



**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**  
**Pequannock Township High School Auditorium**  
**85 Sunset Road, Pompton Plains, New Jersey 07444**  
**BOARD MEETING AGENDA**  
**Monday, July 14, 2014**  
**7:00 PM**

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**Roll Call:**

_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Dr. Douglas Muzzio
_____ Mrs. Rosemary Phalon	_____ Mr. Tom Salerno	_____ Mr. William Sayre
_____ Dr. Richard Thumann	_____ Mr. Matthew Tenghi	_____ Mrs. Kimberley Quigley

**FLAG SALUTE**

- III. Board President Report – *Kim Quigley*
- IV. Superintendent Report - *Victor P. Hayek, Ed.D.*
- V. Business Administrator Report – *Barbara A. Decker*
- VI. 2014-2015 Upcoming Committee Meetings
  - Personnel, Management, and Community Relations 8/11/14
  - Curriculum, Instruction, and Special Services 8/06/14
  - Finance, Facilities, and Athletics 8/12/14
  - Policy 7/28/14

- VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

- VIII. Approval of Minutes
  - June 9, 2014 Executive Session
  - June 9, 2014 Meeting
  - June 17, 2014 Executive Session
  - June 30, 2014 Executive Session
  - June 30, 2014 Meeting
- IX. Approval of Action Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**PMC Committee Report of July 7, 2014 - Bill Sayre, Chair**

- PMC-01-15 Approval of Appointments
- PMC-02-15 Approval of Family/Medical Leave of Absence –2014-2015
- PMC-03-15 Approval of Fifth Period Assignments
- PMC-04-15 Approval of Appointments for Extended School Year Program
- PMC-05-15 Approval of Appointment of Anti-Bullying Specialists – 2014-2015 School Year
- PMC-06-15 Approval of Extra-Curricular Stipends- 2014-2015
- PMC-07-15 Approval to Appoint Interim Superintendent
- \*PMC-08-15 Accept Resignation
- \*PMC-09-15 Approval of Volunteer Coach

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Dr. Douglas Muzzio
_____ Mrs. Rosemary Phalon	_____ Mr. Tom Salerno	_____ Mr. William Sayre
_____ Dr. Richard Thumann	_____ Mr. Matthew Teng	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. PMC-01-15**

**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Michael Smulewicz	Supervisor of Related Arts	7/15/2014-6/30/2015	\$87,125	Supervisor-Standard
Shannon McKenna	Leave Replacement-Special Ed Teacher, HV	9/2/2014-11/25/2014	\$80 per diem for the first 20 days, \$232 beginning on 21st day/ No Benefits	CEAS-Elementary K-6, CEAS-Teacher of Students with Disabilities

**RESOLUTION NO. PMC-02-15**

**APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE –2014-2015**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following family/medical leave of absence:

- Ellen Altis, Secretary, PVMS, beginning on or about July 16, 2014, using 33 accumulated sick days through approximately August 29, 2014, returning to work on or about September 2, 2014.
- Sarah Hubner, Teacher, North Boulevard, beginning on or about October 27, 2014, using 21 accumulated sick days through approximately November 26, 2014, immediately followed by 3 weeks under FMLA beginning on or about December 1, 2014 through approximately December 19, 2014, unpaid with benefits, immediately followed by 12 weeks under NJFLA beginning on or about December 22, 2014 through approximately March 13, 2015, unpaid with benefits, returning to work on or about March 16, 2015.
- Stella Shizas, Teacher, North Boulevard, beginning on or about October 20, 2014, using 36 accumulated sick days through approximately December 12, 2014, immediately followed by 12 weeks under NJFLA beginning on or about December 15, 2014 through approximately March 6, 2015, unpaid with benefits, returning to work on or about March 9, 2015.

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. PMC-03-15**

**APPROVAL OF FIFTH PERIOD ASSIGNMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignments effective September 1, 2014 through June 30, 2015, at the total rate of \$6,000, pro-rated, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Name	School	Rate
Lisa Mulhall	PTHS	\$6,000
Ruth Burak	PTHS	\$6,000
Michelle Sarnelli	PVMS	\$3,000 (“A” Days Only)
Jean Bottino	PVMS	\$6,000

**RESOLUTION NO. PMC-04-15**

**APPROVAL OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following appointments for the extended school year program.

**ESY Program July 1 – July 31, 2014 (21 days)**

Related Services	Salary	Hourly Rate	Total Hours	Total
Donna Derricks (Nurse) Change to Resolution #PMC-251-14 <b>Add 7/11/14</b> (6 days, 3.5 hours/day)	\$62,380.00	\$51.98	<b>21</b>	<b>\$1,091.58</b>
<b>Substitute:</b>				
Susan DeBell (Nurse) 1 day, 7/25/14	Sub Nurse Rate	n/a	n/a	\$125

Substitute Teachers & Aides as needed	Salary	Hourly Rate
Joseph Colombo (aide)	\$18,250	\$15.21

**RESOLUTION NO. PMC-05-15**

**APPROVAL OF APPOINTMENT OF ANTI-BULLYING SPECIALISTS – 2014-2015 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel as Anti-Bullying Specialists for the 2014-2015 school year, at a stipend of \$1,000, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association:

NAME	SCHOOL	STIPEND
Kim Buscher	Pequannock High School	\$1,000
Terri Praschak	Pequannock Valley Middle School	\$1,000
Donna Dericks	Hillview Elementary School	\$1,000
Lorraine LaTempa	North Boulevard Elementary School	\$1,000
Jackie Griffith	Stephen J. Gerace Elementary School	\$1,000

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**RESOLUTION NO. PMC-06-15**

**APPROVAL OF EXTRA-CURRICULAR STIPENDS- 2014-2015**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2014-2015 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Extra-Curricular Duty Pay Guide:  
Pequannock Township High School**

<b>ADVISOR</b>	<b>ASSIGNMENT</b>	<b>STIPEND</b>
Ryan Mantell	Instrumental Activities	\$2,118

**RESOLUTION NO. PM-07-15**

**APPROVAL TO APPOINT INTERIM SUPERINTENDENT**

RESOLVED, that the Board of Education approves Dr. Maria Nuccetelli, as Interim Superintendent of Schools for the Pequannock Township School District, for a period commencing August 4, 2014 through June 30, 2015, or until a permanent Superintendent is hired, at a rate of \$605 per day.

BE IT FURTHER RESOLVED, that the employment agreement has been reviewed and approved by the Executive Morris County Superintendent of Schools in an approval letter dated July 11, 2014.

**\*RESOLUTION NO. PMC-08-15**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the following resignation:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Justin DeFeo	Assistant Girls Soccer Coach, PTHS	July 10, 2014

**\*RESOLUTION NO. PMC-09-15**

**APPROVAL OF VOLUNTEER COACH**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as a volunteer coach for the 2014-2015 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>SCHOOL</b>
Robert Jachera	Volunteer Football Coach	PTHS

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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

**CIS Committee Report of July 9, 2014 – James Farrell, Chair**

- CIS-01-15 Approval of New and Revised Curriculum
- CIS-02-15 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-03-15 Approval of Providers for Services to Students 2014-2015
- CIS-04-15 Approval of Out-of-District Placement, Services, and Agencies to Provide Services to Students 2014-2015

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Dr. Douglas Muzzio
_____ Mrs. Rosemary Phalon	_____ Mr. Tom Salerno	_____ Mr. William Sayre
_____ Dr. Richard Thumann	_____ Mr. Matthew Tenghi	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. CIS-01-15**

**APPROVAL OF NEW AND REVISED CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum aligned to the Common Core Standards and payment to the writers as previously approved, as follows:

<b>NAME</b>	<b>WRITER/AMOUNT</b>
Instructional Music 5-8 (Band)	J. Foth (\$1,068)
Social Studies Grade 6	E. Postman (\$1,068)
Social Studies Grade 7	J. Lindsay (\$1,068)
World History Grade 8	C. Centrelli (\$1,068)
Choir 6-8	J. Heise (\$1,068)

**RESOLUTION NO. CIS-02-15**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

\*denotes new item on the agenda  
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Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
7/21/14	M. Portas	Chromebooks & The Common Core, Monroe	\$500.00	<b>\$40.69</b>		<b>\$540.69</b>
10/8, 9/14	T. Loeffler	The Breakthrough Coach New Rochelle, NY	\$615.00			\$615.00
10/8, 9/14	T. Gillert	The Breakthrough Coach New Rochelle, NY	Included in Above			
7/15/14	Y. McBain	NJ Google Apps Summit Ramsey	\$299.00			\$299.00
8/26,8/27, 10/29/14, 1/21, 4/22/15	A.Somers	Tools of The Mind Year 1 Training Crowne Plaza, Monroe	\$2,500	\$171.00		\$2,671

**RESOLUTION NO CIS-03-15**

**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2014-2015**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2014-2015 school year:

PROVIDER	SERVICE	FEE
Morris Psychological Group	Neuropsychological Evaluation	\$1,500.00
The Learning Laboratory, LLC Polly Scott	Independent Education Evaluation	\$1,000.00

**RESOLUTION NO. CIS-04-15**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS 2014-2015**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services to students for 2014-2015 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#31 #75 #184	Change to Resolution #CIS-90-14 (Updated Contract)	\$5,250.00 to <b>\$5,400.00</b>
#142	ABA – Alexis Somers - 10 hours-2 hours/month 7/1/14-11/30/14	\$37.00/hr.
#9	Change to Resolution #CIS-90-14 ESY – Add Personal Aide to Tuition	\$4,300.00 to <b>\$8,500.00</b>
#277	Neuropsychological Evaluation	\$1,500.00
#278	Neuropsychological Evaluation	\$1,500.00
#180	The Learning Laboratory, LLC Independent Education Evaluation	\$1,000.00

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**FINANCE, FACILITIES, AND ATHLETICS**

**FFA Committee Report of July 8, 2014 – Matthew Tengi, Chair**

- FFA-01-15 Payment of Bills – July 14, 2014
- FFA-02-15 Monthly Reports from Schools and Programs – June 2014
- FFA-03-15 Transfer of Funds – FY 2013-2014
- FFA-04-15 Approval of Financial Reports/Monthly Certification for June 2014
- FFA-05-15 Approval of Parental Transportation Contracts – 2014-2015
- FFA-06-15 Approval of Acknowledgement of Certificate of Determination and Award
- FFA-07-15 Approval to Accept Donations to the Pequannock Township School District
- FFA-08-15 Approval of Travel Expenditures
- FFA-09-15 Approval of Out-of-District Tuition Students – 2014-2015

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Dr. Douglas Muzzio
_____ Mrs. Rosemary Phalon	_____ Mr. Tom Salerno	_____ Mr. William Sayre
_____ Dr. Richard Thumann	_____ Mr. Matthew Tengi	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. FFA-01-15**

**PAYMENT OF BILLS – JULY 14, 2014**

RESOLVED, that the Board of Education approves the Bills List submitted by the Business Administrator/Board Secretary, as attached:

Funds 10 – 20 – General Fund	\$775,541.33
Fund 30 – Capital Projects	\$356,657.00
Fund 6X – Food Service	\$ 2,500.00

**RESOLUTION NO. FFA-02-15**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – JUNE 2014**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of June 2014 for the High School Activities Account and the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

**RESOLUTION NO. FFA-03-15**

**TRANSFER OF FUNDS – FY 2013-2014**

RESOLVED, that the Board of Education approves the transfer of funds within the 2013-2014 budget for the month of June 2014 in accordance with the attached list, which shall be attached to and become a part of the record.

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. FFA-04-15**

**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2014**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for June 2014.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. FFA-05-15**

**APPROVAL OF PARENTAL TRANSPORTATION CONTRACTS – 2014-2015**

RESOLVED, that the Board of Education approves the following parental transportation contracts for the 2014-2015 school year, as follows:

<b>Route #</b>	<b>Student #</b>	<b>Destination</b>	<b>Effective Dates</b>	<b>Cost to District</b>
CS-14-15	75	Children’s Therapy Center	September 1, 2014 to June 30, 2015	\$1,477.05
TJ-14-15	126	Pequannock Township High School	September 1, 2014 to June 30, 2015	\$6,180.00
JK-14-15	142	PG Chambers	September 1, 2014 to June 30, 2015	\$5,550.00
SM-14-15	118	Pequannock Township High School	September 1, 2014 to June 30, 2015	\$6,870.20
RD-14-15	143	Chapel Hill Academy	September 1, 2014 to June 30, 2015	\$5,562.60
BW-14-15	24	Pequannock Township High School	September 1, 2014 to June 30, 2015	\$3,092.00
JB-14-15	50	Pequannock Township High School	September 1, 2014 to June 30, 2015	\$3,092.00
PS-14-15	9	New Bridge Program	September 1, 2014 to June 30, 2015	\$11,846.00

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**RESOLUTION NO. FFA-06-15**

**APPROVAL OF ACKNOWLEDGEMENT OF CERTIFICATE OF DETERMINATION AND AWARD**

RESOLVED, that the Pequannock Township Board of Education hereby acknowledges receipt and accepts notification of the “Certificate of Determination and Award” submitted by the Business Administrator/Board Secretary of a temporary note in the amount of \$825,000 at an interest rate per annum of 0.95%, maturing July 10, 2015.

**RESOLUTION NO. FFA-07-15**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District:

<b>DONATION</b>	<b>TO</b>	<b>DONATED BY</b>	<b>VALUE</b>
In Memory of Marge Scorza	Marge Scorza Scholarship Fund	Dr. Donna Strigari	\$100
In Memory of Marge Scorza	Marge Scorza Scholarship Fund	Barbara and Donald Bernard	\$75
In Memory of Marge Scorza	Marge Scorza Scholarship Fund	Claire and Ronald Clemente	\$25

**RESOLUTION NO. FFA-08-15**

**APPROVAL OF TRAVEL EXPENDITURES**

RESOLVED, that the Board of Education approves the total maximum travel expenditures for the district not to exceed \$30,000 from current expense for the 2014-2015 school year; and that the Business Administrator keeps an accounting of all expenditures to ensure compliance with the approved amount and that the Board of Education approves the local travel expenses accounts for professional development seminars, conferences and meetings for the 2014-2015 school year.

**RESOLUTION NO. FFA-09-15**

**APPROVAL OF OUT-OF-DISTRICT TUITION STUDENTS – 2014-2015**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves out-of-district tuition students and authorizes the Business Administrator/Board Secretary, Barbara A. Decker, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition revenue for the 2014-2015 school year as follows:

<b>STUDENT #</b>	<b>SENDING DISTRICT</b>	<b>PROGRAM</b>	<b>TUITION REVENUE</b>
150	Kinnelon	Special Education	\$80,050
199	Riverdale	Special Education	\$80,050
209	Riverdale	Special Education	\$80,050
200	Riverdale	Special Education	\$80,050

\*denotes new item on the agenda  
**bold print denotes changes**

**POLICY**

P-01-15 Approval of Revised Board Policy for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. Sam Ciresi	_____ Mr. James Farrell	_____ Dr. Douglas Muzzio
_____ Mrs. Rosemary Phalon	_____ Mr. Tom Salerno	_____ Mr. William Sayre
_____ Dr. Richard Thumann	_____ Mr. Matthew Tenghi	_____ Mrs. Kimberley Quigley

**RESOLUTION NO. P-01-15**

**APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education approves the revision to policy as listed for second reading and adoption:

<b><i>Manual Section</i></b>	<b><i>Policy</i></b>
Program	#2220 Adoption of Program of Studies

X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Old Business

New Business

- Latin Program
- Random Drug Testing Program
- Tennis Courts

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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____ Mr. Sam Ciresi	____ Mr. James Farrell	____ Dr. Douglas Muzzio
____ Mrs. Rosemary Phalon	____ Mr. Tom Salerno	____ Mr. William Sayre
____ Dr. Richard Thumann	____ Mr. Matthew Teng	____ Mrs. Kimberley Quigley

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
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**FUTURE PUBLIC BOARD MEETINGS**

August 12 and 13, 2014	SJG (Board Retreat)
August 18, 2014	PTHS

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