

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School Auditorium
85 Sunset Road, Pompton Plains, NJ 07444
MEETING AGENDA
Monday, April 10, 2017
7:00 pm

I. Call to Order

II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

FLAG SALUTE

III. Board Vice-President Report - *Dr. Richard Thumann*

IV. Superintendent Report – *Brett Charleston*

V. Board Secretary Report – *Kateryna W. Bechtel, CPA*

VI. 2016-2017 Upcoming Committee Meetings

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| • Curriculum, Instruction, and Special Services | April 17, 2017 |
| • Policy | April 17, 2017 |
| • Personnel, Management, and Community Relations | April 18, 2017 |
| • Finance, Facilities, and Athletics | April 18, 2017 |

VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

VIII. Approval of Minutes: March 27, 2017

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

IX. Approval of Action Items

*denotes new item on agenda
bold print denotes changes

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**Dr. Richard Thumann, Chair**

PMC-191-17	Acceptance of Report
PMC-192-17	Acceptance of Resignations
PMC-193-17	Approval of Appointments - 2016-2017 School Year
PMC-194-17	Approval of Reduction in Force - 2017-2018 School Year
PMC-195-17	Approval of Medical Leave of Absence - 2016-2017 School Year
PMC-196-17	Approval of District Substitutes 2016-2017

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. PMC-191-17**ACCEPTANCE OF REPORT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

RESOLUTION NO. PMC-192-17**ACCEPTANCE OF RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE DATE
Dericks, Donna	School Nurse Hillview Elementary School	6/30/2017
Stokes, Wade	Custodian Hillview/North Boulevard Elementary Schools	3/31/2017

RESOLUTION NO. PMC-193-17**APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Geissel, Alan	Assistant Boys Lacrosse	4/11/2017	Step 6

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	Pequannock Township High School		\$4,899 Prorated to: \$2,857.75
Kopacz, Kyle	Volunteer - Baseball Coach Pequannock Township High School	4/11/2017	N/A

RESOLUTION NO. PMC-194-17
APPROVAL OF REDUCTION IN FORCE

WHEREAS, the Pequannock Township Board of Education (the "Board") currently employs six full-time Art Teachers whose services are provided in the schools of the Pequannock Township School District; and

WHEREAS, for reasons of efficiency and economy, the Board has determined to abolish two full-time Art Teacher positions effective July 1, 2017; and

WHEREAS, the Board has determined to create a .6 Art Teacher position effective September 1, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby abolishes the two full-time Art Teacher positions effective July 1, 2017; and

BE IT FURTHER RESOLVED that the Board hereby creates the .6 Art Teacher position, effective September 1, 2017, the job description for which is attached hereto; and

BE IT FURTHER RESOLVED that the employment rights of the six individuals currently serving as full-time Art Teachers shall be determined based upon their respective tenure and seniority rights.

RESOLUTION NO. PMC-195-17
APPROVAL OF MEDICAL LEAVE OF ABSENCE 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #1883 whose name is on file in the Superintendent’s office from April 1, 2017 through on or about April 28, 2017 utilizing 6 unused vacation days and 4 weeks under FMLA, unpaid with benefits.

RESOLUTION NO. PMC-196-17
APPROVAL OF DISTRICT SUBSTITUTES 2016-2017

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitute in the district at the approved rate for that category for school year 2016-2017:

Name
Arlene Berghorn, School Nurse

*denotes new item on agenda
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**Dr. Doug Muzzio, Chair**

CIS-87-17 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-88-17 Approval of Student Field Trips

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. CIS-87-17**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
4/25/17	D. Spezio	FBI Cyber Briefing Parsippany	\$-0-	\$-0-	n/a	\$-0-
4/25/17	P. Cook	FBI Cyber Briefing Parsippany	\$-0-	\$10.85	n/a	\$10.85
4/25/17	K. Bechtel	NJASBO Audit Update, Rockaway	\$-0-	\$14.01	n/a	\$14.01
5/11/17	R. Thumann	NJSBA - Education Foundations Trenton	\$-0-	\$42.90	n/a	\$42.90
5/11/17	B.Charleston	NJSBA - Education Foundations Trenton	\$-0-	\$25.92	n/a	\$25.92

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6/7 - 6/9/17	K. Bechtel	NJASBO Annual Conference Atlantic City	\$275.00	\$53.76	n/a	\$328.76
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RESOLUTION NO. CIS-88-17**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/20/17	Rutgers Business School New Brunswick	E. Honig	PTHS/-/1	FBLA State Officer Transition Meeting	n/a	\$85.00 Substitute
4/20/17	North Boulevard School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/35	6th Grade Orientation	n/a	None
4/21/17	S.J. Gerace School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/35	6th Grade Orientation	n/a	None
4/21/17	Hillview School	T. Praschak L. Toth	PV/Peer Group, Jazz Band/40	6th Grade Orientation	n/a	None
5/13/17	Habitat for Humanity Build Site West Milford	J. Bermudez A.Dooley	PTHS/11-12/13	Habitat for Humanity Club Volunteer Hours	n/a	None

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FINANCE, FACILITIES, AND ATHLETICS

Vincent Siracusa, Chair

- FFA-134-17 Payment of Bills – March 28, 2017 to April 10, 2017
- FFA-135-17 Approval to Accept Donations to Pequannock Township School District
- FFA-136-17 Declaration of Obsolete Equipment
- FFA-137-17 Approve Award of Contract for Copier Equipment and Maintenance
- FFA-138-17 Approve Grant Applications for 2017 Clean Communities Grant for Public Schools

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. FFA-134-17

PAYMENT OF BILLS – MARCH 28, 2017 TO APRIL 10, 2017

RESOLVED, that the Board of Education approves the Bills List, from March 28, 2017 to April 10, 2017, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,728,293.58
Capital Projects Fund 30	\$0.00
Food Service Fund 6x	\$89,337.53

RESOLUTION NO. FFA-135-17

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$50.00	Courtney Rankin Scholarship Fund	Honor M. Connell

RESOLUTION NO. FFA-136-17

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-137-17

APPROVE AWARD OF CONTRACT FOR COPIER EQUIPMENT AND MAINTENANCE

RESOLVED, that the Board of Education approves the award of contract for district copier equipment and maintenance to Canon USA Inc., through their Canon Advanced Partner/Dealer United Business Systems as per State of New Jersey, Department of Treasury, Division of Purchase and Property Contract G-2075, Contract #40462, effective May 1, 2017, as per attached proposal.

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RESOLUTION NO. FFA-138-17**APPROVE GRANT APPLICATION 2017 CLEAN COMMUNITIES GRANT FOR PUBLIC SCHOOLS**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, approves the submission of a grant applications from Pequannock Township High School and Pequannock Valley School for the “Slam Dunk the Junk - Keep Morris County Litter Free! 2017 Clean Communities Grant for Public Schools in Morris County” in the amount of \$500 each.

POLICY**Ann Maier, Chair**

P-24-17 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

P-25-17 Approval to Rescind First Reading of Policy Revisions

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. P-24-17**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2110 - Mission Statement
	2460 & 2460R - Special Education
	2460.1R - Special Education - Location, Identification, and Referral
	2460.8R - Special Education - Free and Appropriate Public Education
	2460.9R - Special Education - Transition From Early Intervention Programs to Preschool Programs
	2460.15R Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
	2460.16R Special Education - Instructional Material To Blind or Print-Disabled Students
	2467 - Surrogate Parents and Foster Parents

RESOLUTION NO. P-25-17**APPROVAL TO RESCIND FIRST READING OF POLICY REVISIONS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the first reading of the following policy revisions:

MANUAL SECTION	POLICY
<i>Students</i>	5120 - Assignment of Students and Attendance Area Plan
<i>Operations</i>	8130 - Organizational Plan

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VII. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any topic** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

XIII. Old Business

RESOLUTION NO. OB-10-17
APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.	
SJG-05-17	NB-03-17
NB-02-17	NB-05-17

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Mrs. Ann Maier	Dr. Douglas Muzzio
Mrs. Tiffany Osmanski	Mr. Robert Singer	Mr. Vincent Siracusa
Mr. Leonard Smith	Dr. Richard Thumann	Mrs. Kimberley Quigley

XIV. New Business

XV. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Voice Vote:	Time:

XVI. Adjournment

Motion by:	Second by:	Voice Vote:	Time:

FUTURE PUBLIC BOARD MEETINGS

April 24, 2017 PTHS 7:00 pm Public Budget Hearing
 May, 8, 2017 PTHS 7:00 pm

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