

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School Auditorium
85 Sunset Road, Pompton Plains, NJ 07444
MEETING AGENDA
Tuesday, October 11, 2016 at 7:00 pm

I. Call to Order

II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

FLAG SALUTE

III. Board President Report – *Kimberley Quigley*

IV. Superintendent Report – *Brett Charleston*

- Student Representative Report - *Ethan Blakely*
- Student Recognitions - Dr. Alicia Scelso
 - *Girls Hall of Fame*
 - *National Merit Scholarship Program*

V. Board Secretary Report – *Kateryna W. Bechtel, CPA*

VI. 2016-2017 Upcoming Committee Meetings

- Curriculum, Instruction, and Special Services October 17, 2016
- Policy October 17, 2016
- Personnel, Management, and Community Relations October 17, 2016
- Finance, Facilities, and Athletics October 19, 2016

VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

VIII. Approval of Minutes: September 26, 2016

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

IX. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Dr. Richard Thumann, Chair

- PMC-67-17 Acceptance of Reports
- PMC-68-17 Approval of Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education
- PMC-69-17 Approval to Rescind Extra-Curricular Stipend Positions - 2016-2017 School Year (PMC-05-17)
- PMC-70-17 Approval of Appointments - 2016-2017 School Year
- PMC-71-17 Approval of Unpaid Absences - 2016-2017 School Year
- PMC-72-17 Approval of District Substitute - 2016-2017 School Year
- PMC-73-17 Approval of Homebound Instructor - 2016-2017 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. PMC-67-17
ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following report:

- Enrollment Report

RESOLUTION NO. PMC-68-17
APPROVAL OF SIDEBAR AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the sidebar agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education, *as per attached.*

RESOLUTION NO. PMC-69-17
APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITIONS- 2016-2017 SCHOOL YEAR (PMC-05-17)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following stipends for the 2016-2017 school year: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

North Boulevard Elementary School

NAME	ASSIGNMENT	SALARY
Barcadepone, Melissa	Peer Leadership	\$754.00
LaTempa, Lorraine		\$754.00

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RESOLUTION NO. PMC-70-17
APPROVAL OF APPOINTMENTS - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: **(Salaries & Guide placement represent 2013-2016 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)**

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/ LICENSE
Arena, Susan	.6 Office Aide Stephen J. Gerace Elementary School	On or about 10/16/2016-6/30/2017	Step 1, \$10,446	
Buchicchio, Brianna	.66 Aide Pequannock Township High School	On or about 10/16/2016-6/30/2017	Step 1, \$11,491	
Smith, Nancy	.57 to .6 Aide North Boulevard Elementary School	10/16//2016-6/30/2017	\$11,886	
Snel, Lauren	.6 Aide Pequannock Valley Middle School	On or about 10/16//2016-6/30/2017	Step 1, \$10,446	
Au, Chui	Technology/Computer Club Advisor Pequannock Township High School	10/12/2016 - 6/30/2017	\$ 1,001	
Barcadepone, Melissa Iraggi, Kathleen LaTempa, Lorraine	Peer Leadership North Boulevard Elementary School	10/12/2016-6/30/2017	\$502.67 \$502.67 \$502.67	
Spezio, Darren	Special A/V Projects Pequannock Township High School	9/1/2016-6/30/2017	\$35/hour, not to exceed \$1,500/school year	
Dahlin, Katelyn	Assistant Girls Lacrosse Coach Pequannock Township High School	9/1/2016-6/30/2017 Spring Season	Step 1, \$3,250	
Sica, Luke	Volunteer Football Coach Pequannock Township High School	10/12/2016-6/30/2017 Fall Season		
Wells, Andrew	Volunteer Football Coach Pequannock Township High School	10/12/2016-6/30/2017 Fall Season		
Breen, Matthew	Volunteer Basketball Coach Pequannock Township High School	11/15/2016-6/30/2017 Winter Season		

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bold print denotes change

Kohle, Benjamin	Volunteer Basketball Coach Pequannock Township High School	11/15/2016-6/30/2017 Winter Season		
VandeVrede, David	Volunteer Basketball Coach Pequannock Township High School	11/15/2016-6/30/2017 Winter Season		
Galbraith, Jocelyn	Lunch Aide Hillview Elementary School	10/12/2016-6/30/2017	\$8.38/hour As needed	
Klecha, Maria	Lunch Aide Hillview Elementary School	10/12/2016-6/30/2017	\$8.38/hour As needed	
Michalka, Margeaux	Lunch Aide Hillview Elementary School	10/12/2016-6/30/2017	\$8.38/hour As needed	

RESOLUTION NO. PMC-71-17
APPROVAL OF UNPAID ABSENCES 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2016-2017 school year.

NAME	SCHOOL	ASSIGNMENT	DATE
Employee #1269	Pequannock Valley Middle School	Teacher	11/23/2016
Employee #4577	Pequannock Township High School	Aide	2/17/2017

RESOLUTION NO. PMC-72-17
APPROVAL OF DISTRICT SUBSTITUTE - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitute for the 2016-2017 school year at the approved rate for each category:

NAME	POSITION
John Ford	Teacher

RESOLUTION NO. PMC-73-17
APPROVAL OF HOMEBOUND INSTRUCTOR - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel for Homebound Instruction for the 2016-2017 School Year in the Pequannock Township School District at a rate of \$37.00/hour.

NAME
Bennett, Caroline

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

James Farrell, Chair

- CIS-21-17 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-22-17 Approval of Student Out of State Field Trip
- CIS-23-17 Approval of New Elementary Special Education Class
- CIS-24-17 Approval of Intern Placement
- CIS-25-17 Approval of Special Education Service Learning Opportunities 2016-2017
- CIS-26-17 Approval of New and Revised Curriculum
- CIS-27-17 Approval of District Mentors - 2016-2017 School Year
- CIS-28-17 Approval of Title I Tutoring Program and Staff

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. CIS-21-17

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
10/26/16	R. Lucas	School Safety, Security and Reunification Training Morris Plains	\$100.00	n/a/	n/a	\$100.00
10/27/16	M. Ruggiero	NERA Conference Trumbull, CT	\$-0- thru WPU	n/a	\$85.00	\$85.00

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11/3 & 11/4/16	K. Luppino	Google Educator Certification Bergen ETTC	\$250.00	n/a	n/a	\$250.00
11/16/16	S. Schroeter	Teaching for Understanding Montclair State Univ.	\$150.00	\$6.20	\$85.00	\$241.20
11/15/16	R. Lucas	Responding to Bomb Threats New Providence	\$-0- DOE	n/a	n/a	\$-0-
12/1/16	K. Luppino	Bookshare	\$75.00	\$12.52	\$85.00	\$172.52
12/9/16	C. Cogavin	MSU Counselor Workshop	\$-0-	n/a	n/a	\$-0-

RESOLUTION NO. CIS-22-17

APPROVAL OF STUDENT OUT OF STATE FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student out-of-state field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/19 & 5/20/17	Hershey Park Harrisburg, PA	A.Streifer J. Foth 7 Chaperones	PV & PTHS/ 8-12/80	Music/Band Performance	\$375	\$170 Sub Teachers \$125 Sub Nurse

RESOLUTION NO. CIS-23-17

APPROVAL OF NEW ELEMENTARY SPECIAL EDUCATION CLASS

RESOLVED, that the Board of Education authorizes the Superintendent of Schools to submit to the Executive County Superintendent for Morris County a request to establish a new special education program for elementary, behaviorally disabled students to be located at Hillview Elementary School , *as per attached*.

RESOLUTION NO. CIS-24-17

APPROVAL OF INTERN PLACEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Montclair State University student Albiona Vinca as a Psychology intern in the district for the Fall 2016 semester with Marcia Dimetrosky, having satisfied requisite New Jersey Department of Education and District Employment criteria.

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RESOLUTION NO. CIS-25-17

APPROVAL OF SPECIAL EDUCATION SERVICE LEARNING OPPORTUNITIES 2016-2017

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves daily service learning opportunities for the high school Autism and LLD programs, as per curriculum and Individual Education Plan (IEP) requirements, to the locations listed below. These experiences are for the purpose(s) of increasing opportunities for leisure, to promote exercise, develop socialization skills with peers and community, and desensitize students to a multisensory environment.

BUSINESS	LOCATION	COST Not to Exceed
Sky Zone	Pine Brook	\$15.00
Artastic	Pompton Lakes	\$15.00
Izumi Japanese Steakhouse	Wayne	\$15.00
Morristown Game Vault	Morristown	\$10.00

RESOLUTION NO. CIS-26-17 (Revision of CIS-08-17)

APPROVAL OF NEW AND REVISED CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curriculum aligned to the Core Content State Standards and NJ Student Learning Standards and payment to the writers as previously approved in Resolutions No. CIS-85-16, as follows:

CURRICULUM TITLE	WRITER/PAYMENT
Anatomy & Physiology - PTHS	B. Rescigno - \$534.00

RESOLUTION NO. CIS-27-17

APPROVAL OF DISTRICT MENTORS - 2016-2017 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the Provisional Teacher Program and mentor as assigned for the 2016-2017 school year. Further, payroll deductions are to be made for the Formal Mentoring for the balance due of \$275.00 on January 30, 2017, to satisfy total mentoring fees of \$550.00 for this Traditional Route Teacher holding a CEAS.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Gayle Lipari	Formal/CEAS (15 weeks)	Elliott Honig	PTHS

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RESOLUTION NO. CIS-28-17

APPROVAL OF TITLE I TUTORING PROGRAM AND STAFF

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Title I Tutoring Program to take place at Stephen J. Gerace Elementary School and Pequannock Township High School for identified students by the following tutoring staff, beginning on or about October 12, 2016, through May 31, 2017. Payment will be made at the rate of \$30.00 for a 30 minute session.

Stephen J. Gerace
Jessica Muzio-Rentas
Lauren Newton
Kathleen Iraggi
Jenna DeMarco

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FINANCE, FACILITIES, AND ATHLETICS

Vincent Siracusa, Chair

- FFA-40-17 Payment of Bills – September 27, 2016 to October 11, 2016
- FFA-41-17 Monthly Reports from Schools and Programs for July 2016
- FFA-42-17 Declaration of Obsolete Equipment
- FFA-43-17 Approval to Accept Donation to the Pequannock Township School District
- FFA-44-17 Approval of Out of District Tuition Students for 2016-2017
- FFA-45-17 Approval of Distribution of Gate Receipts for 2015 Home Football Games
- *FFA-46-17 Approval to Recognize PTHS Girls’ Volleyball Association

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. FFA-40-17

PAYMENT OF BILLS – SEPTEMBER 27, 2016 TO OCTOBER 11, 2016

RESOLVED, that the Board of Education approves the Bills List, from September 27, 2016 to October 11, 2016, submitted by the Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$1,370,065.35
Capital Projects Fund 30	\$216,030.00
Food Service Fund 6x	\$0.00

RESOLUTION NO. FFA-41-17

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2016

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2016 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-42-17

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

*denotes new item on the agenda

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RESOLUTION NO. FFA-43-17

APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District.

DONATION	TO	DONATED BY
Plants (mums) Value \$50	North Boulevard School	Girl Scout Troop 6490 and NB HSA
Supply and Install Fence Value \$1,600	North Boulevard School	Freedom Fence
Portable Speaker Value \$130	PTHS	PTHS Field Hockey Parents Association

RESOLUTION NO. FFA-44-17

APPROVAL OF OUT-OF-DISTRICT TUITION STUDENTS FOR 2016-2017

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves out-of-district tuition students and authorizes the Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition revenue for the 2016-2017 school year as follows:

STUDENT #	SENDING DISTRICT	PROGRAM	TUITION REVENUE
150	Kinnelon	Special Education	\$71,020
329	Butler	Special Education	\$45,773 plus cost of 1:1 aide

RESOLUTION NO. FFA-45-17

APPROVAL OF DISTRIBUTION OF GATE RECEIPTS FOR 2016 HOME FOOTBALL GAMES

RESOLVED that the Board of Education authorizes the following groups to collect and manage the gate receipts and concession stand for all 2016 football games; and

BE IT FURTHER RESOLVED that all receipts, net of food costs at the concession stands, be deposited into the Student Activities Account; and

BE IT FURTHER RESOLVED that the Band Parents Association shall be reimbursed 40% of the net proceeds; the Football Parents Association shall be reimbursed 40% of the net proceeds; and the Student Council shall receive 20% of the net proceeds.

*denotes new item on the agenda

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***RESOLUTION NO. FFA-46-17**

APPROVAL TO RECOGNIZE PTHS GIRLS' VOLLEYBALL ASSOCIATION

WHEREAS, the Pequannock Township School District (the "District") has a high school girls volleyball team; and

WHEREAS, the Pequannock Township Board of Education (the "Board") has received a request from the Pequannock Township High School Girls' Volleyball Association (the "Association") to be recognized as a School-Connected Organization in accordance with Board Policy 9210; and

WHEREAS, the Board has determined to allow the Association to be recognized as a School-Connected Organization.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby recognizes the Association as a School-Connected Organization.

BE IT FURTHER RESOLVED that, in accordance with Board Policy 9210, the Board shall allow the Association to use the District's name in its title.

BE IT FURTHER RESOLVED that the permission granted herein shall continue for so long as the Association continues to promote student welfare and support the girls' volleyball program without seeking to establish educational policy, direct school affairs or interfere with the District's administration of the girls' volleyball program.

*denotes new item on the agenda

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POLICY

Tom Salerno, Chair

P-09-17 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

RESOLUTION NO. P-09-17

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION
STUDENTS	5130R - Withdrawal from School
	5410R - Promotion and Retention
	5420R - Reporting Student Progress
	5460 - High School Graduation
	5460.1R - High School Transcripts
	5513R - Care of School Property
	5550R - Disaffected Students
	5560R - Disruptive Students
	5751R - Sexual Harassment of Students
	5860R - Rules for Safety Patrol Members

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X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

XI. Old Business

RESOLUTION NO. OB-03-17

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-01-17
PTHS-01-17

XII. New Business

XIII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Mr. James Farrell	Mrs. Ann Maier
Dr. Douglas Muzzio	Mr. Tom Salerno	Mr. Robert Singer
Mr. Vincent Siracusa	Dr. Richard Thumann	Mrs. Kimberley Quigley

XIV. Adjournment

Motion by:	Second by:	Time:
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FUTURE PUBLIC BOARD MEETINGS

October 24, 2016	PTHS	7:00 pm
November 14, 2016	PTHS	7:00 pm

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