

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**  
**Pequannock Township High School Auditorium**  
**85 Sunset Road, Pompton Plains, NJ 07444**  
**REGULAR BUSINESS MEETING AGENDA**  
**Monday, December 16, 2019**  
**7:00 pm**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**FLAG SALUTE**

**ROLL CALL:**

Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

- III. President’s Report - Mr. Joseph Blumert
  - Board Training - Mr. Anthony Sciarillio, Esq.
- IV. Superintendent’s Report - Mr. Michael Portas
  - Student Representative Report - Francesca Dygos & Kara Gilliam
  - PTHS Choir
- V. School Business Administrator’s Report - Mr. James Olobardi
  - Audit Presentation - Nisivoccia LLP
- VI. Presentations/Recognition
  - FBLA Judging - Alyssa Romano
- VII. Approval of Minutes: November 25, 2019

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

IX. Approval of Action Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mrs. Cara Shenton, Chair**

- PMC-89-20 Acceptance of Reports
- PMC-90-20 Approval of Business Administrator/Board Secretary Contract by Interim Executive County Superintendent - 2019-2020 School Year
- PMC-91-20 Approval of Appointments - 2019-2020 School Year
- PMC-92-20 Approval of Additional Period Assignments - 2019-2020 School Year
- PMC-93-20 Approval to Amend Medical Leave of Absence - 2019-2020 School Year (PMC-67-20)
- PMC-94-20 Approval of Medical Leave of Absence - 2019-2020 School Year
- PMC-95-20 Approval of Medical Leave of Absence - 2019-2020 School Year
- PMC-96-20 Approval of Medical Leave of Absence - 2019-2020 School Year
- PMC-97-20 Approval of Medical Leave of Absence - 2019-2020 School Year
- PMC-98-20 Approval to Amend Extra-Curricular Stipend Positions - 2019-2020 School Year (PMC-85-20)
- PMC-99-20 Approval of Extra-Curricular Stipend Positions - 2019-2020 School Year
- PMC-100-20 Approval of Interscholastic Sports Stipend Position - 2019-2020 School Year
- PMC-101-20 Approval to Withhold Increment - 2019-2020 School Year
- PMC-102-20 Approval of the Statement of Assurance - Health and Safety Evaluation of School Buildings Checklist - 2019-2020 School Year

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**RESOLUTION NO. PMC-89-20**  
**ACCEPTANCE OF REPORTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report
- Fire/Security Drills - *All schools have met the requirements pursuant to 18A:41-1; reports are on file in the Superintendent's office*

**RESOLUTION NO. PMC-90-20**  
**APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY EMPLOYMENT CONTRACT BY INTERIM EXECUTIVE COUNTY SUPERINTENDENT - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the employment contract for Ms. Sallyann McCarty, School Business Administrator/Board Secretary by the Interim Executive County Superintendent for the period of January 16, 2020 through June 30, 2020 (pending final clearance.)

**RESOLUTION NO. PMC-91-20**  
**APPROVAL OF APPOINTMENTS - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **\*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160: (Salaries & Guide placement represent 2016-2019 collective bargaining**

\*denotes new item on the agenda  
**bold print denotes change**

**agreement, pending completion of the successor collective bargaining agreement.)**

NAME	POSITION	EFFECTIVE DATES	SALARY
Hennessy, Claire <i>Replacing Valerie Arnold</i>	.68 Special Education Aide Pequanock Township High School	On or about 12/17/2019-6/30/2020	Step 4, \$12,658
Smith, Nancy	Substitute Bus Aide North Boulevard Elementary School	11/26/2019-6/30/2020	\$18.36
Klimek, Edward	Weight Room Supervisor Pequanock Township High School	12/17/2019-6/30/2020 Winter Season	\$1,122

**RESOLUTION NO. PMC-92-20**

**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2019-2020 school year, prorated, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **(Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Lindsay, Jeffrey	5th Period Assignment Pequanock Valley Middle School	60 minutes 5 days/week	Science 8 ICS	1/2/2020-6/30/2020	\$4,500
Moon, Kathleen	5th Period Assignment Pequanock Valley Middle School	60 minutes 5 days/week	Science 8 ICS	1/2/2020-6/30/2020	\$4,500
Rogers, Kristie	5th Period Assignment Pequanock Valley Middle School	60 minutes 5 days/week	Science 6 ICS	1/2/2020-6/30/2020	\$4,500
Spezio, Roberta	5th Period Assignment Pequanock Valley Middle School	60 minutes 5 days/week	Science 7/8	1/2/2020-6/30/2020	\$4,500

**RESOLUTION NO. PMC-93-20**

**APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2019-2020 SCHOOL YEAR (PMC-67-20)**

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the birth disability leave of Employee #4608 ("Employee") commencing on October 24, 2019 and extending through December 31, 2019. Employee will use thirty-seven (37) accumulated sick leave days during this temporary disability period to continue to receive salary and health benefits from October 24, 2019 through December 31, 2019. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #4608 ("Employee") commencing January 1, 2019 and extending through March 24, 2020. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #4608 ("Employee") shall return to work on or about March 25, 2020.

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. PMC-94-20**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2019-2020 SCHOOL YEAR**

**RESOLVED**, that the Board, upon recommendation of the Superintendent, hereby approves the pre and post-birth disability leave of Employee #4320 (“Employee”) commencing on January 2, 2020 and extending through March 12, 2020. Employee may use forty-seven (47) accumulated sick leave days during this temporary disability period, and two (2) personal days to continue to receive salary and health benefits from January 2, 2020 through March 12, 2020. The employee’s pre and post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

**RESOLVED**, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #4320

(“Employee”) commencing March 13, 2020 and extending through June 12, 2020. The remainder of the employee’s leave under the Family Medical Leave Act shall run concurrent to the employee’s leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

**RESOLVED**, the Board of Education approves the Extension of Child Rearing Leave for the period of June 15, 2020 to June 19, 2020. The employee will not receive salary or benefits during this period.

**RESOLVED**, Employee #4320 (“Employee”) shall return to work on September 1, 2020.

**RESOLUTION NO. PMC-95-20**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2019-2020 SCHOOL YEAR**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #4980 from January 7, 2020 through February 17, 2020, using 13 sick days and 15 days unpaid returning to work on or about February 18, 2020.

**RESOLUTION NO. PMC-96-20**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2019-2020 SCHOOL YEAR**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #4488 from January 3, 2020 through February 28, 2020, using 39 sick days returning to work on or about March 2, 2020.

**RESOLUTION NO. PMC-97-20**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2019-2020 SCHOOL YEAR**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #5080 from December 16, 2019 through January 31, 2020, using 1 personal day, ½ sick day and 24½ days unpaid, returning to work on or about February 1, 2020.

**RESOLUTION NO. PMC-98-20**

**APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

**RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2019-2020 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (**Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.**)

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**Stephen J. Gerace Elementary School**

NAME	ASSIGNMENT	STIPEND
Trattou, Alexa	AV Club Co-Advisor	<b>\$273.25</b>
Vacca, Tamar	AV Club Co-Advisor	<b>\$273.25</b>

**RESOLUTION NO. PMC-99-20**

**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2019-2020 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **(Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

ACTIVITY	STIPEND
Trep\$ Coordinator Hillview Elementary School	\$1,093.00
Trep\$ Coordinator North Boulevard Elementary School	\$1,093.00
Trep\$ Coordinator Stephen J. Gerace Elementary School	\$1,093.00
HOSA - Advisor (Health Occupation Students of America) Pequannock Township High School	\$2,026

**RESOLUTION NO. PMC-100-20**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2019-2020 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **(Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

**WINTER, 2019**

NAME	ASSIGNMENT	SCHOOL	STIPEND
Green, Daniel	Assistant Boys Basketball	Pequannock Township High School	Step 2, \$3,541

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**RESOLUTION NO. PMC-101-20**

**APPROVAL TO WITHHOLD INCREMENT - 2019-2020 SCHOOL YEAR**

WHEREAS, the Superintendent has recommended that the Pequannock Township Board of Education (the "Board") withhold the employment and adjustment increments of Employee #CAP2019-01 whose name is on file in the Superintendent's office (the "Teacher") for the 2019-2020 school year; and

WHEREAS, the Teacher was provided an informal appearance before the Board, to have a representative appear on the Teacher's behalf and to present evidence in support of the Teacher's position; and

WHEREAS, the Board has considered the Superintendent's recommendation together with the entire record; and

WHEREAS, the Board has determined that the Superintendent's recommendation that the Teacher's employment and adjustment increments be withheld for the 2019-2020 school year is amply supported by the record as a whole.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and affirms the Superintendent's recommendation to withhold the Teacher's employment and adjustment increments for the 2019-2020 school year thereby resulting in the Teacher receiving the same salary for the 2019-2020 school year as the Teacher received in the 2018-2019 school year; and

BE IT FURTHER RESOLVED that the Board hereby requests that the Board Secretary/School Business Administrator provide the Teacher with written notice that the Teacher's employment and adjustment increments for the 2019-2020 school year were withheld, together with the reasons therefore, within 10 days of the date of this Resolution, all pursuant to N.J.S.A. 18A:29-14.

**RESOLUTION NO. PMC-102-20**

**APPROVAL OF THE STATEMENT OF ASSURANCE - HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST - 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Statement of Assurance regarding Health and Safety Evaluation of School Buildings Checklist for the 2019-2020 school year for submission to the Executive County Superintendent by December 30, 2019.

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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Mr. Richard Prezioso, Chair**

- CIS-52-20 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-53-20 Approval of Student Field Trips
- CIS-54-20 Approval of Title I Tutoring Facilitators
- CIS-55-20 Approval of Intern Placements
- CIS-56-20 Approval of Revised Curricula Writing
- CIS-57-20 Approval of Special Education Service Learning Opportunities 2019-2020

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**RESOLUTION NO. CIS-52-20**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Interim Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
<b>12/5/19</b>	B. Careri	Health Science Careers, Rutgers	\$-0-	\$35.00	\$134.00	\$169.00
<b>12/5/19</b>	A.Valverde	Health Science Careers, Rutgers	\$-0-	\$35.00	\$134.00	\$169.00
<b>12/5/19</b>	N. Lazar	Health Science Careers, Rutgers	\$-0-	\$35.00	\$134.00	\$169.00
1/14, 1/28, 2/11, 2/25, 3/10, 3/24/20	T. Loeffler	Institute for Educational Research and Renewal, Seton Hall, South Orange	\$1,000.00	\$-0-	n/a	\$1,000.00
1/14/20	M. Reiner	LinkIt! Wyckoff	\$-0-	\$-0-	n/a	\$-0-

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1/14/20	T. Loeffler	LinkIt! Wyckoff	\$-0-	\$-0-	n/a	\$-0-
1/14/20	L. Crammer	LinkIt! Wyckoff	\$-0-	\$8.40	\$67.00	\$75.40
1/28/20	C. Cohen	FinCamp by Next Generation Personal Finance, Teaneck	\$-0-	\$15.40	\$-0-	\$15.40
1/30, 1/31/20	B. Haines	Techspo '20 Atlantic City	\$475.00	\$320.00	n/a	\$795.00
1/30, 1/31/20	R. Hayzler	Techspo '20 Atlantic City	\$475.00	\$275.60	n/a	\$750.60
1/30, 1/31/20	J. Seborowski	Techspo '20 Atlantic City	\$475.00	\$277.00	n/a	\$752.00
1/30, 1/31/20	D. Spezio	Techspo '20 Atlantic City	\$475.00	\$317.36	n/a	\$792.36
2/27, 2/28/20	F. Klump	ASAP-NJ Conf. Atlantic City	\$325.00	\$96.60	n/a	\$421.60
3/16 - 3/20/20	B. Silipena	DAANJ Conf. Atlantic City	\$500.00	\$815.00	n/a	\$1,315.00

**RESOLUTION NO. CIS-53-20**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
12/17/19	District Schools	W. Arnold	PTHS/-/45	Holiday Choir Tour	\$-0-	\$134.00 Substitute
1/6/20	Kittatinny High School	E. Neumann J. Gennarelli	PTHS/-/10	Mock Trial	\$-0-	Transportation
1/9/20	Horizon BCBS Newark	E. Honig	PTHS/-/3	FBLA Business Competition	\$30.00	\$134.00 Substitute
1/13/20	PTHS	T. Praschak L. Toth	PV/7-8/37	Peer Leaders	\$-0-	\$-0-
1/14/20	Fairleigh Dickinson Univ. Madison	E. Honig	PTHS/-/10	BPF Competition and Trade Show	\$30.00	\$134.00 Substitute
1/16/20	District Elementary Schools	E. Honig G. Lipari	PTHS/-/120	FBLA Financial Literacy lessons	\$-0-	\$268.00 Substitutes
1/13 - 1/17 & 1/21/20	Morristown Administration & Records Bldg.	E. Neumann J. Gennarelli	PTHS/-/10	Mock Trial Round 1 Competition	\$-0-	Transportation

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1/22 - 1/23/20 & 1/27 - 1/28/20	Morristown Administration & Records Bldg.	E. Neumann J. Gennarelli	PTHS/-/10	Mock Trial Quarterfinal & Semifinal	\$-0-	Transportation
1/18/20	No. Highlands Regional High School	W. Arnold	PTHS/-/11	Nocktaves Quarter Final for National Comp.	\$-0-	Transportation
1/18/20	Habitat for Humanity, Wayne	J. Bermudez	PTHS/-/7	Volunteer Restoration	\$-0-	\$-0-
1/22/20	PV Middle School	J. Andresen	PTHS/12/30	Senior Ambassadors	\$-0-	\$-0-
1/16, 1/23, 2/6, 3/12, 4/2, 4/30/20	Cedar Crest Senior Living Community Pequannock	S. McKenna	NB/4/9	School Ambassadors Club	\$-0-	Transportation
1/29/20	Amazon Dist. Center & Harold's Deli, Edison	E. Honig	PTHS/-/30	Business - Marketing II & BPF	\$30.00	\$134.00 Substitute
1/31/20	Build Site Succasunna	J. Bermudez	PTHS/11/14	Habitat for Humanity Club	\$20.00	\$134.00 Substitute
3/19/20	Morris Community College Randolph	J. Andresen	PTHS/-/8	2020 Youth Wellness Summit	\$-0-	\$-0- Paid by Municipal Alliance
3/30/20	Hillview School	T. Praschak L. Toth	PV/7-8/15	Peer Leaders 6th Grade Orientation	\$-0-	\$-0-
3/31/20	S.J. Gerace School	T. Praschak L. Toth	PV/7-8/10	Peer Leaders 6th Grade Orientation	\$-0-	\$-0-
4/1/20	North Boulevard School	T. Praschak L. Toth	PV/7-8/12	Peer Leaders 6th Grade Orientation	\$-0-	\$-0-
5/5/20	Montclair Memorial Auditorium	M. Ruggiero D. Patel	HV/1/39	Study of Solar System	\$-0-	\$-0-
5/5/20	Montclair Memorial Auditorium	A.Zmigrodski T. Horgan	NB/1/41	Study of Solar System	\$14.77	\$125.00 Sub Nurse
5/5/20	Montclair Memorial Auditorium	A.Schlesinger M. Coiro K. Zerden	SJG/1/53	Study of Solar System	\$4.25	\$-0-
5/26/20	Sterling Hill Mining Museum Ogdensburg	J. Belardo J. Budd K. Tartaglia	HV/4/66	Study of NJ Geography	\$13.00	\$-0-
4/4/20	Sterling Hill Mining Museum Ogdensburg	D. Vuolo K. Mallon	NB/4/44	Study of NJ Geography	\$20.03	\$125.00 Sub Nurse
5/27/20	Sterling Hill Mining Museum	A.Trattou	SJG/4/35	Study of NJ	\$4.00	\$125.00

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	Ogdensburg	M. Luterzo		Geography		Sub Nurse
6/2/20	Montclair Theatre Works	A.Shaw K. Pontoriero	HV/3/42	Culminating Reading Activity	\$5.00	\$-0-
6/2/20	Montclair Theatre Works	S. McKenna D. VanNess	NB/3/39	Culminating Reading Activity	\$16.30	\$-0-
6/2/20	Montclair Theatre Works	S. Martinez E. Dowd H. Lamer	SJG/3/65	Culminating Reading Activity	\$3.00	\$-0-
6/17/20	PTHS	T. Praschak A.Torris M. Zummo	PV/8/146	Graduation Practice	\$-0-	\$-0-

**RESOLUTION NO. CIS-54-20**  
**APPROVAL OF TITLE I TUTORING FACILITATORS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2019-2020 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESEA) Title I funds.

<u>NAMES</u>	
K. Mallet	M. Bernardino

**RESOLUTION NO. CIS-55-20**  
**APPROVAL OF INTERN PLACEMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placements of Interns for the 2019-2020 school year as follows:

<u>INTERN</u>	<u>PLACEMENT</u>
Meghan Butryn, Eastwick College	Mayra Fajardo, Occupational Therapy
Jessica Galati, Seton Hall University	Terri Praschak, Guidance Counselor

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**RESOLUTION NO. CIS-56-20**  
**APPROVAL OF REVISED CURRICULA WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following revised curricula aligned to the NJ Student Learning Standards and payment to the assigned writers as per PTEA Agreement Article 32, A.6.n, \$178 per diem. **(Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

<b><u>TITLE</u></b>	<b><u>DAYS ALLOTTED</u></b>
Spanish I	Full Year Revision - 3 Days (\$534)
Spanish II	Full Year Revision - 3 Days (\$534)
Forensics	Full Year Rewrite - 6 Days (\$1068)

**RESOLUTION NO. CIS-57-20**  
**APPROVAL OF SPECIAL EDUCATION SERVICE LEARNING OPPORTUNITIES 2019-2020**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves daily service learning opportunities for the high school special education programs, and the preschool/elementary school special education programs, as per curriculum and Individual Education Plan (IEP) requirements, to the locations listed below. These service-learning experiences are for the purpose of career exploration; community based instruction and structured learning experiences for July 2019 – June 2020. The cost for each trip not to exceed \$10 per student, unless otherwise noted.

<b>Business</b>	<b>Location</b>	<b>Cost</b>
Pequanock Valley Dental Associates	Pompton Plains	0

Transportation to include: district busing, as well as walking trips to locations that are within a reasonable distance and parental consent obtained within 24 hours of that designated walking trip. The students will also continue to use NJ Transit for select trips.

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**FINANCE, FACILITIES, AND ATHLETICS**

**Dr. Richard Thumann, Chair**

- FFA-62-20      Transfer of Funds for November 2019
- FFA-63-20      Payment of Bills - November 26, 2019 to December 16, 2019
- FFA-64-20      Approval to Accept Donations to the Pequannock Township School District
- FFA-65-20      Declaration of Obsolete Equipment
- FFA-66-20      Approval of Substitute Athletic Trainer Provider for 2019-2020
- FFA-67-20      Approval of Brown and Brown Benefit Advisors
- FFA-68-20      Approval of Change Order #1 for Secure Vestibules
- FFA-69-20      Approval of Sending Receiving Agreement for Academy Programs with Lincoln Park BOE
- FFA-70-20      Acceptance of 2018-2019 Comprehensive Annual Financial Report and Auditor’s Management Report

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**RESOLUTION NO. FFA-62-20**  
**TRANSFER OF FUNDS FOR NOVEMBER 2019**

RESOLVED, that the Board of Education approves the transfer of funds within the 2019-2020 budget from November 1, 2019 through November 30, 2019 in accordance with the attached list, which shall become a part of the record.

**RESOLUTION NO. FFA-63-20**  
**PAYMENT OF BILLS – NOVEMBER 26, 2019 TO DECEMBER 16, 2019**

RESOLVED, that the Board of Education approves the Bills List, from November 26, 2019 to December 16, 2019, submitted by the Interim School Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General      Funds 10, 20, 40	\$3,197,780.53
Capital Projects Fund 30	\$0.00
Food Service      Fund 6x	\$29,966.03

**RESOLUTION NO. FFA-64-20**  
**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

<b>DONATION</b>	<b>TO</b>	<b>DONATED BY</b>
Subscription to “KindNews” Magazine Value \$30	NBS	Suburban Woman’s Club of Pompton Plains

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**bold print denotes change**

**RESOLUTION NO. FFA-65-20**  
**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the Interim School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

**RESOLUTION NO. FFA-66-20**  
**APPROVAL OF SUBSTITUTE ATHLETIC TRAINER PROVIDER FOR 2019-2020**

RESOLVED, that the Board of Education approves The New Jersey Centers of Physical Therapy, Riverdale, NJ, as substitute athletic trainer provider for the 2019-2020 school year in the amount of \$45.00 per hour.

**RESOLUTION NO. FFA-67-20**  
**APPROVAL OF CONTRACT WITH BROWN AND BROWN BENEFIT ADVISORS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Brown and Brown Benefit Advisors as the district’s School Employees’ Health Benefits Program (SEHBP) Medical/Prescription consultant for the period January 1, 2020 through December 31, 2020 for a fee of \$1,000.00 per month.

**RESOLUTION NO. FFA-68-20**  
**APPROVAL OF CHANGE ORDER #1 FOR SECURE VESTIBULES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the Interim School Business Administrator, in conjunction with Solutions Architecture, approves the following change order to the contract with G Meyer Group of Manasquan, NJ.

<b>ORIGINAL CONTRACT SUM</b>	\$452,400.00
<b>AMOUNT DECREASED DUE TO CHANGE ORDER #1</b>	\$15,000.00
<b>NEW CONTRACT SUM</b>	\$437,400.00

**RESOLUTION NO. FFA-69-20**  
**APPROVAL OF SENDING RECEIVING AGREEMENT FOR ACADEMY PROGRAMS WITH LINCOLN PARK BOARD OF EDUCATION**

WHEREAS, the PTBOE offers academy programs for students in grades 9 through 12 in the Pequannock Township School District High School, specifically the Allied Health Medical Academy, the Science Technology Engineering and Math (“STEM”) Academy, the Teaching and Learning Academy, and the Aviation Academy (hereinafter collectively referred to as the “Academy Programs”); and

WHEREAS, the LPBOE does not offer any academy programs for its students in grades 9 through 12; and

WHEREAS, the PTBOE is willing to accept applications from LPBOE students for the Academy Programs at the high school level and to furnish educational services through the Academy Programs to LPBOE students in grades 9 through 12 in accordance with the terms set forth herein; and

WHEREAS, the Parties desire to enter into this Agreement which would permit Lincoln Park School District (hereinafter referred to as “SENDING DISTRICT”) students to attend high school in the Pequannock Township School District (hereinafter referred to as the “RECEIVING SCHOOL DISTRICT”) if accepted into one of the Academy Programs; and

NOW THEREFORE, in consideration of the covenants herein contained, the Parties agree as follows:

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**bold print denotes change**

1. The SENDING DISTRICT agrees to purchase educational services from the RECEIVING DISTRICT. The RECEIVING DISTRICT agrees to provide educational services to the SENDING DISTRICT in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education, including but not limited to N.J.S.A. 18A:38-8 et. seq. The specific educational services to be purchased and provided are described in 1a below.

a. The specific educational services described in this section are to be provided for the resident pupils in grades 9 through 12 of the SENDING DISTRICT. The educational services shall include the corresponding requisite curriculum to each Academy Program, e.g., the Allied Health Academy Program, the STEM Academy Program, the Teaching and Learning Academy Program, and the Aviation Academy Program.

2. All SENDING DISTRICT grade eight students who apply for and are accepted into one of the Academy Programs during grades nine through twelve will adhere to and uphold the RECEIVING DISTRICT's Policies and the District's Student Code of Conduct. All accepted SENDING DISTRICT students will also be expected to adhere to the rules set forth by the RECEIVING DISTRICT's high school, and more specifically, the Academy Programs.

3. This Agreement shall be in effect for the 2020-2021 school year through the 2023-2024 school year. The educational services shall commence on July 1, 2020 and terminate on June 30, 2024. Each Party shall provide written notice to the other by June 30, 2023 as to whether or not it intends to renew this Agreement for a period of time commencing with the 2024-2025 school year. This current Agreement shall remain in full force and effect while a new Agreement is being negotiated and executed by the Parties should both Parties agree to enter into a new Agreement for a period of time commencing with the 2024-2025 school year. Failure of the Parties to renew or extend this Agreement shall not constitute a termination of the sending-receiving relationship. Termination of the Parties' sending-receiving relationship shall occur only in accordance with all applicable provisions of the New Jersey Statutes and the rules and regulations of the State Board of Education.

4. Tuition charges, as part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.

5. The SENDING DISTRICT agrees to pay one-tenth of the tentative tuition charge of \$11,500.00 each month for each student accepted and attending one of the Academy Programs, and \$13,500.00 for each special education student that requires resource room and/or in-class support. Tentative tuition charges shall be paid on the first of the month, less any prior year credits to the RECEIVING DISTRICT, and such payments shall commence no later than September 1, 2020 and continue through June 1 of each school year set forth in this Agreement. The payments shall be due on the first of each month. The tentative tuition charge equals the estimated cost per pupil for enrollment in the Academy Programs. At the commencement of each new school year following the 2020-2021 school year, the per pupil tuition cost will be increased by 2% of the cost in the previous school year.

a. In the event it becomes necessary for the SENDING DISTRICT to request that the Executive County Superintendent waive the tuition payment in paragraph 4 herein, due to hardship, the SENDING DISTRICT will immediately notify the RECEIVING DISTRICT of such request.

b. In the event that it is later determined that the tentative tuition charge was less than the "actual cost per pupil" as certified by the Commissioner of Education multiplied by the actual average daily enrollment received, the RECEIVING DISTRICT will charge the SENDING DISTRICT none of the amount owed.

c. The RECEIVING DISTRICT agrees to provide the SENDING DISTRICT with a monthly tuition bill and a monthly report showing pupil enrollment and attendance.

6. In the event any dispute arises out of this AGREEMENT the Parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of the pupil(s) shall be of the foremost concern in resolving such disputes. In the event of a failure of the Parties to amicably resolve such dispute, the

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matter shall be referred to the Executive County Superintendent of Schools to mediate the dispute. In the Executive County Superintendent of Schools is unable to reach a resolution, it is stipulated that the Commissioner of Education shall have jurisdiction to resolve such disputes formally and in accordance with law.

7. Any notice, request, demand, statement of consent herein required or permitted to be given by either Party to the other shall be in writing, signed by or on behalf of the Party giving notice and addressed to the other Party at the address set forth above or to such other address or addresses as shall be provided for such purpose by notice in writing in accordance with the terms hereof. All notices, demands, requests or communications hereunder shall be deemed sufficiently given, served or sent for all purposes hereunder if delivered by hand, by established courier services, or mailed by United States registered or certified mail, postage prepaid, in any post office or branch post office maintained by the United States Postal Service.

8. The failure of either party hereto to insist upon the strict conditions of this Agreement or to exercise any right, remedy, or election herein contained or permitted by law shall not constitute or be construed as a waiver or relinquishment for the future of such covenant, agreement, term, provision, limitation, condition, right, remedy, or election, but the same shall continue to remain in full force and effect. No covenant, agreement, term, provision, limitation, or condition of this Agreement shall be deemed to have been waived by either party unless such waiver shall be in writing, signed by such party or its duly authorized agent.

9. This Agreement shall be construed and enforced in accordance with the laws of the State of New Jersey.

10. This Agreement contains the entire agreement between the parties hereto and any executory agreement hereafter made between them shall be ineffective to change, modify, relieve, discharge, terminate, or effect an abandonment to this Agreement, in whole or in part, unless such executory agreement is in writing and signed by the party against whom enforcement of the change, modification, waiver, release, discharge, termination, or the effecting of the abandonment is sought.

**RESOLUTION NO. FFA-70-20**

**ACCEPTANCE OF 2018-2019 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT**

RESOLVED, that the Board of Education accepts the "Comprehensive Annual Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2019," which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on December 16, 2019. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. A Corrective Action Plan is required even if no audit recommendations were included in the reports, and will be submitted to the County Office.

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**POLICY**

**Ms. Megan Dempsey, Chair**

P-07-20 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**RESOLUTION NO. P-07-20**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Program</i>	2428.1 - Standards-Based Instruction
<i>Finances</i>	6210 - Fiscal Planning
<i>Community</i>	9210 - Parent Organizations
	9400 - Media Relations

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**OTHER**

O-02-20 Approval of HIB Investigation Decision

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**RESOLUTION NO. O-02-20**  
**APPROVAL OF HIB INVESTIGATION DECISION**

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Interim School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

<b>INVESTIGATION NO.</b>
HV-01-20
PTHS-02-20
PV-01-20
PV-02-20
PV-03-20
PV-04-20

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X. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

XI. Old Business

XII. New Business

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Tiffany Osmanski
Mr. Richard Prezioso	Mr. Tom Salerno	Mrs. Cara Shenton
Dr. Richard Thumann	Mr. Leonard Smith	Mr. Joseph Blumert

**FUTURE PUBLIC BOARD MEETINGS**

January 6, 2020                      Organization Meeting                      7:00 pm                      PTHS

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**bold print denotes change**