



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
February 25, 2013

CALL TO ORDER

The February 25, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: John Buonomo Joseph Cropanese
 James Farrell Kenneth Hardaker
 Robert Lee Kimberley Quigley
 Matthew Teng William Sayre

ABSENT: David Swezey

ALSO PRESENT: Victor P. Hayek, Superintendent of Schools;
 Michael J. Donow, Interim Business Administrator/Board Secretary;
 Anthony Sciarrillo, Esq., Board Attorney (arrived 7:10)

Pledge of Allegiance

LEADERSHIP REPORTS

Board President – *William Sayre*

- Agenda Items: FY14 Budget
- Candidates for Board were introduced

Superintendent of Schools – *Victor P. Hayek*

- State Aid/Budget for FY14
- Student progress report will be presented at March 11 meeting
- Acknowledged the candidates and thanked the current members for their commitment
- Urged public to hear the great things happening in the district by following us on Facebook and Twitter
- Safety committee report
- Technology committee report

Interim Business Administrator/Board Secretary – *Michael J. Donow*

- Agenda items
- Budget update

COMMITTEE REPORTS

Curriculum, Instruction, and Special Services – *Victor P. Hayek*

- Discussed possible move to trimester
- Discussed 1:1 initiative for technology
- PV Math committee will meet to align curriculum
- Language/Literacy alignment discussed
- HS/PV schedules for 2013-2014
- Special Education update and need for new IEP development software

Personnel, Management, and Community Relations – *Joseph Cropanese*

- School Calendar for 2013-2014
- Budget and staffing for 2013-2014
- Discussed final exams and the final week of school
- Reviewed a number of job descriptions
- Discussed combining Athletic Director and Dean of Students positions
- Discussed development of policy on extra-curricular activities

Finance, Facilities, and Athletics – *Kenneth Hardaker*

- Budget
- Contract with town for grounds maintenance
- Inter-governmental agreement for technology
- Bids for paving
- SJG gym
- Generators
- Tennis courts
- Main field bleachers - safety
- North Boulevard egress/ingress
- Facility use fees

Joint Services Committee – *Victor P. Hayek*

- Defibrillator cabinets on exterior of school and in parks
- District expanding defibrillators by the gyms in each building
- Maintenance contract
- Water and sewer billing at North Boulevard and the high school
- North boulevard access road
- Field improvements at SJG and Township's request to include a 90' baseball field
- Generator at high school – grant may be available

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

None

ACTION ITEMS

FINANCE, FACILITIES, AND ATHLETICS

- FFA-113-13 Approval of Submission of Preliminary Budget: 2013-14
- FFA-114-13 Resolution Authorizing Submission of a Bond Proposal to the Legally Qualified Voters of the School District at the Annual School Election
- FFA-115-13 Approval of Inter-Governmental Services Agreement – Technology

RESOLUTION NO. FFA-113-13

APPROVAL OF SUBMISSION OF PRELIMINARY BUDGET: 2013-14

RESOLVED, that the Pequannock Township Board of Education approves a preliminary budget for the 2013-14 school year, and authorizes its submission to the Executive County Superintendent for review and approval on behalf of the New Jersey Department of Education as follows:

General Fund	\$35,306,357
Special Revenue Fund	\$ 699,760
Debt Service Fund	\$ 1,714,275
Total Budget	\$37,720,392

BE IT FURTHER RESOLVED, that Pequannock Township Board of Education acknowledges that the 2013-14 preliminary budget as described herein results in a local tax levy in support of the general fund of \$31,150,162 and \$664,862 in support of debt service.

Motion: Hardaker	Second: Lee	Roll Call Vote: 8-0
------------------	-------------	---------------------

RESOLUTION NO. FFA-114-13

RESOLUTION AUTHORIZING SUBMISSION OF A BOND PROPOSAL TO THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT AT THE ANNUAL SCHOOL ELECTION

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY (not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at the Annual School Election to be held on April 16, 2013. The form of the proposal will read substantially as follows:

PROPOSAL

The Board of Education of the Township of Pequannock in the County of Morris, New Jersey is authorized (a) to provide for construction of a gymnasium addition at the Stephen J. Gerace Elementary School, including acquisition and installation of equipment and furnishings, paving, playground replacement and other site work at the school; (b) to appropriate \$3,350,000 for the project; and (c) to issue bonds of the school district to finance the project in the principal amount of \$3,350,000. This project is not eligible for State support under the Educational Facilities Construction and Financing Act.

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Project").
3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Pequannock, being the only municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of the Township of Pequannock and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.
4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to submit the proposal to the voters at the Annual School Election scheduled for April 16, 2013.
5. Frank A. Messineo, Solutions Architecture, the School District's appointed architect for the Project (the "Project Architect"), is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16.
6. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been and are hereby authorized to submit the educational plans to the extent required and the schematic plans for the Project, and such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of such plans and the Project as an "Other Capital Project" and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-3.1, N.J.A.C. 6A:26-3.12, N.J.A.C. 6A:26-2.3 and 6A:26-2.1(f), and any such actions taken prior hereto are hereby ratified.
7. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary and any such actions taken prior hereto are hereby ratified.
8. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.

Motion: Hardaker	Second: Lee	Roll Call Vote: 8-0
------------------	-------------	---------------------

RESOLUTION NO. FFA-115-13

APPROVAL OF INTER-GOVERNMENTAL SERVICES AGREEMENT – TECHNOLOGY

RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves an inter-governmental agreement with the Passaic County Educational Services Commission for technology support services, including the assignment of an Interim Director of Technology, for the period of March 1, 2013 through June 30, 2013 in the amount of \$12,500, with said related services and fees in accordance with the proposal which shall be maintained on file in the Office of the Business Administrator/Board Secretary.

Motion: Hardaker	Second: Lee	Roll Call Vote: 8-0
------------------	-------------	---------------------

OTHER

O-25-13	Accept HIB Incident/Non-Incident Reports
O-26-13	Drawing of Ballot Position

RESOLUTION NO. O-25-13

ACCEPT HIB INCIDENT/NON INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Quigley	Second by: Hardaker	Roll Call Vote: 8-0
--------------------	---------------------	---------------------

RESOLUTION NO. O-26-13

DRAWING OF BALLOT POSITION

RESOLVED, that the Board of Education authorize Margaret Colicchio, Secretary to the Interim Business Administrator/Board Secretary, to conduct the drawing of the ballot position on March 6, 2013 at 10:00 am in the Board Office at 538 Newark-Pompton Turnpike, Pompton Plains, NJ.

Motion by: Quigley	Second by: Hardaker	Roll Call Vote: 8-0
--------------------	---------------------	---------------------

REVIEW AGENDA ITEMS FOR MARCH 11, 2013 BOARD MEETING

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-xx-13 Accept Resignation
- PMC-xx-13 Approval of District Substitutes – 2012-2013

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-xx-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- CIS-xx-13 Approval of Field Trips – 2012-2013
- CIS-xx-13 Approval of Overnight Field Trip - 2013
- CIS-xx-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013

FINANCE, FACILITIES, AND ATHLETICS

- FFA-xxx-13 Monthly Reports from Schools and Programs
- FFA-xxx-13 Approval of Financial Reports/Monthly Certification for January 2013
- FFA-xxx-13 Transfer of Funds – 2012-2013
- FFA-xxx-13 Payment of Bills – March 11, 2013
- FFA-xxx-13 Approval of Award of Bid – Parking Lot Expansion – High School
- FFA-xxx-13 Professional Services Contract – E-Rate Consulting Services

OTHER

- O-xx-13 Accept HIB Incident Reports
- O-xx-13 Approval of 2013-2014 District Calendar

New Business
None

Old Business

- 2013-2014 Calendar – discussion by Board of student request

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

- Lucille Bingham, Cedar Crest
 - Welcomes the Board to the Cedar Crest meeting on March 11
 - Requests social studies department to look at “Abolitionists” on PBS
 - Pointed out Cedar Crest programs for students

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to enter closed session to discuss a personnel matter. Said matter will be made public upon its disposition.

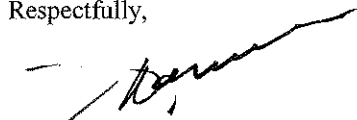
Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 8 - 0
----------------------	---------------------	-----------------------

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of February 25, 2013 at 8:01 pm.

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 8-0
----------------------	---------------------	---------------------

Respectfully,



Michael J. Donow
Interim Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- March 11, 2013 Cedar Crest, Pompton Plains
- March 25, 2013 PTHS
- April 15, 2013 PTHS
- April 29, 2013 PTHS (Organizational Meeting)
- May 6, 2013 PTHS
- May 20, 2013 PTHS