30.00
4/25, 26/13	A. Escudero	Notre Dame Counselor Program Notre Dame University				\$-0-
4/25/13	J. Cody	Bentley University Waltham, MA				\$-0-
4/19/13	F. Lash	Assoc. of Learning Consultants Edison	\$110.00	\$24.67		\$134.67
5/29/13	C. Valero	"After the Holocaust: The Courage to Rebuild" College of St. Elizabeth		\$11.78	\$80.00	\$91.78
4/26/13	S. Soroko	Winners! "Year's Best Books" Whippany	\$189.00		\$80.00	\$269.00
5/15/13	L. Galamb	Autism & Other Neurodevelopmental Disorders Hasbrouck Heights	\$189.99			\$189.99

Motion by: Swezey	Second by: Farrell	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-58-13

APPROVAL OF FIELD TRIPS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/13/13	NJ State House Trenton	K. Carr S. Shizas K. Schiffel	SJG/5/62 6 Chaperones	State Government Social Studies Curriculum	\$15.00	\$-0-
3/18/13	Morristown Theatre	L. Ulrich C. Furia T. Horgan	NB/1/52 6 Chaperones	Language Arts Curriculum	Paid by HSA	N/A
3/19/13	Latin Knowledge Bowl, Princeton University	L. Higley	PTHS/-/21	Scholastic Competition for NJ students	\$4.00 Plus lunch	\$547.00
5/20/13	Liberty Science Center, Jersey City	P. Bellas S. Martinez M. Ruggiero	HV/5/71 3 Chaperones	Life & earth science concepts	Paid by HSA	\$-0-

Motion by: Swezey	Second by: Farrell	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-59-13

APPROVAL OF OVERNIGHT FIELD TRIP – 2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student overnight field trip.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/14 & 15/13	East Brunswick Hilton	E. Honig K. Brady	PTHS/-/29	FBLA State Leadership Conference & Competition	\$62.00	\$510.00 Transportation

Motion by: Swezey	Second by: Farrell	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-60-13

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for the 2012-2013 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#217	New Placement Chancellor Academy	\$22,792.00 Start Date: February 27, 2013
#184	Pediatric Rehabilitation (PT/Home instruction)	\$1,000.00 2 hrs/wk. x \$125/hr. x 4 wks. (March 4-March 28, 2013)
	Ilna Oosterwyk (Speech/Home Instruction)	\$395.76 1.5 hrs/wk. x \$65.96/hr. x 4 wks. (March 4-March 28, 2013)
#75	Pediatric Rehabilitation (PT/Home Instruction)	\$500.00 1 hr/wk. x \$125/hr. x 4 wks. (March 4-March 28, 2013)
	Ilna Oosterwyk (Speech/Home Instruction)	\$395.76 1.5 hrs/wk. x \$65.96/hr. x 4 wks. (March 4-March 28, 2013)

	Change in Resolution # CIS 51-13 Service: Physical Therapy District wide (Maternity Leave Replacement) Invo Healthcare Associates	1 extra hour per week \$82.00 /hr x 3 days per week As per Modified PT Schedule
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Motion by: Swezey	Second by: Farrell	Roll Call Vote: 7-0
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FINANCE, FACILITIES, AND ATHLETICS

FFA-117-13	Monthly Reports from Schools and Programs
FFA-118-13	Approval of Financial Reports/Monthly Certification for January 2013
FFA-119-13	Transfer of Funds – 2012-2013
FFA-120-13	Payment of Bills – March 11, 2013
FFA-121-13	Approval of Award of Bid – Parking Lot Expansion – High School
FFA-122-13	Professional Services Contract – E-Rate Consulting Services
FFA-123-13	Approval to Accept Donation to Pequannock Township School District
FFA-124-13	Resolution Concerning Superintendent Salary Cap Regulations

RESOLUTION NO. FFA-117-13

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2013 for the High School Activities Account and the High School Interscholastic Athletic Account; January 2013 for the Pequannock Valley Activities Fund; and January 2013 for Pomptonian Food Service.

Motion by: Tengi	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-118-13

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2013

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for January 2013.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Tengi	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-119-13

TRANSFER OF FUNDS – 2012-2013

RESOLVED, that the Board of Education approves the transfer of funds within the 2012-2013 budget for the month of January 2013 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-120-13

PAYMENT OF BILLS – MARCH 11, 2013

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Interim Business Administrator/Board Secretary for the March 11, 2013 bill list as attached:

Bill List	\$ 904,915.96
Payroll for February 2013	
Gross Payroll	\$2,006,514.50
Board Share of FICA	\$ 30,826.12
State FICA (Reimbursable)	<u>\$ 120,395.68</u>
Total Claims	<u>\$3,062,652.26</u>
Pomptonian	\$ 38,045.26

Motion by: Teng	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-121-13

APPROVAL OF AWARD OF BID - PARKING LOT EXPANSION – HIGH SCHOOL

RESOLVED, that the Board of Education approves the award of the parking lot expansion at Pequannock Township High School to **All Surface Asphalt Paving, Inc., Point Pleasant, New Jersey, the lowest responsive bidder, in the amount of \$177,400.00;** and

BE IT FURTHER RESOLVED, that a copy of the bid summary be attached to and made a part of the record.

Motion by: Teng	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-122-13

PROFESSIONAL SERVICES CONTRACT – E-RATE CONSULTING SERVICES

RESOLVED, that the Board of Education accepts the recommendation of the Interim Business Administrator/Board Secretary and approves a professional services agreement with BTU Consultants, LLC, for the 2012-2013 school year in the amount of \$5,460.00, for services related to filing all applications and documents with the federal government for the E-Rate program under the Universal Service Administrative Company.

Motion by: Tengi	Second by: Swezey	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-123-13

APPROVAL TO ACCEPT DONATION TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
In Memory of Courtney Rankin	Courtney Rankin Scholarship Fund	Honor M.Connell	\$75.00

Motion by: Tengi	Second by: Swezey	Roll Call Vote: 7-0
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New Business

- Board discussed a resolution concerning superintendent salary caps. Consideration requested by members of Montville Board of Education.

Old Business

- Clarification of Board's action with respect to any road construction plans at North Boulevard

RESOLUTION NO. FFA-124-13

RESOLUTION CONCERNING SUPERINTENDENT SALARY CAP REGULATIONS

BE IT RESOLVED, that as part of his Reform Agenda "Cutting Costs and Directing Dollars to the Classroom," New Jersey Governor Christie proposed capping education administrator pay to bring superintendent salaries in line with district needs;"

WHEREAS, the salary caps have had a chilling effect on the statutory authority of Boards of Education to fix salaries of their Superintendents (N.J.S.A 18A:17-19) as well as on nearly 70% of Superintendents in this State whose existing contracts were negatively affected by the CAP;

WHEREAS, the signatories to this Resolution urge the Governor and County Superintendents to increase regulatory flexibility to ensure that our districts continue to be led by highly competent administrators;

WHEREAS; the current Superintendent Salary CAP regulations are currently set to sunset on November 25, 2016;

WHEREAS; the current CAP structure does not account for legitimate cost savings such as position consolidation and shared services and an increasing number of statutorily tenured school employees will be less inclined to assume Superintendent vacancies at salary CAP;

WHEREAS; school board budgets are already capped at 2% of the local tax levy and caps on salaries are an unnecessary restriction and further erosion of local control as Superintendent contracts are already highly restricted and subject to County review and approval;

NOW THEREFORE BE IT RESOLVED; in light of recent Superintendent searches resulting in a demonstrated field of less experienced applicants, the signatories to this Resolution urge the Executive Branch to amend the Accountability Regulations and allow local school boards flexibility to design compensation packages for their Superintendents that attract the best talent and experience; and

FURTHER BE IT RESOLVED; local school boards should be permitted to exceed the salary CAP structure to account for added responsibilities, position consolidation/sharing and legitimate cost of living increases similar to other public entities whose leaders are not affected by such limiting salary CAPS.

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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OPEN TO PUBLIC

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Marian Spilatro, 215 Hillside Crossing

- Commented on the Superintendents' CAP resolution

Regina Tetens, 304 West Parkway

- Schools up for closure? - None

Ruth Ellertorpe, 320 Hillside Crossing

- Commented on the proposal to build a road at North Boulevard; urged other options

KC Tromblau, 617 Madison Green

- Concerned about spending on the road at North Boulevard

Ivan Chasalow, 620 Parkview

- Negotiations with all employees present gratuitous raises

Bill Bingham, 508 Timber Ridge

- Noted decrease in ratables

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of March 11, 2013 at 7:57 pm.

Motion by: Quigley	Second by: Lee	Roll Call Vote: 7-0
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Respectfully,



Michael J. Donow
Interim Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- March 25, 2013 PTHS (Budget Presentation)
- April 15, 2013 PTHS
- April 29, 2013 PTHS (Organizational Meeting)
- May 6, 2013 PTHS
- May 20, 2013 PTHS
- June 10, 2013 PTHS
- June 24, 2013 PTHS