



# PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

Pequannock Township High School Cafeteria

85 Sunset Road, Pompton Plains, NJ 07444

MEETING AGENDA

Monday, February 29, 2016

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act  
In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

### Roll Call:

_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. Robert Singer
_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann	_____ Mrs. Kimberley Quigley

### FLAG SALUTE

- III. Board President Report - *Kimberley Quigley*
- IV. Superintendent Report – *Brett Charleston*
  - Student Representative Report - *Zach Lopez*
  - Student Recognition - Pequannock Valley School - *Mr. Richard Hayzler*
- V. Business Administrator/Board Secretary – *Kateryna W. Bechtel, CPA*
- VI. 2015-2016 Upcoming Committee Meetings
  - Curriculum, Instruction, and Special Services March 7, 2016
  - Policy March 7, 2016
  - Personnel, Management, and Community Relations March 7, 2016
  - Finance, Facilities, and Athletics March 9, 2016
- VII. Open to Public Agenda Items Only  
Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION February 29, 2016 Board Meeting Agenda

VIII. Approval of Minutes: February 8, 2016

Motion by:	Second by:	Roll Call Vote:
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\_\_\_\_\_ Mr. Sam Ciresi  
\_\_\_\_\_ Dr. Douglas Muzzio  
\_\_\_\_\_ Mr. Vincent Siracusa

\_\_\_\_\_ Mr. James Farrell  
\_\_\_\_\_ Mr. Tom Salerno  
\_\_\_\_\_ Dr. Richard Thumann

\_\_\_\_\_ Mrs. Ann Maier  
\_\_\_\_\_ Mr. Robert Singer  
\_\_\_\_\_ Mrs. Kimberley Quigley

IX. Approval of Action Items

\*denotes new item on the agenda  
**bold print denotes changes**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

*Committee Report of 2/22/16 - Dr. Richard Thumann, Chair*

- PMC-291-16 Acceptance of Reports
- PMC-292-16 Accept Resignation for the Purpose of Retirement
- PMC-293-16 Approval to Rescind Appointment (PMC-186-16)
- PMC-294-16 Approval to Accept Resignations
- PMC-295-16 Approval of Use of Sick Leave
- PMC-296-16 Approval of Use of Sick Leave
- PMC-297-16 Approval of Appointment
- PMC-298-16 Approval to Amend PMC-118-16
- PMC-299-16 Approval to Amend Family/Medical Leave of Absence 2015-2016 School Year (PMC-177-16)
- PMC-300-16 Approval to Amend Family/Medical Leave of Absence 2015-2016 School Year (PMC-279-16)
- PMC-301-16 Approval to Amend Payment of Sixth Period Assignments
- PMC-302-16 Approval of Spring Coaches
- PMC-303-16 Approval of Termination
- PMC-304-16 Approval of District Substitutes for the 2015-2016 School Year
- PMC-305-16 Approval of Submission of the 2016 -2019 Comprehensive Equity Plan
- PMC-306-16 Approval of Revision of the 2015-2016 District Calendar
- PMC-307-16 Approval of Sabbatical Leave for the 2016-2017 School Year
- PMC-308-16 Approval of Appointment
- PMC-309-16 Approval to Amend Appointment (PMC-27-16)
- PMC-310-16 Approval of District Mentors for the 2015-2016 School Year

Motion by:	Second by:	Roll Call Vote:
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- |                            |                           |                              |
|----------------------------|---------------------------|------------------------------|
| _____ Mr. Sam Ciresi       | _____ Mr. James Farrell   | _____ Mrs. Ann Maier         |
| _____ Dr. Douglas Muzzio   | _____ Mr. Tom Salerno     | _____ Mr. Robert Singer      |
| _____ Mr. Vincent Siracusa | _____ Dr. Richard Thumann | _____ Mrs. Kimberley Quigley |

**RESOLUTION NO. PMC-291-16**

**ACCEPTANCE OF REPORTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following reports:

- HIB Incident/Non-Incident Reports

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. PMC-292-16**

**ACCEPT RESIGNATION FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE
Frederick Dorando	Chemistry Teacher, PTHS	6/30/16

**RESOLUTION NO. PMC 293-16**

**APPROVAL TO RESCIND APPOINTMENT (PMC-186-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to rescind the following appointment:

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Nicholas Congleton	Permanent Substitute Teacher, PTHS	2/11/16	\$85 per diem/\$90 after 10 days of service

**RESOLUTION NO. PMC-294-16**

**APPROVAL TO ACCEPT RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	POSITION	EFFECTIVE
Keith Brady	JV Golf Coach-PTHS	3/1/2016
Jennifer Gregg	Permanent Substitute-SJG	2/29/2016

**RESOLUTION NO. PMC-295-16**

**APPROVAL OF USE OF SICK LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of sick leave for Diane Wolfe, Resource Teacher at Hillview Elementary, effective 3/28/16 through 4/29/16, using 24 accumulated sick days, returning to work on 5/2/16.

\*denotes new item on the agenda

**bold print denotes changes**

**RESOLUTION NO. PMC-296-16**

**APPROVAL OF USE OF SICK LEAVE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of sick leave for John Bednarz, .6 Media Specialist at Pequannock Township High School, effective 2/24/2016 through 3/14/2016, using 9 accumulated sick days, and 5 personal days through 3/25/2016 and leave without pay to on or about 3/29/2016.

**RESOLUTION NO. PMC-297-16**

**APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/LICENSE
Sharon Johnson <i>replacing Micalia Pelaez who is now .875 FTE</i>	.5 FTE Bus Driver	3/16/2016-6/30/2016	Step 12, \$35,075 prorated	CDL with School Bus endorsements
Gordon London <i>replacing Peter Hoitsma</i>	1.0 FTE Bus Driver	3/16/2016-6/30/2016	Step 8, \$30,675 prorated	CDL with School Bus endorsements

**RESOLUTION NO. PMC-298-16**

**APPROVAL TO AMEND PMC-118-16**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following amendment to appointment end date:

NAME	ASSIGNMENT	EFFECTIVE
Rebecca Biesel <i>long term leave replacement teacher for Dipty Patel</i>	Grade 3, Hillview	11/2/2015- <b>4/15/16</b>

\*denotes new item on the agenda

**bold print denotes changes**

**RESOLUTION NO. PMC-299-16**

**APPROVAL TO AMEND FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-177-16)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an amendment to a leave of absence for Gillian Freebody, English Teacher at PV School, **beginning on January 25, 2016 using 38-1/2 accumulated sick days through March 21, 2016, followed by 9 weeks and 2 days under FMLA/NJFLA unpaid with benefits returning to work on June 1, 2016.**

**RESOLUTION NO. PMC-300-16**

**APPROVAL TO AMEND FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-279-16)**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Jana Cohen, Social Studies Teacher at Pequannock Township High School, beginning on September 14, 2015 **using 50 accumulated sick days through November 27, 2015, immediately followed by 12 weeks under FMLA/NJFLA, unpaid with benefits, beginning November 30, 2015 through February 26, 2016, then beginning on February 29, 2016 using 15 accumulated sick days through March 25, 2016, with a return to work date of March 28, 2016.**

**RESOLUTION NO. PMC-301-16**

**APPROVAL TO AMEND PAYMENT OF SIXTH PERIOD ASSIGNMENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended payments of sixth period assignments as follows:

NAME	SCHOOL	SUBJECT	EFFECTIVE DATES	PAY AMOUNT
Elliott Honig	PTHS	Business 1 Period/Day	1/7/2016-2/8/2016	\$105.00 prorated for the amended amount

**RESOLUTION NO. PMC-302-16**

**APPROVAL OF SPRING COACHES**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel as coaches for the 2015-2016 school year, (pending full satisfaction of requisite New Jersey Department of Education and District employment criteria):

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Alan Geissel	Assistant Boys Lacrosse PTHS	3/1/2016-6/30-2016	Step 6, \$4,899
Christopher Kirkland <i>replacing Keith Brady</i>	Assistant Golf Coach PTHS	3/1/2016-6/30/2016	Step 1, \$2,566

\*denotes new item on the agenda  
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Edward Kopp	Boys Tennis Coach PTHS	3/1/2016-6/30/2016	Step 3, \$4,411
*Lindsay Lafferman	Head Girls Lacrosse Coach PTHS	3/1/2016-6/30/2016	Step M, \$6,991
Craig Spencer	Assistant Girls Track Coach PTHS	3/1/2016-6/30/2016	Step M, \$5,573 + \$300 longevity
Matthew Testa	Assistant Boys Lacrosse PTHS	3/1/2016-6/30/2016	Step 1, \$3206

**RESOLUTION NO. PMC-303-16**

**APPROVAL OF TERMINATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following termination:

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Sharon Koehler	.5 FTE Aide, PTHS	3/27/2016	Step 1, \$17,410 prorated

**RESOLUTION NO. PMC-304-16**

**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2015-2016 school year at the approved rate for each category and having met all requisite district and New Jersey Department of Education employment criteria.

NAME	CATEGORY
Devynn Orr	Teacher, Aide
Mary Kloza	Teacher, Aide
Anila Asani	Teacher, Aide

**RESOLUTION NO. PMC-305-16**

**APPROVAL OF THE SUBMISSION OF THE 2016 - 2019 COMPREHENSIVE EQUITY PLAN**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2016 - 2019 Comprehensive Equity Plan to the NJDOE.

\*denotes new item on the agenda

**bold print denotes changes**

**RESOLUTION NO. PMC-306-16**

**APPROVAL OF REVISION OF THE 2015-2016 DISTRICT CALENDAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revision of the 2015-2016 District Calendar as follows:

- Monday, March 28, 2016, will be an unused emergency closing day added back into the calendar. All District schools will be closed.

**RESOLUTION NO. PMC-307-16**

**APPROVAL OF SABBATICAL LEAVE FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sabbatical Leave for Victoria Bonaccorso for the 2016-2017 school year, at 50% of her 2016-2017 salary with benefits, pursuant to Pequannock Township Board of Education and PTEA Collective Bargaining Agreement, Article 29.

**RESOLUTION NO. PMC-308-16**

**APPROVAL OF APPOINTMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District as a Long Term Leave Replacement Substitute.

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION /LICENSE
Kathleen Jurewicz	Resource Teacher-HV <i>(Leave replacement for Diane Wolfe)</i>	3/29/16-4/29/16	\$90 per diem	NJ Substitute Certification

**RESOLUTION NO. PMC-309-16**

**APPROVAL TO AMEND APPOINTMENT (PMC-27-16)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amendment of the appointment of the following personnel in the Pequannock Township School District.

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION
<b>Sarah Yvonne Omick</b>	.5 FTE Preschool Teacher, NB	9/1/2015-6/30/2016	MA, Step 6, \$30,028 Not benefit eligible	Standard Certificate

\*denotes new item on the agenda

**bold print denotes changes**



**RESOLUTION NO. PMC-310-16**

**APPROVAL OF DISTRICT MENTORS FOR THE 2015-2016 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following District Mentors for the 2015-2016 school year as follows:

Mentee	Type	Mentor	School
Debra Johnson	Informal	Daniel Rodriguez	PTHS
Roberto Mulato	Informal	Angela Kohle	PTHS
Chloe Cogavin	Formal	Angela Escudero	PTHS
Corrina Moss-Keller	Formal	Susan Soroko	PTHS
Robert Mathieson	Informal	Krista Lau-Munoz	PTHS
Robert Mancuso	Informal	John Chorazy	PTHS
Megan Power	Informal	Michelle D'Angelo	PTHS
Erin Slack	Formal	David Petriello	PTHS
Kathleen Granko	Formal	Ann Marie Davis	PTHS
Donald Scazafave	Formal	Kathleen Azark	PV
Christopher Crowley	Formal	Jeryl Ann Asaro	PV
Sarah Yvonne Omick	Informal	Sarah Hubner	NB
Michele Donker	Informal	Emily Coughlin	NB

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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

*Committee Report of 2/22/16 - James Farrell , Chair*

- CIS-82-16 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-83-16 Approval of Agencies to Provide Services to Students
- CIS-84-16 Approval of Student Field Trips
- CIS-85-16 Approval of New and Revised Curriculum Writing

Motion by:	Second by:	Roll Call Vote:
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- |                            |                           |                              |
|----------------------------|---------------------------|------------------------------|
| _____ Mr. Sam Ciresi       | _____ Mr. James Farrell   | _____ Mrs. Ann Maier         |
| _____ Dr. Douglas Muzzio   | _____ Mr. Tom Salerno     | _____ Mr. Robert Singer      |
| _____ Mr. Vincent Siracusa | _____ Dr. Richard Thumann | _____ Mrs. Kimberley Quigley |

**RESOLUTION NO. CIS-82-16**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
Online	Y. McBain	WRS online	\$2110.92	n/a	n/a	\$2110.92
Online	J. Drashinsky	WRS online	\$2110.92	n/a	n/a	\$2110.92
3/7/16	M. Reiner	NJPSA FEA Attendance & Residency, Monroe	\$-0-	\$32.55	n/a	\$32.55

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PEQUANNOCK TOWNSHIP BOARD OF EDUCATION February 29, 2016 Board Meeting Agenda

3/7, 3/21/16	D. Donch	SGO Guidance & Support, DOE Office of Evaluation, Trenton	\$-0-	\$-0-	\$85.00	\$85.00
3/10/16	P. Kobliska	TCNJ Recruitment Fair, Pennington	\$-0-	\$44.64	n/a	\$44.64
3/10/16	R. Winning	PARCC Training Whippany	\$-0-	\$9.73	n/a	\$9.73
3/10/16	P. Cook	PARCC Training Whippany	\$-0-	n/a	n/a	\$-0-
3/10/16	C. Leach	PARCC Training Whippany	\$-0-	\$9.73	n/a	\$9.73
3/10/16	A.Scelso	PARCC Training Whippany	\$-0-	n/a	n/a	\$-0-
3/11/16	A.Scelso	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	P. Riffel	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	R. Hayzler	Sustainable Practices NJSBA, Trenton	\$-0-	\$-0-	n/a	\$-0-
3/11/16	P. Cook	CloudBound K-12 Kean University	\$-0-	n/a	n/a	\$-0-
3/14, 3/15, 3/16/16	P. Riffel	NJ Schools Building & Grounds Association Expo, Atlantic City	\$125.00	\$465.05	n/a	\$590.05
3/18/16	M. D'Angelo	Good Ideas in Teaching Math, Rutgers, Busch Campus	\$165.00	\$31.00	\$85.00	\$281.00
3/18/16	C. Kirkland	Good Ideas in Teaching Math, Rutgers, Busch Campus	\$165.00	\$31.00	\$85.00	\$281.00
3/21/16	C. Leach	NJ ASK Science/ NJBCT Training Parsippany	\$-0- NJ DOE	\$10.85	n/a	\$10.85
3/21/16	A.Scelso	NJBCT Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	R. Hayzler	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-

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PEQUANNOCK TOWNSHIP BOARD OF EDUCATION February 29, 2016 Board Meeting Agenda

3/21/16	M. Reiner	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	T. Loeffler	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/21/16	M. Portas	NJ ASK Science Training Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
3/22/16	B. Crocker	Career Ready Practices Paramus	\$-0-	\$12.22	n/a	\$12.22
3/22, 3/23/16	M. Bouroult	DAANJ State Conference Atlantic City	\$350.00	\$266.64	n/a	\$616.64
5/19/16	P. Kobliska	Chemical Management, Morris Knolls HS	\$-0-	n/a	n/a	\$-0-

**RESOLUTION NO. CIS-83-16**

**APPROVAL OF AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following agencies to provide services to students for 2015-2016 school year:

<b>STUDENT</b>	<b>SERVICES/AGENCIES</b>	<b>FEE</b>
#351	St. Joseph's Child Development Center Neurodevelopmental Evaluation	\$450.00
#352	St. Clare's – Homebound Instruction 2/16/16 - 3/16/16 5 hours/week	\$55.00/hr.
#349	Change to Resolution #CIS-80-16 Extend End Date to <b>2/26/16</b> Due to Medical	\$55.00/hr.
#75	Invo Health Care – Homebound OT 3/1/16 - 6/22/16 2 hours/week	\$84.00/hr.
#2750435	St. Clare's Psychiatric Evaluation - Urgent	\$400.00

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**RESOLUTION NO. CIS-84-16**

**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
3/8/16 3/15/16 3/29/16	Essex & Union Counties Wastewater Treatment Joint Meeting, Elizabeth	K. Lau-Munoz	PTHS/-/34, 45, 32	Environmental Science	\$11.50	\$-0-
5/1/16	Cedar Crest Pompton Plains	A.Streifer	PTHS/-/19	Jazz Band	\$-0-	Transportation

**RESOLUTION NO. CIS-85-16**

**APPROVAL OF NEW AND REVISED CURRICULUM WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following new and revised curriculum aligned to the Core Content State Standards and payment as listed to the writers, as per PTEA Agreement Article 32, A.6.n, \$178 per diem:

<b><u>Title</u></b>	<b><u>Days Allotted (Total Payment)</u></b>
<b>PTHS</b>	
Freshman Colloquium in Contemporary Literacies	Revision – 3 Days (\$534)
Writing for Publications	New Full Year – 6 Days (\$1068)
Algebra II	Complete Revision – 6 Days (\$1068)
Algebra II Honors	Complete Revision – 6 Days (\$1068)
Algebra I Part 1 Grade 9	New – 6 Days (\$1068)
Algebra I Part 2 Grade 10	New – 6 Days (\$1068)
Anatomy & Physiology	NGSS alignment Revision – 3 Days (\$534)
Biology	NGSS alignment/New – 6 Days (\$1068)
Biology Honors	NGSS alignment/New – 6 Days (\$1068)
Biology, Chemistry, Environmental Science Supplements	NGSS Supplements – 3 Days (\$534)
Chemistry	NGSS alignment/New – 6 Days (\$1068)
Environmental Science	NGSS alignment Revision – 3 Days (\$534)
Environmental Science AP	NGSS alignment/New – 6 Days (\$1068)
Forensic Science	NGSS alignment Revision – 3 Days (\$534)
Physics	NGSS alignment/ New – 6 Days (\$1068)

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PEQUANNOCK TOWNSHIP BOARD OF EDUCATION February 29, 2016 Board Meeting Agenda

Physics Honors	NGSS alignment/New – 6 Days (\$1068)
Criminal Law	Full Year Revision – 3 Days (\$534)
Psychology	Revision – 3 Days (\$534)
Sociology	Full Year Revision – 3 Days (\$534)
World History	Revision – 3 Days (\$534)
World History Honors Supplement	Revision – 3 Days (\$534)
First Aid and Safety	Revision – 3 Days (\$534)
Health	Revision – 3 Days (\$534)
Entrepreneurship & Leadership	New Full Year – 3 Days (\$534)
Financial Management & Investments	New Full Year – 3Days (\$534)
Sports Management	New Full Year – 3 Days (\$534)
Visual & Fashion Merchandising	New Full Year – 3 Days (\$534)
Italian III	New Full Year - 6 Days (\$1068)
Latin IV	Revision – 3 Days (\$534)
Spanish I thru V	Revisions – 15 Days (\$2670)
Concert Band Honors	Supplement – 1 Day (\$178)
Introduction to Music	New – 6 Days (\$1068)
Music Production	New – 6 Days (\$1068)
Music Theory	New – 6 Days (\$1068)
Piano	New – 6 Days (\$1068)
School of Rock	New – 6 Days (\$1068)
Architecture and CAD	Revision – 3 Days (\$534)
Computer Aided Design	Revision - 3 Days (\$534)
Engineering Design and Development	New Full Year - 6 Days (\$1068)
Game Design	Revision – 3 Days (\$534)
Web Design	Revision – 3 Days (\$534)
Emerging Technologies through Robotics	New Full Year - 6 Days (\$1068)
Fundamentals of Engineering	Revision – 3 Days (\$534)
Prototypes with Inventor	New Full Year - 6 Days (\$1068)
Robotics	Revision – 3 Days (\$534)
Visual Arts I	New Full Year - 6 Days (\$1068)
Visual Arts II	New Full Year - 6 Days (\$1068)
Visual Arts III	New Full Year - 6 Days (\$1068)
Digital Arts I	New Full Year - 6 Days (\$1068)
Digital Arts II	New Full Year - 6 Days (\$1068)
<b>PVS</b>	
Physical & Earth Science Grade 6	NGSS alignment New – 6 Days (\$1068)
Life Science Grade 7	NGSS alignment New – 6 Days (\$1068)
Earth Science Grade 8	NGSS alignment New – 6 Days (\$1068)
Social Studies Grade 7	Revision – 3 Days (\$534)
Music Ensemble	Revision – 3 Days (\$534)
Music Technology	Revision – 3 Days (\$534)
21 <sup>st</sup> Century Communication/Public Speaking	Revision – 3 Days (\$534)
21 <sup>st</sup> Century Skills	Revision – 3 Days (\$534)
Digital Media	Revision – 3 Days (\$534)
Media and Marketing	Revision – 3 Days (\$534)
Social Media Supplement	Revision – 1 Day (\$178)
Computer Applications	Revision – 3 Days (\$534)
Engineering and Design	Revision --3 Days (\$534)
Robotics	Revision – 3 Days (\$534)
Technology Revolution	Revision – 3 Days (\$534)

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PEQUANNOCK TOWNSHIP BOARD OF EDUCATION February 29, 2016 Board Meeting Agenda

<b>Elementary</b>	
Language Arts K	Revision – 1 Day (\$178)
Handwriting Supplement K-5	Revision – 3 Days (\$534)
Social Studies K-5	Revision – 18 Days (\$3204)
Art with World Culture K-5	Revision – 3 Days (\$534)
Music with World Culture K-5	Revision – 3 Days (\$534)
Physical Ed/Health K-5	Revision – 3 Days (\$534)
PE with World Cultures K-5	Revision – 3 Days (\$534)
Science Enrichment K-5	Revision – 6 Days (\$1068)
Social Studies Enrichment K-5	Revision – 6 Days (\$1068)
Language Arts Enrichment K-5	Revision – 6 Days (\$1068)
Technology K-5	Revision – 18 Days (\$3204)
STEM Lab K-5	NGSS alignment/New - 18 Days (\$3204)
<b>Total</b>	<b>Not to Exceed: \$67,000</b>

\*denotes new item on the agenda  
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**FINANCE, FACILITIES, AND ATHLETICS**

*Committee Report of 2/24/16 - Vincent Siracusa, Chair*

- FFA-153-16      Payment of Bills – February 9, 2016 to February 29, 2016
- FFA-154-16      Transfer of Funds January 2016
- FFA-155-16      Approval of Financial Reports/Monthly Certification for January 2016
- FFA-156-16      Monthly Reports from Schools and Programs January 2016
- FFA-157-16      Approval to Establish Tuition Rates for Out of District Students 2016-2017
- FFA-158-16      Approval of PTHS Tuition Student for 2016-2017
- FFA-159-16      Acceptance of Annual Emergency Operations Plans
- FFA-160-16      Approval to Amend Voluntary Retirement Plans (FFA-110-16)
- FFA-161-16      Approval to Amend Voluntary Disability Plans (FFA-112-16)
- FFA-162-16      Authorization for Submission of Amendment #1 IDEA FY16
- FFA-163-16      Approval to Accept Donations to the Pequannock Township School District
- FFA-164-16      Approval of Mandatory Direct Deposit of Pay
- FFA-165-16      Approval of Award of Bid for SJG Window Replacement
- FFA-166-16      Approval of Award of Bid for North Boulevard Roof Replacement
- FFA-167-16      Approval of Interlocal Agreement with Township of Pequannock
- FFA-168-16      Authorization for Submission of Amendment #1 NCLB FY16
- FFA-169-16      Approval of Capital Reserve Fund Withdrawal for PTHS Generator Project, SJG Window Replacement Project, NB Roof Replacement Project, and PTHS Marquee Project

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. Robert Singer
_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. FFA-153-16**

**PAYMENT OF BILLS – FEBRUARY 9, 2016 TO FEBRUARY 29, 2016**

RESOLVED, that the Board of Education approves the Bills List, from February 9, 2016 to February 29, 2016, submitted by the Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General      Funds 10, 20, 40	\$3,182,089.79
Capital Projects Fund 30	\$      722.15
Food Service      Fund 6x	\$ 40,975.91

\*denotes new item on the agenda  
**bold print denotes changes**



**RESOLUTION NO. FFA-154-16**

**TRANSFER OF FUNDS JANUARY 2016**

RESOLVED, that the Board of Education approves the transfer of funds within the 2015-2016 budget from January 1, 2016 through January 30, 2016, in accordance with the attached list, which shall become a part of the record.

**RESOLUTION NO. FFA-155-16**

**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2016**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for January 2016.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2016, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. FFA-156-16**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS JANUARY 2016**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2016 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

**RESOLUTION NO. FFA-157-16**

**APPROVAL TO ESTABLISH TUITION RATES FOR OUT OF DISTRICT STUDENTS 2016-2017**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves establishment of tuition rates for out of district students for the 2016-2017 school year as follows:

<b>PROGRAM</b>	<b>TUITION</b>
General Ed, K-12	\$8,000
Additional Siblings, General Ed, K-12	\$6,000
Preschool Half Day	\$3,000
Preschool Full Day	\$5,800

\*denotes new item on the agenda

**bold print denotes changes**

**RESOLUTION NO. FFA-158-16**

**APPROVAL OF PTHS TUITION STUDENT FOR 2016-2017**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into parent paid contracts to receive tuition revenue for the 2016-2017 school year as follows:

STUDENT #	PROGRAM	ANNUAL TUITION RATE
RK	PTHS	\$8,000.00

**RESOLUTION NO. FFA-159-16**

**ACCEPTANCE OF ANNUAL EMERGENCY OPERATIONS PLANS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the annual Emergency Operation Plan for each school. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence. This is required pursuant to N.J.A.C. 6A:16-5.1.

**RESOLUTION NO. FFA-160-16**

**APPROVAL TO AMEND VOLUNTARY RETIREMENT PLANS (FFA-110-16)**

RESOLVED, that the Board of Education approves to amend the following Voluntary Retirement Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary until the next reorganization meeting in January 2017:

AXA Equitable	Lincoln Financial Advisors Group
FTJ Fundchoice	MetLife
Security Benefit	VALIC Financial Advisors
Vanguard	<b>*Siracusa/GWN Benefits</b>

**RESOLUTION NO. FFA-161-16**

**APPROVAL TO AMEND VOLUNTARY DISABILITY PLANS (FFA-112-16)**

RESOLVED, that the Board of Education approves to amend the following Voluntary Disability Plans (pre-tax) in accordance with the Plan Documents on file in the Office of the Business Administrator/Board Secretary until the next reorganization meeting in January 2017:

American Family Life Assurance Company of Columbus (AFLAC)	Unum Life Insurance Company of America
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\*denotes new item on the agenda

**bold print denotes changes**

Prudential Insurance Company of America	Colonial Life
<b>*American General Life</b>	

**RESOLUTION NO. FFA-162-16**

**AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 IDEA FY16**

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – IDEA FY16 to approve the addition of carryover funds from the 2014-2015 IDEA grant, to be carried forward to the 2015-2016 fiscal year as follows:

	BASIC	PRESCHOOL	TOTAL
PEQUANNOCK	\$0	\$4,384	\$4,384
NONPUBLIC	\$30,568	\$0	\$30,568
<b>TOTAL</b>	\$30,568	\$4,384	\$34,952

**RESOLUTION NO. FFA-163-16**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the donations to the Pequannock Township School District, as per attachment.

**RESOLUTION NO. FFA-164-16**

**APPROVAL TO MANDATE DIRECT DEPOSIT OF PAY**

WHEREAS, P.L. 2013, Chapter 28 updated N.J.S.A. 52:14-15h authorizing the board of education of every local school district to determine to have net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee; and

WHEREAS, if the board provides for such direct deposit, compliance by an employee shall be mandatory with exemptions only as the board deems necessary; and

WHEREAS, the Board of Education adopted Policy 6511 - Direct Deposit, on February 12, 2015 in accordance with N.J.S.A. 52:14-15h, which requires the annual approval of direct deposit requirements by the board;

RESOLVED, that the Board of Education approves mandatory direct deposit of net pay for all district employees effective March 1, 2016 and designates Lakeland Bank as the district’s banking institution that shall be used to implement the direct deposit program.

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. FFA-165-16**

**APPROVAL OF AWARD OF BID FOR SJG WINDOW REPLACEMENT**

RESOLVED, that the Board of Education approves the award of bid for window replacement at the Stephen J. Gerace Elementary School to RD Architectural Products of Fair Lawn, New Jersey, the lowest responsive bidder, in the total amount of \$252,400.00, said bid opened in the Board Office on Wednesday February 24, 2016 at 1:00 pm.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

**RESOLUTION NO. FFA-166-16**

**APPROVAL OF AWARD OF BID FOR NORTH BOULEVARD ROOF REPLACEMENT**

RESOLVED, that the Board of Education approves the award of bid for window replacement at the North Boulevard Elementary School to **VMG Group of Roselle**, New Jersey, the lowest responsive bidder, in the total amount of **\$349,000.00**, said bid opened in the Board Office on Wednesday February 24, 2016 at 1:30 pm.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

**RESOLUTION NO. FFA-167-16**

**APPROVAL OF INTERLOCAL AGREEMENT WITH TOWNSHIP OF PEQUANNOCK**

WHEREAS, The Township of Pequannock has applied for and received a FEMA Hazard Mitigation Grant for a Critical Facilities Generator Project (HMGP-DR-4086-NJ-0511-R) in the amount of \$417,995 with \$386,196 funded by the federal grant and a required local share match of \$31,799; and

WHEREAS, the Pequannock Township School District receives incidental benefits from the installation of this generator at the Pequannock Township High School; and

WHEREAS, the Pequannock Township School District has applied for and received a State of New Jersey Schools Development Authority Section 15 grant (NJDOE Project No. 4080-050-14-1001-G04) for the Building Service and Branch Panel Modifications for this new generator which will fund 40% of the local share match; and

WHEREAS, funds are available in Capital Reserve to fund the balance of the local share required by the FEMA Hazard Mitigation Grant;

THEREFORE BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves entering into an interlocal agreement between the Township of Pequannock and the Pequannock Township School District to purchase and install a generator at Pequannock Township High School.

\*denotes new item on the agenda

**bold print denotes changes**

**RESOLUTION NO. FFA-168-16**

**APPROVAL OF CAPITAL RESERVE FUND WITHDRAWAL FOR PTHS GENERATOR PROJECT, SJG WINDOW REPLACEMENT PROJECT, NB ROOF REPLACEMENT PROJECT, AND PTHS MARQUEE PROJECT**

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$785,186 from the Capital Reserve Fund to the General Fund account # 12-000-400-931 to fund the following projects:

<b>PROJECT</b>	<b>AMOUNT</b>
PTHS Generator	\$31,799
SJG Window Replacement	<b>\$313,530</b>
NB Roof Replacement	<b>\$397,450</b>
PTHS Marquee	<b>\$34,700</b>
<b>TOTAL</b>	<b>\$777,479</b>

**RESOLUTION NO. FFA-169-16**

**AUTHORIZATION FOR SUBMISSION OF AMENDMENT #1 NCLB FY16**

RESOLVED, that the Board of Education authorizes the submission of Amendment #1 – NCLB FY16 to approve the addition of carryover funds from the 2014-2015 NCLB grant, to be carried forward to the 2015-2016 fiscal year as follows:

	<b>TITLE I</b>	<b>TITLE II</b>	<b>TOTAL</b>
<b>PEQUANNOCK</b>	\$14,339	\$0	\$14,339
<b>NONPUBLIC</b>	\$0	\$3,484	\$3,484
<b>TOTAL</b>	\$14,339	\$3,484	\$17,823

\*denotes new item on the agenda  
**bold print denotes changes**

**POLICY**

*Committee Report of 2/22/16 - Tom Salerno, Chair*

P-16-16 Approval of New and Revised Board Policies and Regulations for First Reading

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. Robert Singer
_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. P-16-16**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

<u>MANUAL SECTION</u>	<u>POLICY/REGULATION</u>
Student (Pupil)	5512- Harassment, Intimidation, and Bullying
Student (Pupil)	5830R - Pupil Fundraising

\*denotes new item on the agenda  
**bold print denotes changes**

X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. Old Business  
New Business

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. Robert Singer
_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann	_____ Mrs. Kimberley Quigley

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
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**FUTURE PUBLIC BOARD MEETINGS**

March 14, 2016                      PTHS Auditorium                      7:00pm

\*denotes new item on the agenda  
**bold print denotes changes**