



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING

MINUTES

May 21, 2012

CALL TO ORDER

The May 21, 2012 Regular Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:09 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:

William Sayre	John Buonomo
Kenneth Hardaker	David Swezey
Angelo Stefanides	Robert Lee
Matthew Tengi	Joseph Cropanese
Kimberley Quigley	

ALSO PRESENT:

William Trusheim, Ed.D., Superintendent of Schools;
Rosalie Winning, Ed. D., Assistant Superintendent;
Victor P. Hayek, Business Administrator/Board Secretary;
Paul Griggs, Esq., Board Attorney
Frank Ingargiola, Principal Pequannock High School
Ted Loeffler, Assistant Principal Pequannock High School
Richard Hayler, Assistant Principal Pequannock High School
Susan Schwartz, Pequannock Valley Middle School
Jennifer Mildner, Hillview Elementary School
Jerome Cammarata, North Boulevard Elementary School
Gina Coffaro, Stephen J. Gerace Elementary School
Bonnie Munson, Director Special Services

Pledge of Allegiance

RECOGNITIONS:

- NAMM Award, *J. Fenske & D. Estey*
- NJ Elementary Honor Choir – *J. Heise & A.M. Finnen*
- National Latin Exam – *L. Higley*
- NJ Science League AP Biology Team – *D. Claeys*

Board President Report – *William Sayre*

- Superintendent search – 2 finalists
- Board will continue the process and will choose a new superintendent within the next few weeks

Superintendent of Schools – *Dr. William Trusheim*

- Third Quarter Report

Business Administrator – *Victor P. Hayek*

- 40 Days left in fiscal year
- Closeout fiscal year
- Prepare for new fiscal year
- Summer Projects
- Lincoln Park busing jointure

UPDATED COMMITTEE REPORTS

Finance and Physical Plant – *K. Hardaker*

- Phase II review
- Facilities and Maintenance update
- Parking lot on side of High School
- Softball field fence
- Year end surplus
- New technology course – hardware purchase
- Truss bubble and tennis courts
- Insurance deductible for soil removal
- Sub-Service
- Payroll/Benefits Coordinator
- Long range planning

Policy Committee – *Joseph Cropanese*

- Home school and athletics policy

Ad-Hoc Joint Service Committee – Township: - *William Sayre*

- North Boulevard field project – Township will not move forward

Ad-Hoc Joint Service Committee – Outside – *Angelo Stefanides*

- Transportation
- Sharing staff (OT/PT)
- Shared Professional Development

Ad-Hoc Committee – Special Services

- Pre-School program
- Consultative Model

Ad-Hoc Community Relations – *Mathew Teng*

- Website redesign
- Facebook/Twitter
- Information for the public

OPEN TO PUBLIC – AGENDA ACTION ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda action items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Pam Hull– 26 Birch Road

- Home -school and athletic policy

Denise Genovese – 7 Orchard Road

- Academic eligibility policy

Mary Kleardeal – 2 Cross Street

- Home school and athletic policy

Bill Cozar – 22 Birch Road

- Book donation and reading in schools

APPROVAL OF ACTION ITEMS:

Curriculum and Instruction

- | | |
|-------------------|--|
| *Revised CI-23-12 | Approval of <i>Tools of the Mind</i> Adoption and Purchase |
| *Revised CI-24-12 | Approval of Summer <i>Tools of the Mind</i> Professional Development |
| CI-30-12 | Approval of Textbook Adoption and Purchase |

Personnel and Management

- | | |
|-------------------|--|
| Revised PM- 95-12 | Approval of Reappointments of Non-Tenured Certificated Staff - 2012-2013 School Year (in part) |
| Revised PM-110-12 | Approval of Family/Medical Leave of Absence – 2011-2012 School Year (in part) |
| PM-115-12 | Approval of District Substitutes for 2011-2012 School Year |
| PM-116-12 | Approval of Internships for the 2012-2013 School Year |
| PM-117-12 | Approval of Family/Medical Leave of Absence – 2011-2012 School Year |
| PM-118-12 | Approval of Family/Medical Leaves of Absence – 2012-2013 School Year |
| PM-119-12 | Accept Resignation |
| PM-120-12 | Approval of Appointments – 2011-2012 School Year |
| PM-121-12 | Approval of Appointments – 2012-2013 School Year |
| PM-122-12 | Approve Elementary School Lunch Aide – 2011-2012 School Year |
| PM-123-12 | Approval of Salaries for Non-Affiliated Staff Members – 2012-2013 School Year |
| PM-124-12 | Approval of Salaries for Non-Affiliated Administrators – 2012-2013 School Year |
| PM-125-12 | Approval of Salaries for PTPSA Members – 2012-2013 School Year |
| PM-126-12 | *Approval of Budget and Appointments for Extended School Year – SNAPP Programs |
| PM-127-12 | Approval of Budget and Appointments for Extended School Year – Special Education Program |
| PM-128-12 | Approval of Transfers for the 2012-2013 School Year |
| PM-129-12 | Approval of Agreement for Technical and Audio Visual Related Services |
| PM-130-12 | Reappointment of Video Coordinator – 2012-2013 |

- PM-131-12 *Rescind Reappointment of Administrative Aide – 2012-2013
 PM-132-12 *Approval of Appointment – 2012-2013 School Year (Added 5/21/12)

Finance and Physical Plant

- FP-226-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012
 FP-227-12 Approval of Field Trips – 2011-2012
 FP-228-12 Monthly Reports From Schools and Programs – March, 2012
 FP-229-12 Transfer of Funds and Distributions – 2011-2012
 FP-230-12 Approval of Financial Reports/Monthly Certification for April, 2012
 FP-231-12 Payment of Bills – May 21, 2012
 FP-232-12 *Approval to Accept Gifts to Pequannock Township School District
 FP-233-12 *Approval of Parental Transportation Contracts – Summer 2012
 FP-234-12 * Approval of the Revised Requisition of District Taxes For the 2012- 2013 School Year
 FP-235-12 *Approval of Joint Transportation Agreement with the Educational Services Commission of Morris County – 2012-2013
 FP-236-12 *Approval of In-District Placements – 2011-2012

Policy

- P-16-12 Approval of Revised Policies for First Reading and Adoption
 P-17-12 Approval of New Policies for First Reading

Other

- O-18-12 Accept HIB Incident Reports
 O-19-12 Approval of Revised School Calendar for 2011-2012 School Year
 O-20-12 Approval of Revised Football Practice Start Date

Approval of Minutes

- Executive Meeting April 2, 2012
 Regular Meeting April 16, 2012
 Executive Meeting April 16, 2012
 Executive Meeting April 18, 2012
 Executive Meeting April 19, 2012
 Special Meeting April 23, 2012
 Executive Meeting April 23, 2012
 Reorganization April 30, 2012
 Executive Meeting April 30, 2012

Motioned by R. Lee	Seconded by A. Stefanides	Roll Call Vote 4/2/12, 4/16/12, 4/18/12, 4/19/12, 4/23/12, – 8-0-1 – J. Cropanese Abstaining 4/30/12 – 9-0
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Action:

Curriculum and Instruction

- *Revised CI-23-12 Approval of *Tools of the Mind* Adoption and Purchase
 *Revised CI-24-12 Approval of Summer *Tools of the Mind* Professional Development
 CI-30-12 Approval of Textbook Adoption and Purchase

Personnel and Management

Revised PM- 95-12	Approval of Reappointments of Non-Tenured Certificated Staff - 2012-2013 School Year (in part)
Revised PM-110-12	Approval of Family/Medical Leave of Absence – 2011-2012 School Year (in part)
PM-115-12	Approval of District Substitutes for 2011-2012 School Year
PM-116-12	Approval of Internships for the 2012-2013 School Year
PM-117-12	Approval of Family/Medical Leave of Absence – 2011-2012 School Year
PM-118-12	Approval of Family/Medical Leaves of Absence – 2012-2013 School Year
PM-119-12	Accept Resignation
PM-120-12	Approval of Appointments – 2011-2012 School Year
PM-121-12	Approval of Appointments – 2012-2013 School Year
PM-122-12	Approve Elementary School Lunch Aide – 2011-2012 School Year
PM-123-12	Approval of Salaries for Non-Affiliated Staff Members – 2012-2013 School Year
PM-124-12	Approval of Salaries for Non-Affiliated Administrators – 2012-2013 School Year
PM-125-12	Approval of Salaries for PTPSA Members – 2012-2013 School Year
PM-126-12	*Approval of Budget and Appointments for Extended School Year – SNAPP Programs
PM-127-12	Approval of Budget and Appointments for Extended School Year – Special Education Program
PM-128-12	Approval of Transfers for the 2012-2013 School Year
PM-129-12	Approval of Agreement for Technical and Audio Visual Related Services
PM-130-12	Reappointment of Video Coordinator – 2012-2013
PM-131-12	*Rescind Reappointment of Administrative Aide – 2012-2013

Finance and Physical Plant

FP-226-12	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012
FP-227-12	Approval of Field Trips – 2011-2012
FP-228-12	Monthly Reports From Schools and Programs – March, 2012
FP-229-12	Transfer of Funds and Distributions – 2011-2012
FP-230-12	Approval of Financial Reports/Monthly Certification for April, 2012
FP-231-12	Payment of Bills – May 21, 2012
FP-232-12	*Approval to Accept Gifts to Pequannock Township School District
FP-233-12	*Approval of Parental Transportation Contracts – Summer 2012
FP-234-12	* Approval of the Revised Requisition of District Taxes For the 2012- 2013 School Year
FP-235-12	*Approval of Joint Transportation Agreement with the Educational Services Commission Of Morris County – 2012-2013
FP-236-12	*Approval of In-District Placements – 2011-2012

Policy

P-16-12	Approval of Revised Policies for First Reading and Adoption
P-17-12	Approval of New Policies for First Reading

Other

O-18-12	Accept HIB Incident Reports
O-19-12	Approval of Revised School Calendar for 2011-2012 School Year
O-20-12	Approval of Revised Football Practice Start Date

ACTION:

CURRICULUM AND INSTRUCTION

***REVISED RESOLUTION NO. CI-23-12**

APPROVAL OF *TOOLS OF THE MIND* ADOPTION AND PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the adoption and purchase of *Tools of the Mind*, PreSchool curriculum, supplies, and staff training, for a total cost not to exceed \$9,000.

Motioned by D. Swezey	Seconded by M. Tengi	Roll Call Vote 9-0
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***REVISED RESOLUTION NO. CI-24-12**

APPROVAL OF SUMMER *TOOLS OF THE MIND* PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the professional development for up to six (6) staff members for training in the use of *Tools of The Mind* curriculum for two days. Payment to be made as per the negotiated agreement between the Board of Education and the Pequannock Township Association, Article 32, Salary Guide Provisions at the rate of \$178.00 per diem for **certificated staff**, and an hourly rate for non-certificated staff, for a total cost not to exceed \$2,200.

Motioned by D. Swezey	Seconded by M. Tengi	Roll Call Vote 9-0
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RESOLUTION NO. CI-30-12

APPROVAL OF TEXTBOOK ADOPTION AND PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the textbook adoption and purchase of *America – History of Our Nation* from Pearson Publishing for grade 6 Social Studies in an amount not to exceed \$17,000.

Motioned by D. Swezey	Seconded by M. Tengi	Roll Call Vote 6-2-1 Voting No - K. Hardaker, R. Lee Abstaining – W. Sayre
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Board Comments:

K. Hardaker commented that history books should have a more balanced approach
 J. Buonomo discussed the process of selecting textbooks and Board Members role/non-role in textbook purchase
 M. Tengi commented on Board Member roles in selecting textbooks; would subject purchase to judgments, beliefs and philosophies
 Dr. Winning indicated that the textbook is only one resource and the curriculum drives what students will learn
 Dr. Trusheim commented that textbooks up for adoption will be available for Board Members review
 J. Cropanese will have the policy committee review policy on textbook adoption

PERSONNEL AND MANAGEMENT**REVISED RESOLUTION NO. PM-95-12** (in part)**APPROVAL OF REAPPOINTMENTS OF NON-TENURED CERTIFICATED STAFF –
2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointments of non-tenured certificated staff members for the 2012-2013 school year, as follows:

NAME	ASSIGNMENT	ANNUAL BASE SALARY
Maria Guerrero	Special Education Classroom Teacher North Boulevard School	PTEA BA Guide, Step 2 - \$49,855

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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REVISED RESOLUTION NO. PM-110-12 (in part)**APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leaves of absence:

- Eileen Kapotes, Elementary Classroom Teacher at Stephen J. Gerace School, effective April 27, 2012 through May 15, 2012, using twelve accumulated sick days, paid with benefits.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-115-12**APPROVAL OF DISTRICT SUBSTITUTE FOR 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes in the district for the 2011-2012 school year, having met all requisite district and state of New Jersey employment criteria:

- Barbara Adams, Substitute Teacher & School Nurse Certificate
- Michael Rubin, Substitute Teacher Certificate
- *Lisa Hall, Substitute Teacher Certificate
- *Ryan Fisher, Substitute Teacher Certificate
- *Matthew Jenisch, Substitute Teacher Certificate
- *Danielle Trautwein, Substitute Teacher Certificate

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-116-12**APPROVAL OF INTERSHIPS FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following internships for the 2012-2013 school year, having met all requisite district criteria:

- Maria Portelli, Fairleigh Dickinson University, School Psychology
- Melissa Mackenzie, Rutgers State University, Social Worker

- Lisa Epstein, Rutgers State University, Social Worker
- *Danielle Hagedoorn, Rutgers State University, Social Worker
- Victoria Bonaccorso, Montclair State University, Principal

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-117-12

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Nancy J. Smith, Special Education Classroom Aide, North Boulevard School, effective April 16, 2012 through May 4, 2012, using fifteen accumulated sick days, paid with benefits.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-118-12

APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leaves of absence during the 2012-2013 school year:

- Aileen Esposito, Elementary Classroom Teacher, North Boulevard School, effective September 1, 2012 through June 30, 2013, using forty-four accumulated sick days beginning on September 4, 2012 through November 5, 2012, using disability and nine weeks under the Federal Family/Medical Leave Act running concurrently, paid with benefits; November 6, 2012 through November 23, 2012 using the remaining three weeks under the Federal Family/Medical Leave Act and the New Jersey Family/Medical Leave Act, running concurrently unpaid with benefits; November 26, 2012 through January 31, 2013 under the New Jersey Family/Medical Leave Act unpaid with benefits; and effective February 1, 2013 through the end of the year, unpaid without benefits;
- Anne Meyers, Elementary Classroom Teacher, Hillview School, effective September 1, 2012 through November 23, 2012, using twelve weeks under the Federal Family/Medical Leave Act and the New Jersey Family/Leave Act running concurrently, unpaid with benefits; and November 26, 2012 through January 1, 2013 as an extended family leave of absence unpaid without benefits; and
- Traci Cepero, ESL Teacher, Pequannock Valley Middle School, effective September 1, 2012 through January 1, 2013, an extended family leave of absence unpaid without benefits.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-119-12

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of Michele Laborsky, Elementary Classroom Teacher at Stephen J. Gerace School, effective June 30, 2012.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-120-12**APPROVAL OF APPOINTMENTS – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Sean Hayes	Custodian Pequannock Township High School	May 22, 2012 – June 30, 2012	PTEA Custodian/Maintenance Guide, Step 2, pro-rated - \$32,750
Francine Brink	Payroll and Benefits Coordinator	May 22, 2012 – June 30, 2012	\$54,869 pro-rated to per diem

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-121-12**APPROVAL OF APPOINTMENTS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Sean Hayes	Custodian Pequannock Township High School	July 1, 2012 – June 30, 2013	PTEA Custodian/Maintenance Guide, Step 2 - \$32,750
Francine Brink	Payroll and Benefits Coordinator	July 1, 2012 – June 30, 2013	\$54,869
*Sarah Hubner	Elementary Classroom Teacher Stephen J. Gerace School	September 1, 2012 – June 30, 2013	PTEA BA Guide, Step 8 - \$56,245

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-122-12**APPROVE ELEMENTARY SCHOOL LUNCH AIDE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Lisa Hall as an elementary school lunch aide at Stephen J. Gerace School.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. 123-12**APPROVAL OF SALARIES FOR NON-AFFILIATED STAFF MEMBERS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the salaries for the following non-affiliated staff members for the 2012-2013 school year as follows:

Name	Position	2012-2013 Salary
Bobbi J. Murphy	Random Drug Testing Project Director	\$22,000

Ann P. Fritz	Bookkeeper	\$51,784
Diane M. Fisher	Conf. Secretary to the Assistant Superintendent	\$54,869
Jacqueline Massaro	Administrative Assistant to the Business Administrator	\$65,033
Doreen Continanza	Secretary to the Business Administrator	\$59,160
Natalie Kelly	Confidential Office Aide, .68 FTE	\$11,566
Veronica Jones	Random Drug Testing Program Tester	\$20.00 per hour

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-124-12**APPROVAL OF SALARIES FOR NON-AFFILIATED ADMINISTRATORS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the salaries for the following non-affiliated administrators for the 2012-2013 school year as follows:

Name	Position	2012-2013 Salary
Dorothy Csakvary	Transportation Supervisor	\$51,000
William Welfel	Director of Technology and Data Management	\$88,406
Joseph Vasti	Buildings and Grounds Supervisor	\$99,462

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-125-12*APPROVAL OF SALARIES FOR PTPSA MEMBERS – 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the salaries, pending merit increases, for the following PTPSA members for the 2012-2013 school year as follows:

Name	Position	Salary
Richard M. Hayzler	Vice Principal of Academic Affairs, Pequanock Township High School	\$100,358
Frank Ingargiola	Principal, Pequannock Township High School	\$155,480
Patrick Lalley	Athletic Director	\$122,459
Sue N. Schwartz	Principal, Pequannock Valley Middle School	\$139,811
Paul DePinto	Assistant Principal, Pequannock Valley Middle School	\$97,440
Gina M. Coffaro	Principal, Stephen J. Gerace School	\$128,654
Jennifer Mildner	Principal, Hillview School	\$121,800
Bonnie Munson	Director of Special Services	\$115,710

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-126-12

SUBJECT: APPROVAL OF BUDGET AND APPOINTMENTS FOR EXTENDED SCHOOL YEAR – SNAPP PROGRAMS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following appointments and budget for the extended school year SNAPP programs.

BUDGET: *(See details under appointments)*

Budget Item	Explanation	Budget
Teachers	Salaries: 3 full time teachers	\$ 17,178.15

Occupational Therapist	Salary	\$ 3,957.75
Speech Therapist	Salary	\$ 3,923.85
Physical Therapist	Salary	\$ 1,881.83
Behaviorist	Salary	\$ 7,838.05
Nurse	Salary	\$ 2,666.20
Aides	Salaries: 8 positions	\$ 14,090.50
Social Security Benefits	For teachers and aides	\$ 3,942.53
Sub total: Salaries		\$ 55,478.86
Instructional Supplies		\$ 500.00
Trips		\$ 500.00
Transportation and Aide		\$ 964.32
Social Security Benefits		\$ 73.77
Total		\$ 57,516.95

Appointments:

SNAPP Programs - 24 Days	Salary	Rate	Total Hours	Hour Total
Teachers:				
Amanda Toto (SNAPP 1)	\$ 56,255.00	\$ 46.88	132	\$ 6,188.05
Maria Guerrero (SNAPP 2)	\$ 49,855.00	\$ 41.55	132	\$ 5,484.05
Jenna Cannestro (SNAPP 4)	\$ 50,055.00	\$ 41.71	132	\$ 5,506.05
Diane Loil (OT)	\$ 79,155.00	\$ 65.96	60	\$ 3,957.75
Beata Lugas (PT .6 SNAPP)	\$ 56,455.00	\$ 47.05	40	\$ 1,881.83
Jennifer Perez (Behaviorist)	\$ 71,255.00	\$ 59.38	132	\$ 7,838.05
Leslie Galamb (Speech 3.5 hr)	\$ 56,055.00	\$ 46.71	84	\$ 3,923.85
Lorraine LaTempa (School Nurse) (4 hrs/24 days/2)	\$ 66,655.00	\$ 55.55	48	\$ 2,666.40
Sub Total				\$ 37,445.83
SNAPP Aides:				
Joseph Colombo (SNAPP 4)	\$ 17,330.00	\$ 14.44	120	\$ 1,733.00
Lorraine Sobota (SNAPP 1)	\$ 17,845.00	\$ 14.87	120	\$ 1,784.50
Kathleen Disbrow (SNAPP 1)	\$ 16,510.00	\$ 13.76	120	\$ 1,651.00
Susan Greff (SNAPP 1)	\$ 16,510.00	\$ 13.76	120	\$ 1,651.00
Cheryl Rosano (SNAPP 2)	\$ 16,885.00	\$ 14.07	120	\$ 1,688.50
Ashley Ferrentino (SNAPP 2)	\$ 19,810.00	\$ 16.51	120	\$ 1,981.00
Lorraine Trautwein (SNAPP 2)	\$ 16,205.00	\$ 13.50	120	\$ 1,620.50
Marlene Grant (SNAPP 4)	\$ 19,810.00	\$ 16.51	120	\$ 1,981.00
Sub Total				\$ 14,090.50
Total Salaries				\$ 51,536.33
Total FICA				\$ 3,942.53
Grand Total				\$ 55,478.86

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-127-12

SUBJECT: APPROVAL OF BUDGET AND APPOINTMENTS FOR EXTENDED SCHOOL YEAR – SPECIAL EDUCATION PROGRAM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following appointments and budget for the extended school year special education program.

BUDGET: (See details under appointments)

Budget Item	Explanation	Budget
Teachers	Salaries: 13 full time teachers	\$ 49,612.56
Nurse	Salary	\$ 2,110.74
Speech Therapist	Salary	\$ 3,824.58
Physical Therapist	Salary	\$ 940.92
Aides	Salaries: 7 positions	\$ 8,191.14
Social Security Benefits	For teachers and aides	\$ 4,948.01
Sub total: Salaries		\$ 69,627.95
Occupational Therapist	55 hours @ \$80	\$ 4,400.00
Physical Therapist	4 hours @ \$100	\$ 400.00
Instructional Supplies		\$ 500.00
Total		\$ 74,927.95

Appointments:

Traditional Program- 19 days	Salary	Rate	Total Hours	Hour Total
Teachers:				
Janet Drashinsky	\$ 87,715.00	\$ 73.10	85.5	\$ 6,249.69
Janet Congleton	\$ 64,395.00	\$ 53.66	66.5	\$ 3,568.56
Nancy Mugan	\$ 56,055.00	\$ 46.71	72.5	\$ 3,386.66
Michelle Rubino	\$ 65,015.00	\$ 54.18	75.0	\$ 4,063.44
Gillian Freebody	\$ 62,395.00	\$ 52.00	66.5	\$ 3,457.72
Jenna Berkowitz	\$ 60,395.00	\$ 50.33	66.5	\$ 3,346.89
Alice Galliano	\$ 65,475.00	\$ 54.56	66.5	\$ 3,628.41
Kristin Carr	\$ 60,275.00	\$ 50.23	66.5	\$ 3,340.24
Melissa Vivian	\$ 68,655.00	\$ 57.21	66.5	\$ 3,804.63
James Zichelli	\$ 74,655.00	\$ 62.21	66.5	\$ 4,137.13
Kathleen Moon	\$ 60,395.00	\$ 50.33	66.5	\$ 3,346.89
Roberta Espie	\$ 73,015.00	\$ 60.85	66.5	\$ 4,046.25
Ruth Burak	\$ 58,395.00	\$ 48.66	66.5	\$ 3,236.06
Lorraine LaTempa (School Nurse) (4 hrs/19 days/2)	\$ 66,655.00	\$ 55.55	38.0	\$ 2,110.74
Ilona Oosterwyk (Speech)	\$ 69,015.00	\$ 57.51	66.5	\$ 3,824.58
Beata Ligas (PT .4 Traditional)	\$ 56,455.00	\$ 47.05	20	\$ 940.92
Sub Total				\$ 56,488.80
Traditional Aides:				
Margaret Deo	\$ 19,085.00	\$ 15.90	85.5	\$ 1,359.81
Barbara Carbone	\$ 29,260.00	\$ 24.38	57.0	\$ 1,389.85
Margaret Colicchio	\$ 19,085.00	\$ 15.90	85.5	\$ 1,359.81
Dale Schoenig	\$ 19,085.00	\$ 15.90	57.0	\$ 906.54
Jennifer Quinn	\$ 27,950.00	\$ 23.29	57.0	\$ 1,327.63
Priscilla Brown	\$ 19,085.00	\$ 15.90	57.0	\$ 906.54
Lori George	\$ 19,810.00	\$ 16.51	57.0	\$ 940.98
Sub Total				\$ 8,191.16

Total Salaries				\$ 64,678.94
Total FICA				\$ 4,948.01
Grand Total				\$ 69,627.95

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-128-12

SUBJECT: APPROVAL OF TRANSFERS FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following transfers for the 2012-2013 school year:

STAFF MEMBER	FROM	TO
Michele Rubino	MLSP, District-Wide	Integrated Pre-School Classroom Teacher
Janine Loconsolo	Elementary Classroom Teacher, Stephen J. Gerace School	MLSP Teacher, District-Wide
Amanda Toto	Special Education Classroom Teacher, Stephen J. Gerace School	Special Education Classroom Teacher, North Boulevard School
Lauren Newton	Pre-School Handicapped Program	Special Education Classroom Teacher, Stephen J. Gerace School
Janet Drashinsky	Special Education Classroom Teacher, North Boulevard School	Special Education Classroom Teacher, Stephen J. Gerace School
Diane Wolfe	Special Education Classroom Teacher, Stephen J. Gerace School	Special Education Teacher, Pequannock Valley Middle School
Leslie Ulrich	MLSP, District-Wide	Elementary Classroom Teacher, North Boulevard School
Ashley Ferrentino	Special Education Classroom Teacher, Pequannock Township High School	Special Education Classroom Teacher, SNAPP at North Boulevard School
Jacquelyn Kypers	Special Education Classroom Teacher, SNAPP 3, Pequannock Valley Middle School	Special Education Classroom Teacher, Pequannock Township High School
Theresa Horgan	Kindergarten Teacher at North Boulevard School and Stephen J. Gerace School	Kindergarten Teacher at North Boulevard School and Hillview School
Patricia O'Hara	Physical Education Teacher at Stephen J. Gerace School	Physical Education Teacher at all Elementary Schools
Terese Mary Dondero	Physical Education Teacher at all Elementary Schools	Physical Education Teacher at Stephen J. Gerace School
Elizabeth Duch	Family and Consumer Science Teacher, Pequannock Township High School	Family and Consumer Science Teacher, Pequannock Valley Middle School

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-129-12

**SUBJECT: APPROVAL OF AGREEMENT FOR TECHNICAL AND AUDIO VISUAL
RELATED SERVICES**

RESOLVED, that the Board of Education approves an agreement with Christopher Naser of Pequannock Township, for technical and audio visual related services for the 2012-2013 school year for up to two hundred (200) hours at the rate of \$7.50 per hour, not to exceed \$1,500.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-130-12

SUBJECT: REAPPOINTMENT OF VIDEO COORDINATOR – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointment of Darren Spezio as Video Coordinator, effective July 1, 2012 through June 30, 2013, at the rate of \$175 for each Board of Education meeting. Additional projects, not to exceed \$1,500 per school year, will be paid at the rate of \$35 per hour.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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***RESOLUTION NO. PM-131-12**

SUBJECT: RESCIND REAPPOINTMENT OF ADMINISTRATIVE AIDE - 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the reappointment of Sally Belmont, Administrative Aide at Stephen J. Gerace School as the result of appointing her to a secretarial position within the district.

Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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***RESOLUTION NO. PM-132-12 (ADDED 5/21/12)**

APPROVAL OF APPOINTMENT – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Sally Belmont	Secretary Special Services	July 1, 2012 – June 30, 2013	PTEA Secretarial Guide Step 11 \$40,390
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Motioned by A. Stefanides	Seconded by R. Lee	Roll Call Vote 9-0
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FINANCE AND PHYSICAL PLANT**RESOLUTION NO. FP-226-12****APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Estimate Total Expense
*5/24/12	R. Manganeli	NJ County Teachers of the Year Forum Manalapan, NJ		\$41.36	\$41.36
*6/1/12	Jennifer Perez	Verbal Behavior from Theory to Practice, Online	\$250.00		\$250.00

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-227-12**APPROVAL OF FIELD TRIPS – 2011-2012**

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
*6/7/12	Waterloo Village Byram Township, NJ	S. Diver	SJG 58 students 10 chaperones	Students studying Lenape Indian Tribe	\$0.00	Jordan \$900.76
6/8/12	Liberty Landing Marina,	V. Bonaccorso	PTHS 160 Students	Senior Cruise	\$150.00	Transportation

6/12/12 *(6/14/12- Rain Date)	Jersey City, NJ Greenview Park Pequannock, NJ	A. Esposito	North Blvd. 72 Students	Graduation Celebration	\$0.00	Transportation
*6/18/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	K. Carr	SJG 24 Students	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*6/12/12	McFaul Environmental Center, Wyckoff NJ	M. Guerrero	NB SNAP III 3 students 4 chaperones	CBI – students will observe wildlife exhibits	\$0.00	Transportation
*7/11/12	Mayo Community Theater Morristown, NJ	J. Cannestro	PTHS 10 students 9 chaperones	Students will watch the Hip- Hop Show	\$12.00/ Student \$12.00/staff Cost to District	Transportation
*7/25/12	North Jersey Equestrian Center, Pompton Plains, NJ	J. Cannestro	PTHS 3 students 4 chaperones + add staff	Students will be taught how to care for a horse	\$12.00/ Student Cost to District	Transportation
*5/23/12	Pequannock Twp. Public Library	E. Ciavarella	PTHS 10 students	Students will design decorations for summer reading section	\$0.00	

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-228-12**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS –MARCH, 2012**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March, 2012 for the High School Activities Account and the High School Interscholastic Athletic Account. March, 2012 for the Pequannock Valley Activities Fund, and the Pomptonian Food Service. (*as per attachment*)

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-229-12**TRANSFER OF FUNDS AND DISTRIBUTIONS – 2011-2012**

RESOLVED, that the Board of Education approves the transfer of funds and distributions within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-230-12**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR APRIL, 2012**

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary's and Treasurer's Monthly Financial Reports for April, 2012. (*as per attachment*)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of , April 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of April, 2012, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-231-12

PAYMENT OF BILLS – MAY 21, 2012

RESOLVED, that the Board of Education approves payment of bills as submitted by the Business Administrator/Board Secretary for the May 21, 2012 bill list in the amount of \$3,373,376.05 including \$1,042,140.54 for the April 30, 2012 payroll and \$1,025,371.53 for the May 15, 2012 payroll and further approves the bill list for the food service in the amount of \$57,732.46 for April; and further approves payment of FICA in the amount of \$61,698.40 for the April 30, 2012 payroll and \$61,998.41 for the May 15, 2012 payroll, which is reimbursable by the State Department of Education.

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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***RESOLUTION NO. FP-232-12**

APPROVAL TO ACCEPT GIFTS TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following gifts to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
In Memory of Courtney Rankin	Courtney Rankin Memorial Art Scholarship	Ms. Honor Connell	\$100.00
2 Chairs, 4 Hassocks, 8x12 Carpet	Stephen J. Gerace Library	SJG Home & School Assoc.	\$1,062.72
70 Bulletin Bars – Cork Strips for Hallways	Stephen J. Gerace School	SJG Home & School Assoc.	\$1,229.20
Landscaping and plants for 911 Memorial	Stephen J. Gerace School	The Smith and Wallace Family	\$541.00

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-233-12*APPROVAL OF PARENTAL TRANSPORTATION CONTRACTS – SUMMER 2012**

RESOLVED, that the Board of Education approves the following parental transportation contracts for Summer 2012, as follows:

Route #	Student #	Destination	Effective Dates	Cost to District
CS-ESY-12	75	Children's Therapy Center	7/5-7/31/12	\$131.64
JK-ESY-12	142	PG Chambers	7/9-8/17/12	\$800.70
RD-ESY-12	143	Chapel Hill	7/2-8/13/12	\$799.50
PS-ESY-12	9	New Bridge	7/3-7/27/12	\$1,021.32

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-234-12*APPROVAL OF THE REVISED REQUISITION OF DISTRICT TAXES FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education approve the attached Revised Requisition of District Taxes for the 2012-2013 school year (*as per attached*).

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-235-12*APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY – 2012-2013**

RESOLVED, that the Board of Education approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2012-2013 school year to transport public, nonpublic and special education pupils on established routes as assigned

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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RESOLUTION NO. FP-236-12***APPROVAL OF IN-DISTRICT PLACEMENTS – 2011-2012**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, authorizes Victor Hayek, Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition for the student placement listed below for the 2011-2012 school year:

Case #	Sending District/Parent	Program	Amount Receivable by Pequannock
198	Riverdale	SNAPP 1 Program	\$70,000

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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POLICY

RESOLUTION NO. P-16-12

APPROVAL OF REVISED POLICIES FOR FIRST READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following revised policies for first reading and adoption, *as per attached*:

BOE Manual Section:	No. - Title:
Bylaws	0146 – Board Member Authority
Bylaws	0171 – Duties of Board President and Vice President
Bylaws	0173 – Duties of Public School Accountant
Pupils	5511 – Dress and Grooming
Pupils	5600 – Pupil Discipline/Code of Conduct (Policy & Regulations)
Operations	8310 – Public Records
Community	9270 – Home Schooling and Equivalent Education Outside The Schools

Motioned by J. Cropanese	Seconded by M. Tengi	Roll Call Vote 9-0
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RESOLUTION NO. P-17-12

APPROVAL OF NEW POLICIES FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new policies for first reading, *as per attached*:

BOE Manual Section:	No. - Title:
Program	2431.3 – Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
Support Staff Members	4159 – Support Staff Member/School District Reporting Responsibilities

Motioned by J. Cropanese	Seconded by M. Tengi	Roll Call Vote 9-0
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OTHER

RESOLUTION NO. O-18-12

ACCEPT HIB INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) for the month of May, 2012, as distributed.

Motioned by K. Quigley	Seconded by D. Swezey	Roll Call Vote 9-0
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RESOLUTION NO. O-19-12

APPROVAL OF REVISED SCHOOL CALENDAR – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves revisions to the School Calendar for 2011-2012, *as per attached*.

Motioned by K. Quigley	Seconded by D. Swezey	Roll Call Vote 9-0
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RESOLUTION NO. O-20-12

APPROVAL OF REVISED FOOTBALL PRACTICE START DATE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the start date of football practice as August 13, 2012, two days prior to the August 15 date driven by policy, to allow for a pre-season heat acclimation period prior to the first scrimmage set for August 22, 2012.

Motioned by K. Quigley	Seconded by D. Swezey	Roll Call Vote 9-0
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IX. Old Business

- Board Meeting Calendar – Change July 16, 2012 Board Meeting to July 23, 2012
- Board self-evaluation
- Superintendent evaluation
- Home school and athletics policy
 - Board Attorney will give an opinion and guidance within a week

New Business

Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

No Public Comments

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board h adjourn to closed session at 9:45 pm to discuss matters pertaining to Legal, Personnel Negotiation and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 9-0
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ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of May 21, 2012 at 11:05 pm

Motioned by J. Buonomo	Seconded by M. Teng	Roll Call Vote 9-0
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Respectfully,



Victor P. Hayek
Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

➤ June 11, 2012	Workshop	HS
➤ June 25, 2012	Regular Meeting	HS
➤ *July 16, 2012	Workshop/Regular	HS
➤ August 20, 2012	Workshop/Regular	HS
➤ September 10, 2012	Workshop Meeting	HS
➤ September 24, 2012	Regular Meeting	HS