

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

**Pequannock Township High School
85 Sunset Road, Pompton Plains, NJ 07444**

[n.b . Public attendance at the meeting will be limited to remote access due to public health-related limits on indoor gatherings]

WORKSHOP MEETING AGENDA

Monday, October 5, 2020

7:00 pm

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FLAG SALUTE

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
 - Student Representative Report - Francesca Dygos & Raine Osmanski
 - Report on Graduates and Pathways
- V. School Business Administrator’s Report - Ms. Sallyann McCarty
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-61-21 Acceptance of Reports - 2020-2021 School Year
- PMC-62-21 Acceptance of Resignation for the Purpose of Retirement
- PMC-63-21 Accept Resignations - 2020-2021 School Year
- PMC-64-21 Approval of Appointments - 2020-2021 School Year
- PMC-65-21 Approval of Child Care Leaves of Absence under Families First Coronavirus Response Act (“FFCRA”) - 2020-2021 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. PMC-61-21

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

RESOLUTION NO. PMC-62-21

ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Winning, Rosalie	Assistant Superintendent of Schools Pequanock Township School District	12/31/2020

RESOLUTION NO. PMC-63-21

ACCEPT RESIGNATIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE
O’Brien, Alexa	.7 Special Education Aide Stephen J. Gerace School	10/2/2020
Zerener, Meghan	.68 Special Education Aide/Office Aide Pequanock Township High School	10/2/2020

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RESOLUTION NO. PMC-64-21
APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
O'Brien, Alexa	Leave Replacement - English Teacher Pequannock Township High School	10/5/2020 to on or before 10/15/2020	\$200/day
Zerener, Meghan	Leave Replacement - English Teacher Pequannock Township High School	10/5/2020 to on or before 10/15/2020	\$200/day

RESOLUTION NO. PMC-65-21
APPROVAL OF CHILD CARE LEAVE OF ABSENCE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT ("FFCRA") - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the child care leave of absence of Employee #5089 ("Employee") commencing on September 25, 2020 and extending through October 8, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #5089 ("Employee") commencing on October 9, 2020 and extending through December 17, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day and \$10,000 in the aggregate, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the employee shall return to work on December 18, 2020

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VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

Discussion:

1. Next Steps and Reopening Plan Revisions
2. Evaluation Updates
3. Strategic Plan (2021-2026)
4. District PPE Developer Role

Action Items for the October 19, 2020 Regular Business Meeting:

- PMC-66-21
 PMC-xx-21 Approval to Rescind Extra-Curricular Stipend Positions - 2020-2021 School Year (PMC-224-20)
 PMC-xx-21 Approval to Amend Extra-Curricular Stipend Positions - 2020-2021 School Year (PMC-224-20)
 PMC-xx-21 Approval of Extra-Curricular Stipend Positions - 2020-2021 School Year

RESOLUTION NO. PMC-xx-21

APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association

Stephen J. Gerace

NAME	ASSIGNMENT	STIPEND
XXX	Computer Club 5	\$1,126

RESOLUTION NO. PMC-xx-21

APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association:

Pequannock Township High School

NAME	ASSIGNMENT	STIPEND
XXX	Biology League Co-Advisor	\$578
XXX	Biology League Co-Advisor	\$578
XXX	Gay Straight Alliance Co-Advisor	\$867
XXX	Gay Straight Alliance Co-Advisor	\$278
XXX	Photography Advisor	\$578
XXX	Interact Club Advisor	\$607

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RESOLUTION NO. PMC-xx-21

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Stephen J. Gerace School

NAME	ASSIGNMENT	STIPEND
XXX	Computer Club 5	\$1,126

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

Discussion:

1. Diversity and Inclusion Committee
2. Gifted and Talented Updates

Action Items for the October 19, 2020 Regular Business Meeting:

- CIS-26-21
- CIS-xx-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-21 Approval of Student Teacher/Practicum Placements
- CIS-xx-21 Approval of Title I Tutoring Facilitators
- CIS-xx-21 Approval of District Mentors for the 2020-2021 School Year

RESOLUTION NO. CIS-xx-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE

RESOLUTION NO. CIS-xx-21

APPROVAL OF STUDENT TEACHER/PRACTICUM PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of practicum and student teachers in the district for the 2020-2021 school year as follows:

RESOLUTION NO. CIS-xx-21

APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2020-2021 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESSA) Title I funds.

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NAMES		
XXX	XXX	XXX
XXX	XXX	XXX

RESOLUTION NO. CIS-xx-21

APPROVAL OF DISTRICT MENTORS FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2020-2021 school year.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
XXX	Informal	XXX	PTHS

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FINANCE, FACILITIES, AND ATHLETICS

Mrs. Danielle Esposito, Chair

Discussion:

1. Storage solutions
2. Fall sports update

Action Items for the October 19, 2020 Regular Business Meeting:

- FFA-40-21
- FFA-xx-21 Transfer of Funds for August 2020
- FFA-xx-21 Payment of Bills - September 22, 2020 to October 19, 2020
- FFA-xx-21 Approval of Financial Reports/Monthly Certification for August 2020
- FFA-xx-21 Monthly Reports from School and Programs July 2020 and August 2020
- FFA-xx-21 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-21 Declaration of Obsolete Equipment
- FFA-xx-21 Approval of Parental Transportation Contracts for the 2020-2021 School Year
- FFA-xx-21 Approval of 2020-2021 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)

RESOLUTION NO. FFA-40-21
TRANSFER OF FUNDS FOR AUGUST 2020

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from August 1, 2020 through August 31, 2020 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-21
PAYMENT OF BILLS – SEPTEMBER 22, 2020 TO OCTOBER 19, 2020

RESOLVED, that the Board of Education approves the Bills List, from September 22, 2020 to October 19, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-21
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR AUGUST 2020

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for August 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

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RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-21
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2020 AND AUGUST 2020

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2020 and August 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-xx-21
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY

RESOLUTION NO. FFA-xx-21
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education, authorizes the School Business Administrator/Board Secretary to declare the following items to be obsolete and to dispose of them as deemed appropriate (see attachment).

RESOLUTION NO. FFA-xx-21
APPROVAL OF PARENTAL TRANSPORTATION CONTRACTS FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the School Business Administrator, approves the following parental transportation contracts for the 2020-2021 school year as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
OK-20-21	700096	New Beginnings	9/1/2020-6/30/2021	\$2,532.60

RESOLUTION NO. FFA-xx-21
APPROVAL OF 2020-2021 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the Comprehensive Maintenance Plan Report for the years 2018-2019 through 2020-2021 and Annual Maintenance Budget Worksheet (Form M-1) as per attachments.

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POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. New policies
2. Board member remote participation policy

Action Items for the October 19, 2020 Regular Business Meeting:

P-08-21

P-xx-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

P-xx-21 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2414 - Programs for Students at Risk
<i>Students</i>	5519R- Dating Violence at Schools
	5752 - Marital Status and Pregnancy
<i>Property</i>	7422R - School Integrated Pest Management Plan
	7432R - Eye Protection Practices
<i>Operations</i>	8505 - Wellness Policy/Nutrient Standards for Meals and Other Foods
<i>Community</i>	9713 - Recruitment by Special Interest Groups

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0155.01 - Board Member Participation at Board Meetings Using Electronic Device
<i>Administration</i>	1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction
<i>Students</i>	5519 - Dating Violence at School
<i>Property</i>	7432 - Eye Protection

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FUTURE PUBLIC BOARD MEETINGS

October 19, 2020	Regular Business Meeting	7:00 pm	PTHS
November 9, 2020	Workshop Meeting	7:00 pm	PTHS

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