



**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**  
**Cedar Crest Village, Woodland Commons**  
**1 Cedar Crest Drive**  
**Pompton Plains, New Jersey 07444**  
**BOARD MEETING AGENDA**  
**Monday, April 7, 2014**  
**7:00 PM**

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**Roll Call:**

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

**FLAG SALUTE**

- III. Board President Report - *William Sayre*
- IV. Superintendent Report - *Victor P. Hayek, Ed.D.*
- V. Student Representative Report - *Matthew Reda/Olivia Schreiber*
- VI. Upcoming Committee Meetings:
  - Personnel, Management, and Community Relations 4/09/14
  - Curriculum, Instruction, and Special Services 5/07/14
  - Finance, Facilities, and Athletics 5/13/14
  - Policy 5/14/14
- VII. Presentation of the 2014-2015 Budget – *Administration*
- VIII. Board Self-Evaluation – *Charlene Petersen, NJSBA*
- IX. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

X. Approval of Minutes

March 10, 2014	Board Meeting
March 10, 2014	Executive Session
March 24, 2014	Board Meeting
March 24, 2014	Executive Session

Motion by:	Second by:	Roll Call Vote:
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\_\_\_\_ Mr. James Farrell  
\_\_\_\_ Mrs. Ann Maier  
\_\_\_\_ Dr. Douglas Muzzio

\_\_\_\_ Mrs. Rosemary Phalon  
\_\_\_\_ Mrs. Kimberley Quigley  
\_\_\_\_ Mr. Tom Salerno

\_\_\_\_ Mr. David Swezey  
\_\_\_\_ Mr. Matthew Tengi  
\_\_\_\_ Mr. William Sayre

XI. Approval of Action Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

- PMC-185-14 Approval of Appointments
- PMC-186-14 Approval of Internships for the 2014-2015 School Year
- PMC-187-14 Approval of Family/Medical Leave Of Absence – 2013-2014 and 2014-2015 School Year
- PMC-188-14 Approval of Child Study Team Summer Hours - Rate Adjustment
- PMC-189-14 Approval of Appointments for Extended School Year Program 2013-2014 - Rate Adjustment
- PMC-190-14 Approval of Extra-Curricular Stipends
- PMC-191-14 Approval of Salary Adjustments as Per the 2013-2016 Negotiated Sidebar Agreement
- PMC-192-14 Approval of Adjustment to Stipends for Elementary School Head Custodians
- PMC-193-14 Approval of Fifth Period Assignments

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

**RESOLUTION NO. PMC-185-14**

**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Jillian Andresen (Replacing Maureen Montalbetti)	Guidance Counselor/SAC, PTHS	9/1/2014 – 6/30/2015	MA Step 1, \$ 57,440, pro-rated (9/1/2014 - 2/15/2015) MA Step 2, \$ 59,455, pro-rated (2/16/2015 - 6/30/2015)	Standard- School Counselor CEAS - SAC
Suzanne Keefe (Replacing Rudolph Ference)	Science Teacher, PTHS	9/1/2014 - 6/30/2015	MA Step 4, \$ 57,840, pro-rated (9/1/2014 - 2/15/2015) MA Step 5, \$ 59,845, pro-rated (2/16/2015 - 6/30/2015)	Standard- Chemistry Standard- Biology
John Depietro (Replacement for G. Rodriguez)	Leave Replacement (Extension), English Teacher, PTHS	3/28/2014 – 4/30/2014	\$232.28 per diem/no benefits	Standard- English
Jaclyn DeMagistris (Replacement for Christina Occorso)	Leave Replacement Math Teacher, PVMS	5/12/2014 - 6/30/2014	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day/no benefits.	Standard- Elementary w/ Math Specialization 5-8

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. PMC-186-14**

**APPROVAL OF INTERNSHIPS FOR THE 2014-2015 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following internships for the 2014-2015 school year, having met all requisite district criteria:

- Dana Muth, School Psychologist, Kean University
- Stephanie Tibaldo, School Social Worker, Rutgers University

**RESOLUTION NO. PMC-187-14**

**APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 and 2014-2015 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Christina Occorso, Math Teacher, PVS, beginning on May 12, 2014, using 24 accumulated sick days through approximately June 13, 2014, returning to work on September 2, 2014.
- Hope Liebes, Speech and Language Therapist, beginning on April 24, 2014, using 7 accumulated sick days through approximately May 2, 2014, returning to work on or about May 5, 2014.
- Gemma Rodriguez (Medical Leave Extension), English Teacher, PTHS, beginning on March 28, 2014, ending on approximately April 30, 2014, unpaid without benefits, returning to work on or about May 1, 2014.
- Rosemary Impelluso, Secretary, Hillview, beginning on April 1, 2014, using 9 accumulated sick days through approximately April 11, 2014, returning to work on or about April 21, 2014.
- Natalie Kelly, Aide, PTHS, beginning on April 4, 2014, using 11 accumulated sick days through approximately April 25, 2014, returning to work on or about April 28, 2014.
- Julie Azzolino, Guidance Counselor, PVS, beginning on May 30, 2014, using 11 accumulated sick days through approximately June 13, 2014, followed by 12 weeks under NJFLA, unpaid with benefits beginning on September 2, 2014 through approximately November 25, 2014, returning to work on or about November 26, 2014.

**RESOLUTION NO. PMC-188-14**

**APPROVAL OF CHILD STUDY TEAM SUMMER HOURS - RATE ADJUSTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following adjustment to the below personnel’s daily rate due to guide movement, as per the new collective bargaining agreement.

Name	Position	Daily Rate (Effective 7/1/2013 – 8/31/2013)
Emily Coughlin	School Psychologist	\$291.28

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. PMC-189-14**

**APPROVAL OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM – 2013-2014 - RATE ADJUSTMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent approves the following adjustment to the below personnel’s hourly rate due to guide movement, as per the new collective bargaining agreement.

<b>ESY Program- July 1, 2013 – July 31, 2013 (21 days)</b>	<b>Salary</b>	<b>Rate</b>	<b>Total Hours</b>	<b>Total</b>
<b>Teachers (4.5 hrs day)</b>				
Roberta Spezio (18 days)	\$77,015 + \$328 Longevity	\$64.45	81	\$5,220.45

**RESOLUTION NO. PMC-190-14**

**APPROVAL OF EXTRA-CURRICULAR STIPENDS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*Pending the requisite New Jersey Department of Education and District employment criteria.

<b>Advisor</b>	<b>Extra-Curricular Activity/Club</b>	<b>Effective</b>	<b>Stipend</b>
Helene Zablocki	Gay Straight Alliance Club Co-Advisor	1/27/2014-6/30/2014	Shared Stipend (\$1122) Pro-rated, \$280.50
Rebecca Sheehan	Gay Straight Alliance Club Co-Advisor	1/27/2014-6/30/2014	Shared Stipend (\$1122) Pro-rated, \$280.50
*Edward Leonard	Photography Club	4/1/2014- 6/30/2014	(\$1122), pro-rated- \$336.60

**RESOLUTION NO. PMC-191-14**

**APPROVAL OF SALARY ADJUSTMENTS AS PER THE 2013-2016 NEGOTIATED SIDEBAR AGREEMENT**

RESOLVED, that the Board of Education approves the salary adjustments for the following staff members as per the negotiated Sidebar Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association effective December 1, 2013.

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>FTE</b>	<b>Track/Step</b>	<b>Salary</b>
Brandstaedter	Alan	Physics Teacher, PTHS	1	MA, Step 11	\$69,015
Dhaibar	Kavish	Special Ed Teacher, PTHS	1	BA+15, Step 7	\$56,205
Pelaez	Micdalia	Bus Driver	0.53	Step 1	\$14,458

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO. PMC-192-14**

**APPROVAL OF ADJUSTMENT TO STIPENDS FOR ELEMENTARY SCHOOL HEAD CUSTODIANS**

RESOLVED, that the Board of Education approves the stipend adjustments for the following staff members as per the negotiated Sidebar Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association effective December 1, 2013.

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Stipend</b>
Angel Jimenez	Head Custodian	SJG	(\$1864), pro-rated, \$776.67
Jose Torres	Head Custodian	NB	\$1864
Joaquin Dominguez	Head Custodian	HV	\$1864

**RESOLUTION NO. PMC-193-14**

**APPROVAL OF FIFTH PERIOD ASSIGNMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignments.

<b>Name</b>	<b>School</b>	<b>Subject</b>	<b>Effective</b>	<b>Rate</b>
Deborah Thomas	PTHS	Geometry	4/7/2014-6/30/2014	(\$6,000), pro-rated \$1,466.67
Michelle D'Angelo	PTHS	Honors Calculus	4/7/2014-6/30/2014	(\$6,000), pro-rated \$1,466.67

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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

- CIS-66-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-67-14 Approval of Providers for Services to Students
- CIS-68-14 Approval of Out-of District Placement, Services, and Agencies to Provide Services to Students
- CIS-69-14 Approval of Field Trips
- CIS-70-14 Approval of Purchases for Social Studies Curriculum
- CIS-71-14 Approval of Curriculum Writing

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

**RESOLUTION NO. CIS-66-14**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
4/22/14	K. Buscher	SLE Refresher Course Bergen County Tech. School	\$100.00	\$14.57		\$114.57
4/22/14	R. Burak	SLE Refresher Course Bergen County Tech. School	\$100.00		\$80.00	\$180.00
5/2/14	D. Csakvary	STS Bullying Recognition & Response, Denville	\$10.00	\$11.07		\$21.07
5/30/14	L. Galamb	Autism: Real Life, Real People, Edison	\$150.00			\$150.00

\*denotes new item on the agenda  
**bold print denotes changes**

**RESOLUTION NO CIS-67-14**

**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

<b>Provider</b>	<b>Service</b>	<b>Fee</b>
Professional Education Services, Inc.	Tutoring in High Focus	\$37.00/hr

**RESOLUTION NO. CIS-68-14**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

<b>STUDENT</b>	<b>PLACEMENT/SERVICES/AGENCIES</b>	<b>FEE</b>
#253	Professional Education Services, Inc. (Tutoring in High Focus) 3/12/14 - 4/4/14	\$37.00/hr.
#251	Professional Education Services, Inc. (Tutoring in High Focus) 3/4/14 - 4/10/14	\$37.00/hr.
#258	St. Joseph’s Child Development Center Neurodevelopmental Evaluation	\$400.00
#242	Homebound Instruction: 10 hours/week From: 3/2/14 - 3/14/14	\$37.00/hr.

**RESOLUTION NO. CIS-69-14**

**APPROVAL OF FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

<b>DATE</b>	<b>DESTINATION</b>	<b>PERSON IN CHARGE</b>	<b>SCHOOL/ GRADE/ # STUDENTS</b>	<b>PURPOSE</b>	<b>COST TO STUDENT</b>	<b>COST TO DISTRICT</b>
5/20/14	Cedar Crest Pompton Plains	K. Socha	PTHS Band 45 Students 1 Chaperone	Field of Honor Opening Ceremony	n/a	Transportation

\*denotes new item on the agenda  
**bold print denotes changes**



**RESOLUTION NO. CIS-70-14**

**APPROVAL OF PURCHASES FOR SOCIAL STUDIES CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following purchases and adoptions for Pequannock Valley School Grades 6, 7 & 8 Social Studies, in amounts not to exceed as follows:

<b>Item:</b>	<b>Amount</b>
<i>Discovery Education</i> Social Studies Techbook Grades 6-8 and 2Days Professional Development	Total \$24,885.00
Chrome Books	240 @ approx. \$300.00 each - Total \$72,000.00

**RESOLUTION NO. CIS-71-14**

**APPROVAL OF CURRICULUM WRITING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following curriculum writing and payment to the writers in the amounts shown:

<b>Name:</b>	<b>Allotment/Amount</b>
Social Studies Grade 6, 7 and 8	6 Days each grade @ \$1,068.00 – Total \$3,204.00

\*denotes new item on the agenda  
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**FINANCE, FACILITIES, AND ATHLETICS**

- FFA-152-14 Monthly Reports From Schools and Programs – February 2014
- FFA-153-14 Payment of Bills – April 7, 2014
- FFA-154-14 Approval of Parental Transportation Contract – 2013-2014
- FFA-155-14 Approval of Agreement with Morris County Educational Services Commission for Teacher Evaluation Services

Motion by:	Second by:	Roll Call Vote:
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- |                          |                              |                         |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell  | _____ Mrs. Rosemary Phalon   | _____ Mr. David Swezey  |
| _____ Mrs. Ann Maier     | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng  |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno        | _____ Mr. William Sayre |

**RESOLUTION NO. FFA-152-14**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – FEBRUARY 2014**

RESOLVED, that the Board of Education acknowledges receipt of financial report for the month of February 2014 for Pomptonian Food Service.

**RESOLUTION NO. FFA-153-14**

**PAYMENT OF BILLS – APRIL 7, 2014**

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,350,128.92
Fund 30-Capital Projects	\$ 15,600.00
Fund 6x Food Service	\$ 41,711.33

**RESOLUTION NO. FFA-154-14**

**APPROVAL OF PARENTAL TRANSPORTATION CONTRACT – 2013-2014**

RESOLVED, that the Board of Education approves the following parental transportation contracts for the 2013-2014 school year, as follows:

Route #	Student #	Destination	Effective Dates	Cost to District
BW13-14	24	Pequanock Township High School	January 1, 2014 – June 30, 2014	\$3,040.00

**RESOLUTION NO. FFA-155-14**

**APPROVAL OF AGREEMENT WITH MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION FOR TEACHER EVALUATION SERVICES**

RESOLVED, that the Board of Education approves a shared services agreement between the Pequannock Township Board of Education and the Morris County Educational Services Commission for teacher evaluation services for the remainder of FY 2013-2014.

\*denotes new item on the agenda  
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**OTHER**

O-18-14 Accept HIB Incident/Non- Incident Reports  
O-19-14 Approval of School Improvement Panel

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

**RESOLUTION NO. O-18-14**

**ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS**

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

**RESOLUTION NO. O-19-14**

**APPROVAL OF SCHOOL IMPROVEMENT PANEL**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the School Improvement Panel as follows (original Resolution No. O-05-14):

- Hillview School: Patricia O’Hara, Michael Portas, Rosalie Winning
- North Boulevard School: Rosanne Manganelli, Theodore Loeffler, Rosalie Winning
- S.J. Gerace School: Ann Marie Finnen, James Singagliese, Rosalie Winning
- Pequannock Valley School: Denise Donch, Richard Hayzler, Rosalie Winning
- Pequannock High School: Elliot Honig, Jennifer Mildner, Rosalie Winning

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XII. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XIII. Old Business

New Business

XIV. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____Mr. James Farrell	_____Mrs. Rosemary Phalon	_____Mr. David Swezey
_____Mrs. Ann Maier	_____Mrs. Kimberley Quigley	_____Mr. Matthew Tengi
_____Dr. Douglas Muzzio	_____Mr. Tom Salerno	_____Mr. William Sayre

XV. Adjournment

Motion by:	Second by:	Roll Call Vote:
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**FUTURE PUBLIC BOARD MEETINGS**

April 28, 2014	Organizational Meeting	PTHS
May 5, 2014	Regular Meeting	PTHS

**SCHOOL BOARD/BUDGET ELECTION**

**Wednesday, April 23, 2014, 2:00pm-9:00pm**

HSA Budget Presentations:

- PVMS April 1 6:00pm
- HV April 8 7:00pm
- NB April 10 9:00am
- PTHS April 22 7:00pm
- SJG April 22 7:45pm (After PTHS Presentation)

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