



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING MINUTES
October 17, 2011

CALL TO ORDER

The October 17, 2011 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:00 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:

William Sayre	John Buonomo
Kenneth Hardaker	David Swezey
Angelo Stefanides	Glen Forrest
Matthew Teng	
Megan Hollberg (7:15 pm)	

ALSO PRESENT:

William Trusheim, Ed.D., Superintendent of Schools;
Rosalie Winning, Assistant Superintendent;
Victor P. Hayek, Business Administrator/Board Secretary;
Anthony Sciarrillo, Esq, Board Attorney
Dr. Gina Coffaro, Principal, Stephen J. Gerace
Jen Mildner, Principal, Hillview
Jerome Cammarata, Principal, North Boulevard
Sue Schwartz, Pequannock Middle School
Frank Ingargiola, Principal, Pequannock High School

ABSENT:

Robert J. Lee

LEFT MEETING:

Megan Hollberg (9:20 pm)

Pledge of Allegiance

PRESENTATION

District Achievement Report - Presented by Rosalie Winning, Assistant Superintendent, Dr. Gina Coffaro, Principal, Stephen J. Gerace, Jen Mildner, Principal, Hillview, Jerome Cammarata, Principal, North Boulevard Sue Schwartz, Pequannock Middle School, Frank Ingargiola, Principal, Pequannock High School

REPORTS

- President of the Board of Education – **William Sayre**
 - Update of field project and the November 4th Dedication Ceremonies.
 - Update on impacted soil removal.

- Discussion of paperless meetings.
- Superintendent of Schools – *William Trusheim, Ed.D*
 - Announced that Tuesday, October 18, 2011 at the High School there will be a student presentation on Drug/Alcohol Use by the Municipal Alliance.
 - A Presentation for Parents on Drug/Alcohol Use to be held on October 27, 2011 at 7:00pm
 - An assembly will be held at the Pequannock Valley Middle School on Respect.

UPDATED COMMITTEE REPORTS

Curriculum and Instruction – Glen Forrest

Discussed pilot programs for Math and Social Studies and reviewed the October 17, 2011 Curriculum and Instruction agenda items.

Personnel and Management - Megan Hollberg

Discussed the CST summer hours, replacement teachers, stipends and salary guide movements associated with the contract settlement. Reviewed Agenda Item PM-16-12 Propel Tutors salary paid through grant.

Finance and Physical Plant - Kenneth Hardaker

Reviewed the stipends, Donnelly energy projects, the construction manager position which was not renewed. The committee agreed that Business Administrator, Victor Hayek will oversee the project. The Budget Calendar for the 2012-2013 budget was discussed. Discussion of the unaccepted Hillview School air conditioner donation and the Sound System donation for the High School gym. Discussion of 2010-2011 Audit and the total surplus figures. Reviewed the possibility of paperless Board Meetings and the Board Goals for the Finance Committee.

Policy- John Buonomo

Policy Committee will meet November 7, 2011

Open to Public Agenda Items Only

Mr. Rocco Salluce questioned:

- Agenda Items for Transfer of Funds
- Purchase of student books
- Implementation of the curriculum policy
- Pile of soil on field
- Staff leave of absences

Ms. Louise Marchese expressed concerns of testing due to the construction projects. Ms. Marchese thanked the students who helped with donations for the flood victims.

Approval of Minutes

Workshop Meeting	September 12, 2011
Regular Meeting	September 19, 2011
Executive Session	September 19, 2011

Motioned by G. Forrest	Seconded by K. Hardaker	Roll Call Vote 8-0
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❖ W. Sayre abstained on September 12, 2011

ACTION:

CURRICULUM & INSTRUCTION

RESOLUTION NO. CI-04-12

APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#174	Placement: Little Falls School #1 Other Related Services	Tuition: \$9,618 Related Services: \$3,180
#31	Revised Placement: From: Norman Bleshman School Related Services To: Regional Day School, Morristown Related Services	Tuition: \$65,300 Related Services: \$2,400 Tuition: \$48,790 Related Services: \$6,201.60

Motioned by G. Forrest	Seconded by K. Hardaker	Roll Call Vote 8-0
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PERSONNEL AND MANAGEMENT

REVISED RESOLUTION NO. 405-11

SUBJECT: APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leave of absence:

- Dana Vuolo, Elementary Classroom Teacher, using ten accumulated sick days during her remaining eight weeks of disability, effective September 1, 2011 through **December 2, 2011, returning to work on December 5, 2011, unpaid, without benefits after October 31, 2011.**

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***REVISED RESOLUTION NO. 460-11**

SUBJECT: APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2010-2011 SCHOOL YEAR AND 2011-2012 SCHOOL YEAR (in part)

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leaves of absence:

- Kelly Walsh-McHugh, Elementary Classroom Teacher, effective April 13, 2011 through September 16, 2011, using twenty-five accumulated sick days during twelve weeks of disability/Federal Family/Medical Leave Act; September 19, 2011 through December 12, 2011, using twelve weeks under the New Jersey Family/Medical Leave Act, and December 13, 2011 through January 3, 2012, unpaid with benefits.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***REVISED RESOLUTION NO. 501-11**

SUBJECT: APPROVAL OF CHILD STUDY TEAM SUMMER HOURS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Child Study Team personnel to perform services for 10 days during the summer, between July 1, 2011 and August 31, 2011, at 1/200th of the 2011-2012 contracted amounts, as per the Pequannock Township Education Association Agreement.

Name	Position	Daily Rate	FICA Rate	Total
Emily Beyerl	School Psychologist (15 days)	\$ 263.28	\$ 20.14	\$ 4,251.31
Shannon Patti	School Psychologist	\$ 376.28	\$ 28.79	\$ 4,050.65
Marcia Dimetrosky	School Psychologist	\$ 399.78	\$ 30.58	\$ 4,303.63
Faye Lash	LDT/C	\$ 440.28	\$ 33.68	\$ 4,739.61
Jane McAllister	LDT/C	\$ 400.28	\$ 30.62	\$ 4,309.01
Amy Shea	LDT/C	\$ 329.28	\$ 25.19	\$ 3,544.70
Ellen Ruban	School Social Worker	\$ 366.28	\$ 28.02	\$ 3,943.00
Kim Buscher	School Social Worker (17.5 days)	\$ 305.78	\$ 23.39	\$ 5,760.51
Cathleen Donato	Speech/Language Therapist (3.5 days)	\$ 430.28	\$ 32.92	\$ 1,621.19
Iona Oosterwyk	Speech/Language Therapist	\$ 332.78	\$ 25.46	\$ 3,582.38
Hope Liebes	Speech/Language Therapist (6 days)	\$ 400.28	\$ 30.62	\$ 2,585.41
Leslie Galamb	Speech/Language Therapist (8 days)	\$ 262.28	\$ 20.06	\$ 2,258.76
Mayra Fajardo	Occupational Therapist (9 days)	\$ 430.28	\$ 32.92	\$ 4,168.77
Diane Loil	Occupational Therapist (7 days)	\$ 386.76	\$ 29.59	\$ 2,914.45
Beata Ligas	Physical Therapist (2 hours)	\$ 265.28	\$ 20.29	\$ 142.79
Christine Mann	Office Aide	\$ 83.35	\$ 6.38	\$ 897.26
Total:				\$53,073.43

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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REVISED RESOLUTION NO. 046-12 (in part)

SUBJECT: APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Lori Lucci	Replacement Elementary Classroom Teacher North Boulevard School	September 6, 2011 – December 2, 2011	\$80 per diem for the first 20 days, and \$232.28 beginning on the 21 st day.
Christine Rodeiro	Replacement Elementary Classroom Teacher Stephen J. Gerace School	September 6, 2011 – December 23, 2011	\$80 per diem for the first 20 days, and \$232.28 beginning on the 21 st day.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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REVISED RESOLUTION NO. 056-12 (in part)

SUBJECT: APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Extra-Curricular Activities Pay Guide, Elementary Schools:
Stephen J. Gerace School**

ADVISOR	ASSIGNMENT	STIPEND
Amanda Schlesinger	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50
*Sarah Diver	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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REVISED RESOLUTION NO. 057-12**SUBJECT: APPROVAL OF BUS AIDES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the bus aides listed below for the 2011-2012 school year:

NAME	ASSIGNMENT	ADDITIONAL PAY
Linda Veltre	20 minutes per day Hillview Elementary School	\$1,602
Mary Abazia	20 minutes per day North Boulevard Elementary School	\$1,204
Sally Belmont	20 minutes per day Stephen J. Gerace Elementary School	\$1,602

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-15-12**APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leaves of absence:

- Nicole Brennan, Special Education Classroom Aide, effective on or about December 5, 2011 using 10 accumulated sick days during eight weeks of disability followed by four weeks under the Federal Family/Medical Leave Act and New Jersey Family/Medical Leave Act running concurrently, and eight weeks under the New Jersey Family/Medical Leave Act ending May 4, 2012, unpaid with benefits. Ms. Brennan will return to work on or about May 7, 2012; and
- *Traci Lynne Cepero, ESL Teacher at Stephen J. Gerace School and Pequannock Valley Middle School and Remedial Mathematics Teacher at Pequannock Valley Middle School, effective on or about January 9, 2012 using 40 accumulated sick days during nine weeks of disability followed by three weeks under the Federal Family/Medical Leave Act and New Jersey Family/Medical Leave Act running concurrently, and nine weeks under the New Jersey Family/Medical Leave Act ending June 8, 2012, unpaid with benefits. Ms. Cepero will continue on an unpaid leave of absence through the end of the school year.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-16-12**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.

18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Jean Bottino*	Propel Tutor Pequannock Valley Middle School	October 18, 2011 – May 30, 2012	\$80 per diem
Marlaina Postolakis*	Propel Tutor Pequannock Valley Middle School	October 18, 2011 – May 30, 2012	\$80 per diem
Marianinfa Marini	Teacher of English Pequannock Township High School	October 18, 2011 – June 30, 2012	PTEA BA Guide, Step 3 – \$46,855, pro-rated
Diane Mee	Bus Aide SNAPP 3 Program	September 7, 2011 – June 20, 2012	\$1,282.53
Cheryl Rosano	Bus Aide SNAPP 4 Program	September 7, 2011 – June 20, 2012	\$1,254.84
Joseph Colombo	Bus Aide SNAPP 4 Program	September 7, 2011 – June 20, 2012	\$1,322.45

*Funded by Education Jobs Fund Federal Grant

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-17-12

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Katherine Socha	Assistant Band Director	\$3,090

Extra-Curricular Pay Guide, Pequannock Valley Middle School

ADVISOR	ASSIGNMENT	STIPEND
Jacleen Rizzi	Drama Club Co-Advisor	\$633
Jacleen Rizzi	All School Play Assistant Director	\$978
Megan McBride	Cheerleading Advisor	\$2,314

Extra-Curricular Pay Guide, Elementary Schools:

ADVISOR	ASSIGNMENT	STIPEND
Richard Summers	Elementary Music - Band	\$422
Jeff Foth	Elementary Music – Band	\$422
Joseph DeVizio	Elementary Music – Band	\$422

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-18-12

APPROVAL OF MOVEMENT ON PRIOR YEARS' SALARY GUIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on prior years' salary guides based upon documentation that they had earned additional graduate school credits:

Effective September 1, 2008:

NAME	FROM	TO
Diane Wolfe	BA+30, Step 20 - \$79,169	MA+15, Step 20 - \$86,295
Elissa Scillieri	MA, Step 5 - \$53,595	MA+15, Step 6 - \$59,335

Effective September, 2009:

NAME	FROM	TO
Diane Wolfe	MA+15, Step 20 - \$86,295	MA+15, Step 20 - \$88,055
Elissa Scillieri	MA+15, Step 6 - \$59,335	MA+15, Step 7 - \$63,155

Effective February, 2010:

NAME	FROM	TO
Diane Wolfe	MA+15, Step 20 - \$88,055	MA+30, Step 20 - \$90,055, pro-rated
Elissa Scillieri	MA+15, Step 7 - \$63,155	MA+30, Step 7 - \$66,155, pro-rated

Effective September, 2010:

NAME	FROM	TO
Diane Wolfe	MA+30, Step 20 - \$90,055	MA+45, Step 21 - \$94,205 (B-17)
Elissa Scillieri	MA+30, Step 7 - \$66,155	MA+45, Step 7 - \$67,155
Kristen Carr	BA+15, Step 4 - \$49,055	MA+15, Step 4 - \$55,055

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-19-12

APPROVAL OF PLACEMENTS ON THE SALARY GUIDES – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of the following teachers on the appropriate salary guides based upon prior year documentation that they had earned additional graduate school credits, effective September 1, 2011.

NAME	PLACEMENT
Diane Wolfe	MA+45, Step 21 - \$94,205 (B-17)
Kristen Carr	MA+15, Step 4 - \$55,055

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-20-12**APPROVAL OF VOLUNTARY TRANSFERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following voluntary transfers:

Staff Member	From	To
Dale Schoenig	Personal Aide Pequannock Valley Middle School	Personal Aide, .3 Special Education Classroom Aide, .7 Pequannock Valley Middle School
*David Davenport	Assistant Head Custodian Pequannock Township High School	Assistant Head Custodian Pequannock Valley Middle School
*Angel Jimenez	Custodian, Nights Pequannock Township High School	Assistant Head Custodian Pequannock Township High School

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-21-12**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2011-2012 school year at the rate of \$7.25 per hour:

- Kristie Deitch, Stephen J. Gerace School;
- Kelli Aveta, Hillview School;
- Theresa Cummings, Hillview School;
- Sandi Mayer, Hillview School;
- Natalie Pierro, Hillview School; and
- Jennifer Warden, Hillview School

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-22-12**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2011-2012 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria, *as follows*:

- Jennie Alonso, Substitute Teaching Certificate
- Diane Frasco, Substitute Teaching Certificate
- *Jennifer Gilliland, State Teaching Certificate

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO.PM-23-12**

APPROVAL OF STUDENT TEACHER PLACEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Student Teaching/School Nursing placement for Caldwell College student Karen DiCristina, RN for the fall 2011 semester at Pequannock Valley Middle School. This approval is pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO. PM-24-12**

APPROVAL OF PROVISIONAL TEACHERS PROGRAM AND MENTORS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following teachers as part of the Provisional Teacher Program and mentors as assigned for the 2011-2012 school year. Further, payroll deductions are to be made to satisfy total mentoring fees of \$550 for Traditional Route teachers and an additional \$450 if an Alternate Route teacher.

Staff Member	Assignment	Mentor	School
Maria Guerrero Traditional Route	Special Education Classroom Teacher	Karen Rusiniak	North Boulevard School
Megan McBride Traditional Route	Teacher of Mathematics	Andrea Torrisi	Pequannock Valley Middle School
Sarah Diver Traditional Route	Elementary Classroom Teacher	Eileen Kapotes	Stephen J. Gerace School
Ashley Ferrentino Traditional Route	Special Education Classroom Teacher	Janet Congleton	Pequannock Township High School
Kathleen Irwin Alternate Route	Elementary Classroom Teacher	Amanda Schlesinger	Stephen J. Gerace School
Jacleen Rizzi Traditional Route	Teacher of English	Jeryl-Ann Asaro	Pequannock Valley Middle School
Katelyn Gannon Traditional Route	Special Education Classroom Teacher	Keith Brady	Pequannock Township High School

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO. PM-25-12**

APPROVAL OF STIPENDS – 2010-2011 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2010-2011 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Elementary Schools:

ADVISOR	ASSIGNMENT	STIPEND
Richard Summers	Elementary Music - Band	\$422
Jeff Foth	Elementary Music – Band	\$422
Joseph DeVizio	Elementary Music – Band	\$422

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO. PM-26-12**

APPROVE COMPENSATION FOR INCREASED WORK LOAD

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves full-year coverage compensation for Denise Donch, Science Teacher at Pequannock Valley Middle School, for teaching an additional 80-minute class daily, pursuant to the Pequannock Township Education Association's Agreement, Article 32, ¶6w, Special Provisions, in the amount of \$8,000.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO. PM-27-12**

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of Anthony Cuomo, Math Teacher, Pequannock Township High School, effective October 12, 2011.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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***RESOLUTION NO. PM-28-12**

APPROVAL OF NURSES TO STAFF WINTER SPORTS PHYSICALS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following nurse personnel to staff winter sports physicals scheduled for November 2 and 3, 2011, two and one-half hours per day, not to exceed six hours, pro-rated to an hourly rate of their contracted amounts, as per the Pequannock Township Education Association Agreement.

- Norka Torres, Pequannock Township High School; and
- Cindy Wolkowitz, Pequannock Valley Middle School Nurse.

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. PM-29-12**APPROVAL OF MOVEMENT ON SALARY GUIDE**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teacher on salary guides based upon documentation that she had earned additional graduate school credits:

Effective September, 2011:

NAME	FROM	TO
Elissa Scillieri	MA+45, Step 7 - \$67,155	MA+60, Step 7 - \$70,245

Motioned by M. Hollberg	Seconded by A. Stefanides	Roll Call Vote 8-0
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FINANCE AND PHYSICAL PLANT**RESOLUTION NO. FP-24-12****APPROVAL OF PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF TELECOMMUNICATIONS SERVICES (ACT)**

RESOLVED, that the Board of Education approves the following agreement to participate in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). (Attachment)

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-25-12**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee	Conference/Workshop/ Location	Reg.	Travel	Lodging	Meals	Estimated Total Expense
10/20/11, 11/17/11 12/15/11,1/19/12 3/15/12,4/19/12, 5/17/12,6/14/12	Maurcen Montalbetti	Association of Student Assistance Prof. Monthly Meetings Morris Township, NJ		\$99.20			\$99.20
N/A	Theodore Loeffler	Bullying 101, On-line training	\$15.00				\$15.00
10/19/11	Diane Wolfe	Analyzing Student Data, Parsippany, NJ		\$11.16			\$11.16
10/21/11	Russ Irving	Teaching about Asia Workshop Princeton, NJ	\$15.00	\$42.00			\$57.00
10/24/11	Emily Beyerl	About the Brain, Prof. Learning Board- Online	\$68.00				\$68.00
10/25/11	Lorraine LaTempa	CPR Recertification On-line training	\$19.95				\$19.95
10/25/11	Susan Hoffman	CPR Recertification On-line training	\$19.95				\$19.95
10/25/11	Donna Dericks	CPR Recertification On-line training	\$19.95				\$19.95
10/25/11	Norka Torres	CPR Recertification On-line training	\$19.95				\$19.95
10/25/11	Cindy Wolkowitz	CPR Recertification On-line training	\$19.95				\$19.95
10/27/11	Josh Goldfarb	Mock Trial Workshop NJ Law Center, New Brunswick, NJ		\$10.93			\$10.93
11/1/11	Rachel DeCarlo	Best Practice in ADA, FMLA, & Workers Comp	\$329.00				\$329.00*
11/4/11	Diane Loil	Visual Processing Therapy, Edison, NJ	\$199.99	\$12.02			\$212.01
11/16/11	Donna Dykstra	NJ Bar Foundation New Brunswick, NJ		\$28.00			\$28.00
11/28 & 29/2011	Ilona Oosterwyk	Conf. for Speech and Language Pathologists, Fairfield, NJ	\$369.00				\$369.00
12/2/11	Kimberly Meyerson	NJASL Long Branch, NJ	\$85.00	\$18.35			\$103.35
12/2/11	William	NJAFPA –Eatontown,	\$149.00	\$40.30			\$189.30

	Trusheim	NJ				
12/2/11	Rosalie Winning	NJAFFA- Eatontown, NJ	\$149.00			\$149.30
12/2/11	Barbara McCormack	Geometry & Modeling New Brunswick, NJ	\$195.00	\$24.80		\$219.80

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-26-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approves the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST OF BUS
10/18/11	Pines Manor, Edison NJ	Brady & Honig	H.S., Future Business Leaders of America	FBLA Fall Leadership Conference introduces our Chapter Officers, provide training	0	District
10/20/11	Conklin Farms, Montville, NJ	Drashinsky	NBES	To experience seasonal changes	\$8.00	District
10/21/11	College of St. Elizabeth, Morristown, NJ	Praschak & Kneebone	PV, Peer Leaders & Student Council	Youth Summit Peer Leadership Conference	0	District
10/21/11	Newark Museum, Newark, NJ	Tartaglia	PV 4 th Grade	Support study of U.S. History	\$10.00	District
10/27/11	Turtle Back Zoo, West Orange, NJ	Shizas & Madison	SJG 3 rd Grade	Students study of science	\$6.00	District
11/1/11 11/15/11 12/6/11	Pathmark, Kinnelon	Kypers & Cannestro	SNAPP 3 & 4	CBI- Incorporate classroom learning into a generalized real life setting. Shopping list, locate items in store, pay & bag	0	District
11/8/11	Walmart, Riverdale	Kypers	SNAPP 3	CBI- Incorporate classroom learning into a generalized real life setting. Shopping list, locate items in store, pay & bag	0	District
11/8/11, 11/22/11	Target, Riverdale	Cannestro	SNAPP 4	Students will learn lay out of store and how	0	District

				items are sorted. They will shop from list and apply money transactions		
11/9/11	Lincoln Park Airport. Lincoln Park, NJ	Guerrero	SNAPP 2	CBI- function/parts of an airport and plane	0	District
11/16/11	Fun Time Junction, Fairfield, NJ	Somers	SNAPP I	Teach students motor planning through obstacles and other gross motor skills	\$8.75	District
11/22/11	Pompton Queen Diner, Pompton Plains	Cannestro	SNAPP 4	Students will apply skills such as ordering from a menu, money transactions & appropriate behavior	0	District
11/29/11	Willowbrook Mall, Wayne	Cannestro	SNAPP 4	Students will create a shopping list and create community skills. Transition skills learned in class into community	0	District
11/29/11	Preakness Shopping Mall, Wayne, NJ	Kypers	SNAPP 3	CBI- shop for items on a list. Locate stores, find items, pay	0	District
12/13/11	Post Office/ Friendly's	Cannestro	SNAPP 4	Students will learn to mail letters. Will Order from a menu and learn money transactions	0	District
12/13/11	Brentwood Plaza	Kypers	SNAPP 3	CBI- Incorporate classroom learning into real life settings. Christmas Shopping	0	District
12/20/11	Stop N Shop, Wayne NJ	Kypers	SNAPP 3	CBI- Incorporate classroom learning into generalized real life settings	0	District
5/30/12	Sterling Minerals Mines, Ogdensburg, NJ	Scangarello & Vuolo	North Boulevard 4 th Grade	Hands-on experience, learning about rocks and minerals as well as the history of NJ	\$11.00	District

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-27-12

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS --AUGUST 2011

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of August 2011 for the Pequannock Valley Activities Fund; and (Pomptonian Food Service, none for 8/2011). (Attachment)

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-28-12

TRANSFER OF FUNDS – 2011-2012

RESOLVED, that the Board of Education approves the transfer of funds within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-29-12

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary's and Treasurer's Monthly Financial Reports for July 2011. (Attachment)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-30-12

PAYMENT OF BILLS – OCTOBER 17, 2011

RESOLVED, that the Board of Education approves payment of bills as submitted by the Business Administrator/Board Secretary for the October 17, 2011 bill list in the amount of \$4,268,445.17 including \$1,053,235.89 for the September 30th payroll and \$964,699.58 for the October 15th payroll and further approves the bill list for the food service in the amount of \$16,253.85 for September ; and further approves payment of FICA in the amount of \$61,891.03 for the September 30th payroll and \$58,340.95 for the October 15th payroll, which is reimbursable by the State Department of Education.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-31-12

APPROVAL TO ACCEPT GIFTS TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following gifts to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
Trees – 2 Evergreen, 1 Maple, 1 Oak	North Blvd. Elementary School	North Blvd. HSA	\$1300.00*
Installation of 3 8 ft. Benches	Stephen J. Gerace Elementary School	Stephen J. Gerace HSA	\$700.00
Podium – Lectern for Learning Garden	North Blvd. Elementary School	North Blvd. 5 th Grade Class	\$499.00*

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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RESOLUTION NO. FP-32-12 (Action Taken 10/3/11 Board Meeting)

PAYMENT OF BILLS – ON-GOING CONSTRUCTION

RESOLVED, that the Board of Education approve payment of bills as submitted and reviewed by Legacy Construction Management and Solutions Architecture for ongoing construction, as follows:

ARCO - Locker Room \$220,536.50

ARCO - Fields \$746,936.40

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 7-0
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***RESOLUTION NO. FP-33-12**

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

RESOLVED, that the Board of Education, having approved the project and award of bid by resolution on June 20, 2011, for Field Renovations at the Pequannock Township High School to ARCO construction company of Elizabeth, NJ; and

WHEREAS, the soil under the fields has been tested and found to contain certain contaminants higher than acceptable DEP levels, and the removal and replacement of the contaminated soil is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$387,387.93 from its capital reserve account to capital project account 12-000-400-450-98-720, construction services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
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***RESOLUTION NO. FP-34-12**

PAYMENT OF BILLS FOR ON-GOING CONSTRUCTION (CCD 001, CCD 002)

RESOLVED, that the Board of Education approve payment of the following bills for fees associated with excavation and removal of impacted soil:

ARCO \$387,387.93*

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
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***RESOLUTION NO. FP-35-12**

APPROVAL OF THE 2011-2012 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the attached Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1) (Attachment)

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
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***RESOLUTION NO. FP-36-12**

2011-2012 JOINT TRANSPORTATION AGREEMENT

RESOLVED, that the Board of Education approve a Joint Transportation Contract with the Pequannock Township School District and Kinnelon School District for the 2011 -2012 school year, pending approval by the County office, as follows:

Route #	To/From	Effective Dates	Amount
AC1	Morris County School of Technology, Denville	9/01/11 – 6/30/12	\$13,490.47

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
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***RESOLUTION NO. FP-37-12**

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to PennJersey Environmental Consulting Inc., Newtown, PA; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$1,215.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-38-12**

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to Atlantic Engineering Laboratories, Inc, Rahway, NJ; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$2,741.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-39-12**

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to S & S Environmental Science, Inc., Cedar Grove, NJ; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$3,213.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-40-12**

PAYMENT OF BILLS FOR ON-GOING CONSTRUCTION

RESOLVED, that the Board of Education approve payment of the following bills for fees associated with excavation and removal of impacted soil:

PennJersey	\$1,215.00
Atlantic Engineering	\$2,741.00
S & S Environmental	\$3,213.00*

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-41-12**

APPROVAL OF AGREEMENT WITH JERSEY CENTRAL POWER & LIGHT COMPANY

RESOLVED, that the Board of Education approves the following agreement with Jersey Central & Light Company for requested work. (Attachment)

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-42-12**

APPROVAL OF REVISED AGREEMENT WITH DONNELLY ENERGY SOLUTIONS

RESOLVED, that the Board of Education approve the revised agreement with Donnelly Energy Solutions for the supply and installation of Energy Efficiency Measures in the amount of \$82,826.63. (Pending Board Attorney Review).

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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***RESOLUTION NO. FP-43-12**

APPROVAL OF AGREEMENT WITH JERSEY CENTRAL POWER & LIGHT FOR EASEMENT

RESOLVED, that the Board of Education approve the agreement with Jersey Central Power & Light for the easement at Pequannock Township High School.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
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POLICY

RESOLUTION NO. P-03-12

APPROVAL OF REVISED POLICIES FOR FIRST READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following revised policies for first reading and adoption, *as previously distributed*:

BOE Manual Section:	No. - Title:
ByLaws	0142 -- Board Member Qualifications, Prohibited Acts and Code of Ethics
Administration	1522 -- School-Level Planning
Pupils	5512 - Harassment, Intimidation and Bullying
*Teaching Staff Members	3431.3 - New Jersey's Family Leave Insurance Program - <i>attached</i>
*Support Staff Members	4431.3 - New Jersey's Family Leave Insurance Program - <i>attached</i>

Motioned by J. Buonomo	Seconded by A. Stefanides	Roll Call Vote 8-0
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RESOLUTION NO. P-04-12

APPROVAL OF NEW POLICY FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new policy for first reading, *as previously distributed*:

BOE Manual Section:	No. - Title:
Program	2431.4 -- Prevention and Treatment of Sports-Related Concussions and Head Injuries

Motioned by J. Buonomo	Seconded by A. Stefanides	Roll Call Vote 8-0
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Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

Mr. Rocco Salluce questioned:

- Bullying policy
- Class sizes and Enrollment numbers
- Implementation of curriculum policy

Mr. Bob Jachera offered his congratulations on the new fields and asked the Board if the Youth Football League would be able to use the field for two games.

BOARD BUSINESS

- Discussion of practice of Cheerleaders care packages to Football players.
- Discussion of naming of new fields.
- Discussion of first football game, October 21, 2011.
- Discussion of Dedication of Fields, November 4, 2011.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by K. Hardaker	Seconded by G. Forrest	Roll Call Vote 7-0
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The Board Adjourned into Executive Session at 9:40 pm

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of September 19, 2011 at 10:05 pm

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 8-0
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Respectfully,



Victor P. Hayek
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

- October 3, 2011 – Workshop Meeting - SJG
- October 17, 2011 – Regular Meeting - HS
- November 7, 2011 – Workshop Meeting - NB
- November 21, 2011 – Regular Meeting - HS