

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road, Pompton Plains, NJ 07444
[n.b . Public attendance at the meeting will be limited to remote access due to public
health-related limits on indoor gatherings]
WORKSHOP MEETING AGENDA
Monday, February 1, 2021
7:00 P.M.

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk

ROLL CALL:

Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FLAG SALUTE

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
 - Student Representative Report - Francesca Dygos & Raine Osmanski
 - Student Recognition - FBLA Regional Competitive Event
- V. School Business Administrator’s Report - Ms. Sallyann McCarty
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-127-21 Acceptance of Reports - 2020-2021 School Year
- PMC-128-21 Approval of Medical Leave of Absence - 2020-2021 School Year
- PMC-129-21 Approval to Amend Additional Period Assignment - 2020-2021 School Year (PMC-124-21)
- PMC-130-21 Approval of Movement on the Salary Guide - 2020-2021 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. PMC-127-21

ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

RESOLUTION NO. PMC-128-21

APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that Employee #1251 has requested a medical leave of absence beginning February 2, 2021 through on or about March 2, 2021, using twenty (20) accumulated sick days, returning to work on or about March 3, 2021.

RESOLUTION NO. PMC-129-21

APPROVAL OF TO AMEND ADDITIONAL PERIOD ASSIGNMENT 2020-2021 SCHOOL YEAR (PMC-124-21)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following personnel for additional period assignment/supervisory duty for the 2020-2021 school year, prorated, as per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Bermudez, James	6th Period Assignment Pequannock Township High School	46 minutes/day 5 days/week	Intro to Education	1/25/2021-6/30/2021	\$3,109.36

RESOLUTION NO. PMC-130-21

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation, that they have earned additional graduate school credits:

Effective February 1, 2021

NAME	ASSIGNMENT/SCHOOL	FROM	TO
Bermudez, James	Social Studies Teacher Pequannock Township High School	MA+15, Step 7 \$66,995	MA+30, Step 7 \$68,995
Brady, Keith	Business Teacher Pequannock Township High School	MA, Step 12 \$73,545	MA+15, Step 12 \$75,545
Cooper, Patrick	Special Education Teacher Pequannock Township High School	MA+15, Step 8 \$66,995	MA+30, Step 8 \$68,995
Green, Daniel	Physical Education Teacher Pequannock Valley/Pequannock Township High School	BA+15, Step 5 \$58,955	MA, Step 5 \$62,955
Kirkland, Christopher	Math Teacher Pequannock Township High School	MA, Step 11 \$71,195	MA+15, Step 11 \$73,195
Westdyk, Erin	MLSP Stephen J. Gerace School	MA+15, Step 7 \$66,995	MA+30, Step 7 \$68,995

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

FFA-96-21 Solar Power Purchase Agreement

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. FFA-96-21

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR A SOLAR POWER PURCHASE AGREEMENT IN CONNECTION WITH ITS ENERGY SAVINGS IMPROVEMENT PROGRAM

WHEREAS, The Board of Education of the Township of Pequannock in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the legal entity and territorial area governed by the Board) has selected Honeywell Energy Services Group (“Honeywell”) to serve as its Energy Services Company (“ESCO”) to assist with the implementation of its Energy Savings Improvement Program, which is expected to include provision for a solar power purchase agreement among its proposed energy conservation measures; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1 *et seq.* and as prescribed by Local Finance Notice 2009-10, dated June 12, 2009, the Board may use competitive contracting in lieu of public bidding for procurement of a solar power purchase agreement; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4, 4.5 and 4.6, which constitute the competitive contracting process, including the preparation of a request for proposals (“RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid RFP, must be administered by the Board’s purchasing agent, legal counsel or business administrator with the assistance of its ESCO; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

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bold print denotes change

Section 1. This Board of Education hereby determines to use competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 *et seq.* and as prescribed by Local Finance Notice 2009-10, dated June 12, 2009, for the selection of a qualified power purchase agreement provider (“PPA Provider”), to assist with a proposed solar project to be undertaken in accordance with the School District’s Energy Savings Improvement Program, and authorizes its ESCO, Honeywell, with the assistance of counsel, to prepare a request for proposals (again, “RFP”) for the solicitation of the PPA Provider, to publish such solicitation as required by law and to take other steps necessary to enable the School District to enter into a power purchase agreement with the provider selected in accordance with the RFP. Other appropriate representatives of the School District are hereby authorized and directed to assist in the preparation, publication and review of the RFP and the proposals as permitted and required by law. Any actions therefor taken prior hereto in furtherance of the foregoing, be and hereby are ratified and deemed authorized by this resolution.

Section 2. This resolution shall take effect immediately.

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VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

Discussion:

1. Emergency Sub Rates
2. NJDOH Update (1.19.21)
3. SGO Guidance
4. Publicizing Academies

Action Items for the February 22, 2021 Regular Business Meeting:

- PMC-131-21
 PMC-xxx-21 Acceptance of Resignation for the Purpose of Retirement
 PMC-xxx-21 Accept Resignation - 2020-2021 School Year
 PMC-xxx-21 Approval of Appointment - 2020-2021 School Year

RESOLUTION NO. PMC-xxx-21
ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
xxx	ABA/Community Inclusion Aide North Boulevard School	6/30/2021

RESOLUTION NO. PMC-xxx-21
ACCEPT RESIGNATION - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
xxx	.7 Special Education Aide North Boulevard School	On or about 3/20/2021

RESOLUTION NO. PMC-xxx-21
APPROVAL OF APPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
xxx	Assistant Softball Coach Pequannock Township High School	3/1/2021-6/30/2021 Spring Season	Step 1, \$3,306

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion:

1. PV Elective Offerings
2. Math Program

Action Items for the February 22, 2021 Regular Business Meeting:

CIS-54-21

CIS-xx-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-xx-21 Approval of New and Revised Curriculum and Payment to Writers

RESOLUTION NO. CIS-xx-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
3/18, 3/19/21	N. Noa	Nat’l American Choral Directors Assoc.	\$179.00	n/a	n/a	\$179.00

RESOLUTION NO. CIS-zzx-21

APPROVAL OF NEW AND REVISED CURRICULUM AND PAYMENT TO WRITERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curricula aligned to the NJ Student Learning Standards and payment to the writers as per PTEA Agreement Article 30, A.6.m, \$183 per diem.

<u>TITLE</u>	<u>DAYS ALLOTTED</u>
<i>PV Curricula:</i>	
Flying Machines	XXX - 1.5 Days (\$274.50)
Global Perspectives	n/a

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Robotics	XXX - .75 Days (\$137.25)
Tinker CAD/3D Printing	XXX - 1.5 Days (\$274.50)
Video Production	n/a

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion:

1. Air Purifiers
2. Property Discussion
3. School Projects
4. ESIP
5. Tuition Rates

Action Items for the February 22, 2021 Regular Business Meeting:

- FFA-97-21 Transfer of Funds for January 2021
- FFA-xx-21 Payment of Bills - January 20, 2021 to February 22, 2021
- FFA-xx-21 Approval of Financial Reports/Monthly Certification for January 2021
- FFA-xx-21 Monthly Reports from Schools and Programs for January 2021
- FFA-xx-21 Approval of Settlement Agreement Student #2750439
- FFA-xx-21 Approval of Submission of Waiver to Executive County Superintendent for Special Education Medicaid Initiative (SEMI) Program

RESOLUTION NO. FFA-96-21
TRANSFER OF FUNDS FOR JANUARY 2021

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from January 1, 2021 through January 31, 2021 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-21
PAYMENT OF BILLS – JANUARY 20, 2021 TO FEBRUARY 22, 2021

RESOLVED, that the Board of Education approves the Bills List, from January 20, 2021 to February 22, 2021, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-21
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2021

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2021.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2021, the Board Secretary’s Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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RESOLUTION NO. FFA-xx-21
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2021

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2021 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xx-21
APPROVAL OF SETTLEMENT AGREEMENT STUDENT #2750439

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2750439.

RESOLUTION NO. FFA-xx-21
APPROVAL OF SUBMISSION OF WAIVER TO EXECUTIVE COUNTY SUPERINTENDENT FOR SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, that the Pequannock Township Board of Education approves the Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2021-2022, and

WHEREAS, the Pequannock Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

THEREFORE BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorize the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2021-2022 school year.

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POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. Federal Guidelines - Prayer and Religious Expression - Policy 2270
2. Drone Use - Policy 7481

Action Items for the February 22, 2021 Regular Business Meeting:

P-18-21

P-xx-21 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2270 - Religion in the Schools
<i>Students</i>	5550 - Disaffected Students
<i>Operations</i>	8425R - Student Elopement
<i>Community</i>	9120 - Public Relations Program

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FUTURE PUBLIC BOARD MEETINGS

Tuesday, February 16, 2021	Board Retreat	6:00 pm	PTHS
Monday, February 22, 2021	Regular Business Meeting	7:00 pm	PTHS
Tuesday, March 16, 2021	Workshop/Preliminary Budget Meeting	7:00 pm	PTHS

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