



Pequannock Township Board of Education

538 Newark-Pompton Turnpike
Pompton Plains, New Jersey 07444

WORKSHOP MEETING

AGENDA

Monday, February 6, 2012

There will be an **Executive Meeting** of the Board of Education on **MONDAY, February 6, 2012 at 6:00 pm**, in the Media Center followed by a Board of Education **Workshop/Executive Meeting at 7:00 pm**, in the **All Purpose Room, Pequannock Valley Middle School, 493 Newark Pompton Turnpike, Pompton Plains, NJ 07444**.

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: William Sayre Robert Lee
Megan Hollberg Angelo Stefanides
Kenneth Hardaker David Swezey
Matthew Tengi John Buonomo
Glen Forrest

ALSO PRESENT: William Trusheim, Ed.D., Superintendent of Schools;
Rosalie Winning, Assistant Superintendent;
Victor P. Hayek, Business Administrator/Board Secretary;
Anthony Sciarillo, Esq., Board Attorney

RECOGNITION – *Solid Citizen Awards, Dr. Trusheim & Ms. Schwartz*
North Jersey Area Band Program, Dr. Trusheim

PRESENTATION – *PV Showcase, Ms. S. Schwartz, Principal*

PUBLIC WORKSHOP – PURPOSE:

1. ADMINISTRATIVE REPORTS

President of the Board of Education- William Sayre

- Moment of silence for passing of Mrs. Schwartz's father

Superintendent of Schools – William Trusheim, Ed.D.

- Thanked Pequannock Valley Middle School for hosting board meeting
- North Boulevard School of Character

- HSPA and NJASK Test Scores – PTHS one of the top in the state – Progress in all schools
- “Race to the Top” Grant
- Pequannock to host programs for New Jersey Association of Emotional and Social Development effective for the 2012-2013 school year; February 27, 2012 board meeting for approval

Assistant Superintendent of Schools – Rosalie Winning, Ed.D.

- NCLB Title I Tutoring program

Business Administrator/Board Secretary – Victor Hayek

- Construction updates

Student Representative - William Duffy

- Sports update
- Mid-Year semester grades
- AP Tests
- Pledge to not text while driving
- SAT’s March 10, 2012
- Annual Blood Drive great success

2. COMMITTEE REPORTS

Finance and Physical Plant – K. Hardaker

- 2012-2013 Budget
- Meeting of February 21, 2012 to finalize budget

Ad-Hoc Athletic – K. Hardaker

- Phase II
- Additional sources of revenue
- Scope of project
- Alternate plans to projects
- Financing

Policy – J. Buonomo

- Use of Facilities
- Board Minutes
- Recording Board Minutes
- Independent course of study
- Tenure
- Volunteers
- Tuition contracts
- Restraint policy

*Other committees meeting in upcoming week

PUBLIC WORKSHOP – PURPOSE:

3. OPEN TO PUBLIC – AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

Tim Burklow – 4 Bruno Lane

- Thanked the board for work on facilities
- Wrestling facilities

Charlie Cunningham – 59 3rd Street

- Rec Program –wrestling
- Wrestling facilities

4. APPROVAL OF ACTION ITEMS:

Personnel and Management

- | | |
|-----------------------------|---|
| Revised PM-48-12 | Approval of Salary Adjustments for 12 Month Employees |
| Revised PM-59-12 | Approval of Appointments |
| PM-67-12 | Approval of New Part-Time Position |
| PM-68-12 | Approval of Appointments |
| PM-69-12 | Approval of Increase in Assignment |
| (Approved 2.6.12) *PM-70-12 | Approval of Salary Adjustments for 10-Month Employees |

Finance and Physical Plant

- | | |
|------------------------------|---|
| FP-119-12 | Approval of Workshop/Conference Attendance and Reimbursement Of Related Travel Expenses – 2011-2012 |
| FP-120-12 | Approval of Field Trips – 2011-2012 |
| (Approved 2.6.12) *FP-135-12 | Approval for Submission of Race to the Top Memorandum |

5. REVIEW OF AGENDA FOR REGULAR MEETING – February 27, 2012

Curriculum and Instruction

- | | |
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| CI-17-12 | Approval of Out-Of-District Placements, Services, and Agencies To Provide Services For Students – 2011-2012 |
| CI-18-12 | Approval of Revised Final Curriculum |

Personnel and Management

- | | |
|------------------|--|
| Revised PM-65-12 | Approval of Spring Stipends – 2011-2012 |
| PM-71-12 | Approval of District Substitutes for 2011-2012 School Year |
| PM-72-12 | Accept Resignations for the Purpose of Retirement |
| PM-73-12 | Approval of Movements on Salary Guides |
| PM-74-12 | Approval of Family/Medical Leaves of Absence – 2011-2012 School Year |
| PM-75-12 | Approval of Volunteer Paraprofessional |
| PM-76-12 | Approval of Appointment |

Finance and Physical Plant

- | | |
|-----------|---|
| FP-121-12 | Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012 |
| FP-122-12 | Approval of Field Trips – 2011-2012 |
| FP-123-12 | Monthly Reports from Schools and Programs –December, 2011 |
| FP-124-12 | Transfer of Funds – 2011-2012 |

FP-125-12	Approval of Financial Reports/Monthly Certification for January, 2012
FP-126-12	Payment of Bills – January 23, 2012
FP-127-12	Approval of Settlement with American Safety Insurance
FP-128-12	Approval of Conducting Bus Evacuation Drills
FP-129-12	Approval of Submission of Waiver To County Superintendent - Special Education Medicaid Initiative (Semi) Program – 2012-2013
FP-130-12	Approval of Speakers' Bureau Intake Proposal
FP-131-12	Approval of Submission of Preliminary Budget – 2012-2013
FP-132-12	Acceptance of Bi-Annual Emergency Operation Plans
FP-133-12	Approval of Schedule of Fees for Facility Use
FP-134-12	Approval of Polling Places for Annual School Board Election – April 17, 2012
(Approved 2.06.12) *FP-135-12	Approval for Submission of Race to the Top Memorandum

Policy

P-09-12	Approval of New Policies for Second Reading and Adoption
P-10-12	Approval of Revised Policies for First Reading and Adoption
P-11-12	Approval of New Policies for First Reading

Other

O-10-12	Approval of School Calendar – 2012-2013 School Year
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OPEN TO THE PUBLIC – ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

Louise Marchese – 16 Rolling Road

- Booster organization and advertising revenue
- Student fundraising

Tim Burklow - 4 Bruno Lane

- Supports board decision on sons poor decisions
- Policy on privileges and code of conduct

John Pera – 2 Reynolds Road

- Kindergarten registration and reorganization
- Student/teacher ratio

Louise Bingham – 508 Timber Ridge

- School Board election date

Dave Cox – 269 Sunset Road

- Field use policy
- Parking on Sunset Road

6. **OLD BUSINESS**

- Character development programs in Pequannock Twp. Schools

7. **NEW BUSINESS**

- "Race to the Top" Grant

8. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

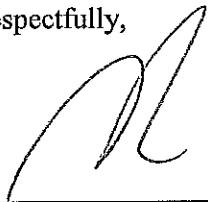
Motioned by	Seconded by	Roll Call Vote

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of February 6, 2012 at 8:41 pm

Motioned K. Hardaker	Seconded by M. Teng	Roll Call Vote 9-0
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Respectfully,



Victor P. Hayek
Business Administrator/Board Secretary

PERSONNEL AND MANAGEMENT

REVISED RESOLUTION NO. PM-48-12 (in part)

APPROVAL OF SALARY ADJUSTMENTS FOR 12 MONTH EMPLOYEES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves salary adjustments for the following Pequannock Township Education Association 12-month employees as per their agreement with the Pequannock Township Board of Education, effective January 1, 2012 through June 30, 2012, *as per attachment.*

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 9-0
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REVISED RESOLUTION NO. PM-59-12 (in part)

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School district, having met the full satisfaction of requisite New Jersey Department of Education and District employment criteria, *as per attachment.*

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-67-12

APPROVAL OF NEW PART-TIME POSITION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a new .32 FTE Special Education Classroom Aide position at Hillview School to meet the requirements of a student's Individualized Educational Plan.

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-68-12

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School district, having met the full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Lorraine Sobota	Replacement Special Education Classroom Aide – SNAPP North Boulevard School	February 7, 2012 – May 7, 2012	Substitute Aide Rate of \$68 per diem

Gloria Ziegler	Special Education Classroom Aide, .32 FTE Hillview School	February 7, 2012 – June 30, 2012	PTEA Aides guide, Step 3 - \$5,283, pro-rated
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Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 9-0
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RESOLUTION NO. PM-69-12

APPROVAL OF INCREASE IN ASSIGNMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the increase in assignment for Amy Tabakman, from .5 FTE Special Education Classroom Aide to a .68 Special Education Classroom Aide at Hillview School.

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 9-0
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***RESOLUTION NO. PM-70-12 (Added 2.06,12)**

APPROVAL OF SALARY ADJUSTMENTS FOR 10-MONTH EMPLOYEES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves salary adjustments for the following Pequannock Township Education Association 10-month employees as per their agreement with the Pequannock Township Board of Education, effective February 1, 2012 through June 30, 2012, **as per attachment.**

Motioned by M. Hollberg	Seconded by R Lee	Roll Call Vote 9-0
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-119-12

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Meals	Estimated Total Expense
2/26/12	N. Burner	26 th Annual ATSNJ Conference, Wyndham Hotel, Princeton, NJ	\$110.00	\$40.30		\$150.30
2/15/12	F. Ingargiola	Imple. Common Core Stds., FEA Conf. Ctr., Monroe Twp., NJ	\$145.00			\$145.00
2/24/12	J. Riley	NJMEA Conference, East Brunswick, NJ	\$150.00	\$83.70		\$233.70

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 9-0
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RESOLUTION NO. FP-120-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1. (Attachment)

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
2/08/12	Indian Hills High School Oakland, NJ	D. Legregni	PTHS 12 students	Awards dinner for Academic Decathlon	\$0.00	Transportation
2/10 & 2/24/12	PTHS Pompton Plains, NJ	L. LaTempa	North Blvd. 20-24 Students 1 Chaperone	School Ambassadors to be mentored in a joint project with the High School art students	\$0.00	Transportation
2/14/12	Pompton Queen Diner Pompton Plains, NJ	Burak/ Buscher	PTHS Cornerstone 3 Students 2 Staff	Social skills training, use of money & mathematics	\$0.00	\$12.00/student Transportation
2/17/12	Intrepid Museum New York, NY	Valero/ Esposito	North Blvd. 73 students 7 chaperones	To enrich social studies/ language, arts curriculum	\$11.00	\$796.08 Arthur Jordan Bus Co.

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 9-0
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***RESOLUTION NO. FP-135-12 (APPROVED 2.6.12)**

APPROVAL FOR SUBMISSION OF THE "RACE TO THE TOP" MEMORANDUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves for Submission of The "Race to the Top" Memorandum of Understanding between the State of New Jersey and the Pequannock Township Board of Education to establish a framework of collaboration as well as articulate specific roles and responsibilities in support of the state in its implementation of an approved Race to the Top grant project.

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 8-1-0 K. Hardaker voting No
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