



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444
BOARD MEETING AGENDA
Monday, February 10, 2014
7:00 PM

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

FLAG SALUTE

- III. Recognition- *District Teacher of the Year, Ms. Galina Crocco*
- IV. Board President Report - *William Sayre*
- V. Superintendent Report - *Victor P. Hayek, Ed.D.*
- VI. Business Administrator – *Barbara A. Decker*
- VII. Student Representative Report - *Matthew Reda/Olivia Schreiber*
- VIII. Upcoming Committee Meetings:
 - Personnel, Management, and Community Relations 2/18/14
 - Curriculum, Instruction, and Special Services 2/12/14
 - Finance, Facilities, and Athletics 2/19/14
 - Policy 2/20/14
- IX. Discussion Items:
 - 2013-2014 Calendar (snow days)
 - 2015 Budget
- X. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Approval of Minutes

January 13, 2014 Board Meeting
January 27, 2014 Board Meeting

Motion by:	Second by:	Roll Call Vote:
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____ Mr. James Farrell
____ Mrs. Ann Maier
____ Dr. Douglas Muzzio

____ Mrs. Rosemary Phalon
____ Mrs. Kimberley Quigley
____ Mr. Tom Salerno

____ Mr. David Swezey
____ Mr. Matthew Tengi
____ Mr. William Sayre

XII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-140-14 Accept Resignation
- PMC-141-14 Approval of Appointments
- PMC-142-14 Accept Resignations for the Purpose of Retirement
- PMC-143-14 Accept Resignation of Lunch Aide for the Purpose of Retirement
- PMC-144-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-145-14 Approval of Volunteer Elementary Lunch Aides
- PMC-146-14 Approval of District Substitutes
- PMC-147-14 Approval of Liaison to Pequannock Township Public Library
- PMC-148-14 Approval of Personnel for Game Coverage, Spring Sports
- PMC-149-14 Approval of Interscholastic Sports Stipend Positions– Spring Season- 2013-2014
- PMC-150-14 Approval of Appointment of Spring Coaches- 2013-2014
- PMC-151-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year

Motion by:	Second by:	Roll Call Vote:
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- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. PMC-140-14

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of the following employee:

NAME	POSITION	EFFECTIVE
Kathleen O’Neil	Elementary School Teacher	March 24, 2014

RESOLUTION NO. PMC-141-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)
Michael Johnson	Assistant Boys Track Coach, PTHS	1/28/2014-6/30/2014	Step 1, \$2,995	Provisional Cert-Teacher of Health and Phys Ed.
Robert Albano	Head Boys Track Coach	2/11/2014-6/30/2014	Step 1, \$3,484	Sub Cert
Gayle Lipari	.5FTE Aide, PTHS	2/18/2014-6/30/2014	Step 1 (.5FTE), \$8,325	Sub Cert Pending
Christina Granelli (Replacement for K. O’Neil)	Leave Replacement (Extension), 5 th Grade Teacher, SJG	3/24/2014-6/13/2014	\$232.28 per diem/no benefits	Standard- Elementary Teacher

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-142-14

ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE	SCHOOL	SALARY
Marie Raimondo	Elementary Classroom Teacher	6/30/2014	HV	\$78,608
Cathy Furia	Elementary Classroom Teacher	6/30/2014	NB	\$95,136
Rudolph Ference	Biology Teacher	6/30/2014	PTHS	\$91,767
Maureen Montalbetti	Student Assistance Counselor	6/30/2014	PTHS	\$83,158
Helene Zablocki	English Teacher	6/30/2014	PTHS	\$93,136
Lynn Connelly	Special Ed Teacher	6/30/2014	PV	\$75,158
Susan Conner	Aide	6/30/2014	PV	\$28,678
Mary Ann Abazia	Aide	6/30/2014	NB	\$23,378
Michele Smith	Aide	6/30/2014	SJG	\$30,266

RESOLUTION NO. PMC-143-14

ACCEPT RESIGNATION OF LUNCH AIDE FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE	SCHOOL	SALARY
Shelley Ichinco	Lunch Aide	6/30/2014	PV	\$9,656

RESOLUTION NO. PMC-144-14

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$8.25 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

Hillview

First Name	Last Name
Christie	Vanaria

RESOLUTION NO. PMC-145-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Kimberly	Canete-Chobanian

*denotes new item on the agenda
bold print denotes changes

Brenda	Salamon
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RESOLUTION NO. PMC-146-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Karen Baum, Nurse
- Kim Benway, Teacher

RESOLUTION NO. PMC-147-14

APPROVAL OF LIAISON TO PEQUANNOCK TOWNSHIP PUBLIC LIBRARY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Ms. Yvette McBain as the liaison to the Pequannock Township Public Library for the 2013-2014 school year.

RESOLUTION NO. PMC-148-14

APPROVAL OF PERSONNEL FOR GAME COVERAGE, SPRING SPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following personnel to fill various positions at each home game during the spring season as listed below, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria: Staff to be paid as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, \$67 per event, for spring sports.

Pequannock Township High School	
Peggy Bionde	Ed Kopp
Bill McNeir	Greg Caufield
Darren Spezio	Rhett Eveland
Tamra Troast	Janet Congleton
Keith Brady	Marlene Grant
Mike Wychules	Ken Hellyer

Pequannock Valley Middle School	
Darren Spezio	Rita Philips
Donna Blossfeld	Andrea Torrisi
Bob Cerutti	Cathy Warren
Janielle Heisse	Gillian Freebody
Brian Kneebone	

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RESOLUTION NO. PMC-149-14

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS– SPRING SEASON 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

Interscholastic Sports Pay Guide, Pequannock Valley Middle School

Spring Season:

ADVISOR	ASSIGNMENT	STIPEND
Jeff Lindsay	Head Baseball Co-Coach	\$1,625.00
Allen Kaye	Head Baseball Co-Coach	\$2,644.50
Luke Sica	Head Softball Coach	\$4,899.00
Michele Sarnelli	Assistant Track Coach	\$2,995.00

Interscholastic Sports Pay Guide, Pequannock Township High School

Spring Season:

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,606.00 + \$300 Longevity
Michael Zummo	Assistant Baseball Coach	\$2,911.00
Jonathan McBurney	Assistant Baseball Coach	\$4,751.00
Maryann Goodwin	Head Softball Coach	\$7,606.00
Jeffrey DeBell	Assistant Softball Coach	\$5,560.00
Kavish Dhaibar	Boys' Tennis Coach	\$3,228.00
Greg Slaff	Golf Coach	\$3,228.00
Keith Brady	Assistant Golf Coach	\$2,312.00
Joshua Danziger	Head Boys Lacrosse Coach	\$5,028.00

RESOLUTION NO. PMC-150-14

APPROVAL OF APPOINTMENT OF SPRING COACHES- 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointments of the following personnel as coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL	SALARY
Kate Shumeyko	Head Boys Track Coach	PVMS	\$4,899.00
Mary Shumeyko	Head Girls Track Coach	PVMS	\$5,289 .00
Richard Mullins	Head Girls Track Coach	PTHS	\$6,888.00
Craig Spencer	Assistant Girls Track Coach	PTHS	\$5,196.00
Lindsay Lafferman	Head Girls Lacrosse Coach	PTHS	\$6,445.00
Daniel Chilowicz	Assistant Girls Lacrosse Coach	PTHS	\$5,196.00
Carissa Franzl	Assistant Girls Lacrosse Coach	PTHS	\$2,995.00
Kevin Malkin	Assistant Boys Lacrosse Coach	PTHS	\$3,250.00

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RESOLUTION NO. PMC-151-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Emily Coughlin, School Psychologist, North Boulevard, beginning on or about April 28, 2014, using 20 accumulated sick days through approximately May 23, 2014, followed immediately by 3 weeks under NJFLA unpaid with benefits ending on approximately June 13, 2014, returning to work on September 2, 2014.
- Nancy Anderson, Aide, Hillview, beginning on February 3, 2014, using 13 accumulated sick days through approximately February 24, 2014, followed immediately by 9 weeks under FMLA unpaid with benefits ending on approximately May 1, 2014, returning to work on or about May 2, 2014.

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-52-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-53-14 Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. CIS-52-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimated Total Expense
4/1/14	Casey Davison	FMLA Compliance, Morristown, NJ	\$249.00			\$249.00
4/1/14	Yvette Fuentes	FMLA Compliance Morristown, NJ	\$249.00	\$12.47		\$261.47
3/17/14	Theodore Loeffler	NJ ASK Training Morristown, NJ				\$-0-
3/27 & 28/14	Michael Bouroult	Directors of Athletics Association, Atlantic City, NJ	\$350.00	\$83.81		\$433.81

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RESOLUTION NO. CIS-53-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#50	Change to Resolution #CIS-23-14 Change in Provider – Jen Perez Start 2/24/14	\$53.70/hr
#24	Change to Resolution #CIS-23-14 Change in Provider – Jen Perez Start 2/24/14	\$53.70/hr
#242	American Tutor Inc. – 2 hours/day 1/28/14-2/21/14	\$58.00/hr
#247	St. Joseph’s Child Development Center, Wayne, NJ Neurodevelopmental Evaluation	\$400.00
#246	St. Joseph’s Child Development Center, Wayne, NJ Neurodevelopmental Evaluation 2/24/14	\$400.00

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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of 2/4/2014 - Matt Tengi, Chair

- FFA-125-14 Payment of Bills – February 10, 2014
- FFA-126-14 Approval to Accept Donation to Pequannock Township School District
- FFA-127-14 Approval of Polling Places for Annual School Board Election – April 23, 2014
- FFA-128-14 Approval of Submission of Waiver to County Superintendent - Special Education Medicaid Initiative (Semi) Program

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. FFA-125-14

PAYMENT OF BILLS – FEBRUARY 10, 2014

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20- General Account	\$1,359,574.29
Fund 6x Food Service	\$ 33,396.66

RESOLUTION NO. FFA-126-14

APPROVAL TO ACCEPT DONATION TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

DONATION	TO	DONATED BY
\$500.00	Hillview School	Kerri Filloon

RESOLUTION NO. FFA-127-14

APPROVAL OF POLLING PLACES FOR ANNUAL SCHOOL BOARD ELECTION – APRIL 23, 2014

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the following polling places for the Annual School Board Election to be held on Wednesday, April 23, 2014, from 2 p.m. to 9 p.m.

Districts

1, 5, 6 & 11	Senior House 530 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
4, 7 & 8	Pequannock Township Library 477 Newark-Pompton Turnpike	All-Purpose Room

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	Pompton Plains	
2, 3, 9 & 10	Pequannock Engine Company No. 2 24 Oak Avenue Pequannock	Meeting Room
12	Cedar Crest Village 1 Cedar Crest Village Drive Pompton Plains	Woodland Commons

RESOLUTION NO. FFA-128-14

APPROVAL OF SUBMISSION OF WAIVER TO COUNTY SUPERINTENDENT - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, adopt the following resolution to request a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program because it will not provide a cost benefit to the district; and

WHEREAS, the Pequannock Township Board of Education desires to apply for this waiver due to the fact that the state projects having fewer than 30 Medicaid eligible classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-2014 school year.

POLICY

P-21-14 Approval of New Board Policy and Regulations for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. P-21-14

APPROVAL OF NEW BOARD POLICY AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, approves the new policy and regulations as listed for second reading and adoption:

<i>Manual Section</i>	<i>Policy</i>
Teaching Staff Members	#3224 & R – Evaluation of Principals, Vice Principals, and Assistant Principals

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OTHER

O-12-14 Approval to Amend the 2013-2014 School Calendar

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. O-12-14

APPROVAL TO AMEND THE 2013-2014 SCHOOL CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the 2013-2014 School Calendar, making Monday, February 17, 2014, President’s Day, an early dismissal day.

XIII. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XIV. Old Business

New Business

XV. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

XVI. Adjournment

Motion by:	Second by:	Roll Call Vote:
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FUTURE PUBLIC BOARD MEETINGS

February 24, 2014	PTHS
March 10, 2014	PTHS
March 24, 2014	Budget Hearing PTHS

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