



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School Auditorium
85 Sunset Road, Pompton Plains, NJ 07444
REGULAR MEETING AGENDA
Wednesday, January 6, 2016
AFTER THE ORGANIZATION MEETING

I. Call to Order

II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mrs. Kimberley Quigley	_____ Mr. Tom Salerno
_____ Mr. Robert Singer	_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann

FLAG SALUTE

III. Board President Report

IV. Superintendent Report – *Brett Charleston*

V. Business Administrator/Board Secretary – *Anthony Mistretta*

VI. 2015-2016 Upcoming Committee Meeting

- Curriculum, Instruction, and Special Services 1/19/16
- Personnel, Management, and Community Relations 1/19/16
- Policy 1/19/16
- Finance, Facilities, and Athletics 1/20/16

VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

VIII. Approval of Minutes-December 14, 2015

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mrs. Kimberley Quigley	_____ Mr. Tom Salerno
_____ Mr. Robert Singer	_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann

IX. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-231-16 Accept Resignation
- PMC-232-16 Approval of Change in Assignment
- PMC-233-16 Approval of Appointment
- PMC-234-16 Approval of District Substitutes for the 2015-2016 School Year
- PMC-235-16 Approval of Family/Medical Leave of Absence 2015-2016 School Year
- PMC-236-16 Approval of Homebound Instructors 2015-2016
- PMC-237-16 Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-51-16)
- PMC-238-16 Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-361-16)
- PMC-239-16 Amend Approval of Family/Medical Leave of Absence 2015-2016 School Year (PMC-204-16)
- PMC-240-16 Approval of Sixth Period
- PMC-241-16 Approval of Temporary Increase in Assignment
- PMC-242-16 Acceptance of Reports
- *PMC-243-16 Approval of Extended Kindergarten Registration Hours

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mrs. Kimberley Quigley	_____ Mr. Tom Salerno
_____ Mr. Robert Singer	_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann

RESOLUTION NO. PMC-231-16

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation:

NAME	POSITION	EFFECTIVE
Carissa Centrelli	PVS Social Studies Teacher	January 15, 2016

RESOLUTION NO. PMC-232-16

APPROVAL OF CHANGE IN ASSIGNMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the changes in assignment for the following personnel in the Pequannock Township School District:

NAME	FROM	TO	EFFECTIVE	SALARY
Margaret Colicchio	Administrative Assistant to the Superintendent	Administrative Assistant to the Business Administrator/Board Secretary	1/7/16-6/30/16	\$58,222 Pro-rated
Sally Belmont	Administrative Assistant to the Business Administrator/Board Secretary	Secretary - PTHS	1/7/16-6/30/16	Secretarial Guide Step 16 \$48,730 Pro- rated

*denotes new item on the agenda
bold print denotes changes

Melinda Tierney	Secretary - PTHS	Administrative Assistant to the Superintendent	1/7/16-6/30/16	\$58,500 Pro-rated
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RESOLUTION NO. PMC-233-16

APPROVAL OF APPOINTMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY	CERTIFICATION/LICENSE
Kahri Mlinarcik**	LTS Grade 2, SJG	1/7/16-4/6/16	BA Step 2, \$53,455 Pro-rated Not Benefit Eligible	Standard Certificate Elementary K-5
Jennifer Greg	LTS Grade 5, SJG	1/7/16-2/12/16	BA Step 1, \$53,255 Pro-Rated Not Benefit Eligible	Standard Certificate Elementary K-8
Donald Scazafave	Social Studies Teacher, PVS	1/19/16-6/30/16	BA Step 1, \$53,255 Pro-Rated Benefit Eligible	CEAS K-12, Teacher of Social Studies

RESOLUTION NO. PMC-234-16

APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2015-2016 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for the 2015-2016 school year at the approved rate for each category and having met all requisite district employment criteria.

NAME	CATEGORY
Kahri Mlinarcik	Teacher

RESOLUTION NO. PMC-235-16

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the leave of absence for Alexis Somers, Teacher at North Boulevard School, beginning on or about April 11, 2016 using 28 accumulated sick days through approximately May 18, 2016 followed by FMLA leave, unpaid with benefits, from approximately May 19, 2016 through May 22, 2016 followed by FMLA/NJLFA leave, unpaid with benefits, from approximately May 23, 2016 through June 22, 2016 with a return to work date on or about September 7, 2016.

RESOLUTION NO. PMC-236-16

APPROVAL OF HOMEBOUND INSTRUCTORS 2015-2016

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2015-2016 School Year in the Pequannock Township School District at a rate of \$37.00/hour.

Name
Patricia Sedran

RESOLUTION NO. PMC-237-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-51-16)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Dipty Patel, Elementary Teacher at Hillview School, beginning on or about November 2, 2015 using 42 accumulated sick days through January 13, 2016, followed by 12 weeks under FMLA/NJFLA beginning on January 14, 2016, unpaid with benefits, returning to work on April 15, 2016.

RESOLUTION NO. PMC-238-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-361-16)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Lisa Warner, Grade 5 Teacher at Stephen J. Gerace Elementary School, beginning on or about September 7, 2015 through November 9, 2015 using 43 accumulated sick days immediately followed by 12 weeks under FMLA/NJFLA unpaid with benefits returning to work on February 10, 2016.

RESOLUTION NO. PMC-239-16

AMEND APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE 2015-2016 SCHOOL YEAR (PMC-204-16)

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves an amendment to a leave of absence for Keith Brady, Business Education Teacher at Pequannock Township High School, beginning on January 7, 2016, with an anticipated return date of **February 9, 2016** using accrued sick days.

RESOLUTION NO. PMC-240-16

APPROVAL OF SIXTH PERIOD ASSIGNMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for a sixth period assignment, five times per week at the total rate of \$6,000, pro-rated, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	SUBJECT	EFFECTIVE DATES	PAY AMOUNT
Christine Rinkel	PTHS	Business	1/7/2016-2/8/2016	\$378.00
Elliott Honig	PTHS	Business	1/7/2016-2/8/2016	\$378.00

RESOLUTION NO. PMC-241-16

APPROVAL OF TEMPORARY INCREASE IN ASSIGNMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the temporary increase in assignment for Gayle Lipari, PTHS Teacher, from .4 FTE to .6 FTE as follows:

DATES	FTE	DAILY RATE	SALARY
1/7/2016 – 1/15/2016	.60 FTE	\$166.37	\$1164.59
1/16/2016-1/30/2016			\$1663.65
02/1/2016-2/8/2016			\$998.22

RESOLUTION NO. PMC-242-16

ACCEPTANCE OF REPORTS

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- HIB Incident/Non-Incident Reports

***RESOLUTION NO. PMC-243-16**

APPROVAL OF EXTENDED KINDERGARTEN REGISTRATION HOURS

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves Lorraine LaTempa to cover Extended Kindergarten Registration at a rate of \$50.00 hours for a maximum of 2 hours as follows:

January 13, 2016 6-8 p.m. at the Senior House

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-64-16 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-65-16 Approval of Services and Agencies to Provide Services to Students
- CIS-66-16 Approval of Out-of- State Field Trip

Motion by:	Second by:	Roll Call Vote:
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|--------------------------|------------------------------|---------------------------|
| _____ Mr. Sam Ciresi | _____ Mr. James Farrell | _____ Mrs. Ann Maier |
| _____ Dr. Douglas Muzzio | _____ Mrs. Kimberley Quigley | _____ Mr. Tom Salerno |
| _____ Mr. Robert Singer | _____ Mr. Vincent Siracusa | _____ Dr. Richard Thumann |

RESOLUTION NO. CIS-64-16

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
1/7/16	B. Adams	Translating Middle School Life Science Model Science Curriculum, East Orange	\$-0-	n/a	\$85.00	\$85.00
1/7/16	D. Donch	Translating Middle School Life Science Model Science Curriculum, East Orange	\$-0-	\$11.16	\$85.00	\$96.16
3/2/16	D. Vuolo	Structure, Function and Information Processing East Orange	\$-0-	\$4.34	\$85.00	\$89.34

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. CIS-65-16

APPROVAL OF SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following services and agencies to provide services to students for 2015-2016 school year:

STUDENT	SERVICES/AGENCIES	FEE
#342	Speech & Hearing Associates Central Auditory Evaluation	\$500.00
#198	Dr. Mark Faber – Psychiatric Evaluation	\$550.00
#343	St. Joseph’s Child Development Center Neurodevelopmental Evaluation	\$450.00
#344	Home Instruction - 1/4/16-6/22/16 10 hours per week	\$37.00/hr.
#344	Education, Inc. - 1/4/16-6/22/16 5 hours per week	\$49.00/hr.

RESOLUTION NO. CIS-66-16

APPROVAL OF OUT-OF-STATE FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	STUDENT COST OF TRIP	COST TO DISTRICT
5/19/16	Metropolitan Museum of Art New York, NY	E. Ciavarella R. Eveland D. Hall G. Caufield	PTHS/-/40	History and Culture	\$23.00	\$340.00 Substitutes

FINANCE, FACILITIES, AND ATHLETICS

- FFA-136-16 Payment of Bills – December 15, 2015 to January 6, 2016
- FFA-137-16 Monthly Food Service Report from Schools and Programs November 2015
- *FFA-138-16 Accept Donation from Dell Computers

Motion by:	Second by:	Roll Call Vote:
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|--------------------------|------------------------------|---------------------------|
| _____ Mr. Sam Ciresi | _____ Mr. James Farrell | _____ Mrs. Ann Maier |
| _____ Dr. Douglas Muzzio | _____ Mrs. Kimberley Quigley | _____ Mr. Tom Salerno |
| _____ Mr. Robert Singer | _____ Mr. Vincent Siracusa | _____ Dr. Richard Thumann |

RESOLUTION NO. FFA-136-16

PAYMENT OF BILLS – DECEMBER 15, 2015 TO JANUARY 6, 2016

RESOLVED, that the Board of Education approves the Bills List, from December 15, 2015 to January 6, 2016, submitted by the Interim Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20	\$2,998,976.15
Capital Projects Fund 30	\$ 0.00
Food Service Fund 6X	\$ 35,838.52

RESOLUTION NO. FFA-137-16

MONTHLY FOOD SERVICE REPORT FROM SCHOOLS AND PROGRAMS NOVEMBER 2015

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of November 2015 for Pomptonian Food Service.

***RESOLUTION NO. FFA-138-16**

ACCEPT DONATION FROM DELL COMPUTERS

RESOLVED, that the Board of Education accepts the donation from Dell Computers to provide breakfast for all January 19, 2016 Google Summit attendees.

POLICY

P-12-16 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mrs. Kimberley Quigley	_____ Mr. Tom Salerno
_____ Mr. Robert Singer	_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann

RESOLUTION NO. P-12-16

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

<i>MANUAL SECTION</i>	<i>POLICY/REGULATION</i>
Administration	1240 & 1240R – Evaluation of Superintendent
Teaching Staff Members	3221 & 3221R – Evaluation of Teachers
	3222 & 3222R – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
	3223 & 3223R – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
	3224 & 3224R – Evaluation of Principals, Vice Principals, and Assistant Principals
Students (Pupils)	5512R – Harassment, Intimidation or Bullying Investigation Procedure

X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. Old Business
New Business

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Mrs. Ann Maier
_____ Dr. Douglas Muzzio	_____ Mrs. Kimberley Quigley	_____ Mr. Tom Salerno
_____ Mr. Robert Singer	_____ Mr. Vincent Siracusa	_____ Dr. Richard Thumann

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
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FUTURE PUBLIC BOARD MEETINGS

January 25, 2016 PTHS Auditorium 7:00pm