



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444
BOARD MEETING AGENDA
Monday, February 24, 2014
7:00 PM

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

FLAG SALUTE

- III. Recognitions - *National Merit Scholarship Finalists: Brian Ronan & Tyler Friedman*
PVS Recognitions
- IV. Board President Report – *William Sayre*
- V. Superintendent Report - *Victor P. Hayek, Ed.D.*
- VI. Business Administrator – *Barbara A. Decker*
- VII. Student Representative Report - *Matthew Reda/Olivia Schreiber*
- VIII. NJSBA Report – *James Farrell*
- IX. MCEC Report – *Tom Salerno*
- X. Upcoming Committee Meetings:

Personnel, Management, and Community Relations	3/17/14
Curriculum, Instruction, and Special Services	3/12/14
Finance, Facilities, and Athletics	3/18/14
Policy	3/05/14
- XI. Discussion: Policy #2433
- XII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

IX. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of 2/17/14 – Kim Quigley, Chair

- PMC-152-14 Approval of Appointments
- PMC-153-14 Approval of Extra-Curricular Stipends – 2013-2014
- PMC-154-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year
- PMC-155-14 Approval of Fifth Period Assignments
- PMC-156-14 Amending of Approval of Interscholastic Sports Stipend Positions– Spring Season 2013-2014
- PMC-157-14 Approval of Volunteer Spring Coaches
- PMC-158-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-159-14 Approval of District Substitutes
- PMC-160-14 Approval of Extension of Temporary Fifth Period Assignments
- PMC-161-14 Accept Resignation

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. PMC-152-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Brian Purzak	Interim Assistant Principal	3/3/2014 - 6/13/2014	\$400 per day	Standard-Principal/Supervisor
John Seborowski	Assistant Principal	7/1/2014 – 6/30/2015	\$96,000	Standard-Supervisory, CE-Principal

RESOLUTION NO. PMC-153-14

APPROVAL OF EXTRA-CURRICULAR STIPENDS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and pending the requisite New Jersey Department of Education and District employment criteria, as noted with *

Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Charles Postas	Musical Director, Assistant	\$3,626
Jana Cohen	Co- Musical Director/Producer	\$1,946
Michelle Crefield	Co- Musical Director/Producer	\$1,946
Jana Cohen	Choreographer	\$1,151

*denotes new item on the agenda
bold print denotes changes

Darren Spezio	Musical Technical Director	\$1,000
Stephen J. Gerace		
ADVISOR	ASSIGNMENT	STIPEND
AnnMarie Finnen	Elementary Band	\$633(2/27/14 – 5/8/14)

RESOLUTION NO. PMC-154-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Kristen Zerden, Elementary School Teacher, Hillview, beginning on May 5, 2014, using 10 accumulated sick days through approximately May 16, 2014, followed immediately by 4 weeks under FMLA unpaid with benefits, ending on approximately June 13, 2014, followed by 12 weeks under NJFLA beginning on September 2, 2014 and ending on approximately December 1, 2014, returning to work on or about December 2, 2014.

RESOLUTION NO. PMC-155-14

APPROVAL OF FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following fifth period assignment, effective March 10, 2014 through June 13, 2014, at the total rate of \$1,000.

Name	School	Subject
Neil Ascione	PTHS	Web Design (A/B Schedule)

RESOLUTION NO. PMC-156-14

AMENDING OF APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS– SPRING SEASON 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

Interscholastic Sports Pay Guide, Pequannock Township High School

Spring Season:

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,606

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-157-14

APPROVAL OF VOLUNTEER SPRING COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL
Brittany Lyn Tiongco-Dee	Volunteer Varsity Softball Coach	PTHS

RESOLUTION NO. PMC-158-14

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$8.25 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Kathryn	Shumeyko

RESOLUTION NO. PMC-159-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Taulant Asani, Custodian

RESOLUTION NO. PMC-160-14

APPROVAL OF EXTENSION OF TEMPORARY FIFTH PERIOD ASSIGNMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the extension of the following temporary fifth period assignments effective February 24, 2014 through approximately February 28, 2014.

Name	School	Subject
Emily Orinski	PVMS	Math 7 ICS
Traci Shikhman	PVMS	English 6 RC
Christine DeStefano	PVMS	English 6 RC
Susan Quagliana	PVMS	Math 7 ICS
Kathy Moon	PVMS	English 7 ICS

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-161-14

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Pauline Ferguson	Aide	March 12, 2014

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Committee Report of 2/12/14 – James Farrell, Chair

- CIS-54-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-55-14 Approval of New and Revised Curriculum
- CIS-56-14 Approval of Music Textbook Purchase
- CIS-57-14 Approval of Providers for Services to Students 2013-2014
- CIS-58-14 Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. CIS-54-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
2/25/14	K. Meyerson	Making the Best Use of iPads and Digital Tools, Newark, NJ	\$229.00		\$80.00	\$309.00
4/4/14	K. Buscher	Supporting Decision Making for People w/Disabilities, Iselin, NJ		\$23.56		\$23.56

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. CIS-55-14

APPROVAL OF NEW AND REVISED CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new and revised curriculum aligned to the Core Content State Standards and payment to writers as previously approved in Resolution No. CIS-67-13:

<u>Title</u>	<u>Writer</u>
Robotics	R. Cerutti (\$356)
Technology Revolution	R. Cerutti (\$356)
English as a Second Language (ESL)	Y. McBain (n/a)
Calculus Academic	G. Crocco & V. Bonaccorso (\$534 each)
Calculus Honors	G. Crocco (\$1068)
Business Practice Firm	E. Honig (\$534)
Java	N. Ascione (\$712)

RESOLUTION NO. CIS-56-14

APPROVAL OF MUSIC TEXTBOOK PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of Music Textbook series through McGraw Hill Education Publishers for grades Kindergarten through 6, for an amount not to exceed \$38,000.00.

RESOLUTION NO. CIS-57-14

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

Provider	Service	Fee
Dr. Lee Suckno Rockaway, NJ	Psychological Evaluation	\$600.00
St. Clare's Hospital	Tutorial Services	\$54.00/hr

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. CIS-58-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#249	Innovation Online: 10 hours/week From: 1/27/14 – 6/13/14	\$50.00/hr
#250	Saint Clare’s Hospital: 1 hour/day From: 2/11/14 - 3/24/14	\$54.00/hr
#248	St. Joseph’s Child Development Center, Wayne, NJ Neurodevelopmental Evaluation	\$400.00
#207	Dr. Lee Suckno - Psychological Evaluation 3/3/14	\$600.00

*denotes new item on the agenda
bold print denotes changes

FINANCE, FACILITIES, AND ATHLETICS

Committee Report of 2/19/14 – Matt Tengi, Chair

- FFA-129-14 Monthly Reports from Schools and Programs – January 2014
- FFA-130-14 Payment of Bills – February 24, 2014
- FFA-131-14 Transfer of Funds – FY 2013-2014
- FFA-132-14 Approval of Financial Reports/Monthly Certification for January 2014
- FFA-133-14 Approval of Field Trips – 2013-2014
- FFA-134-14 Approval of Emergency Repair Work at Pequannock Township High School
- FFA-135-14 Declaration of Obsolescence - Equipment

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Tengi |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. FFA-129-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – JANUARY 2014

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2014 for the High School Activities Account and the High School Interscholastic Athletic Account; the Pompton Valley School Student Activities Account; and Pomptonian Food Service.

RESOLUTION NO. FFA-130-14

PAYMENT OF BILLS – FEBRUARY 24, 2014

RESOLVED, that the Board of Education approves the Bills List submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,782,756.86
Fund 6x Food Service	\$ 45,927.14

RESOLUTION NO. FFA-131-14

TRANSFER OF FUNDS – FY 2013-2014

RESOLVED, that the Board of Education approves the transfer of funds within the 2013-2014 budget for the month of January 2014 in accordance with the attached list, which shall be attached to and become a part of the record.

RESOLUTION NO. FFA-132-14

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2014

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2014.

*denotes new item on the agenda
bold print denotes changes

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-133-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/21/14	Morris Museum Morristown, NJ	Belardo Budd Patel	Hillview Grade 3 64	Study of vertebrates/invert ebrates	\$16.00	\$0
3/25/14	Morris Museum Morristown, NJ	Mangarelli Englishman	NBS Grade 3 36	Study of vertebrates/invert ebrates	\$16.00	\$0
3/28/14	Morris Museum Morristown, NJ	Dowd Rodeiro	SJG Grade 3 45	Study of vertebrates/invert ebrates	\$16.00	\$0
5/19/14	Raritan Valley Community College Branchburg, NJ	Shaw Raczko	Hillview Grade 2 46	Visit to Planetarium	\$9.00	\$0
5/20/14	Raritan Valley Community College Branchburg, NJ	Dean Van Ness Scangarello	NBS Grade 2 47	Visit to Planetarium	\$9.00	\$0
5/21/14	Raritan Valley Community College Branchburg, NJ	Mazzola Shenton Sinopoli	SJG Grade 2 57	Visit to Planetarium	\$9.00	\$0

RESOLUTION NO. FFA-134-14

APPROVAL OF EMERGENCY REPAIR WORK AT PEQUANNOCK TOWNSHIP HIGH SCHOOL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the Business Administrator, approves emergency repair work for classrooms at the Pequannock Township High School (weather related damage), not to exceed \$25,000.

RESOLUTION NO. FFA-135-14

DECLARATION OF OBSOLESCENCE - EQUIPMENT

RESOLVED, that the Board of Education authorizes Barbara A. Decker, Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate. (Attachment)

*denotes new item on the agenda
bold print denotes changes

POLICY

Committee Report of 2/20/14 – James Farrell, Chair

P-22-14 Approval of Revised Board Policies for First Reading

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. P-22-14

APPROVAL OF REVISED BOARD POLICIES FOR FIRST READING

RESOLVED, that the Board of Education approves the revisions to policies as listed for first reading:

<i>Manual Section</i>	<i>Policy</i>
Program	#2200 Curriculum Content
Program	#2210 Curriculum Development
Program	#2220 Adoption of Program of Studies
Program	#2230 Curriculum Guides

*denotes new item on the agenda
bold print denotes changes

OTHER

O-13-14 Approval of 2014-2015 School District Calendar
O-14-14 Accept HIB Incident/Non- Incident Reports

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

____ Mr. James Farrell	____ Mrs. Rosemary Phalon	____ Mr. David Swezey
____ Mrs. Ann Maier	____ Mrs. Kimberley Quigley	____ Mr. Matthew Tengi
____ Dr. Douglas Muzzio	____ Mr. Tom Salerno	____ Mr. William Sayre

RESOLUTION NO. O-13-14

APPROVAL OF 2014-2015 SCHOOL DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2014-2015 School District Calendar.

RESOLUTION NO. O-14-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Old Business

- Board Self-Evaluation and Superintendent Evaluation

New Business

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

FUTURE PUBLIC BOARD MEETINGS

March 10, 2014	PTHS	
March 24, 2014	PTHS	Budget Hearing
April 7, 2014	Cedar Crest	
April 28, 2014	PTHS	Organizational Meeting

*denotes new item on the agenda
bold print denotes changes