

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

**Pequannock Township High School
85 Sunset Road, Pompton Plains, NJ 07444**

[n.b . Public attendance at the meeting will be limited to remote access due to public health-related limits on indoor gatherings]

REGULAR BUSINESS MEETING AGENDA

Monday, October 19, 2020

7:00 pm

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FLAG SALUTE

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
 - Student Representative Report - Francesca Dygos & Raine Osmanski
 - Student Recognition - Jordyn Fuchs, National Merit Commended Student - Mr. Hayzler
- V. School Business Administrator’s Report - Ms. Sallyann McCarty
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Minutes

September 21, 2020

October 5, 2020 Workshop Meeting Only

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

VIII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-66-21 Approval to Amend Appointment - 2020-2021 School Year (PMC-46-21)
- PMC-67-21 Approval of Appointment - 2020-2021 School Year
- PMC-68-21 Approval to Rescind Extra-Curricular Stipend Positions - 2020-2021 School Year (PMC-224-20)
- PMC-69-21 Approval to Amend Extra-Curricular Stipend Positions - 2020-2021 School Year (PMC-224-20)
- PMC-70-21 Approval of Extra-Curricular Stipend Positions - 2020-2021 School Year
- PMC-71-21 Approval of Extra Period Assignment - 2020-2021 School Year
- PMC-72-21 Approval to Amend Approval of Personnel for Sporting Event Coverage - 2020-2021 School Year
- PMC-73-21 Approval of Superintendent Merit Goals for the 2020-21 School Year

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. PMC-66-21

APPROVAL TO AMEND APPOINTMENT - 2020-2021 SCHOOL YEAR (PMC-46-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Costello, James	Leave Replacement - Substitute English Teacher Pequannock Township High School	9/21/2020-On or before 12/15/2020	\$135.00/per day (pending revision)

RESOLUTION NO. PMC-67-21

APPROVAL OF APPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Toedtman, Kristin	Field Hockey Coach Pequannock Valley School	9/1/2020-6/30/2021	Step 1 \$3,633

RESOLUTION NO. PMC-68-21

APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association

*denotes new item on the agenda
bold print denotes change

Stephen J. Gerace

NAME	ASSIGNMENT	STIPEND
Muzzio-Rentas, Jessica	Computer Club 5	\$1,126

RESOLUTION NO. PMC-69-21

APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association:

Pequannock Township High School

NAME	ASSIGNMENT	STIPEND
Legregni, Debra	Biology League Co-Advisor	\$578
Rescigno, Bryan	Biology League Co-Advisor	\$578
Brensinger, LeeAnn	Gay Straight Alliance Co-Advisor	\$867
Schreck, Katelyn	Gay Straight Alliance Co-Advisor	\$278
Leonard, Edward	Photography Advisor	\$578
Pitcher, Jennifer	Interact Club Advisor	\$607

RESOLUTION NO. PMC-70-21

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Stephen J. Gerace School

NAME	ASSIGNMENT	STIPEND
Rodeiro, Christine	Computer Club 5	\$1,126

RESOLUTION NO. PMC-71-21

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENT 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignment/supervisory duty for the 2020-2021 school year, prorated, as per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Congleton, Janet	Pequannock Township High School	46 minutes/day 5 days/week	Language Arts Essentials	10/5/2020-12/28/2020	\$1,628.64
Sullivan, Kathryn	Hillview School	30 minutes/day 5 days/week	Wilson Reading Services	10/19/2020-6/30/2021	\$3,283.21

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-72-21

APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of **\$69.01** per event:

Pequannock Township High School

NAME	Benvenuto, Anthony	Bionde, Margaret
Brady, Keith	Buscher, Kimberly	Caufield, Gregpry
Congleton, Janet	Crefeld, Michele	DeBell, Jeffrey
Dooley, Amanda	Eveland, Rhett	Fluri, Gino
Grant, Marlene	Green, Daniel	Hellyer, Kenneth
Hummel, Diane	Kirkland, Christopher	Klump, Frank
LaPaglia, Jay	Larranaga, John	Lefebvre, Justin
Lokatell, Robert	McBurney, Jonathan	Mellea, Samantha
Moschella, Michael	Mulato, Roberto	Redd, Rickey
Rescigno, Bryan	Rudd, June	Sica, Luke
Spezio, Darren	Tabakman, Amy	Troast, Joel
Troast-Holzi, Tamra	ValVerde, Ariel	Van Orden, Diana
Wenzel, Brian	Zummo, Michael	

RESOLUTION NO. PMC-73-21

APPROVAL OF SUPERINTENDENT MERIT GOALS FOR 2020-21 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves one (1) Qualitative and two (2) Quantitative merit goals for the Superintendent of Schools, for review and approval of the Executive County Superintendent, for attainment of merit criteria, according to *N.J.A.C. 6A:23A-3.1(e)11*.

Qualitative	The superintendent will update evaluation rubrics for administrators for at least three (3) possible positions before the end of the 2020-21 school year (principals, assistant principals, supervisors).
Quantitative	The superintendent will ensure that 100% of eligible evaluators participate in calibration activities to ensure consistency with application of standards for the hybrid model, inter-rater reliability, and compliance with state requirements.
Quantitative	The superintendent will lead committees comprised of various stakeholders (administrators, staff, families and students) in discussions of the best school schedule for teaching and learning needs at each school level.

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

- CIS-26-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-27-21 Approval of Title I Tutoring Facilitators
- CIS-28-21 Approval of District Mentor for the 2020-2021 School Year
- CIS-29-21 Approval of Out of District Placement of Students 2020-2021
- CIS-30-21 Approval of Revised Reopening Plan (CIS-15-21)

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. CIS-26-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP/ LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
12/3/20	J. Andresen	Suicide Prevention Conf., “Reaching for Hope”	\$49.00	n/a	n/a	\$49.00
12/3/20	F. Klump	Suicide Prevention Conf., “Reaching for Hope”	\$49.00	n/a	n/a	\$49.00
1/6/21	M. Frederick	Enhancing SEL with focus on Special Education	\$100.00	n/a	n/a	\$100.00

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RESOLUTION NO. CIS-27-21
APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2020-2021 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESSA) Title I funds.

NAMES		
Heather Lamer	Alexa O'Brien	Erin Westdyk
Cheryl Sinopoli	Meghan Luterzo	Christine Rodiero
Susan Quagliana	Kristie Rogers	Lisa Crammer
James Zichelli	Christine DeStefano	Natalie Wicks
Nevedita Majumder	Ariel Valverde	Amanda Dooley

RESOLUTION NO. CIS-28-21
APPROVAL OF DISTRICT MENTOR FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the New Staff and/or Novice Provisional Teacher Program and mentor as assigned for the 2020-2021 school year.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
Mary Twomey	Informal	Rhett Eveland	PTHS

RESOLUTION NO. CIS-29-21
APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2020-2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements for 2020-2021 School Year:

STUDENT	PLACEMENT		FEE
#3021804	Durand Academy	September-June	\$88,001.26
	Bus Aide (Transportation)		\$9,360.00

RESOLUTION NO. CIS-30-21
APPROVAL OF REVISED PEQUANNOCK TOWNSHIP SCHOOL DISTRICT 2020-2021 SCHOOL REOPENING PLAN (CIS-15-21, 8/17/21)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves revisions to the school district reopening plan effective October 20, 2020.

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FINANCE, FACILITIES, AND ATHLETICS

Mrs. Danielle Esposito, Chair

- FFA-40-21 Transfer of Funds for August 2020
- FFA-41-21 Payment of Bills - September 22, 2020 to October 19, 2020
- FFA-42-21 Approval of Financial Reports/Monthly Certification for August 2020
- FFA-43-21 Monthly Reports from School and Programs July 2020 and August 2020
- FFA-44-21 Approval to Accept Donations to the Pequannock Township School District
- FFA-45-21 Declaration of Obsolete Equipment
- FFA-46-21 Approval of Parental Transportation Contracts for the 2020-2021 School Year
- FFA-47-21 Approval of 2020-2021 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)
- FFA-48-21 Approval of 2020-2021 Nonpublic Flow-Thru Aid Program Plans
- FFA-49-21 Approval of Submission and Acceptance of Digital Divide Grant for 2020-2021

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. FFA-40-21
TRANSFER OF FUNDS FOR AUGUST 2020

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from August 1, 2020 through August 31, 2020 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-41-21
PAYMENT OF BILLS – SEPTEMBER 22, 2020 TO OCTOBER 19, 2020

RESOLVED, that the Board of Education approves the Bills List, from September 22, 2020 to October 19, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$4,073,316.51
Capital Projects Fund 30	\$110,576.32
Food Service Fund 6x	\$8,048.15

RESOLUTION NO. FFA-42-21
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR AUGUST 2020

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for August 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

*denotes new item on the agenda
bold print denotes change

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-43-21

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2020 AND AUGUST 2020

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2020 and August 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-44-21

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
26 Varsity Backpacks Value \$1,200	PTHS Varsity Soccer	PTHS Soccer Association

RESOLUTION NO. FFA-45-21

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education, authorizes the School Business Administrator/Board Secretary to declare the following items to be obsolete and to dispose of them as deemed appropriate (see attachment).

RESOLUTION NO. FFA-46-21

APPROVAL OF PARENTAL TRANSPORTATION CONTRACTS FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the School Business Administrator, approves the following parental transportation contracts for the 2020-2021 school year as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
OK-20-21	700096	New Beginnings	9/1/2020-6/30/2021	\$2,532.60

RESOLUTION NO. FFA-47-21

APPROVAL OF 2020-2021 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the Comprehensive Maintenance Plan Report for the years 2018-2019 through 2020-2021 and Annual Maintenance Budget Worksheet (Form M-1) as per attachments.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-48-21

APPROVAL OF 2020-2021 NONPUBLIC FLOW-THRU AID PROGRAM PLANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2020-2021 Nonpublic Flow-Thru Aid Program Plans developed in consultation with Holy Spirit and Netherlands Christian school administration, retroactive to September 2020, as per the attached.

RESOLUTION NO. FFA-49-21

APPROVAL OF SUBMISSION AND ACCEPTANCE OF DIGITAL DIVIDE GRANT FOR 2020-2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the submission of the Digital Divide Grant application for 2020-2021 and accepts the award of grant from the New Jersey Department of Education in the amount of \$0.00, subject to possible revision from the State.

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POLICY

Ms. Megan Dempsey, Chair

- P-08-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption
 P-09-21 Approval of New and Revised Board Policies and Regulations for First Reading

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. P-08-21
APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2414 - Programs for Students at Risk
<i>Students</i>	5519R- Dating Violence at Schools
	5752 - Marital Status and Pregnancy
<i>Property</i>	7422R - School Integrated Pest Management Plan
	7432R - Eye Protection Practices
<i>Operations</i>	8505 - Wellness Policy/Nutrient Standards for Meals and Other Foods
<i>Community</i>	9713 - Recruitment by Special Interest Groups

RESOLUTION NO. P-09-21
APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0155.01 - Board Member Participation at Board Meetings Using Electronic Device
<i>Administration</i>	1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction
<i>Students</i>	5519 - Dating Violence at School
<i>Property</i>	7432 - Eye Protection

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bold print denotes change

IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FUTURE PUBLIC BOARD MEETINGS

November 9, 2020	Workshop Meeting	7:00 pm	PTHS
November 23, 2020	Regular Business Meeting	7:00 pm	PTHS

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