



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444
AGENDA
BOARD MEETING
7:00 pm
Monday, December 2, 2013

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call:

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

FLAG SALUTE

- III. Board President Report - *William Sayre*
- IV. Superintendent Report - *Victor P. Hayek, Ed.D.*
- V. Student Representative Report - *Matthew Reda/Olivia Schreiber*

VI. Committee Reports:	<u>Next Meeting</u>
Personnel, Management, and Community Relations	12/09/13
Curriculum, Instruction, and Special Services	12/04/13
Finance, Facilities, and Athletics	12/10/13
Policy	12/09/13

- VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

VIII. Approval of Minutes

November 4, 2013
November 18, 2013

Board Meeting
Board Meeting

Motion by:	Second by:	Roll Call Vote:
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____ Mr. James Farrell
____ Mrs. Ann Maier
____ Dr. Douglas Muzzio

____ Mrs. Rosemary Phalon
____ Mrs. Kimberley Quigley
____ Mr. Tom Salerno

____ Mr. David Swezey
____ Mr. Matthew Teng
____ Mr. William Sayre

IX. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-94-14 Approval of Movement on the Salary Guides – 2013-2014
- PMC-95-14 Approval of Appointment - Title I Tutors
- PMC-96-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year
- PMC-97-14 Approval of Family/Medical Leave of Absence – 2013-2014 School Year
- PMC-98-14 Approval of District Substitutes
- PMC-99-14 Approval of Volunteer Elementary Lunch Aides
- PMC-100-14 Approval of Homebound Instructors – 2013-2014 School Year

Motion by:	Second by:	Roll Call Vote:
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_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
_____ Dr. Douglas Muzzio	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. PMC-94-14

APPROVAL OF MOVEMENT ON THE SALARY GUIDES – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on the salary guide based upon documentation that they have earned additional graduate school credits, effective September 1, 2013.

NAME	FROM	TO
Michael Zummo	BA Step 3, \$50,055	BA+15, Step 3, \$52,055
Roberta Espie-Spezio	MA+45, Step 11, \$75,015	MA+60, Step 11, \$77,015
Christine Destefano	MA Step 5, \$56,455	MA+15, Step 5, \$58, 455
Jeryl-Ann Asaro	MA+15, Step 10, \$68,655	MA+30, Step 10, \$70,655
Emily Coughlin	MA, Step 4, \$56,255	MA+15, Step 4, \$58,255
Janelle Heise	MA+45, Step 14, \$82,595	MA+60, Step 14, \$84,595
Dipty Patel	MA, Step 7, \$60,205	MA+15, Step 7, \$62,205
Christina Occorso	MA+15, Step 7, \$62,205	MA+30, Step 7, \$64,205
Julie Budd	BA+30, Step 11, \$67,015	MA+30, Step 11, \$73,015

RESOLUTION NO. PMC-95-14

APPROVAL OF APPOINTMENT - TITLE I TUTORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel as Title I Tutors for the 2013-2014 school year at the rate of \$50.00 per hour, using Title I grant funds account #20-231-200-100-70-P/Y

NAME	SUBJECT
C. DeStefano	Language Arts

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-96-14

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$8.25 per hour (as per new law), effective January 1, 2014, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

Hillview

Last Name	First Name
Adair	Holly
Aveta	Kelli
Blakely	Carol
Brady	Kerrie
Carmichael	Laura
Casey	Jennifer
Czubachowski	Amelia
Daly	Debbie
Florio	Kelly
Foti	Sharon
Goll	Danielle
Hawk	Carol
Howard	Cynthia
Jachera	Nancy
Klimek	Christine
Kolasa	Patricia
Lobosco	Nicole
Mann	Lori
Marcella	Joshephine
Martinus	Lisa
McHugh	Karen
Nelson	Lisa
O'Rourke	Zaida
Osmanski	Tiffany
Singer	Rob
Stelmasik	Melissa
VanDine	Kathy
Waltman	Sharon
Warden	Jennifer
Zahner	Cindy

North Boulevard

Last Name	First Name
Beshada	Allison
Blakely	Mary Beth
Bock	Melissa
Bulger	Erica
Cianciotto	Kerri Ann
Colicchio	Mary Lynne
Collucci	Christina
Deintinis	Dianne
Denn	Patti
Esposito	Aileen
Hinnigan	Bonnie
Irwin	Leigh
Karsen	Maureen
King	Alyssa
Longo	Jessica
Maybee	Regina
McGrory	Lorianne
McMahon	Rhiannon
Seele	Lynne
Sidoti	Karen
Siebert	Dawn
Tammaro	Nicole
Tucker	Diane
Van Riper	Evelin
Weidmann	Wendy
Weiner	Heather
Wells	Abby
Yodice	Annette

SJG

Last Name	First Name
Afflito	Erin
Bacich	Kim
Benevenia	Judy
Cannizzaro	Jennifer
Celletti	Beth
Deitch	Kristie
Ferrante	Annmarie
Fox	Diane
Frio	Dawn
Garcia	Nadia
Hall	Lisa
Huysers	Sue
Joyce	Carla
Kelly	Tara
Kolasa	Patricia
LaTorre	Tina
Long	Bonnie
Mackawgy	Dawn
Maizys	Suzanne
Meli	Stacey
O'Hare *	Maureen
Reitz *	Natalie
Shore	Michele
Spatucci	Christine
Sweezy	Danielle
Casano-Trautwein	Christine

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RESOLUTION NO. PMC-97-14

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leave of absence:

- Cheryl Sinopoli, Teacher, SJG, beginning on December 6, 2013, using 9 accumulated sick days ending December 18, 2013, immediately followed by 3 days of unpaid leave without benefits, returning to work on January 2, 2014.

RESOLUTION NO. PMC-98-14

APPROVAL OF DISTRICT SUBSTITUTES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes in the district for the 2013-2014 school, and at the approved rate for each category, having met requisition district and state employment criteria:

- Jennifer Brancaccio
- Kyle McCourt
- Jacqueline Thimmel

RESOLUTION NO. PMC-99-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

First Name	Last Name
Kathryn	Zuccala

Hillview

First Name	Last Name
Anne	Moore
Carol	Angelillo

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RESOLUTION NO. PMC-100-14

APPROVAL OF HOMEBOUND INSTRUCTORS – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2013-2014 School Year in the Pequannock Township School District at a rate of \$37.00/hour:

First Name	Last Name
Adam	Piccoli

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-39-14 Approval of New and Revised Curriculum and Payment to Writers
 CIS-40-14 Approval of Out-of-District Placement, Services, and Agencies to Provide Services to Students

Motion by:	Second by:	Roll Call Vote:
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|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. CIS-39-14

APPROVAL OF NEW AND REVISED CURRICULUM AND PAYMENT TO WRITERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new and revised curriculum aligned to the common core state standards and payment to the writers as previously approved:

Curriculum	Writer(s)
ELA Grade 3 Writing (correction)	J. Rentas & A. Zmigrodski (\$267.00 each)
Garage Band 9-12	K. Socha (\$356.00)

RESOLUTION NO. CIS-40-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#232	Change to Res# CIS-15-14 Chancellor Academy start 11/19/13 Change in Placement	\$48,056.40 to \$40,064.00
#241	Homebound start 11/14/13 – pending medical clearance	

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FINANCE, FACILITIES, AND ATHLETICS

- FFA-90-14 Monthly Reports from Schools and Programs – October 2013
- FFA-91-14 Payment of Bills – December 2, 2013
- FFA-92-14 Approval of Field Trips 2013-2014
- FFA-93-14 Approval of Overnight Trip for Collingswood Wrestling Tournament, Collingswood, NJ - January 10, 2014
- FFA-94-14 Declaration of Obsolescence – Textbooks
- FFA-95-14 Approval to Accept Donation to Pequannock Township School District
- FFA-96-14 Approval of Memorandum of Agreement between BOE and PTEA
- FFA-97-14 Approval of Memorandum of Agreement between BOE and PTPSA

Motion by:	Second by:	Roll Call Vote:
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- | | | |
|--------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| _____ Dr. Douglas Muzzio | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. FFA-90-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – OCTOBER 2013

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October 2013 for the Pequannock Valley School Activities Fund; and October 2013 for Pomptonian.

RESOLUTION NO. FFA-91-14

PAYMENT OF BILLS – DECEMBER 2, 2013

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10 - 20, & 40 - General Account	\$1,745,750.20
Fund 60 - Cafeteria Account	\$ 33,288.27
Fund 61- Elementary Lunch Program	\$ 119.60

RESOLUTION NO. FFA-92-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
12/16/13	Hearle Village Pequannock, NJ	A. Finnen	SJG K and 5 99 Students 6 Chaperones	Holiday Performance	\$0	Transportation in the event of inclement weather
12/3/13	SJG, NBS, PVS, HV,	C. Postas	PTHS	Caroling Tour	\$0	Transportation

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RESOLUTION NO. FFA-93-14

APPROVAL OF OVERNIGHT TRIP FOR COLLINGSWOOD WRESTLING TOURNAMENT, COLLINGSWOOD, NJ - JANUARY 10, 2014

RESOLVED, that the Board of Education, approves an overnight trip for the Collingswood Wrestling Tournament in Collingswood, NJ on January 10, 2014 for 25-35 wrestlers and 6 coaches at no cost to student athletes, Booster Club assuming the cost of hotel. Transportation provided by Pequannock Township Board of Education.

RESOLUTION NO. FFA-94-14

DECLARATION OF OBSOLESCENCE – TEXTBOOKS

RESOLVED, that the Board of Education authorizes Barbara A. Decker, Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-95-14

APPROVAL TO ACCEPT DONATION TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
15 Document Cameras	SJG	SJG HSA	\$2,625.00
Drum Kit	PTHS Jazz Band	Band Parents Association	\$750.00

RESOLUTION NO. FFA-96-14

APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN BOE AND PTEA

RESOLVED, that the Board of Education approves the Memorandum of Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association dated May 9, 2013 and November 12, 2013.

RESOLUTION NO. FFA-97-14

APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN BOE AND PTPSA

RESOLVED, that the Board of Education approves the Memorandum of Agreement between the Pequannock Township Board of Education and the Pequannock Township Principals’ and Supervisors’ Association dated July 20, 2013 and November 6, 2013.

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X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Old Business

New Business

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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_____Mr. James Farrell	_____Mrs. Rosemary Phalon	_____Mr. David Swezey
_____Mrs. Ann Maier	_____Mrs. Kimberley Quigley	_____Mr. Matthew Teng
_____Dr. Douglas Muzzio	_____Mr. Tom Salerno	_____Mr. William Sayre

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
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FUTURE PUBLIC BOARD MEETINGS

December 16, 2013	PTHS
January 13, 2014	PTHS
January 27, 2014	PTHS
February 10, 2014	PTHS
February 24, 2014	PTHS

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