

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**

**Pequannock Township High School**

**85 Sunset Road, Pompton Plains, NJ 07444**

**[n.b . Meeting will be conducted remotely due to public health-related school closure]**

**REGULAR BUSINESS MEETING AGENDA**

**Monday, May 18, 2020**

**7:00 pm**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL:**

Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**FLAG SALUTE**

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
  - Student Representative Report - Francesca Dygos & Kara Gilliam
  - Student and Staff Recognitions
    - Matthew Bulger (PV) - National Geographic Geography Bee
    - Julia Longo (PTHS) - New Jersey Governor's Award
    - Giovanni Lunetta (PTHS) - Boys and Girls Club Youth of the Year
    - Barry Haines (District) - Publication in NJSBA magazine
    - Richard Hayzler (PTHS) - Recognized by NJPSA for morning announcements
- V. School Business Administrator’s Report - Ms. Sallyann McCarty
- VI. Presentation - Effective School Solutions
- VII. Approval of Minutes - April 20, 2020, May 4, 2020

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- IX. Approval of Action Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mrs. Cara Shenton, Chair**

- PMC-173-20 Acceptance of Report - 2019-2020 School Year
- PMC-174-20 Approval to Rescind Appointment - 2019-2020 School Year (PMC-192-19)
- PMC-175-20 Approval of Appointment - 2019-2020 School Year
- PMC-176-20 Approval of Appointments - 2020-2021 School Year
- PMC-177-20 Approval to Amend Reappointments of PTPSA Members - 2020-2021 School Year (PMC-161-20)
- PMC-178-20 Approval to Amend Reappointment of Security Staff - 2020-2021 School Year (PMC-171-20)
- PMC-179-20 Approval to Amend School District Calendar - 2019-2020 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. PMC-173-20**

**ACCEPTANCE OF REPORT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

**RESOLUTION NO. PMC-174-20**

**APPROVAL TO RESCIND APPOINTMENT - 2019-2020 SCHOOL YEAR (PMC-192-19)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following appointment:

NAME	ASSIGNMENT	STIPEND
Friedrich, Ashley	Band Specialist - Spring Pequannock Township High School	\$506

**RESOLUTION NO. PMC-175-20**

**APPROVAL OF APPOINTMENT - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	STIPEND
Trujillo, Roman	Band Specialist - Spring Pequannock Township High School	\$506

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. PMC-176-20**  
**APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Esposito, Aileen <i>Replacement for Mary Raczko</i>	Elementary Teacher Hillview Elementary School	9/1/2020-6/30/2021	BA, Step 12 \$67,545
King, Veronica <i>Replacement for Angela Kohle</i>	Spanish Teacher Pequannock Township High School	9/1/2020-6/30/2021	BA, Step 3 \$56,555
Minick, William <i>Replacement for Lauren Turano</i>	Psychology/Social Studies Teacher Pequannock Valley/Pequannock Township High School	9/1/2020-6/30/2021	MA+15, Step 1 \$64,355
Staropoli, Jennifer <i>New Position</i>	Psychology/Special Education Teacher Pequannock Township High School	9/1/2020-6/30/2021	MA, Step 1 \$62,355
Wehrhahn, William <i>Replacement for Chad Cohen</i>	Business Teacher Pequannock Township High School	9/1/2020-6/30/2021	MA+45 Step 5 \$68,955

**RESOLUTION NO. PMC-177-20**  
**APPROVAL OF REAPPOINTMENT OF PTPSA MEMBERS – 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the re-appointment of the following Pequannock Township Principals and Supervisors Association members effective July 1, 2020 through June 30, 2021. (**Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.**)

FIRST NAME	LAST NAME	SCHOOL	POSITION	SALARY
Haines	Barry	District	Supervisor, <b>Instructional</b> Technology & Data Management	\$110,000
Mallet	Kristen	District	<b>Supervisor of Science &amp; Allied Health, PreK-12</b>	\$101,689
Silipena	Brian	District	Assistant Principal in Charge of Athletics/ <b>Supervisor of Health and Physical Education</b>	\$105,000
Bernardino	Michele	District	<b>Supervisor of Mathematics &amp; STEM, PreK-12</b>	\$101,689

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. PMC-178-20**

**APPROVAL TO AMEND REAPPOINTMENT OF SECURITY STAFF - 2020-2021 SCHOOL YEAR (PMC-171-20)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the reappointment of the security staff for the 2020-2021 school year at an hourly rate as indicated not to exceed 29 hours per week.

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>HOURLY RATE</b>
<b>DeFranco</b>	<b>Anthony</b>	<b>\$22.00</b>
<b>Gilmartin</b>	<b>Michael</b>	<b>\$22.00 (Substitute-As needed)</b>
*Patacco	Christopher	\$22.00 (Substitute-As needed)

**RESOLUTION NO. PMC-179-20**

**APPROVAL TO AMEND THE SCHOOL DISTRICT CALENDAR FOR 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the Pequannock Township School District calendar for the 2019-2020 school year.

\*denotes new item on the agenda  
**bold print denotes change**

**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Mr. Richard Prezioso, Chair**

- CIS-90-20 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-91-20 Approval of Distance Learning Plan

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. CIS-90-20**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
6/10 - 6/18/20	G. Crocco	AP Calculus Reading Kansas City, MO	\$-0-	\$-0-	\$938.00	804.00

**RESOLUTION NO. CIS-91-20**

**APPROVAL OF DISTANCE LEARNING PLAN**

**WHEREAS**, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

**WHEREAS**, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of remote instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a remote instruction program;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education, upon recommendation of the Superintendent, hereby approves the District’s program of remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 9, 2020, and implemented since the District’s closure beginning on March 16, 2020.

\*denotes new item on the agenda  
**bold print denotes change**

**FINANCE, FACILITIES, AND ATHLETICS**

**Dr. Richard Thumann, Chair**

- FFA-150-20      Transfer of Funds for April 2020
- FFA-151-20      Payment of Bills - April 21, 2020 to May 18, 2020
- FFA-152-20      Approval of Financial Reports/Monthly Certification for March 2020
- FFA-153-20      Monthly Reports from School and Programs March 2020
- FFA-154-20      Approval to Accept Donations to the Pequannock Township School District
- FFA-155-20      Approval of Renewal of Interlocal Agreement for Vehicle Maintenance and Repair
- FFA-156-20      Approval to Submit Application to Accept CARES Act Elementary and Secondary School  
Emergency Relief Grant Funds for 2019-2020

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. FFA-150-20**  
**TRANSFER OF FUNDS FOR APRIL 2020**

RESOLVED, that the Board of Education approves the transfer of funds within the 2019-2020 budget from April 1, 2020 through April 30, 2020 in accordance with the attached list, which shall become a part of the record.

**RESOLUTION NO. FFA-151-20**  
**PAYMENT OF BILLS – APRIL 21, 2020 TO MAY 18, 2020**

RESOLVED, that the Board of Education approves the Bills List, from April 21, 2020 to May 18, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	\$3,548,139.42
Capital Projects	Fund 30	\$0.00
Food Service	Fund 6x	\$24,233.11

**RESOLUTION NO. FFA-152-20**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MARCH 2020**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for March 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. FFA-153-20**  
**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR MARCH 2020**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian.

**RESOLUTION NO. FFA-154-20**  
**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

<b>DONATION</b>	<b>TO</b>	<b>DONATED BY</b>
Banners Value \$200	PV/PTHS	Gronda Family
\$100	Courtney Rankin Scholarship Fund	Honor M. Connell
\$404.99	PTHS Music Department	PTHS Class of 1969
21 Arduino Boards with Electrical Components for STEM Value \$1,000	PTHS	Ann Shteynblik

**RESOLUTION NO. FFA-155-20**  
**APPROVAL OF RENEWAL OF INTERLOCAL AGREEMENT FOR VEHICLE MAINTENANCE AND REPAIR**

WHEREAS, the Board of Education of the Township of Pequannock is in need of vehicle maintenance and repair services; and

WHEREAS, the Township of Pequannock is willing and able to provide such; and

WHEREAS, the Township and the Board have determined that it is in both entities best interest to enter into a Shared Services Agreement memorializing the terms and conditions in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.;

WHEREAS, an interlocal agreement was approved by the Board of Education on March 25, 2019 for a one year term;

WHEREAS, the Board is desirous of continuing this interlocal agreement for an additional three years (2020-2021, 2021-2022, 2022-2023);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, upon recommendation of the Superintendent, approves the renewal of an interlocal agreement for vehicle maintenance and repair services with the Township in the form attached hereto.

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. FFA-156-20**

**APPROVAL TO SUBMIT APPLICATION TO ACCEPT CARES ACT ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF GRANT FUNDS FOR 2019-2020**

RESOLVED, that the Board of Education approves submission of the application for the CARES Act Elementary and Secondary School Emergency Relief Grant to accept funds from the New Jersey Department of Education for fiscal year 2020. The grant includes both public and nonpublic funds.

<b>2019-2020 CARES Act Elementary and Secondary School Emergency Relief GRANT ENTITLEMENT</b>		
<b>PEQUANNOCK TWP.</b>	<b>NONPUBLIC*</b>	<b>TOTAL</b>
<b>\$35,023</b>	<b>\$6,553</b>	<b>\$41,576</b>

**\*Kolbe Immaculata School has declined to participate in the equitable services provided through the CARES Act funding (\$707)**

**Allocations for Non Publics: Holy Spirit \$3,210; Netherlands Reformed Christian \$3,343**

\*denotes new item on the agenda  
**bold print denotes change**



**POLICY**

**Ms. Megan Dempsey, Chair**

P-16-20 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. P-16-20**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Program</i>	2321 - College Credit Bearing Courses (formerly Advanced Placement)
<i>Operations</i>	8425 & 8425R- Student Elopement

\*denotes new item on the agenda  
**bold print denotes change**

**OTHER**

O-09-20            New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. O-09-20**  
**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) DISTRICT PERFORMANCE REVIEW - SCHOOL YEAR 2019-2020**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, acknowledges and accepts the NJQSAC District High Performing results as reported upon the 2019-2020 school year inspection and submitted to the New Jersey Department of Education.

\*denotes new item on the agenda  
**bold print denotes change**

X. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

XI. Old Business

XII. New Business

XIII. Board Member Announcements

XIV. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

XV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Ms. Danielle Esposito
Mr. Greg MacSweeney	Mr. Richard Prezioso	Mr. Leonard Smith
Dr. Richard Thumann	Mrs. Cara Shenton	Mr. Joseph Blumert

**FUTURE PUBLIC BOARD MEETINGS**

June 8, 2020	Workshop Meeting	7:00 pm	PTHS
June 22, 2020	Regular Business Meeting	7:00 pm	PTHS

\*denotes new item on the agenda  
**bold print denotes change**