



## Pequannock Township Board of Education

538 Newark-Pompton Turnpike  
Pompton Plains, New Jersey 07444

### WORKSHOP MEETING

#### MINUTES

Monday, March 5, 2012

There will be an **Executive Meeting** of the Board of Education on **MONDAY, March 5, 2012 at 6:30 pm**, in the Professional Development Room followed by a Board of Education **Workshop/Executive Meeting at 7:00 pm**, in the Auditorium, Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444.

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

#### ROLL CALL

**PRESENT:** William Sayre David Swezey (Left 7:10 pm Returned 7:35 pm)  
Angelo Stefanides John Buonomo  
Kenneth Hardaker Glen Forrest  
Matthew Tengi

**ABSENT:** Megan Hollberg, Robert Lee  
Rosalie Winning, Assistant Superintendent

**ALSO PRESENT:** William Trusheim, Ed.D., Superintendent of Schools;  
Victor P. Hayek, Business Administrator/Board Secretary;  
Anthony Sciarillo, Esq., Board Attorney

**RECOGNITION –** High School Showcase, *Mr. F. Ingargiola & Staff*

#### PUBLIC WORKSHOP – PURPOSE:

##### 1. ADMINISTRATIVE REPORTS

President of the Board of Education- William Sayre

- Superintendent Search process

Superintendent of Schools – William Trusheim, Ed.D.

- Thanked Detective Wetmore and Mary Vineis for all their volunteer work
- Teacher evaluation process
- Use of funds for Race to the Top Grant
- North Blvd. Principal search update
- North Blvd. selected as finalist as National School of Character

Business Administrator/Board Secretary – Victor Hayek

- Budget 2012-2013 – Tax Levy impact
- Budget presentation – March 26<sup>th</sup> at PTHS, 7:00 pm

Student Representative - William Duffy

- Sports update
- FBLA Competition
- HSPA testing
- SAT's month of March
- School play
- Art festival

## **2. COMMITTEE REPORTS**

Ad-Hoc Athletic – K. Hardaker

- Scale back of Phase II projects
- No second question – funds from Capital Reserve
- Benefits using Capital Reserve
  - Local contractors can bid
  - No borrowing costs
  - Flexibility of projects
  - Possible cost savings

## **3. AD-HOC JOINT SERVICES (Outside)**

- Met with Lincoln Park discussed potential projects and shared services

\*Other committees meeting in upcoming week

## **PUBLIC WORKSHOP – PURPOSE:**

## **4. OPEN TO PUBLIC – AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

Charlie Cunningham – 59 3<sup>rd</sup> Street

- Friends of wrestling for PTHS
- Booster clubs and fundraising
- Requests for wrestling program

## **5. APPROVAL OF ACTION ITEMS:**

FP-147-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012

**6. REVIEW OF AGENDA FOR REGULAR MEETING – February 27, 2012**

**Curriculum and Instruction**

- CI-19-12 Approval of Out-Of-District Placements, Services, and Agencies To Provide Services For Students – 2011-2012  
CI-20-12 Approval of New Final Curriculum

**Personnel and Management**

- PM-80-12 Approval of Appointment to Student Video Crew  
PM-81-12 Approval of Salary Adjustment for 10-Month Employee

**Finance and Physical Plant**

- FP-148-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012  
FP-149-12 Approval of Field Trips – 2011-2012  
FP-150-12 Monthly Reports From Schools and Programs –January, 2012  
FP-151-12 Transfer of Funds and Distributions – 2011-2012  
FP-152-12 Approval of Financial Reports/Monthly Certification for February, 2012  
FP-153-12 Payment of Bills – March 19, 2012  
FP-154-12 Declaration of Obsolescence -- Equipment

**Policy**

- P-12-12 Approval of New Policies for Second Reading and Adoption  
P-13-12 Approval of Revised Policies for First Reading and Adoption  
P-14-12 Approval of New Policies for First Reading

**Other**

- O-10-12 Approval of School Calendar – 2012-2013 School Year  
O-14-12 Accept HIB Incident Reports

**OPEN TO THE PUBLIC – ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

Rocco Salluce – 153 Jacksonville Road

- Revenues from the concession stand
- Items purchased from local vendors
- Budget and Surplus

Nate Glinbizzi – 25 Richard Street

- Cost of snack stand
- Return on investment on construction cost

**RESOLUTION NO. FP-147-12**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are "not-to-exceed" amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Estimated Total Expense
3/8/12	K.Carr	Using speed drills for Student testing, Kenilworth, NJ	\$185.00		\$185.00
<b>*Revised 3/14/12</b>	<b>K. Meyerson</b>	NJASECD Conference Rider University Lawrence, NJ	\$75.00	<b>\$31.00</b>	\$106.00
3/19/12	T. Praschak	NJASK PTC Training Birchwood Manor Whippany, NJ		\$9.30	\$9.30

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 7-0
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7. **OLD BUSINESS**

- 2012 – 2013 School Calendar
- Use of Facilities Fees to be reviewed by policy committee

8. **NEW BUSINESS**

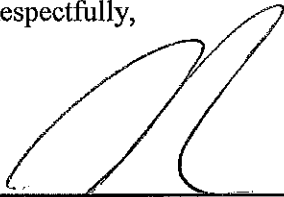
- NJSIAA policy on home schooled children participation in athletics

**ADJOURNMENT**

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of March 5, 2012 at 8:08 pm

Motioned by	Seconded by	Roll Call Vote
K. Hardaker	A. Stefanides	7-0

Respectfully,



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Victor P. Hayek  
Business Administrator/Board Secretary