



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**WORKSHOP/REGULAR**  
**MEETING MINUTES**

**August 20, 2012**

**CALL TO ORDER**

The August 20, 2012 Regular Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 6:05 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	William Sayre	Kimberley Quigley
	John Buonomo	David Swezey
	Kenneth Hardaker	Matthew Teng (arrived 6:26)
	Joseph Cropanese	Robert Lee

ALSO PRESENT: Victor P. Hayek, Superintendent of Schools;  
Michael J. Donow, Interim Business Administrator/Board Secretary;  
Paul Griggs, Esq., Board Attorney

Pledge of Allegiance

Interview of Board Candidates

The Interim Business Administrator/Board Secretary read a statement from Jianna Hall, a candidate for the vacant Board seat, who was unable to be present at the meeting.

The remaining applicants, Louise Marchese and James Farrell, offered a statement to the Board, and responded to questions by members of the Board.

Board President Report – *William Sayre*

- NJ Monthly has ranked PTHS 25<sup>th</sup> in the State. He congratulated administration and staff, and recognized PV and Elementary Schools efforts in establishing a strong base
- Policy revision to reorganize Board Committee structure is on the agenda

Superintendent of Schools – *Victor P. Hayek*

- Congratulated entire administration and staff for NJ Monthly ranking
- Teacher Evaluation model – committee recommendation on agenda, the “Danielson Model” will be implemented in 2013-2014
- Pequannock has been officially approved as a School Choice district
- New district website is up and running and the district now has a Facebook page and Twitter account

- Reminder of school starting times changed for September
- Everything on target for a smooth opening in September

Interim Business Administrator/Board Secretary – *Michael J. Donow*

- Audit work is completed
  - Reports being reviewed at auditor for compliance and quality control
  - \$1.2 million will be available for tax relief in the FY'13 as planned and \$595K transferred into Capital Reserve
  - Cancellation of old checks -- paper cancellation, the potential obligation remains on our books
  - Revised financial reports for June 2012 reflect audit adjustments – no change in cash balances. Final FY'12 transfers also reflect clean-up for fixed assets report and audit adjustments
- Projects
  - North Boulevard roof work is proceeding - should be done within the week, leaving metal work and finish work to be done
  - HS field on schedule. Change Order on agenda for plumbing results from work originally in the specs for the field house/plaza but needed for the irrigation connection
  - North Boulevard filed – work proceeding with adjusted design
  - Classroom work for SNAPP program scheduled to be done by Wednesday
  - All buildings in final stages of being ready
- Presenting a workshop for leadership team and school secretaries next week on purchasing procedures and changes to the approval process
- Bus routes are finalized reflecting the revised hours for employees on the agenda; includes picking up one private school route previously outsourced and reducing costs

**UPDATED COMMITTEE REPORTS**

Curriculum and Instruction – *David Swezey*

- Unable to meet in August – scheduled for September 5

Personnel and Management – *Victor Hayek*

- Reviewed agenda items.
- Reviewing job descriptions as openings occur and reflect some district and school reorganizations

Finance and Physical Plant - *Kenneth Hardaker*

- Reviewed agenda items
- Capital Reserve fund will end up at \$1.5M after the field work under way
- Discussed efforts to get Booster Association's active in generating revenue to support high school fields
- Need to discuss revenue sharing between Student Council, Band Parents and Football Boosters

Ad-Hoc Joint Services Committee - Township: - *Victor Hayek*

- Reviewed revised plan for North Boulevard fields

- Increase in parking on West Parkway
- Will meet to review plans prior to Phase III Field Plan and cabinets at schools and parks
- Anti-Idling initiative of the Council

Community Relations – Matt Teng

- New web page progress and access to Facebook and Twitter.

**ACTION:**

**RESOLUTION NO. O-04-13**

**ELECTION OF THE VICE PRESIDENT**

The Board Attorney directed the process for the election of the Vice-President.

The Board President opens the floor for nominations for Vice President:

- Motion by Mr. Lee / Second by Mr. Swezey to nominate Mr. Hardaker
- Motion by Mr. Swezey / Second by Mrs. Quigley to nominate Mr. Teng
- Motion by Mr. Lee / Second by Mr. Swezey to nominate Mr. Swezey

On a motion by Mr. Hardaker and second by Mr. Buonomo, the Board, by unanimous voice vote closed nominations.

Mr. Matthew Teng was elected Vice-President of the Board for the balance of 2012-13 by a vote of 6 to 2.

Roll Call:           Voting in Favor of Mr. Hardaker - Lee, Teng  
                           Voting in favor of Mr. Teng – Buonomo, Cropanese, Hardaker, Quigley, Swezey, Sayre

**OPEN TO PUBLIC - AGENDA ACTION ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda action items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

**No public comments**

**APPROVAL OF ACTION ITEMS:**

**Curriculum and Instruction**

- CI-07-13           Approval of Curriculum Writing
- CI-08-13           Approval of Teacher Evaluation Model
- CI-09-13           Approval of Out-of-District Placements, Services, and Agencies to Provide Services for Students – 2012-2013

**Personnel and Management**

- PM-09B-13 Approval of Appointments – 2012-2013 School Year
- PM-10-13 Approval of Bus Drivers
- PM-11-13 Approval of District Substitutes - 2012-2013
- PM-12-13 Approval of Elementary School Lunch Aides For The 2012-2013 School Year
- PM-13-13 Approval of Personnel for Game Coverage, Fall Sports
- PM-14-13 Approval of Vendors for Game Coverage, Fall Sports
- PM-15-13 Approval of Child Study Team Summer Work Authorization
- PM-16-13 Approval of Movement on the Salary Guides – 2012-2013
- PM-17-13 Approval of Student and Practicum Student Placements – 2012-2013
- PM-18-13 Appointment of Freshman Boys Soccer Coach

**Finance and Physical Plant**

- FP-21-13 Approval of Field Trips – 2012-2013
- FP-22-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- FP-23-13 Monthly Reports from Schools and Programs
- FP-24-13 Transfer of Funds and Distributions – 2011-2012 - Final
- FP-25-13 Approval of Revised Final Financial Reports/Monthly Certification for June, 2012
- FP-26-13 Transfer of Funds and Distributions – 2012-2013
- FP-27-13 Payment of Bills – August 20, 2012
- FP-28-13 Approval to Authorize Rejection of Bids – Pequannock High School Parking Lot Replacement
- FP-29-13 Joint Transportation Agreement with the Wayne Township Board of Education
- FP-30-13 Correction to Resolution No. FP-11-13 Payment of Bills – July 23, 2012
- FP-31-13 Approval of Change Orders – Field Renovations
- FP-32-13 Approval of Transfer of Capital Reserve Funds
- FP-33-13 Amendment to Annual Petty Cash Authorization
- FP-34-13 Approval of Cancellation of Checks
- FP-35-13 Approval of Special Education Service Learning Opportunities – 2012-2013

**Policy**

- P-03-13 Approval of Revised Policies 0155, 1110, 1510, and 5600 for First Reading and Adoption

**Other**

- O-04-13 Election of the Vice President
- O-05-13 Approval of Board Goals for the 2012-2013 School Year
- O-06-13 Appointment of New Board Member

**Approval of Minutes**

Special Meeting	July 11, 2012	Board Retreat	July 31, 2012
Regular Meeting	July 23, 2012	Executive Session	July 31, 2012
Board Retreat	July 30, 2012		

Motion by: J. Buonomo	Second by: R. Lee	Roll Call Vote: 7/11/12: 8-0; 7/23/12: 6-0-2 (Abstain: Buonomo, Cropanese); 7/30/12: 7-0-1 (Abstain: Lee); 7/31/12 Retreat: 7-0-1 (Abstain: Lee) 7/31/12 Executive Session: 7-0-1 (Abstain: Lee)
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**ACTION:**

**CURRICULUM AND INSTRUCTION**

**RESOLUTION NO. CI-07-13**

**APPROVAL OF CURRICULUM WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves PTHS Biology Teacher David Claeys to write new curriculum for AP Biology. Payment to be made as per the negotiated agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, Article 32, Salary Guide Provisions at the rate of \$178 per diem, for a total cost not to exceed \$1,068. \*\*This curriculum writing was previously approved for summer 2011 but held due to revision of AP requirements and scheduled teacher training.

Motion by: K. Hardaker	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. CI-08-13**

**APPROVAL OF TEACHER EVALUATION MODEL**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Danielson *Teachscape* Teacher Evaluation Program for staff evaluation, as per committee recommendation.

Motion by: K. Hardaker	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. CI-09-13**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#1	Allegro, Cedar Knolls	\$75,420.00 (\$419/day)
#109	Banyan School, Fairfield	\$46,744.20 (\$259.69/day)
#24	Celebrate the Children, Budd Lake	\$62,000.00 (\$344/day) \$26,911.80 (\$149.51/day/aide) \$88,911.80 TOTAL
	Progressive Therapy (ABA Coordination)	\$ 4,600.00 – 1 hr/wk. x \$115/hr. x 40 weeks
	Progressive Therapy (Team Meetings)	\$ 1,150.00 -1 hr/month x \$115/hr. x 10 months
#143	Chapel Hill Academy, Lincoln Park	\$55,080.00 (\$306/day)
#195	Chapel Hill Academy, Lincoln Park	\$55,080.00 (\$306/day)
#22	Children's Institute, Verona	\$53,293.26 (\$291.22/day/183 days)
#56	Children 's Institute, Verona	\$53,293.26 (\$291.26/day/183 days)

#75	Children's Therapy Center, Midland Park  Integrated Nursing  Nursing Care, Inc.  Faith Bell (Speech)  Commission for the Blind	\$70,125.00 (\$375/day/187 days)  \$39,270.00 - 2x/wk x 8.5 hrs. x \$57.75/hr. x 40 weeks  \$48,000.00 - 3x/wk x 8 hrs. x \$50.00/hr. x 40 weeks  \$ 5,000.00 - 1 hr/wk. x \$125/hr. x 40 weeks  \$ 1,700.00
#184	Children's Therapy Center, Midland Park  Integrated Nursing  Krista Faller (Vision Therapy)  Commission for the Blind	\$70,125.00 (\$375/day/187 days)  \$98,175.00 - 5x/wk. x 8.5 hrs. x \$57.75/hr. x 40 weeks  \$ 6,900.00 - 1.5 hrs/wk. x \$115.00/hr. x 40 weeks  \$ 1,700.00
#153	Early Childhood Learning Center, Chatham	\$41,988.60 (\$233.27/day)
#82	Education Enterprises, Bergen County Special Services	\$11,704.00 Job Coaching /Job Development
#80	Holmstead, Ridgewood	\$45,358.20 (\$251.99/day)
#192	Ho-Ho-Kus School of Trade, Paterson	\$ 9,900.00 p/t
#193	Ho-Ho-Kus School of Trade, Paterson	\$ 9,900.00 p/t
#203	Ho-Ho-Kus School of Trade, Paterson	\$ 9,900.00 p/t
#119	Lake Drive School, Mountain Lakes	\$59,150.00 Tuition \$34,690.00 Aide \$ 2,800.00 OT \$ 2,100.00 PT \$ 1,400.00 Speech \$ 1,200.00 EDS \$101,340.00 TOTAL
#96	New Beginnings, Fairfield	\$53,137.80 (\$295.21/day)
#128	New Beginnings, Fairfield	\$53,137.80 (\$295.21/day)
#142	PG Chambers, Paramus	\$61,165.80 (\$339.81/day) \$34,200.00 (\$190/day/aide) \$95,365.80 TOTAL
#134	Phoenix Center, Nutley	\$54,648.00 (\$303.60/day)
#140	Windsor Learning Center, Pompton Lakes	\$56,700.00 (\$315/day)
#31	Emerald Healthcare (Nursing)  Commission for the Blind	\$67,680.00 - 8 hrs/day x \$47/hr. x 180 days  \$ 1,700.00
#50	Solomon Therapeutics (Speech)	\$22,400.00 - 4 hrs/wk. x \$140/hr. x 40 weeks

	Sensory in Motion (OT)	\$10,000.00 – 2 hrs/wk. x \$125/hr. x 40 weeks
	Jacqueline O'Connor (ABA Therapy)	\$12,800.00 - 8 hrs/wk. x \$40/hr. x 40 weeks
	Progressive Therapy (ABA Coordination)	\$4,600.00 - 4 hrs/month x \$115/hr. x 10 months
	Progressive Therapy (Team Meetings)	\$1,610.00 - 7x/year x 2 hrs. x \$115/hr.

Motion by: K. Hardaker	Second by: D. Swezey	Roll Call Vote: 8-0
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**PERSONNEL AND MANAGEMENT**

**RESOLUTION NO. PM-09B-13**

**APPROVAL OF APPOINTMENTS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Margaret Colicchio	Secretary to the Business Administrator	8/27/12-6/30/13	\$45,000.00/pro-rated
Casey Kocian	Confidential Office Aide – Superintendent’s Office	8/21/12-6/30/13	\$14.00 per hour 35 Days @ \$74.85 per diem
Richard Hayzler	Acting Principal PV Middle School	7/16/12-8/31/12	PTEA Guide, Step 1, MA \$55,855 pro-rated to .5 FTE
Natasha Hiden-Burns	Special Services .5 FTE Behavior Technician	9/1/12-6/30/13	PTEA BA Guide, Step 1 \$49,855
Kathleen Irwin	Elementary Classroom Teacher Stephen J. Gerace School	September 1, 2012 – June 30, 2013	PTEA BA+15 Guide, Step 11 \$65,015
Jessica Muzzio-Rentas	Literacy Coach Pequannock Township High School Pequannock Valley Middle School	September 1, 2012 – June 30, 2013	

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-10-13**

**APPROVAL OF BUS DRIVERS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments and amendment of hours of the following Bus Drivers in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Juan Oviedo	Bus Driver .69 FTE, Step 1	9/1/12-6/30/13	\$18,710
Joann Whitney	Bus Driver .69 FTE, Step 1	9/1/12-6/30/13	\$18,710
Laurie Klimek	Substitute Bus Driver	9/1/12-6/30/13	\$20.00 per hour
Peter Hoitsma	Bus Driver .84 FTE, Step 14	9/1/12-6/30/13	\$31,489
Laura Stoddart	Bus Driver .69 FTE, Step 12	9/1/12-6/30/13	\$23,413

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-11-13**

**APPROVAL OF DISTRICT SUBSTITUTES - 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2012-2013 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria, *as per attached*.

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-12-13**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2012-2013 school year at the rate of \$7.25 per hour.

Hillview School:

Last Name	First Name	Last Name	First Name
Blakely	Carol	Klimek	Christine
Casey	Jennifer	Kolasa	Patricia
Chesney	Ellen	Laky	Carolyn
Czubachowski	Amelia	Mann	Lori
Daly	Debbie	Martinus	Lisa
Dombrowski	Michelle	McHugh	Karen
Florio	Kelly	Nelson	Lisa
Goll	Danielle	O'Rourke	Zaida
Hahn	Kathy	Osmanski	Tiffany
Hawk	Carol	Stager-Stringer	Susan
Jachera	Ann (Nancy)	VanDine	Kathy
Karaty	Laura	Zangrilli	Jill
Katz	Melissa		

North Boulevard School:

Last Name	First Name	Last Name	First Name
Begnoche	Karen	McKnight	MaryJude
Beshada	Allison	Siebert	Dawn
Bulger	Erica	Tucker	Diane
Collucci	Christina	Weidmann	Wendy
Delтинis	Dianne	Weiner	Heather
Denn	Patti	Wells	Abby
Hardi	Jen	Karsen	Maureen
Hoff	Sandy	Longo	Jessica
Irwin	Leigh	Maybee	Regina



**RESOLUTION NO. PM-15-13**

**APPROVAL OF CHILD STUDY TEAM SUMMER WORK AUTHORIZATION - REVISED**

RESOLVED, that the Board accept the recommendation of the Superintendent and amend the previously approved summer work authorization for the Child Study Team as noted below for the summer of 2012.

Name	Position	Daily Rate	FICA Rate	Prior Approval	Prior Total	REVISED DAYS	REVISED TOTAL
Emily Beyerl	School Psychologist	\$281.28	\$21.52	10 Days	\$3,027.93	16.5	\$4,996.08
Shannon Patti	School Psychologist	\$387.38	\$29.63	10 Days	\$4,170.09	11	\$4,587.10
Marcia Dimetrosky	School Psychologist	\$410.18	\$31.38	10 Days	\$4,415.53	10	\$4,415.53
Faye Lash	LDT/C	\$461.38	\$35.30	10 Days	\$4,966.70	13	\$6,456.71
Jane McAllister	LDT/C	\$408.58	\$31.26	10 Days	\$4,398.31	11	\$4,838.14
Amy Shea	LDT/C	\$343.28	\$26.26	10 Days	\$3,695.36	9.5	\$3,510.59
Ellen Ruban	School Social Worker	\$377.38	\$28.87	10 Days	\$4,062.44	11	\$4,468.69
Kim Buscher	School Social Worker	\$331.98	\$25.40	10 Days	\$3,573.71	15	\$5,360.57
Cathleen Donato	Speech/Lang. Therapist	\$434.18	\$33.21	10 Days	\$4,673.89	4	\$1,869.56
Ilna Oosterwyk	Speech/Lang. Therapist	\$345.08	\$26.40	10 Days	\$3,714.73	6.5	\$2,414.58
Hope Liebes	Speech/Lang. Therapist	\$408.58	\$31.26	10 Days	\$4,398.31	4	\$1,759.32
Leslie Galamb	Speech/Lang. Therapist	\$280.28	\$21.44	10 Days	\$3,017.16	4	\$1,206.86
Jennifer Perez	Behaviorist	\$356.28	\$27.26	10 Days	\$3,835.30	10	\$3,835.30
Mayra Fajardo	Occupational Therapist	\$434.18	\$33.21	10 Days	\$4,673.89	10	\$4,673.89
Diane Loil	Occupational Therapist	\$395.78	\$30.28	10 Days	\$4,260.52	3.5	\$1,491.18
Beata Ligas	Physical Therapist	\$282.28	\$21.59	10 Days	\$3,038.69	2.5	\$ 759.67
Christine Mann	Office Aide	\$89.23	\$6.83	10 Days	\$ 960.51	10	\$ 960.51
					Total	\$64,883.08	\$57,604.28

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-16-13**

**APPROVAL OF MOVEMENT ON THE SALARY GUIDES – 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on the salary guide based upon documentation that they have earned additional graduate school credits, effective September 1, 2012.

NAME	FROM	TO
Roberta Espie-Spezio	MA+30, Step 11 - \$73,015	MA+45, Step 11 - \$75,015
Jessica Muzzio-Rentas	BA +15, Step 11- \$65,015	MA, Step 11 - \$69,015
Kristin Tartaglia	MA, Step 9 - \$64,395	MA + 15 Step 9 - \$66,395

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-17-13**

**APPROVAL OF STUDENT AND PRACTICUM STUDENT PLACEMENTS – 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of student and practicum teachers in the district for the 2012-2013 school year.

From William Paterson University: Dalai Abuassi, Math, PTHS

From College of St. Elizabeth: Jolyn Veres, English, PTHS

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**RESOLUTION NO. PM-18-13**

**APPOINTMENT OF FRESHMAN BOYS SOCCER COACH**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipend for the 2012-2013 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and having met the requisite New Jersey Department of Education and District employment criteria.

**Interscholastic Sports Pay Guide, Pequannock Township High School**

**Fall Season:**

Advisor	Assignment	Stipend
Daniel Spautz	Freshman Boys Soccer Coach	Step 1 \$2,995

Motion by: R. Lee	Second by: D. Swezey	Roll Call Vote: 8-0
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**FINANCE AND PHYSICAL PLANT**

**RESOLUTION NO. FP-21-13**

**APPROVAL OF FIELD TRIPS – 2012-2013**

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
7/25/12	North Jersey Equestrian Center, Pompton Plains, NJ	J. Carneiro	PTHS 3 Students 4 Chaperones + add. staff	Students will be taught how to care for a horse	\$0.00	Transportation \$45.00/ Student cost to district
9/22/12	Hunterdon Central Reg. HS Flemington, NJ	Kate Socha	PTHS Marching Band 48 Students 10 Chaperones	Marching Band Competition	\$0.00	Transportation

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-22-13**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2012-2013**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are "not-to-exceed" amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Estimate Total Expense
11/28, 12/5, 12/12/2012	D. Csakvary	Supervisor Certificate Program	\$292.00	\$49.02	\$341.02

		Parsippany, NJ			
10 days	Jackie Massaro	NJASBO School Financial Accounting Perth Amboy, NJ	\$600.00	\$470.20	\$1,070.20
9/27/12	Susie Budine	Transitioning to the Common Core Conf. New York, NY	\$89.00	\$0.00	\$133.50
9/27/12	Victoria Bonaccorso	Transitioning to the Common Core Conf. New York NY	\$89.00	\$4.38	\$93.38
9/19/12	Brenda Kane	Comet Teacher Workshop Paramus, NJ	\$0.00	\$0.00	\$0.00

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-23-13**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS**

RESOLVED, that the Board of Education acknowledges receipt of the financial reports for the month of June 2012 for the Pomptonian Food Service, June, 2012.

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-24-13**

**TRANSFER OF FUNDS AND DISTRIBUTIONS – 2011-2012 - FINAL**

RESOLVED, that the Board of Education approves the final transfer of funds and distributions within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-25-13**

**APPROVAL OF REVISED FINAL FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE, 2012**

RESOLVED, that the Board of Education approve the attached revised and final Board Secretary's and Treasurer's Monthly Financial Reports for June, 2012.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June, 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-26-13**

**TRANSFER OF FUNDS AND DISTRIBUTIONS – 2012-2013**

RESOLVED, that the Board of Education approves the transfer of funds and distributions within the 2012-2013 budget for the month of July 2012 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-27-13**

**PAYMENT OF BILLS – AUGUST 20, 2012**

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Interim Business Administrator/Board Secretary for the August 20, 2012 bill list as attached:

Bill List	\$3,493,707.56
Payroll for July, 2012	
Gross Payroll	\$ 386,496.50
Board Share of FICA	\$ 19,898.43
State FICA (Reimbursable)	\$ 9,428.20
Total Claims	<u>\$3,909,530.69</u>

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-28-13**

**APPROVAL TO AUTHORIZE REJECTION OF BIDS – PEQUANNOCK HIGH SCHOOL PARKING LOT REPLACEMENT**

RESOLVED, that the Board of Education formally rejects the bids received and opened on August 7, 2012 for the Parking Lot Replacement at the Pequannock Township High School due to the bidder's proposals exceeding the budget for the project, said action taken in accordance with N.J.S.A.18A-22.b.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-29-13**

**APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH THE WAYNE TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve a Joint Transportation Agreement with the Wayne Township Board of Education for transportation of a Pequannock student as follows:

Route #	Destination	Number of Host District Students	Number of Joiner District Students	Effective Dates	Joiner Cost
PEQ-013	Celebrate the Children Dover, NJ	1	1	9/6/12 – 6/24/13	\$22,608.00

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-30-13**

**CORRECTION TO RESOLUTION FP-11-13 PAYMENT OF BILLS – JULY 23, 2012**

RESOLVED, that the Board of Education approves a correction to Resolution FP-11-13 Payment of Bills approved on July 23, 2012 to record the total bill list for June 29, 2012 as \$1,606,992.20, reflecting voided check #58537 for \$1,130.00, check #57372 for \$442.00, and check #58672 for \$442.00.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-31-13**

**APPROVAL OF CHANGE ORDERS – FIELD RENOVATIONS**

RESOLVED, the Board of Education approves the following change orders for the Field Renovation Projects:

Amendment to Resolution No. FP-02-13 correcting total award to Applied Landscape Technologies from \$195,000 to \$198,000.

Pequannock Township High School

Change Order #1	National Lawn Sprinklers, Inc.	
	Original Contract	\$58,800.00
	Change Order #1	<u>\$ 7,500.00</u>
	Revised Contract Amount	\$66,300.00

Rationale: Connect copper pipe into garage from underground. Work originally part of a different Phase II project.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-32-13**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUNDS**

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$ 321,800.00 from the Capital Reserve Fund to capital outlay project account 12-000-450-98-720 for the Field Renovation projects at the Pequannock Township High School and North Boulevard School and related change orders, previously approved (Resolution No. FP-02-13 and Resolution No. FP-31-13).

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-33-13**

**AMENDMENT TO ANNUAL PETTY CASH AUTHORIZATION**

RESOLVED, that the Board of Education accept the recommendation of the Superintendent and amend Resolution No. FP-180-12, "Approval of Petty Cash Funds and Custodians," for the 2012-2013 fiscal year in accordance with Policy #6620 as follows:

	<u>Amount</u>	<u>Custodian</u>
1. Central Office	\$300	Michael J. Donow
2. Special Services	\$300	Bonnie Munson
3. Transportation	\$100	Dot Csakvary

Motion by: K. Hardaker	Second by: M. Tengi	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-34-13**

**APPROVAL OF CANCELLATION OF CHECKS**

RESOLVED, that the Board approves the recommendation of the Interim Business Administrator and the Auditor to cancel all outstanding, stale dated checks from account number 621401750 issued prior to June 30, 2011 as follows:

10/15/10	131613	\$ 11.64
1/14/11	134108	6.08
1/14/11	134179	42.55
3/15/11	135807	12.16
3/15/11	135870	18.24
5/13/11	137601	5.97
5/13/11	137623	5.97
5/13/11	137635	18.24
5/13/11	137714	35.83
6/15/11	138458	18.24
6/15/11	138657	2,291.14
6/30/11	139460	294.95
10/15/09	122546	23.30
2/12/10	125894	5.92
3/15/10	126884	29.11
4/15/10	127647	29.11
4/15/10	127775	29.11
6/15/10	129395	23.30
6/15/10	129533	29.11
6/30/10	130288	11.64
6/30/10	130322	23.30 ; and

BE IT FURTHER RESOLVED, that the Business Office maintain necessary records for these warrants should any future claim be made by the payee.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**RESOLUTION NO. FP-35 -13**

**APPROVAL OF SPECIAL EDUCATION SERVICE LEARNING OPPORTUNITIES – 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves daily service learning opportunities for the SNAPP and Cornerstone programs, as per curriculum and Individual Education Plan (IEP) requirements, to the following locations. These service learning opportunities are for the purpose of career exploration, community based instruction and structured learning experiences for the 2012-2013 school year at a cost not to exceed \$10.00 per student unless otherwise noted, through account #11-214-100-890-12-000.

Business	Location	Cost
A & P	Pompton Lakes	
Abma Farms	Wyckoff	
Animal Shelter	Pompton Plains	
BJ's	Riverdale	
Carl Bauer's Stables	Pompton Plains	
Cedar Crest	Pompton Plains	
Chili's	Riverdale	
Chilton Memorial Hospital	Pompton Plains	
Canete's Garden Center	Wayne	
Costco	Wayne	
Dry Cleaner/ Laundry Mat	Pompton Plains	
Dynamite Falls Mini Golf	Fairfield	
Falls View Grill	Pequannock	
Frank's Pizza	Pompton Lakes	
Friendly's	Pompton Plains	
Fun Time Junction	Fairfield	
Golf 23	Pompton Plains	
GrowRite	Lincoln Park	
Jack's Petting Farm	Kinnelon	
Jones Hardware	Pompton Plains	
Kenny's Pit Stop	Pequannock	
Kidnetic	Montville	
Lakeland Bank	Pequannock, Bloomingdale	
Lincoln Park Airport	Lincoln Park	
Little Food Café	Pompton Plains	
Macaroni Grill	Wayne	
Marco's	Pompton Plains	
Monster Golf	Fairfield	
National Golf Worx	Pompton Plains	
Pathmark	Kinnelon	
Pequannock Animal Hospital	Pompton Plains	
Pequannock Twp. Elementary & Middle Schools	Pompton Plains, Pequannock	
Pequannock Twp. Library	Pompton Plains	
Pequannock Twp. Parks	Pompton Plains	
Pequannock Twp. Post Office	Pompton Plains	
PetCo	Kinnelon	

Pizza Man	Pompton Plains	
Plains Pharmacy	Pompton Plains	
Pompton Plains Fire Company	Pompton Plains	
Pompton Queen Diner	Pompton Plains	
Prestige Gymnastics	Pompton Lakes	\$15.00 per student
Prince Barber	Pompton Plains	
ShamRock School of Music	Pompton Plains	
Spa 23	Pompton Plains	\$20.00 per student
Sports Factory	Lincoln Park	
T Bowl	Wayne	\$15.00 per student
Target	Riverdale	
Garage Sale Treasures	Bloomingtondale	
Walmart	Riverdale	
Willowbrook Golf Center	Wayne	
Willowbrook Mall	Wayne	
Wolfson's Market	Lincoln Park	
Z's and Carnival Spot Pizza	Pompton Plains	
Brentwood Plaza	Wayne	
Harmon's		
Party City		
\$ Plus		
Panera		
Little Gym		
Model's		
Maggie Moo's		
Chuck E. Cheese		
Packanack Wayne Shopping Center	Wayne	
Rite Aid		
Food Town		
Valley National Bank		
Blimpie		
Packanack Bakery		
Max's Deli		
Plains Plaza Shopping Center	Pompton Plains	
Moe's		
TJ Maxx		
Home Goods		
Pompton Lakes Towne Square	Pompton Lakes	
A & P		
Frank's Pizza		
Wendy's		
TD Bank		
Ferguson Brothers Paint & Supply		
Starbuck's		
Dollar Store		
Preakness Shopping Center	Wayne	
Kmart		
Toys R US		
Burlington Coat Factory		
Stop and Shop		
Scuffy's Pet Center		
Trader Joe's		
Preakness Restaurant and Diner		
Preakness Pizza		
CVS		
Wayne Chester Plaza	Wayne	

Michael's		
Five Below		
Super Cuts		
Famous Footwear		

Transportation to include: district busing, as well as walking trips to locations that are within a reasonable distance and parental consent is obtained within 24 hours of that designated walking trip.

Motion by: K. Hardaker	Second by: M. Teng	Roll Call Vote: 8-0
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**POLICY**

**RESOLUTION NO. P-03-13**

**APPROVAL OF REVISED POLICIES FOR FIRST READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following revised policies for first reading and adoption, *as per attached*:

<b>BOE Manual Section:</b>	<b>No. - Title:</b>
Bylaws	0155 – Board Committees
Administration	1110 – Organizational Chart
Administration	1510 – Rights of Persons with Disabilities
Pupils	5600 – Pupil Discipline/Code of Conduct

Motion by: J. Cropanese	Second by: R. Lee	Roll Call Vote: 8-0
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**OTHER**

**RESOLUTION NO. O-05-13**

**APPROVAL OF BOARD GOALS FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education approves the Board Goals for the 2012-2013 School Year.

**Goal #1** To develop formative assessments and metrics that will help improve student performance; to select, implement and evaluate an effective teacher evaluation system; and to collect, analyze and use data from post-graduate surveys to improve overall school operations.

**Goal #2** To ensure the long-term success of the district through prudent, fiscal management and the development of a multi-year financial plan that includes facilities and changing budget structures, study the demographics of the district to consider any new approaches to the organization of the district, encourage economies through shared services, addressing the district's facilities needs through the Capital Improvement Plan, and completion of the Field Upgrade Plan.

**Goal #3** To increase broader educational involvement by enlisting school-district stakeholders' feedback through a variety of communication media; to create a more interactive and useful website; to improve the services provided by the Guidance Department; and to provide students with the opportunity to use technology and digital media within our schools and in the community.

**Goal #4** The Board of Education will create a measurement and reporting framework to assess progress against the goals; continue the policy review cycle; and conduct a self-evaluation of board effectiveness by April 1.

Motion by: M. Teng	Second by: D. Swezey	Roll Call Vote: 8-0
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**OPEN TO PUBLIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Ann Marie Finnen 166 Boulevard, PTEA

- Looking forward to school year
- Many staff have worked throughout summer
- Will be meeting with new staff
- Noted ranking of 25<sup>th</sup> in NJ Monthly; 3<sup>rd</sup> in our District Factor Group
- Noted excellent NJASK scores at PV

Mark Plaskon 35 Garden Place

- Spoke in opposition to academic eligibility policy

Jonathan Pera 2 Reynolds Road

- Spoke in opposition to academic eligibility policy

**New Business**

- Impact of Academic Eligibility Policy

**Old Business**

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel, Negotiation and Attorney Client privilege matters. Said matters will be made public upon their disposition.

Motion by: J. Cropanese	Second by: R. Lee	Roll Call Vote: 8-0
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The meeting was recessed at 7:50 p.m. It was announced that the Board would return to public session and would be taking formal action.

**PUBLIC SESSION RECONVENES** at 8:18 p.m.

Roll Call: Present – Buonomo, Cropanese, Hardaker, Lee, Quigley, Swezey, Tengj, Sayre

**RESOLUTION NO. O-06-13**

**APPOINTMENT OF BOARD MEMBER**

RESOLVED, that the Pequannock Township Board of Education appoints James Farrell to serve as a member of the Board of Education in the vacant seat effective August 20, 2012 through the Organization Meeting in April, 2013.

Motion by: K. Hardaker	Second by: R. Lee	Roll Call Vote: 8-0
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**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of August 20, 2012 at 8:21 pm.

Motion by: K. Hardaker	Second by: J. Cropanese	Voice Vote: 8-0
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Respectfully,



Michael J. Donow  
Interim Business Administrator/ Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

- September 10, 2012 Workshop Meeting HS
- September 24, 2012 Regular Meeting HS
- October 9, 2012 Workshop Meeting SJG
- October 22, 2012 Regular Meeting HS
- November 5, 2012 Workshop Meeting NB