



Pequannock Township Board of Education

538 Newark-Pompton Turnpike
Pompton Plains, New Jersey 07444

WORKSHOP MEETING MINUTES

Monday, January 9, 2012

CALL TO ORDER

The January 9, 2012 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the All Purpose Room, at 7:00 pm, **HILLVIEW, 206 Boulevard, Pompton Plains, NJ 07444** by William Sayre, President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: William Sayre Robert Lee
Megan Hollberg (6:35 pm) Angelo Stefanides
Kenneth Hardaker David Swezey
Matthew Tengi (7:00 pm)

ABSENT: John Buonomo, Glen Forrest

ALSO PRESENT: William Trusheim, Ed.D., Superintendent of Schools;
Rosalie Winning, Assistant Superintendent;
Victor P. Hayek, Business Administrator/Board Secretary;
Anthony Sciarillo, Esq., Board Attorney

RECOGNITION – *Solid Citizens Awards*, Mrs. Jennifer Mildner & Dr. William Trusheim

- Rosemary Impelluso
- Joaquin Dominguez
- Rob Singer

PRESENTATION - *Hillview Showcase*, Mrs. Jennifer Mildner, Principal

PUBLIC WORKSHOP – PURPOSE:

ADMINISTRATIVE REPORTS

President of the Board of Education- William Sayre

- Update on insurance claim
- Superintendent retirement – Personnel and Management committee will begin to discuss the search process

Superintendent of Schools – William Trusheim, Ed.D.

- Thanked the Hillview community for hosting the board meeting
- Impressed by bullying skit that captured the core of our district
- Upcoming music performances
- College Knowledge program at the High School
- Drug Free Community grant 125K each year for 5 years

Assistant Superintendent of Schools – Rosalie Winning

- Kindergarten registration, Pequannock Valley Middle School, January 26th & 27th 9-00-11:30 am and 1:00 pm – 2:30 pm

Business Administrator/Board Secretary – Victor Hayek

- Field rules sign
- Ordinance with Township
- High School auditorium floor issue resolved
- JCPL meeting, Tuesday, January 17, 2012 at 11:30 am
- Punch list for field and locker rooms

Student Representative - William Duffy (absent)

COMMITTEE REPORTS

Ad-Hoc Joint Services - Bill Sayre, Board President

- Phase II financial support
- Tennis courts at High School
- Policy on field use
- Board of Education owned property
- NJ State Board election law
- Grant writing
- 4th of July fireworks show at High School

*Other committees meeting in upcoming week

DISCUSSION ITEMS

Update Construction Projects discussed by Victor P. Hayek, Business Administrator

OPEN TO PUBLIC – AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

Mr. Rocco Salluce, 153 Jacksonville Road

- Meeting Minutes
- Bullying policy
- Fields and contaminated soil

Mr. Tom. Molica, 12 Saddle Drive

- Board meeting agenda's on website
- Public comments 5 minute time limit
- Surplus from 2011 budget

APPROVAL OF ACTION ITEMS:

Personnel and Management

- | | |
|------------------|---|
| Revised PM-09-12 | Approval of Stipends -- 2011-2012 School Year |
| PM-50-12 | Approval of Appointments |

Finance and Physical Plant

- | | |
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| FP-98-12 | Approval of Field Trips -- 2011-2012 |
| FP-99-12 | Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses -- 2011-2012 |

Other

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| O-05-12 | Approval to Submit the NJQSAC Statement of Assurance |
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REVIEW OF AGENDA FOR REGULAR MEETING -- January 23, 2012

Curriculum and Instruction

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| CI-16-12 | Approval of Revised Final Curriculum |
| CI-17-12 | Approval of Out-of-District Placements, Services, and Agencies to Provide Services for Students -- 2011-2012 |

Personnel and Management

- | | |
|----------|---|
| PM-51-12 | Approval of Provisional Teachers Program and Mentors -- 2011-2012 |
| PM-52-12 | Approval of Hydration Testing for Wrestling Team |
| PM-53-12 | Approval of Volunteer Paraprofessional -- 2011-2012 School Year |
| PM-54-12 | Approval of Family/Medical Leave of Absence - 2011-2012 School Year |
| PM-55-12 | Approval of Salary Adjustments for 10-Month Employees |
| PM-56-12 | Approval of Student Teachers for Spring 2012 |
| PM-57-12 | Approval of Internship |
| PM-58-12 | Approval of Appointments |
| PM-59-12 | Accept Resignation for the Purpose of Retirement |

Finance and Physical Plant

- FP-100-12 Approval of Workshop/Conference Attendance And Reimbursement Of Related Travel Expenses – 2011-2012
- FP-101-12 Approval of Field Trips – 2011-2012
- FP-102-12 Approval of Out of State Field Trips – 2011-2012
- FP-103-12 Approval Of French Club Trip To Quebec, Canada, April 12-15, 2012
- FP-104-12 Monthly Reports from Schools and Programs –November, 2011
- FP-105-12 Transfer of Funds – 2011-2012
- FP-106-12 Approval of Financial Reports/Monthly Certification for November, 2011
- FP-107-12 Approval of Financial Reports/Monthly Certification for December, 2011
- FP-108-12 Payment of Bills – January 23, 2012
- FP-109-12 Approval of Extraordinary Aid 2011-2012
- FP-110-12 Approval of Ordinances and/or Statues
- FP-111-12 Approval of Payment of On-Going Construction
- FP-112-12 Approval of Final close-out for 2008 Bond Referendum

Policy

- P-07-12 Approval of Revised Policies for First Reading and Adoption
- P-08-12 Approval of New Policies for First Reading

Other

- O-06-12 Approval of School Board Recognition, January 2012

ACTION:

PERSONNEL AND MANAGEMENT

REVISED RESOLUTION NO. PM-09-12 (in part)

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
James Riley	Winter Percussion, Co-Advisor	\$1,145
*Katherine Socha	Winter Percussion, Co-Advisor	\$1,145

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 7-0
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RESOLUTION NO. PM-50-12

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School district, having met the full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Paul DePinto	Anti-Bullying Coordinator District-Wide	January 24, 2012 – June 30, 2012	n/a
Terri Praschak	Anti-Bullying Specialist Pequannock Valley Middle School	January 24, 2012 -- June 30, 2012	n/a

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 7-0
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-98-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1. (Attachment)

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
1/17/12	BJ's WholeSale	Burak/ Buscher	PTHS Cornnerstone 4 students	CBI-Look at potential job site locations	\$0.00	Transportation
1/11/12 & 1/19/12	Morris County Court House	Cohen/ Goldfarb	PTHS 20 Students	Mock Trial Competition	\$0.00	Transportation
1/25/12	Monster Golf	Guerrero	NB SNAPP 2 3 students	CBI-Social Skills & Structured play	\$0.00	\$10.00

Motioned by K. Hardaker	Seconded by M. Teng	Roll Call Vote 7-0
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RESOLUTION NO. FP-99-12

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are "not-to-exceed" amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Lodging	Meals	Estimated Total Expense
1/23/12	Hope Liebes	Strategies for students with Asperger's Fairfield, NJ	\$225.00				\$225.00
1/13/12	James Riley	North Jersey Area Board of Directors Mtg. Mt. Olive, NJ		\$22.01			\$22.01
1/18/12	William Trusheim	NJASCD Annual Conference, Jamesburg, NJ	\$145.00	\$35.65			\$180.65
1/18/12	Rosalie Winning	NJASCD Annual Conference, Jamesburg, NJ	\$145.00				\$145.00
1/18/12	Frank Ingargiola	NJASCD Annual Conference, Jamesburg, NJ	\$145.00				\$145.00

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 7-0
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OTHER

RESOLUTION NO. O-05-12

APPROVAL TO SUBMIT THE NJQSAC STATEMENT OF ASSURANCE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves submission of the New Jersey QSAC Statement of Assurance for School Year 2011-12.

Motioned by K. Hardaker	Seconded by M. Tengi	Roll Call Vote 7-0
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OPEN TO THE PUBLIC – ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

Rocco Salluce, 153 Jacksonville Road

- Timer for public session
- Limiting time of "Open to the Public" portion of meeting

Mr. Tom. Molica, 12 Saddle Drive

- Field project and costs
- 20% over Bond Referendum notification to Department of Education
- Architect analysis of new school projects and cost of analysis to the district
- Construction of new school

1. OLD BUSINESS

Mr. Robert Lee

- Direct deposit and payroll efficiency
- Phase II field project – currently only in discussion stage
- IPADS efficient meetings, saving cost to district
- Field's and removal of contaminated soil made our schools safer

Mr. David Swezey

- Meeting structure and time limit of "open to the public" portions of meetings practiced by NJSBA
- Board acted responsible in removing contaminated soil

Mr. Ken Hardaker

- Cost breakdown of field projects and confirmation that Board asked advise of legal counsel

2. NEW BUSINESS

Mr. Robert Lee

- Curriculum and Instruction and Administration investigate Latin foreign language in High School and the implementation on all day kindergarten

Mr. Angelo Stefanides

- Respect for board members
- Challenge of making decisions in the best interest of the community

Mr. David Swezey

- OPRA requests and manpower and time to fulfill requests

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Regular Board Meeting of December 5, 2011 at 8: 39pm

Motioned K. Hardaker	Seconded by M. Hollberg	Roll Call Vote 7-0
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Respectfully,



Victor P. Hayek
Business Administrator/Board Secretary