



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444
BOARD MEETING AGENDA
Monday, March 10, 2014
7:00 PM

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

FLAG SALUTE

- III. Board President Report - *William Sayre*
- IV. Superintendent Report - *Victor P. Hayek, Ed.D.*
- V. Business Administrator – *Barbara A. Decker*
- VI. Student Representative Report - *Matthew Reda/Olivia Schreiber*
- VII. NJSBA and MCESC Reports
- VIII. Upcoming Committee Meetings:
 - Personnel, Management, and Community Relations 03/17/14
 - Curriculum, Instruction, and Special Services 03/12/14
 - Finance, Facilities, and Athletics 03/18/14
 - Policy 04/23/14
- IX. Community Forum: Academic Eligibility Policy
- X. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Approval of Minutes

February 10, 2014
February 24, 2014

Board Meeting
Board Meeting

Motion by:	Second by:	Roll Call Vote:
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____ Mr. James Farrell
____ Mrs. Ann Maier
____ Dr. Douglas Muzzio

____ Mrs. Rosemary Phalon
____ Mrs. Kimberley Quigley
____ Mr. Tom Salerno

____ Mr. David Swezey
____ Mr. Matthew Tengi
____ Mr. William Sayre

XII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-162-14 Approval of Appointments
- PMC-163-14 Approval of Appointment of Director of Student Services
- PMC-164-14 Accept Resignations for the Purpose of Retirement
- PMC-165-14 Amending of Approval of Interscholastic Sports Stipend Positions– Spring Season 2013-2014 (Previous Resolution No. PMC-149-14)
- PMC-166-14 Amending of Approval of Appointment of Spring Coaches- 2013-2014 (Previous Resolution No. PMC-150-14)
- PMC-167-14 Approval of Volunteer Spring Coaches
- PMC-168-14 Approval of Volunteer Elementary Lunch Aides
- PMC-169-14 Approval of Homebound Instructors 2013-2014
- PMC-170-14 Approval of Internship
- PMC-171-14 Approval of District Substitutes
- PMC-172-14 Amending of Approval of Family/Medical Leave of Absence – 2013-2014 School Year (Previous Resolution No. PMC-154-14)
- PMC-173-14 Approval of Sidebar Agreement between The Pequannock Township Board of Education and The Pequannock Township Education Association
- PMC-174-14 Approval of Agreement Resolving All Issues in the Disciplinary Matter of Edu-04572-2013 As Recommended By the Superintendent and Board Attorney

Motion by:	Second by:	Roll Call Vote:
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- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. PMC-162-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Robert Albano Replacing P. Ferguson	Aide, .5FTE, PTHS	3/11/2014- 6/30/2014	Step 1 (.5FTE) \$8,325	CEAS, Elementary K-6

RESOLUTION NO. PMC-163-14

APPROVAL OF APPOINTMENT OF DIRECTOR OF STUDENT SERVICES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of Jennifer Sowa as the Director of Student Services, effective March 11, 2014 through June 30, 2014, at a base salary of \$115,000

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-164-14

ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE	SCHOOL	SALARY
Michael Wychules	Guidance Counselor	6/30/2014	PTHS	\$88,808

RESOLUTION NO. PMC-165-14

AMENDING OF APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS– SPRING SEASON 2013-2014 (PREVIOUS RESOLUTION NO. PMC-149-14)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the amendment of the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

**Interscholastic Sports Pay Guide, Pequannock Valley Middle School
Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
Jeff Lindsay	Head Baseball Co-Coach	\$1,625.00
Allen Kaye	Head Baseball Co-Coach	\$2,644.50
Luke Sica	Head Softball Coach	\$4,899.00
Michele Sarnelli	Assistant Track Coach	\$2,995.00

**Interscholastic Sports Pay Guide, Pequannock Township High School
Spring Season:**

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,606.00 + \$300 Longevity
Michael Zummo	Assistant Baseball Coach	\$2,911.00
Jonathan McBurney	Assistant Baseball Coach	\$4,751.00
Maryann Goodwin	Head Softball Coach	\$7,606.00
Jeffrey DeBell	Assistant Softball Coach	\$5,560.00
Kavish Dhaibar	Boys' Tennis Coach	\$3,228.00
Greg Slaff	Golf Coach	\$3,228.00
Keith Brady	Assistant Golf Coach	\$2,312.00
Joshua Danziger	Head Boys Lacrosse Coach	\$5,028.00

RESOLUTION NO. PMC-166-14

AMENDING OF APPROVAL OF APPOINTMENT OF SPRING COACHES- 2013-2014 (PREVIOUS RESOLUTION NO. PMC-150-14)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the amendment of appointments of the following personnel as coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL	SALARY
Kate Shumeyko	Head Boys Track Coach	PVMS	\$4,899.00
Mary Shumeyko	Head Girls Track Coach	PVMS	\$5,289 .00

*denotes new item on the agenda
bold print denotes changes

Richard Mullins	Head Girls Track Coach	PTHS	\$6,888.00 + \$300 Longevity
Craig Spencer	Assistant Girls Track Coach	PTHS	\$5,196.00 + \$300 Longevity
Lindsay Lafferman	Head Girls Lacrosse Coach	PTHS	\$6,445.00
Daniel Chilowicz	Assistant Girls Lacrosse Coach	PTHS	\$5,196.00
Carissa Franzl	Assistant Girls Lacrosse Coach	PTHS	\$2,995.00
Kevin Malkin	Assistant Boys Lacrosse Coach	PTHS	\$3,250.00

RESOLUTION NO. PMC-167-14

APPROVAL OF VOLUNTEER SPRING COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
Julia Lilienthal	Volunteer Girls Lacrosse Coach	PTHS
Edward Rogers	Volunteer Baseball Coach	PTHS

RESOLUTION NO. PMC-168-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Elizabeth	Hook

RESOLUTION NO. PMC-169-14

APPROVAL OF HOMEBOUND INSTRUCTORS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2013-2014 School Year in the Pequannock Township School District at a rate of \$37.00/hour.

Name
Deborah Thomas
Jennifer Pitcher
David Petriello

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bold print denotes changes

RESOLUTION NO. PMC-170-14

APPROVAL OF INTERNSHIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the internship as listed below, beginning March 2014 and continuing through May 2014, for completion of graduate course requirements.

Name	Program	College/University	Supervisor
Michele Mazzola	Educational Administration	University of Scranton	James Singagliese (before & after school hours)

RESOLUTION NO. PMC-171-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisite district and state employment criteria:

Name
Jeffrey Glaeser

RESOLUTION NO. PMC-172-14

AMENDING OF APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR (PREVIOUS RESOLUTION NO. PMC-154-14)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Kristen Zerden, Elementary School Teacher, Hillview, beginning on May 5, 2014, **using 29 accumulated sick days** through approximately June 13, 2014, followed by 12 weeks under NJFLA unpaid with benefits beginning on September 2, 2014 and ending on approximately December 1, 2014, returning to work on or about December 2, 2014.

RESOLUTION NO. PMC-173-14

APPROVAL OF SIDEBAR AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the sidebar agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

RESOLUTION NO. PMC-174-14

APPROVAL OF AGREEMENT RESOLVING ALL ISSUES IN THE DISCIPLINARY MATTER OF EDU-04572-2013 AS RECOMMENDED BY THE SUPERINTENDENT AND BOARD ATTORNEY

RESOLVED, that the Board of Education approve the agreement resolving all issues in the disciplinary matter of EDU-04572-2013 as recommended by the Superintendent and Board Attorney.

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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-59-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-60-14 Approval of Out-of District Placement, Services, and Agencies to Provide Services to Students

Motion by:	Second by:	Roll Call Vote:
_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. CIS-59-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
3/18/14	J. Mildner	Addressing Student Residency and Attendance Challenges FEA, Monroe Twp.	\$75.00			\$75.00
3/19/14	P. Kobliska	Integrative STEM Primer FEA, Monroe Twp.				\$-0-
4/4/14	L Mulhall	Autism NJ 2014 Transition Conference, Clark	\$65.00	\$18.14	\$80.00	\$163.14
4/8/14	S. Shizas	Managing Disruptive Classroom Behavior, Saddle Brook	\$209.00		\$80.00	\$289.00
7/11, 12/14	A.Maarouf	AP Annual Conference Philadelphia, PA	\$370.00			\$370.00
5/21,22, 23/14	V. Hayek	NJASA Annual Conference Atlantic City	\$450.00	\$465.82		\$915.82
5/21,22, 23/14	R. Winning	NJASA Annual Conference Atlantic City	\$450.00	\$465.82		\$915.82
6/4, 5, 6/14	V. Hayek	NJASBO Annual Conference Atlantic City, NJ	\$150.00	\$404.94		\$554.94

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6/4, 5, 6/14	B. Decker	NJASBO Annual Conference Atlantic City, NJ	\$150.00	\$404.94		\$554.94
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RESOLUTION NO. CIS-60-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#242	Homebound Instruction: 10 hours/week From: 3/2/14 - 3/14/14	\$37.00/hr.
#251	Homebound Instruction: 3 ¾ hours/week From: 2/26/14 – 3/28/14	\$37.00/hr.
#251	Innovations OnLine: 1 ¼ hours/week From: 2/26/14 - 3/28/14	\$50.00/hr.
#252	St. Joseph’s Child Development Center Neurodevelopmental Evaluation	\$400.00

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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of 3/5/2014 - Matt Tengi, Chair

- FFA-136-14 Payment of Bills – March 10, 2014
- FFA-137-14 Approval to Accept Donation to the Pequannock Township School District
- FFA-138-14 Approval of Field Trips – 2013-2014
- FFA-139-14 Approval of Out-Of-State Field Trips – 2013-2014
- FFA-140-14 Approval of Agreement with Pequannock Township – PVS Sewer Hookup
- FFA-141-14 Approval of Capital Reserve Fund Withdrawal – Technology Upgrade
- FFA-142-14 Approval of Submission of Preliminary Budget: 2014-2015

Motion by:	Second by:	Roll Call Vote:
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- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Tengi |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. FFA-136-14

PAYMENT OF BILLS – MARCH 10, 2014

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,323,376.79
Fund 6x Food Service	\$ 40,692.88

RESOLUTION NO. FFA-137-14

APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

DONATION	TO	DONATED BY	VALUE
15 Apple VGA Adapters for Tablet Readers	SJG	SJG HSA	\$735.00
5 Ipad Covers	Hillview	The Gertler Family	\$99.95

RESOLUTION NO. FFA-138-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/11/14	SJG	T. Praschak J. Cody	PVS 12 Students 2 Chaperones	6 th Grade Orientation Program	\$0	Transportation

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3/13/14	Hillview	T. Praschak J. Cody	PVS 12 Students 2 Chaperones	6 th Grade Orientation Program	\$0	Transportation
3/14/14	NBS	T. Praschak J. Cody	PVS 12 Students 2 Chaperones	6 th Grade Orientation Program	\$0	Transportation
3/19/14	Rutgers College of Engineering New Brunswick, NJ	P. Kobliska	PTHS 4 Students 1 Chaperone	Women in Engineering	\$12.00	Transportation
5/9/14	Fairleigh Dickinson University Madison, NJ	H. Zablocki R. Sheehan	PTHS 30 Students 2 Chaperones	Production of "The Laramie Project – Ten Years Later"	\$0	Transportation Substitutes

RESOLUTION NO. FFA-139-14

APPROVAL OF OUT-OF-STATE FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/25/14	Metropolitan Museum of Art New York, NY	R. Eveland E. Ciavarella	PTHS 33 Students 3 Chaperones	Exploration of Famous Works of Art	\$27.00	Substitutes

RESOLUTION NO. FFA-140-14

APPROVAL OF AGREEMENT WITH PEQUANNOCK TOWNSHIP – PVS SEWER HOOKUP

RESOLVED, that the Board of Education, upon the recommendation of the Business Administrator, approves the interlocal agreement with Pequannock Township to connect the Pequannock Valley School to the township sewer system for a cost of \$114,500.00.

RESOLUTION NO. FFA-141-14

APPROVAL OF CAPITAL RESERVE FUND WITHDRAWAL – TECHNOLOGY UPGRADE

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$152,980.29 from the Capital Reserve Fund to the General Fund account #12-000-400-450-98-720 to fund the district-wide technology upgrade.

RESOLUTION NO. FFA-142-14

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APPROVAL OF SUBMISSION OF PRELIMINARY BUDGET: 2014-2015

RESOLVED, that the Pequannock Township Board of Education approves a preliminary budget for the 2014-15 school year, and authorizes its submission to the Executive County Superintendent for review and approval on behalf of the New Jersey Department of Education as follows:

General Fund	\$36,247,698
Special Revenue Fund	\$ 652,000
Debt Service Fund	\$ 1,873,620
Total Budget	\$38,773,318

BE IT FURTHER RESOLVED, that Pequannock Township Board of Education acknowledges that the 2014-15 preliminary budget as described herein results in a local tax levy in support of the general fund of \$31,711,157 and \$874,265 in support of debt service.

POLICY

Committee Report of 3/05/14 – James Farrell, Chair

P-23-14 Approval of Revised Board Policies for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. P-23-14

APPROVAL OF REVISED BOARD POLICIES FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education approves the revisions to policies as listed for second reading and adoption:

<i>Manual Section</i>	<i>Policy</i>
Program	#2200 Curriculum Content
Program	#2210 Curriculum Development
Program	#2220 Adoption of Program of Studies
Program	#2230 Curriculum Guides

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OTHER

O-15-14 Accept HIB Incident/Non- Incident Reports
O-16-14 Accept NJ DOE HIB Grade Report

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. O-15-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

RESOLUTION NO. O-16-14

ACCEPT NJ DOE HIB GRADE REPORT

RESOLVED, that the Board of Education accepts the presentation of the NJ DOE Grade Report.
(Presentation by M. Montalbetti)

XIII. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XIV. Old Business

New Business

XV. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____Mr. James Farrell	_____Mrs. Rosemary Phalon	_____Mr. David Swezey
_____Mrs. Ann Maier	_____Mrs. Kimberley Quigley	_____Mr. Matthew Teng
_____Dr. Douglas Muzzio	_____Mr. Tom Salerno	_____Mr. William Sayre

XVI. Adjournment

Motion by:	Second by:	Roll Call Vote:
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FUTURE PUBLIC BOARD MEETINGS

March 24, 2014	Budget Hearing	PTHS
April 7, 2014		Cedar Crest
April 28, 2014	Organizational Meeting	PTHS

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