

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road, Pompton Plains, NJ 07444
[n.b. Public access via an online platform will also be provided]
WORKSHOP/PRELIMINARY BUDGET MEETING AGENDA
Tuesday, March 16, 2021
7:00 P.M.

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk

ROLL CALL:

Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FLAG SALUTE

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
 - Student Representative Report - Francesca Dygos & Raine Osmanski
- V. School Business Administrator’s Report - Ms. Sallyann McCarty
 - Reminder - School Ethics Commission Disclosure Statements
 - Energy Savings Improvement Plan Presentation - Frank Messineo, Solutions Architecture and Joe Coscia, Honeywell
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-142-21 Acceptance of Report - 2020-2021 School Year
- PMC-143-21 Approval to Amend Unpaid Leave of Absence - 2020-2021 School Year (PMC-116-21)
- PMC-144-21 Approval to Amend Medical Leave of Absence - 2020-2021 School Year (PMC-138-21)
- PMC-145-21 Approval to Amend Medical Leave of Absence - 2020-2021 School Year (PMC-118-21)
- PMC-146-21 Approval to Amend Medical Leave of Absence - 2020-2021 School Year (PMC-128-21)
- PMC-147-21 Approval of Additional Period Assignments - 2020-2021 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. PMC-142-21
ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

RESOLUTION NO. PMC-143-21
APPROVAL TO AMEND UNPAID LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-116-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend an unpaid leave of absence for Employee #5168 from October 27, 2020 through on or about **April 30, 2021**.

RESOLUTION NO. PMC-144-21
APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-138-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend a medical leave of absence for Employee #1306 beginning January 26, 2021 through on or about March 31, 2021, using forty-six (46) accumulated sick days, returning to work on or about **April 1, 2021**.

RESOLUTION NO. PMC-145-21
APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-118-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the pre-birth disability leave of Employee #5106, commencing on February 9, 2021 and extending through March 9, 2021. The Employee may use twenty (20) accumulated sick leave days during the temporary disability period to receive salary and health benefits from February 9, 2021 through March 9, 2021. The Employee’s disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

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RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #5106, commencing March 10, 2021 and extending through June 2, 2021. The remainder of the Employee’s leave under the Family Medical Leave Act shall run concurrent to the Employee’s leave under the New Jersey Family Leave Act. The Employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #5106 shall return to work on or about **June 30, 2021**.

RESOLUTION NO. PMC-146-21

APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-128-21)

RESOLVED, that Employee #1251 has requested a medical leave of absence beginning February 2, 2021 through on or about March 29, 2021, using twenty (39) accumulated sick days, returning to work on or about **March 30, 2021**.

RESOLUTION NO. PMC-147-21

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2020-2021 school year, prorated, as per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Adams, Brenda	Pequannock Valley School	60 minutes/day 5 days/week	Science	3/3/2021-on or about 3/15/2021	\$347.63
Donch, Denise	Pequannock Valley School	60 minutes/day 5 days/week	Science	3/3/2021-on or about 3/15/2021	\$347.63
Gallenthen, Gena	Pequannock Valley School	60 minutes/day 5 days/week	Science	3/3/2021-on or about 3/15/2021	\$347.63
McGee, Caitlin	Pequannock Valley School	60 minutes/day 5 days/week	Science	3/3/2021-on or about 3/15/2021	\$347.63

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

- FFA-106-21 Pequanock Township School District Adoption of the Tentative Budget for School Year 2021-2022
- FFA-107-21 Maximum Travel 2021-2022
- FFA-108-21 Travel and Related Expense Reimbursement 2021-2022
- FFA-109-21 Capital Reserve Account Withdrawal
- FFA-110-21 Maintenance Reserve Account Withdrawal
- FFA-111-21 Professional Services 2021-2022
- FFA-112-21 Approval of Participation in PEPPM Cooperative Purchasing
- FFA-113-21 Approval of the Appointment of Municipal Advisor Services

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. FFA-106-21

PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2021-2022

BE IT RESOLVED that the tentative budget be approved for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2021-2022 Total Expenditures	\$46,353,192	\$733,020	\$1,304,050	\$48,390,262
Less: Anticipated Revenues	\$9,216,655	\$733,020	\$343,380	\$10,293,055
Taxes to be Raised	\$37,136,537	N/A	\$960,670	\$38,097,207

AND, to advertise said tentative budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2021-2022 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, April 26, 2021 at 7:00 pm.

RESOLUTION NO. FFA-107-21

MAXIMUM TRAVEL 2021-2022

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$110,000.00 for the 2021-2022 school year. The maximum travel expenditure amount for the 2020-2021 is \$110,000.00, of which, \$9,519.00 has been spent and \$1,003.00 is encumbered to date.

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RESOLUTION NO. FFA-108-21
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2021-2022

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500.00 for all staff and board members for the 2021-2022 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION NO. FFA-109-21
CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,400,000.00 for:

PROJECT	AMOUNT
Real Estate Purchase and Renovation	\$1,400,000

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RESOLUTION NO. FFA-110-21
MAINTENANCE RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$650,000 for the purpose of:

SCHOOL FACILITY	AMOUNT
Pequannock Township High School	\$217,750
Pequannock Valley School	\$143,000
Hillview School	\$96,417
North Boulevard School	\$96,417
Stephen J. Gerace	\$96,416

RESOLUTION NO. FFA-111-21
PROFESSIONAL SERVICES 2021-2022

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2021-2022 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$165,000
Audit	\$ 49,500
Physician	\$ 12,500
Architect/Engineer	\$ 25,017
Negotiator	\$ 15,000
TOTAL	\$267,017

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

RESOLUTION NO. FFA-112-21
APPROVAL OF PARTICIPATION IN PEPPM COOPERATIVE PURCHASING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the participation in PEPPM, a technology cooperative purchasing program.

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RESOLUTION NO. FFA-113-21
APPROVAL OF AGREEMENT OF MUNICIPAL ADVISOR SERVICES

WHEREAS, there exists a need for a Municipal Advisor to provide specialized municipal advisor services in connection with the capital program and the issuance and sale of obligations of THE BOARD OF EDUCATION OF PEQUANNOCK IN THE COUNTY OF MORRIS (the "Board"), a body corporate of the State of New Jersey, including, among other things, advice and assistance with financial disclosure, secondary market disclosure, ratings, the type, method, structure, timing and manner of financing and implementing a capital program and the tax impact of such program; and

WHEREAS, such specialized services must be provided by a Registered Municipal Advisor, and the firm of Phoenix Advisors, Bordentown, New Jersey is so qualified; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF PEQUANNOCK THE COUNTY OF MORRIS, AS FOLLOWS:

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to serve as Municipal Advisor in connection with the capital program and the issuance and sale of obligations of the Board in accordance with its Proposal dated as of February 26, 2021 and submitted to the Board (the "Proposal").
2. A contract (the "Contract") is awarded in accordance with the Proposal without competitive bidding as a "Professional Service" pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published as required by law.

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VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- Discussion:**
1. Lunch aide pay
 2. Stigma-free school district
 3. Ongoing reopening plan revisions for 2020-21 and consideration for 2021-22

Action Items for March 22, 2021 Regular Business Meeting:

- *PMC-xxx-21 Approval of the Collective Bargaining Agreement Between the Pequannock Township Board of Education and the Pequannock Township Principals and Supervisors Association
- PMC-xxx-21 Acceptance of Resignation for the Purpose of Retirement
- PMC-xxx-21 Approval of Appointments - 2020-2021 School Year
- PMC-xxx-21 Approval of Medical Leave of Absence - 2020-2021 School Year
- PMC-xxx-21 Approval of Academic/Coaching Internship Program 2021-2022 School Year
- PMC-xxx-21 Approval of Interscholastic Sports Stipend Positions - 2020-2021 School Year
- PMC-xxx-21 Approval of Coaches - 2020-2021 School Year
- PMC-xxx-21 Approval of Memorandum of Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association
- PMC-xxx-21 Approval of Pequannock Township Public Schools as a Stigma-Free District

***RESOLUTION NO. PMC-xxx-21**

APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP PRINCIPALS AND SUPERVISORS ASSOCIATION

WHEREAS, the Pequannock Township Principals and Supervisors Association (“Association”) represents several employees of the Board to establish wages, hours, and working conditions of specific working classifications; and

WHEREAS, the Board and the Association have previously entered into numerous Collective Bargaining Agreements (“CBA”) regarding the working conditions of Board employees within the Associations’ bargaining unit; and

WHEREAS, the previous CBA between the Board and the Association expired on June 30, 2019; and

WHEREAS, the parties have negotiated a successor CBA, which will be in force from July 1, 2019 through June 30, 2023; and

WHEREAS, the successor CBA has been approved by the Board employees who are members of the Association; and

NOW, THEREFORE, **BET IT RESOLVED**, the Pequannock Township Board of Education approves the successor CBA with the Pequannock Township Principals and Supervisors Association, the terms of same shall be the same as set forth in the CBA between the parties, attached hereto.

RESOLUTION NO. PMC-xxx-21

ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

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NAME	POSITION	EFFECTIVE DATE
XXX	ESL, French, Language Arts Essentials Teacher Pequannock Township School District	6/30/2021

RESOLUTION NO. PMC-xxx-21
APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
XXX	Security Guard - Substitute Pequannock Township School District	3/23/2021-6/30/2021	\$22.00/hour As needed

RESOLUTION NO. PMC-xxx-21
APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent hereby approves the pre-birth disability leave of Employee #4770, commencing on or about April 19, 2021 and extending through on or about May 21, 2021. The Employee may use twenty-five (25) accumulated sick leave days during the temporary disability period to receive salary and health benefits from April 19, 2021 through May 21, 2021.

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #4770, commencing on or about May 24, 2021 and extending through on or about October 29, 2021. The remainder of the Employee’s leave under the Family Medical Leave Act shall run concurrent to the Employee’s leave under the New Jersey Family Leave Act. The Employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #4770 shall return to work on or about November 1, 2021.

RESOLUTION NO. PMC-xxx-21
APPROVAL OF COACHING INTERNSHIP PROGRAM - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves an academic/coaching internship program from Montclair State University for former student, XXX, for the Fall Season soccer team(s). The program consists of a 4-credit (200 hour) internship in the coaching field.

RESOLUTION NO. PMC-xxx-21
APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2020-2021 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

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SPRING, 2020-21

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
XXX	Head Baseball	Pequannock Township High School	M	\$7,952
XXX	Assistant Baseball	Pequannock Township High School	6	\$5,401
XXX	Assistant Baseball	Pequannock Township High School	2	\$3,555
XXX	Volunteer - Baseball	Pequannock Township High School	N/A	N/A
XXX	Volunteer - Baseball	Pequannock Township High School	N/A	N/A
XXX	Head Softball	Pequannock Township High School	M	\$7,952
XXX	Assistant Softball	Pequannock Township High School	M	\$5,812
XXX	Head Boys Golf	Pequannock Township High School	M	\$6,062
XXX	Head Girls Golf	Pequannock Township High School	4	\$5,042
XXX	Volunteer - Golf	Pequannock Township High School	N/A	N/A
XXX	Head Boys Track	Pequannock Township High School	3	\$5,179
XXX	Assistant Boys Track	Pequannock Township High School	3	\$3,941
XXX	Assistant Boys Lacrosse	Pequannock Township High School	2	\$3,633
XXX	Weight Room	Pequannock Township High School	N/A	\$1,156
XXX	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
XXX	Head Softball	Pequannock Valley School	M	\$5,529
XXX	Head Baseball	Pequannock Valley School	M	\$5,529
XXX	Track	Pequannock Valley School	5	\$5,046
XXX	Track	Pequannock Valley School	1	\$3,633
XXX	Track	Pequannock Valley School	M	\$5,529

**RESOLUTION NO. PMC-xxx-21
APPROVAL OF COACHES - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2020-2021 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

SPRING, 2020-21

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
XXX	Volunteer - Baseball	Pequannock Township High School	N/A	N/A
XXX	Volunteer - Baseball	Pequannock Township High School	N/A	N/A
XXX	Assistant Golf	Pequannock Township High School	3	\$3,122
XXX	Head Girls Track	Pequannock Township High School	M	\$7,201 +\$300

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XXX	Assistant Girls Track	Pequannock Township High School	M	\$5,431 +\$300
XXX	Head Girls Lacrosse	Pequannock Township High School	M	\$7,201
XXX	Assistant Girls Lacrosse	Pequannock Township High School	M	\$5,431
XXX	Assistant Girls Lacrosse	Pequannock Township High School	M	\$5,431
XXX	Head Boys Lacrosse	Pequannock Township High School	M	\$7,201
XXX	Assistant Boys Lacrosse	Pequannock Township High School	3	\$3,941
XXX	Volunteer - Boys Lacrosse	Pequannock Township High School	N/A	N/A
XXX	Volunteer - Weight Room	Pequannock Township High School	N/A	N/A
XXX	Volunteer - Weight Room	Pequannock Township High School	N/A	N/A

RESOLUTION NO. PMC-xxx-21

APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION

WHEREAS, the Board and the Association are parties to the Collective Bargaining Agreements effective July 1, 2016 through June 30,2019, and July 1, 2019 through June 30,2022.

WHEREAS, Employee #1227 had been employed as an Aide by the Board from February 1, 2002 through June 30, 2019 and was a member of the Association.

WHEREAS, as part of a reorganization of Aides in in the spring of 2018, Employee#1227 was moved from a full-time Aide in the 2017-2018 school year to a part-time Aide in the 2018-2019 school year.

WHEREAS, Employee #1227 remained employed as a part-time Aide in the 2018-2019 school year, until her resignation became effective on June 30, 2019.

WHEREAS, the Association filed for arbitration in this matter and was assigned Docket No. AR-2019-155.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and promises contained herein, the legal sufficiency of which is hereby acknowledge by the Parties, agree as follows:

1. Employee #1227 will receive a payment of \$12,200 for compensation lost in salary and a health benefit waiver in the 2018-2019 school year.
2. The Association agrees to withdraw the arbitration filed in this matter with the PERC Docket No. of AR-2019-155.
3. All other provisions of the CBA will remain unchanged as a result of this Agreement.
4. The terms of this Agreement shall be non-precedential, limited to the facts and circumstances presented in this matter, and shall not create a past practice.

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5. The terms and conditions of this Agreement represent a full and final settlement of the issues contained herein.

6. This Agreement contains the entire Agreement and understanding between the parties.

RESOLUTION NO. PMC-xxx-21

APPROVAL OF PEQUANNOCK TOWNSHIP PUBLIC SCHOOLS AS A STIGMA-FREE DISTRICT

WHEREAS, the Morris County Board of Chosen Freeholders, along with the Morris County Department of Human Services, supports the designation of Stigma-Free Communities in every municipality, and;

WHEREAS, at their April 27, 2016 meeting the Morris County Board of Chosen Freeholders unanimously passed a resolution supporting the designation of Morris County as a Stigma-Free Community, and;

WHEREAS, Morris County recognizes that one in four Americans has experienced mental illness, including substance use disorders, in a given year according to the National Institute of Mental Health, and;

WHEREAS, mental health problems are more common than cancer and heart disease combined, affecting children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals, and;

WHEREAS, given the serious nature of this public health problem, we must continue to reach the millions who need help;

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and;

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma and;

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the disease of mental illness so no one resident needs to suffer alone or feel hopeless, and;

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and

NOW THEREFORE BE IT RESOLVED that the Pequannock Township School District recognizes the community needs and supports the efforts of the County of Morris and the Township of Pequannock in designating the Pequannock Township Public Schools as a Stigma-Free School District.

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

- Discussion:**
1. Program of Studies Update
 2. Teaching and Learning Academy Revisions with WPU
 3. Assessing and Addressing Learning Gaps

Approval of Action Items for the March 22, 2021 Regular Business Meeting

- CIS-59-21
- CIS-xx-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-21 Approval of New and Revised Curriculum and Payment to Writers
- CIS-xx-21 Approval of District Mentor Assignment
- CIS-xx-21 Approval of Program of Study Revision
- CIS-xx-21 Approval of Out-of-State Field Trip
- CIS-xx-21 Approval of Staff Support Program with NewBridge Services

RESOLUTION NO. CIS-xx-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP/ LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
4/16/21	A.Goff	What the WIAT Can Do 4 You VIRTUAL	\$100.00	n/a	n/a	\$100.00
5/2/21 - 5/6/21	B. Silipena	DAANJ Atlantic City	\$675.00	\$955.00	n/a	\$1,630.00
online	V. King	Acquisition Camp	\$149.00	n/a	n/a	\$149.00

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RESOLUTION NO. CIS-xx-21

APPROVAL OF NEW AND REVISED CURRICULUM AND PAYMENT TO WRITERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curricula aligned to the NJ Student Learning Standards and payment to the writers as per PTEA Agreement Article 30, A.6.m, \$183 per diem.

<u>TITLE</u>	<u>DAYS ALLOTTED</u>
Dynamics of Healthcare in Society	A.Valverde - 3 days (\$549)
Anatomy & Physiology I	A.Valverde - 3 days (\$549)

RESOLUTION NO. CIS-xx-21

APPROVAL OF DISTRICT MENTOR ASSIGNMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the New Staff and/or Novice Provisional Teacher Program and mentor as assigned for the 2020-2021 school year. Further, payroll deductions are to be made to satisfy total mentoring fees of \$550.00 during a 30 week mentoring period for Traditional Route Teachers holding a CEAS.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
Grace Anger	Formal/CEAS	Lisa Warner	HV/SJG

RESOLUTION NO. CIS-xx-21

APPROVAL OF PROGRAM OF STUDIES REVISIONS FOR 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following revisions to the PTHS Program of Studies for the 2020-2021 school year:

COURSE TITLE: FROM	TO
STEM Biology, grade 9	STEM Biology Honors, grade 9
STEM Chemistry, grade 10	STEM Chemistry Honors, grade 10
STEM Physics, grades 11-12	STEM Physics Honors, grades 11-12
STEM Introduction to Computer Science I, grade 11-12	STEM Introduction to Computer Science I Honors, grades 11-12
STEM Introduction to Computer Science II, grade 11-12	STEM Introduction to Computer Science II Honors, grades 11-12
STEM Modern Computing Applications I, grade 10	STEM Modern Computing Applications I Honors, grade 10
STEM Modern Computing Applications II, grade 11	STEM Modern Computing Applications II Honors, grade 11

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RESOLUTION NO. CIS-xx-21
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
8/16/21 - 8/20/21	Chipinaw Camp Sawn Lake, NY	A.Streifer	PTHS & PV/8-12/75	Marching Band Camp	\$-0- Paid by Band Parent Association	\$-0-

RESOLUTION NO. CIS-xx-21
APPROVAL OF STAFF SUPPORT PROGRAM WITH NEWBRIDGE SERVICES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a Staff Support Proposal for Pequannock Township School District personnel through NewBridge Services to provide peer support, information on coping, resources and linkages as needed. The program will be available for up to four (4) hours per week, with two hours scheduled (and two additional hours, if needed) for a total fee of \$125 per hour from March 31st through June 2021, with the option to renew in September 2021. The weekly cost is not to exceed \$500.

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion:

1. Prioritizing the list of facility upgrades
2. Church property uses

Approval of Action Items for the March 22, 2021 Regular Business Meeting:

- FFA-114-21 Transfer of Funds for February 2021
- FFA-xxx-21 Payment of Bills - February 23, 2021 to March 22, 2021
- FFA-xxx-21 Approval of Financial Reports/Monthly Certification for January 2021
- FFA-xxx-21 Monthly Reports from Schools and Programs for January 2021
- FFA-xxx-21 Approval to Accept Donations to the Pequannock Township School District
- FFA-xxx-21 Declaration of Obsolete Equipment
- FFA-xxx-21 Approval of Out-of-District Tuition Student for 2021-2022
- FFA-xxx-21 Approval of Amended ESEA Grant Application for 2020-2021
- FFA-xxx-21 Approve Application for 2021 Clean Communities Grant for Public Schools
- FFA-xxx-21 Approval to Renew Contract with Chilton Occupational Health Center - 2021
- *FFA-xxx-21 Approval to Adopt Energy Savings Plan

RESOLUTION NO. FFA-114-21
TRANSFER OF FUNDS FOR FEBRUARY 2021

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from January 31, 2021 through February 28, 2021 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-21
PAYMENT OF BILLS – FEBRUARY 23, 2021 TO MARCH 22, 2021

RESOLVED, that the Board of Education approves the Bills List, from February 23, 2021 to March 22, 2021, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-21
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2021

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2021.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

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RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2021, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-21

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2021

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2021 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xxx-21

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Two (2) Lego Walls Value \$360	North Boulevard	North Boulevard HSA
Books and Plush Decorations Value \$200	North Boulevard Media Center	PTEA

RESOLUTION NO. FFA-xxx-21

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xxx-21

APPROVAL OF OUT-OF-DISTRICT TUITION STUDENT FOR 2021-2022

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an out-of-district tuition student and authorizes the School Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition revenue for the 2021-22 school year as follows:

STUDENT #	SENDING DISTRICT	SCHOOL/PROGRAM	TUITION REVENUE
TBD - L.B.	Riverdale	PTHS/Allied Health	\$10,000

RESOLUTION NO. FFA-xxx-21

APPROVAL OF AMENDED ESEA GRANT APPLICATION FOR 2020-2021 (FFA-177-20 AND FFA-65-21)

RESOLVED, that the Board of Education approves the submission of an amended FY21 ESEA grant application to approve the addition of carryover funds from the FY20 ESEA grant. The amended grant application includes acceptance of the following public and nonpublic funds:

	PUBLIC	NONPUBLIC	CARRYOVER	AMENDED
TITLE IV	\$8,424	\$0	\$10,000	\$26,333

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RESOLUTION NO. FFA-xxx-21

APPROVE APPLICATION FOR 2021 CLEAN COMMUNITIES GRANT FOR PUBLIC SCHOOLS

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, approves the submission of grant applications from Pequannock Township High School, Pequannock Valley School, Hillview School, North Boulevard School, and Stephen J. Gerace School for the “Slam Dunk the Junk - Keep Morris County Litter Free! 2021 Clean Communities Grant for Public Schools in Morris County” in the amount of \$500.00 for each school.

RESOLUTION NO. FFA-xxx-21

APPROVAL TO RENEW CONTRACT WITH CHILTON OCCUPATIONAL HEALTH CENTER 2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Health System Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services for 2021.

***RESOLUTION NO. FFA-xxx-21**

APPROVAL TO ADOPT ENERGY SAVINGS PLAN

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves the resolution in the form attached hereto adopting the Energy Savings Plan.

Approve Honeywell Contract in a form acceptable to Counsel

The Board of Education hereby approves a contract with Honeywell International, Inc. for a price not to exceed \$_____ to provide and install the Energy Conservation Measures described in the School District’s Energy Savings Plan approved March 22, 2021, in a form approved by Counsel, subject to availability of funding; the Board President, Superintendent and/or the Business Administrator/Board Secretary are authorized to execute such contract on behalf of the Board of Education; and the signature or signatures thereon are conclusive proof of the required review and approval of the contract.

Approve ESCO Guaranty

The Board of Education hereby approves the energy savings guaranty offered by Honeywell International, Inc. for measurement and verification costs only for the contract amount of \$15,000 for the first year, renewable at the option of the Board of Education at that price with an escalator for any year the Board elects to continue the guarantee beyond three years of the lesser of 2% per annum or the Consumer Price Index, and the contract with Honeywell International, Inc., approved by this Board of Education for the implementation of the Energy Savings Plan will include provisions for the guaranty.

Approve Professional Services Contract for Architect

The Board of Education hereby determines that Solutions Architecture, being a professional design architect firm with an excellent reputation in the field and having familiarity with the School District’s facilities in their capacity as the School District’s Architect of Record, is authorized and delegated the responsibility to prepare the required plans and specifications as Project Architect for the Energy Conservation Measures to be undertaken with Honeywell International Inc. for the implementation of the School District’s Energy Savings Plan, in consultation with and under the supervision of the Business Administrator/Board Secretary, who is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, all in accordance with the requirements of N.J.S.A. 18A:18A-16, at a cost not to exceed \$ _____; that a contract therefore for professional services in a form approved by the School District’s counsel is hereby awarded pursuant to N.J.S.A.

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18A:18A-5(a)(1) to be executed on behalf of the Board of Education by the Board President or the Business Administrator/Board Secretary; and that the Business Administrator/Board Secretary shall publish a Notice of Contract Awarded as required by law.

Authorize applications for LRFP plan amendment and project approvals

The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, Solutions Architecture, as the Project Architect, Honeywell International, Inc. as the Energy Services Company or ESCO, McManimon, Scotland & Baumann, LLC as Special Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit any required educational plans and the schematic plans for the Energy Conservation Measures to be installed in the School District’s facilities and undertaken in accordance with the School District’s Energy Savings Plan, together with such other information as may be required, to the New Jersey Department of Education for approval and to make application to the Commissioner of Education on behalf of the Board for approval of any required educational plans, the schematic plans and the Energy Savings Project and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11. The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and the New Jersey Department of Environmental Protection for review and comment, if necessary.

Authorize Honeywell to Make Application for Construction Code Approvals and Bid its Subcontractors

This Board of Education further authorizes Honeywell International, Inc. to obtain any necessary construction approvals for the Energy Conservation Measures and to bid its subcontractors for the project in accordance with the Public School Contracts Law as required by the Energy Savings Improvement Law.

Authorize financing

This Board of Education hereby approves the resolution in the form attached hereto authorizing the lease purchase financing for the Energy Savings Improvement Program. (See Attached Resolution)

Approve Execution of Solar PPA

This Board of Education adopts the resolution in the attached form authorizing execution and implementation of a Solar Power Purchase Agreement and related agreements and documents.

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POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. General Policy and Regulation revisions
 Policy 1634 - Family Leave, new policy replaces Family Leave and New Jersey Family Leave Insurance Program under Teaching Staff Members and Support Staff Members
2. Every Student Succeeds Act (ESSA) changed from No Child Left Behind (NCLB). Policy and Regulations guides updated adding new requirements, some to be abolished.
3. Policy Implications of Marijuana Decriminalization and Legalized Cannabis - FAQ, see #14

Approval of Action Items for the March 22, 2021 Regular Business Meeting:

- P-20-21
 P-xx-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption
 P-xx-21 Approval of New and Revised Board Policies and Regulations for First Reading
 P-xx-21 Approval to Abolish Policies and Regulations

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2270 - Religion in the Schools
<i>Students</i>	5550 - Disaffected Students
<i>Operations</i>	8425R - Student Elopement
<i>Community</i>	9120 - Public Relations Program

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0145 - Board Member Resignation and Removal
<i>Administration</i>	1642R - Earned Sick Leave Law
	1643 - Family Leave
<i>Programs</i>	2415 - Every Student Succeeds Act
	2415.02 - Title I - Fiscal Responsibilities
	2415.05 - Student Surveys, Analysis and/or Evaluations
	2415.20 & 2415.20R - Every Student Succeeds Act Complaints
<i>Support Staff Members</i>	4125 - Employment of Support Staff Members
<i>Students</i>	5330.01 & 5330.01R - Administration of Medical Cannabis
<i>Finance</i>	6360 - Political Contributions
<i>Property</i>	7425 & 7425R - Lead Testing of Water in Schools

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<i>Operations</i>	8330 - Student Records
<i>Community</i>	9713 - Recruitment By Special Interest Groups

RESOLUTION NO. P-xx-21
APPROVAL TO ABOLISH POLICIES AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policies and regulations as they are either no longer relevant or no longer required:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2415.01 - Academic Standards, Academic Assessments, and Accountability
	2415.03 - Highly Qualified Teachers
<i>Teaching Staff Members</i>	3431.1 - Family Leave
	3431.3 - New Jersey Family Leave Insurance Program
<i>Support Staff Members</i>	4431.3 - Family Leave
	4431.3 - New Jersey Family Leave Insurance Program
<i>Property</i>	7430P & 7430R - School Safety

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OTHER

Approval of Action Item for the March 22, 2021 Regular Business Meeting:

O-03-21 Approval of HIB Investigation Decision

RESOLUTION NO. O-03-21

APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
NB-03-21

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FUTURE PUBLIC BOARD MEETINGS

Monday, March 22, 2021	Regular Business Meeting	7:00 pm	PTHS
Monday, April 12, 2021	Workshop Meeting	7:00 pm	PTHS

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