



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES
February 11, 2013

CALL TO ORDER

The February 11, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the All Purpose Room of Passaic Valley Middle School, 493 Newark-Pompton Turnpike, Pompton Plains, New Jersey, at 7:00 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Joseph Cropanese James Farrell
 Kenneth Hardaker Robert Lee
 Kimberley Quigley Matthew Tengi
 William Sayre

ABSENT: John Buonomo David Swezey

ALSO PRESENT: Victor P. Hayek, Superintendent of Schools;
 Dr. Rosalie Winning, Assistant Superintendent;
 Michael J. Donow, Interim Business Administrator/Board Secretary;
 Paul Griggs, Esq., Board Attorney;
 Maggie Vineis, Student Representative

Pledge of Allegiance

PRESENTATION

- PVMS Showcase presented by Principal Rich Hayzler

LEADERSHIP REPORTS

Superintendent of Schools – *Victor P. Hayek*

- School calendar for 2012-2013 – giving back President’s Day
- Kindergarten registration
- Second question presentation

Assistant Superintendent – *Dr. Rosalie Winning*

- Kindergarten registration
- Staff development activities
- Curriculum development to align Common Core Curriculum Standards

Interim Business Administrator/Board Secretary – *Michael J. Donow*

- Agenda items added
- Election schedule – April 16, 2013
- Board candidates:
 - Three 3 year seats
 - One 1 year seat
 - Petitions due 4:00 PM on February 25, 2013
 - Petitions available at the Board Office

Student Representative – *Maggie Vineis*

- NAEP testing
- Reported on upcoming sports events
- Great response for the anti-bullying workshop

PRESENTATION – Second Question – SJG Gym

The Superintendent presented the administration's recommendation to add a second question on the April 16th ballot to approve a referendum for construction of a gymnasium at SJG.

Board Discussion:

- Pros/cons and rationale of including additional classrooms
- Assessing the community's support
- Timing for Board decision
- Timeline for construction if referendum approved

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Jean Buffa, 12 Ackerson Avenue

- Spoke in favor of gym at SJG

Terrie Dondero, SJG PE Teacher

- Spoke in favor of construction of gym at SJG

Ann Marie Finnen, 166 Boulevard

- Acknowledged showcase – emphasis on character development not measurable by standardized tests
- Spoke in favor of construction of gym at SJG

Laurie Sabbat, 23 Daria Drive

- Spoke in favor of gym at SJG

Ann Meyer, 51 Duncan Avenue

- Spoke in favor of construction of gym at SJG
- Requested full-sized gym

Gina Coffaro, SJG Principal

- Spoke on behalf of the SJG students in support of construction of a separate gym

APPROVAL OF ACTION ITEMS

Approval of Minutes

Board Meeting	January 14, 2013
Executive Session	January 14, 2013
Board Meeting	January 28, 2013
Executive Session	January 28, 2013

Motion by: Tengi	Second by: Hardaker	Roll Call Vote: 1/14/13 Meeting: 7-0; 1/14/13 Executive Session: 6-0-1 (Abstain: Tengi); 1/28/13 Meeting: 6-0-1 (Abstain: Cropanese); 1/28/13 Executive Session: 6-0-1 (Abstain: Cropanese)
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ACTION

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-82-13 Accept Resignations For The Purpose Of Retirement
- PMC-83-13 Accept Resignations For The Purpose Of Retirement
- PMC-84-13 Approval of Transfers
- PMC-85-13 Accept Resignation
- PMC-86-13 Approval of Spring Stipends – 2012-2013
- PMC-87-13 Approval of Liaison to Pequannock Township Public Library
- PMC-88-13 Approval of Personnel for Game Coverage, Spring Sports
- PMC-89-13 Approval of Elementary School Lunch Aides – 2012-2013 School Year
- PMC-90-13 Approval of Extra-Curricular Stipends – 2012-2013
- PMC-91-13 Approval of District Substitutes - 2012-2013
- PMC-92-13 Approval of Volunteer Coach
- PMC-93-13 Approval of Job Description
- PMC-94-13 Approval of Movement on the Salary Guides – 2012-2013
- PMC-95-13 Approval of Termination (approved 1.28.13)
- PMC-96-13 Approval of Appointment Interim Director of Special Services (approved 1.28.13)
- PMC-97-13 Approval of Internships

RESOLUTION NO. PMC-82-13

ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation for the purpose of retirement, and requests participation in the Unused Sick Leave and Vacation Days Program per the current Agreement between the Pequannock Township Board of Education and the Pequannock Township Principals and Supervisors Association.

NAME	POSITION	EFFECTIVE DATE	SALARY
Bonnie Munson	Director of Special Services	April 1, 2013	\$115,710
Patrick Lalley	Athletic Director	August 31, 2013	\$122,760

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-83-13

ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY
Donna Kuiper-Dykstra	Social Studies Teacher/PVMS	June 30, 2013	\$87,155
Craig Spencer	Physical Education Teacher/PVMS	June 30, 2013	\$87,955
Richard Summers	Music Teacher/ PVMS	June 30, 2013	\$89,395

Cathleen Donato	Speech Teacher/SJG	June 30, 2013	\$86,835
Russell Irving	Social Studies Teacher/PTHS	June 30, 2013	\$99,955
Patricia Dean	Spanish Teacher/PTHS	June 30, 2013	\$86,835
Janice LaNeve	Math Teacher/PVMS	June 30, 2013	\$87,955

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-84-13

APPROVAL OF TRANSFERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following transfers:

Staff Member	From	To
Tiffanie Serritella	.68 Aide, Pequannock Township High School	.68 Aide, Pequannock High School and North Boulevard Elementary School
Dale Schoenig	1.0 FTE Aide, Pequannock Township High School	1.0 FTE Aide, North Boulevard Elementary School

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-85-13

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of the following employees:

NAME	POSITION	EFFECTIVE
Lynda Elliott	Science Teacher, PTHS	February 15, 2013
Bobbi Jo Murphy	Random Drug Testing Director	March 31, 2013
John Mayer	Computer Technician	March 31, 2013
Christa Falzarano	Title I Substitute for Math	February 19, 2013

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-86-13

APPROVAL OF SPRING STIPENDS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2012-2013 school year, contingent on a full team. Stipends for all extra-curricular positions have been frozen as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

**Interscholastic Sports Pay Guide, Pequannock Valley Middle School
Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
James Murphy	Head Baseball Co-Coach	\$1,497.50
Allen Kaye	Head Baseball Co-Coach	\$2,625
Leonard Smith	Head Softball Coach	\$5,550
Kathryn Evanchik	Head Boys Track Coach	\$4,505
Mary Shumeyko	Head Girls Track Coach	\$5,350
Michele Sarnelli	Assistant Track Coach	\$2,995

**Interscholastic Sports Pay Guide, Pequannock Township High School
Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,850
Michael Zummo	Assistant Baseball Coach	\$2,911
Jonathan McBurney	Assistant Baseball Coach	\$4,751
Ed Rogers	Volunteer Baseball	No stipend
Maryann Goodwin	Head Softball Coach	\$7,550
Jeffrey DeBell	Assistant Softball Coach	\$5,560
Emily Ringen	Assistant Softball Coach	\$2,911
Brittany Tiongco	Volunteer Softball	No stipend
Kathleen O'Neil	Boys' Tennis Coach	\$2,911
Greg Slaff	Golf Coach	\$2,911
Keith Brady	Assistant Golf Coach	\$2,312
Kelly Shenton	Head Boys Track Coach	\$6,837
John Hemenway	Assistant Boys Track Coach	\$4,152
Richard Mullins	Head Girls Track Coach	\$7,137
Craig Spencer	Assistant Girls Track Coach	\$5,496
Lindsay Lafferman	Head Girls Lacrosse Coach	\$5,680
Daniel Chilowicz	Assistant Girls Lacrosse Coach	\$5,196
Carissa Franzi	Assistant Girls Lacrosse Coach	\$2,995
Joshua Danziger	Head Boys Lacrosse Coach	\$4,449
TBD	Assistant Boys Lacrosse Coach	-----
TBD	Assistant Boys Lacrosse Coach	-----

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-87-13

APPROVAL OF LIAISON TO PEQUANNOCK TOWNSHIP PUBLIC LIBRARY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Ms. Yvette McBain as the liaison to the Pequannock Township Public Library for the 2012-2013 school year.

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-88-13

APPROVAL OF PERSONNEL FOR GAME COVERAGE, SPRING SPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel to fill various positions at each home game during the spring season as listed below. Staff to be paid as

per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, \$67 per event, for spring sports.

Jean Bottino

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PM-89-13

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following lunch aides at a rate of \$7.25 per hour.

NAME	SCHOOL
Joanne Struble	Pequannock Valley Middle School
Nadia Garcia	Stephen J. Gerace

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-90-13

APPROVAL OF EXTRA-CURRICULAR STIPENDS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2012-2013 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and pending the requisite New Jersey Department of Education and District employment criteria.

**Extra-Curricular Duty Pay Guide:
Pequannock Township High School**

ADVISOR	ASSIGNMENT	STIPEND
Rianna LaGrassa	Assistant Musical Director	\$3,626
Katherine Socha	Winter Percussion Advisor – CO-Advisor Stipend	\$1,145

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-91-13

APPROVAL OF DISTRICT SUBSTITUTES - 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2012-2013 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria:

- Martin Lezama, Substitute Custodian, \$16.00/hr.
- Csakvary Timothy, Substitute Custodian, \$16.00/hr.
- Christina Breznak, Substitute Teaching Certificate
- Tara DeLeeuw, Standard Teaching Certificate

Alison Colucci, Standard Teaching Certificate
 Brian Matro, Substitute Teaching Certificate
 Susan Debell, Substitute/Homebound Instruction
 Carl Heider Substitute/Homebound Instruction

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-92-13

APPROVAL OF VOLUNTEER COACH

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Shaun O'Brien as a volunteer wrestling coach for the 2012-2013 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-93-13

APPROVAL OF JOB DESCRIPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the job description for Assistant Business Administrator. (*Attached*)

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 6-1 (No: Farrell)
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RESOLUTION NO. PMC-94-13

APPROVAL OF MOVEMENT ON THE SALARY GUIDES – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on the salary guide based upon documentation that they have earned additional graduate school credits, effective February 1, 2012, pending applicable documentation.

NAME	FROM	TO
Patricia O'Hara	MA + 30, Step 10 - \$70,655	MA+ 45, Step 10 – \$72,655

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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RESOLUTION NO. PMC-95-13 (approved 1.28.13)

APPROVAL OF TERMINATION

RESOLUTION NO. PMC-96-13 (approved 1.28.13)

APPROVAL OF APPOINTMENT INTERIM DIRECTOR OF SPECIAL SERVICES

RESOLUTION NO. PMC-97-13

APPROVAL OF INTERNSHIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the internships as listed below, beginning January 2013 and continuing through May 2013, for completion of graduate course requirements. These approvals pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

Name	Program	College/University	Supervisor
Charles Crosby	Educational Leadership	Montclair University	Frank Ingargiola (after school hours)
Patricia O'Hara	Educational Leadership	Montclair University	Dr. Gina Coffaro (after school hours)

Motion by: Cropanese	Second by: Hardaker	Roll Call Vote: 7-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-50-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- CIS-51-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013
- CIS-52-13 Approval of New Curriculum and Payment to Writers
- CIS-53-13 Approval of Student Teacher Placement in District
- CIS-54-13 Approval of School Improvement Panel
- CIS-55-13 Approval of Preschool Program – 2013-2014
- CIS-56-13 Approval of Field Trips – 2012-2013

RESOLUTION NO. CIS-50-13

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2012-2013

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
3/16, 3/23, 4/6, 4/13, 4/20/13	Casey Kocian	Social Media I Seton Hall University	\$500.00	\$83.70		\$583.70
2/13/13	Christine Rodeiro	Common Core Standards Math Wm. Paterson University	\$45.00	\$-0-	n/a	\$45.00
2/12/13	Frank Ingargiola	The College Board, Common Core Standards, New York, NY	None	\$48.00		\$48.00
2/25/13	Nicholas Burner	Athletic Trainer’s Society of NJ Conference, Florham Park, NJ	\$115.00	\$15.00		\$130.00
4/22/13	Maureen Montalbetti	“Why Teens Kill” Parsippany, NJ	\$100.00 Pd by Municipal Alliance	\$6.51		\$6.51
3/18 & 19/13	Betsy Crocker	Univ. of Alabama Counselor Meeting, Tuscaloosa, AL	None		Pd by University	\$-0-

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-51-13

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for the 2012-2013 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#213	Passaic County Educational Services Commission – Home Instructor, Rachael Kressaty	10 hours per week at a rate of \$50.00 per hour
#212	New Placement Chancellor Academy	\$30,800.00 Start Date: 1/16/13
#211	Change to Resolution #CIS 43-13, January 14, 2013 Professional Educational Services, Inc. (High Focus Treatment Center)	From \$444.00 to \$2,220.00 2 hrs/day x 5 days/wk x \$37/hr x 6 weeks 12/27/12 - 2/7/13
#214	Service: Voice Therapy Danielle Loderwyck Falciglia 1069 Ringwood Avenue, Suite 311A Haskell, NJ 07420	\$420.00 Six 30 minute sessions x \$70 per ½ hr 2/12 – 4/26/13 (every other week)
#215	Service: Voice Therapy Danielle Loderwyck Falciglia	\$420.00 Six 30 minute sessions x \$70 per ½ hr 2/12 – 4/26/13 (every other week)
#75	Service: PT/Home Instruction Pediatric Rehabilitation 309 Black Oak Ridge Road Wayne, NJ 07470 Ilona Oosterwyk (Speech/Home Instruction)	\$625.00 1 hr/wk x 5 wks x \$125/hr 2/24 – 3/1/13 (5 weeks) \$494.70 1.5 hrs/wk. x \$65.96/hr. x 5 wks 2/24 – 3/1/13 (5 weeks)
	Service: Physical Therapy District wide (Maternity Leave Replacement) Invo Healthcare Associates 1780 Kendarbren Drive Jamison, PA 18929	\$82.00 /hr x 3 days per week As per Modified PT Schedule Effective immediately through 6/1713

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-52-13

APPROVAL OF NEW CURRICULUM AND PAYMENT TO WRITERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new curriculum aligned to the Common Core and payment to writers, as approved on 4/16/12, Resolution No. CI-26-12, as follows:

Curriculum	Writers	Total Payment
Language Arts – Grade 3	Julie Budd & Kathleen O’Neil	\$1,068 (\$534.00 each)

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-53-13

APPROVAL OF STUDENT TEACHER PLACEMENT IN DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Student Teacher Melissa Zolla through William Paterson University, in Biology at PTHS.

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-54-13

APPROVAL OF SCHOOL IMPROVEMENT PANEL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the creation of a School Improvement Panel as directed by New Jersey Department of Education. Members consist of the following staff:

- Hillview: Y. McBain, R. Winning, J. Mildner
- North Boulevard: R. Manganeli, R. Winning, T. Loeffler
- S.J. Gerace: A.M. Finnen, R. Winning, G. Coffaro
- Pequannock Valley: D. Donch, P. DePinto, R. Hayzler
- High School: E. Honig, J. Singagliese, F. Ingargiola

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-55-13

APPROVAL OF PRESCHOOL PROGRAM - 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the continuation of the half-day Preschool Program to include, on an application basis, three and four year-old in-district tuition students at the rate of \$350 per month for the 2013-2014 school year.

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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RESOLUTION NO. CIS-56-13**APPROVAL OF FIELD TRIPS – 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
2/12/13	Cedar Crest	A.M. Finnen	SJG/3&5/75 5 Chaperones	Showcase students in Music, Art & Writing	None	Transportation
3/4, 3/11, 3/18, 3/25, 4/8, 4/15, 4/22, 4/29, 5/20/13	Pequannock Township Courthouse	Grade 5 Teachers (1 class per date)	HV, NB, SJG/5/24 1 Teacher 1 Chaperone	Enhance Grade 5 Social Studies Curriculum	None	Transportation
3/15/13	Museum of Early Trades & Crafts Madison	S. Weinman L. Fontana	NB/kdg./48 6 Chaperones	Enhance Social Studies Unit on Colonial Days	None	None HSA to pay Transportation
3/27/13	Museum of Early Trades & Craft Madison	C. Rodeiro P. Sedran	HV/kdg./52 9 Chaperones	Enhance Social Studies Unit on Colonial Days	None	None HSA to pay Transportation
3/8/13	N. Boulevard School	T. Praschak	PV/-/14	5 th Grade Orientation by Peer Leaders	None	Transportation
3/11/13	Hillview School	T. Praschak	PV/-/14	5 th Grade Orientation by Peer Leaders	None	Transportation
3/15/13	S.J. Gerace School	T. Praschak	PV/-/14	5 th Grade Orientation by Peer Leaders	None	Transportation
5/23/13	Memorial Auditorium, Montclair State U	A.Schlesinger F. Mehnert M. Diehl	SJG/1/46	Literature Based Play/Reinforce Curriculum	\$11.00 + bus	None

Motion by: Farrell	Second by: Lee	Roll Call Vote: 7-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-98-13 Monthly Reports from Schools and Programs
- FFA-99-13 Approval of Financial Reports/Monthly Certification for December 2012
- FFA-100-13 Transfer of Funds – 2012-2013
- FFA-101-13 Payment of Bills – February 11, 2013
- FFA-102-13 Approval of Polling Places for Annual School Board Election – April 16, 2013
- FFA-103-13 Approval of Change Order – North Boulevard Roof
- FFA-104-13 Authorization for Submission of Amendment #1 – NCLB 2012-2013
- FFA-105-13 Authorization for Submission of Amendment #1 – IDEA 2012-2013
- FFA-106-13 Authorization for Enterprise Fund
- FFA-107-13 Approval of Professional Services for Field Improvements and Irrigation for Phase III (as amended)
- FFA-108-13 Approval of Submission of Waiver to County Superintendent – Special Education Medicaid Initiative (SEMI) Program
- FFA-109-13 Approval of State Contract – Verizon Wireless
- FFA-110-13 Declaration of Obsolescence – Equipment
- FFA-111-13 Authorization of Legal Fees
- FFA-112-13 Approval of Submission of Amendments to the District Long Range Facilities Plan

RESOLUTION NO. FFA-98-13

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of December 2012 for the High School Activities Account and the High School Interscholastic Athletic Account; December 2012 for the Pequannock Valley Activities Fund; and December 2012 for Pomptonian Food Service.

Motion by: Hardaker	Second by: Teng	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-99-13

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR DECEMBER 2012

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for December 2012.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2012, no budgetary line item account has encumbrances and expenditures which in total exceeds the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Hardaker	Second by: Teng	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-100-13

TRANSFER OF FUNDS – 2012-2013

RESOLVED, that the Board of Education approves the transfer of funds within the 2012-2013 budget for the month of December 2012 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-101-13

PAYMENT OF BILLS – FEBRUARY 11, 2013

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Interim Business Administrator/Board Secretary for the February 11, 2013 bill list as attached:

Bill List	\$1,498,983.52
Payroll for January 2013	
Gross Payroll	\$1,995,149.93
Board Share of FICA	\$ 29,102.09
State FICA (Reimbursable)	\$ 121,106.69
Total Claims	<u>\$3,644,342.23</u>
Pomptonian	\$ 110,163.41

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-102-13

APPROVAL OF POLLING PLACES FOR ANNUAL SCHOOL BOARD ELECTION – APRIL 16, 2013

RESOLVED, that the Board of Education upon recommendation of the Superintendent approves the following polling places for the Annual School Board Election to be held on Tuesday, April 16, 2013, from 2 p.m. to 9 p.m.

Districts

1, 5, 6 & 11	Senior House 530 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
4, 7 & 8	Pequannock Township Library 477 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
2, 3, 9 & 10	Pequannock Engine Company No. 2 24 Oak Avenue Pequannock	Meeting Room

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-103-13**APPROVAL OF CHANGE ORDER – NORTH BOULEVARD ROOF**

RESOLVED, that the Board of Education approves the following credit change order for the north Boulevard Roof project for Polylight Roof Decks, Inc., closing out the project:

Original Contract	\$267,926
Change Order	(\$ 5,000)
Revised Contract	\$262,926

Rationale: Contract allowance not needed

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-104-13**AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 – NCLB 2012-2013**

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – NCLB 2012-2013 to approve the addition of carryover funds from the 2011-2012 grant, in the amount of \$26,716.00.

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-105-13**AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 – IDEA 2012-2013**

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – IDEA 2012-2013 to approve the addition of carryover funds from the 2011-2012 grant, in the amount of \$12,910 for IDEA - basic and \$620 for IDEA - preschool.

Motion by: Hardaker	Second by: Tengj	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-106-13

AUTHORIZATION FOR ENTERPRISE FUND

RESOLVED, that the Board of Education establishes an Enterprise Fund for the purpose of dedicating revenue to the maintenance and improvements of the Pequannock Township High School Athletic facilities; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the establishment of a dedicated bank account for the Enterprise Fund at the official district depository (Lakeland Bank), with the Board President, Business Administrator/Board Secretary, and Custodian of School Monies as the signatories.

Motion by: Hardaker	Second by: Teng	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-107-13

APPROVAL OF PROFESSIONAL SERVICES FOR FIELD IMPROVEMENTS AND IRRIGATION FOR PHASE III (AS AMENDED)

WHEREAS, the Board of Education previously approved a proposal with Solutions Architecture for professional services for field improvements and irrigation (Phase III – Stephen J. Gerace and Pequannock Valley Middle School) through the design phase; and

WHEREAS, the Board is desirous of proceeding with the project in concert with the Township of Pequannock and completing the specifications and advertisement for bids;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves an agreement with Solutions Architecture, in accordance with their proposal on file in the office of the Business Administrator, for a total fee of \$50,460, inclusive of the previously approved design costs and inclusive of the township's portion of the fees;

BE IT FURTHER RESOLVED, that the Architect be authorized to prepare a work-up on a vehicle exit at the rear of North Boulevard School.

Motion by: Hardaker	Second by: Teng	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-108-13

APPROVAL OF SUBMISSION OF WAIVER TO COUNTY SUPERINTENDENT - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program because it will not provide a cost benefit to the district; and

WHEREAS, the Pequannock Township Board of Education desires to apply for this waiver due to the fact that the state projects having fewer than 40 Medicaid eligible classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-2014 school year.

Motion by: Hardaker	Second by: Teng	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-109-13

APPROVAL OF STATE CONTRACT – VERIZON WIRELESS

RESOLVED, that the Board of Education authorize the purchase of wireless phone service through a state contract with Verizon Wireless, contract #82583.

Motion by: Hardaker	Second by: Tengi	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-110-13

DECLARATION OF OBSOLESCENCE – EQUIPMENT

RESOLVED, that the Board of Education authorizes Michael J. Donow, Interim Business Administrator/Board Secretary, and will declare the following item to be obsolete and disposed of as deemed appropriate. (Attachment)

Motion by: Hardaker	Second by: Tengi	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-111-13

AUTHORIZATION OF LEGAL FEES

RESOLVED, that the Board of Education, authorize the payment of professional fees to the firm of Dwyer Connell & Lisbona, Counselors-at-Law, for representation in an ongoing legal matter, up to the maximum deductible of \$15,000, said firm having been assigned by the district's insurance company and policy in force, at the time of the suit.

Motion by: Hardaker	Second by: Tengi	Roll Call Vote: 7-0
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RESOLUTION NO. FFA-112-13

APPROVAL OF SUBMISSION OF AMENDMENTS TO THE DISTRICT LONG RANGE FACILITIES PLAN

RESOLVED, that the Board of Education hereby approves the submission of the following Other Capital Projects for review and approval, that the Board approves this amendment to the district's Long Range Facilities Plan, and recognizes that no funding is being released at the current time for these projects.

1. Doors and Hardware Upgrades – All District Schools
2. Permanent Emergency Generators – Pequannock Twp High School and North Boulevard Elementary School
3. Emergency Generator Hookups – SJG Elementary School, Hillview Elementary school, Pequannock Valley Middle School
4. Tennis Court Renovations - Pequannock Twp High School
5. Athletic Field Upgrades – SJG Elementary School and Pequannock Valley Middle School
6. STEM Lab Classroom Conversion – Pequannock Valley Middle School
7. Gymnasium Addition – SJG Elementary School

Motion by: Hardaker	Second by: Tengi	Roll Call Vote: 7-0
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OTHER

- O-23-13 Accept HIB Incident/Non- Incident Reports
- O-24-13 Approval to Amend the 2012-2013 School Calendar

RESOLUTION NO. O-23-13

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

Motion by: Lee	Second by: Cropanese	Roll Call Vote: 7-0
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RESOLUTION NO. O-24-13

APPROVAL TO AMEND THE 2012-2013 SCHOOL CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the 2012-2013 School Calendar, giving back (1) one emergency day, Monday, February 18, 2013, President's Day.

Motion by: Lee	Second by: Cropanese	Roll Call Vote: 7-0
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New Business

- Question on websites used by students
- Discussion of draft of calendar for 2013-2014

Old Business

None

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Tom Salerno, 25 Colfax Avenue

- Expressed concern about the guidance reconfiguration at the high school and the proposed trimester system

Leigh Irwin, 154 Mountain Avenue

- Spoke in favor of the guidance reconfiguration at the high school
- Supported SJG gym

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to a discuss a matter of student confidentiality. Said matter will be made public upon their disposition.

Motion by: Tengi	Second by: Hardaker	Roll Call Vote: 7-0
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The Board recessed into executive session at 8:35 pm.

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of February 11, 2013 at 8:35 pm.

Motion by: Tengi	Second by: Hardaker	Roll Call Vote: 7-0
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Respectfully,



Michael J. Donow
Interim Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- February 25, 2013 PTHS
- March 11, 2013 Cedar Crest, Pompton Plains
- March 25, 2013 PTHS
- April 15, 2013 PTHS