



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

WORKSHOP MEETING MINUTES

May 7, 2012

CALL TO ORDER

The May 7, 2012 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:05 p.m. by William Sayre, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:

William Sayre	John Buonomo
Kenneth Hardaker	David Swezey
Angelo Stefanides	Matthew Teng
Joseph Cropanese	Kimberley Quigley

ABSENT:

Robert Lee

ALSO PRESENT:

William Trusheim, Ed.D., Superintendent of Schools;  
Rosalie Winning, Ed. D., Assistant Superintendent;  
Victor P. Hayek, Business Administrator/Board Secretary;  
Tony Sciarillo, Esq., Board Attorney

Pledge of Allegiance

**PRESENTATIONS** – HIB/EVRS Report – *Paul DePinto & Ted Loeffler*  
North Boulevard Field- *Paul Anderson*

Open to Public Presentation Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on Presentation Only during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

**Public Comments:**

Mayor Plelan – Pequannock Township

- The Mayor and Council will take time to review the project
- Will have to pass a resolution to fund the project

Sal LaCorte – 14 Osbourne Terrace

- Comments not in favor of North Boulevard filed project

Jackie Stivala - 7 Patire Place

- Commented not in favor of North Boulevard field project

John Protrelli - 20 Francis Drive

- Traffic and parking near North Boulevard field

Jim Caline – 5 Patire Place

- Dimensions of fields

Board President – *William Sayre*

- Superintendent search process continues and candidate will be named soon

Superintendent of Schools – *Dr. William Trusheim*

- Moment of silence for William Cromie
- Music concert Tuesday, May 8, 2012 at 7:00 pm
- Testing
- Spring sports update
- Calculation of graduation dates

Assistant Superintendent – *Rosalie Whining, Ed.D*

- Kindergarten registration

**UPDATED COMMITTEE REPORTS**

Personnel and Management – *Angelo Stefauides*

- Review of agenda items
- Assignments for 12-13
- Search protocol for Principal and Vice-Principal for PTHS
- Contracts
- Teacher evaluation system
- Stipends

Policy Committee – *John Buonomo*

- Home school and athletics policy

Ad-Hoc Joint Service Committee – Township: - *William Sayre*

- Re-evaluate North Boulevard field project

**Open to Public Agenda Items Only**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes

Louise Marchese – 16 Roland Road

- North Boulevard field concerns

Jackie Stivala – 7 Patire Court

- Mr. Cromie – Wake/funeral arrangements

Claire Caline – 5 Pateri Place

- North Boulevard field comments

Simon Hardy – 3 Orchard Road

- Phase II start date
- North Boulevard field alternate plan

Pam Hull - 26 Birch Road

- Home school and athletics policy

Sal Lacorte – 14 Osbourne Terrace

- North Boulevard field concerns
  - Design
  - Parking

Glen Deihl – 2 Cross Street

- Home school and athletics policy

Jim Callien – 9 Osbourne Place

- North Boulevard field concerns

Jay Callien – 5 Pateri Place

- North Boulevard field concerns

John Protelli – 20 Francis

- North Boulevard field concerns
- Parking and traffic

#### **OPEN TO PUBLIC – AGENDA ACTION ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda action items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

#### **APPROVAL OF ACTION ITEMS:**

##### **Personnel and Management**

- PM-111-12 Approval of Substitute Bus Drivers
- PM-112-12 Approval of Administrative Leave
- PM-113-12 Approval to Rescind Offer of Employment
- PM-114-12 Approval of Appointments – 2012-2013 School Year

**Finance and Physical Plant**

- FP-222-12 Approval of Field Trips – 2011-2012
- FP-223-12 Approval of Conducting Bus Evacuation Drills
- FP-224-12 Approval of Award of Bid – North Boulevard Elementary School Roof
- FP-225-12 Approval of Transfer of Capital Reserve Fund

**REVIEW OF AGENDA FOR REGULAR MEETING – May 21, 2012**

**Curriculum and Instruction**

- CI-30-12 Approval of Textbook Adoption and Purchase

**Personnel and Management**

- PM-115-12 Approval of District Substitutes for 2011-2012 School Year
- PM-116-12 Approval of Internships for the 2012-2013 School Year
- PM-117-12 Approval of Family/Medical Leave of Absence – 2011-2012 School Year
- PM-118-12 Approval of Family/Medical Leaves of Absence – 2012-2013 School Year
- PM-119-12 Accept Resignation
- PM-120-12 Approval of Appointments – 2012-2013 School Year
- PM-121-12 Approve Increase in Assignment
- PM-122-12 Approve Elementary School Lunch Aide – 2011-2012 School Year

**Finance and Physical Plant**

- FP-226-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012
- FP-227-12 Approval of Field Trips – 2011-2012
- FP-228-12 Monthly Reports From Schools and Programs – February, 2012
- FP-229-12 Transfer of Funds and Distributions – 2011-2012
- FP-230-12 Approval of Financial Reports/Monthly Certification for March, 2012
- FP-231-12 Payment of Bills – March 19, 2012

**Policy**

- P-16-12 Approval of Revised Policies for First Reading and Adoption
- P-17-12 Approval of New Policies for First Reading

**Other**

- O-18-12 Accept HIB Incident Reports

**OPEN TO THE PUBLIC – ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

**PERSONNEL AND MANAGMENT**

**RESOLUTION NO. PM-111-12**

**APPROVAL OF SUBSTITUTE BUS DRIVERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitute bus drivers in the district for the 2011-2012 and 2012-2013 school years, pending the completion of all requisite district and state of New Jersey employment criteria:

- Laurie Klimek - \$20.00 per hour
- Juan Oviedo - \$15.00 per hour
- John O'Connor - \$15.00 per hour

Motioned by A. Stefanides	Seconded by K. Hardaker	Roll Call Vote 8-0
---------------------------	-------------------------	--------------------

**RESOLUTION NO. PM-112-12**

**APPROVAL OF ADMINISTRATIVE LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves placing Employee #3594 on administrative leave pending reassignment, with pay, effective May 4, 2012, to June 30, 2012.

Motioned by A. Stefanides	Seconded by K. Hardaker	Roll Call Vote 8-0
---------------------------	-------------------------	--------------------

**RESOLUTION NO. PM-113-12**

**APPROVAL TO RESCIND OFFER OF EMPLOYMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby rescinds its offer of employment to Employee #3594 for the 2012-13 school year.

Motioned by A. Stefanides	Seconded by K. Hardaker	Roll Call Vote 8-0
---------------------------	-------------------------	--------------------

**RESOLUTION NO. PM-114-12**

**APPROVAL OF APPOINTMENTS -- 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
RiannaLaGrossa	Teacher of Math Pequannock Township High School	September 1, 2012 – June 30, 2013	PTEA BA Guide, Step 2 - \$49,855
Neil Ascione	Teacher of Computer Literacy Pequannock Township High School	September 1, 2012 – June 30, 2013	PTEA MA+60 Guide, Step 13 - \$82,035

Motioned by A. Stefanides	Seconded by K. Hardaker	Roll Call Vote 8-0
---------------------------	-------------------------	--------------------

**FINANCE AND PHYSICAL PLANT**

**RESOLUTION NO. FP-222-12**

**APPROVAL OF FIELD TRIPS – 2011-2012**

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
Revised 5/22/12	Turtle Back Zoo West Orange, NJ	Irwin, Madison, Loconsolo	3 <sup>rd</sup> Grade 53 students	Students studying vertebrates for Science	\$11.50	Jordan \$398.04
5/22/12	Hohokus School of Trade Paterson, NJ	Buscher	5 students	Shadow day at Hohokus School of Trade	\$0.00	\$0.00

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
-------------------------	---------------------	--------------------

**RESOLUTION NO. FP-223-12**

**APPROVAL OF CONDUCTING BUS EVACUATION DRILLS**

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the Pequannock Township Board of Education Transportation Department conducting bus evacuations at Hillview on May 4, 2012 at 9:00 a.m. , North Boulevard on May 21, 2012 at 9:00 am and Stephen J. Gerace on May 24, 2012 at 9:00 am.

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
-------------------------	---------------------	--------------------

**RESOLUTION NO.FP-224-12**

**APPROVAL OF AWARD OF BID – NORTH BOULEVARD ELEMENTARY SCHOOL ROOF**

RESOLVED, that the Board of Education per bid opening on May 3, 2012, award the contract for roof replacement and repairs at North Boulevard Elementary School to the lowest bidder, Polylite Roof Decks Inc., Newark , New Jersey, in the amount of \$267,916.00.

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 8-0
-------------------------	---------------------	--------------------

**RESOLUTION NO. FP-225-12**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND**

WHEREAS, The District has successfully received bids on May 3, 2012 and the Board of Education awarded the contract for the roof replacement and repairs for the North Boulevard Elementary School;

WHEREAS, the Board of Education has designated the Capital Reserve fund to partially fund this project in the amount of \$100,000;

THEREFORE, IT IS RESOLVED, that upon the recommendation of the Superintendent the Board of Education approves the transfer of funds from the Capital Reserve to the General Fund Budget Capital Outlay (12-000-400-450-98-764) in the total amount of \$100,000 to cover the costs of the project, and

IT IS FURTHER RESOLVED, that the Board of Education authorizes the Business Office to process said transfer.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 8-0
-------------------------	----------------------	--------------------

**Old Business**

- Board Self Evaluation
- 2011-2012 Calendar – Return of “snow” days.

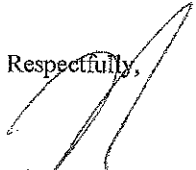
**New Business**

**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of May 7, 2012 at 8:53 pm

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 8-0
-------------------------	---------------------------	--------------------

Respectfully,

  
Victor P. Hayek  
Business Administrator/ Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

- May 21, 2012 Regular Meeting HS
- June 11, 2012 Workshop HS
- June 25, 2012 Regular Meeting HS
- July 16, 2012 Workshop/Regular Meeting HS