



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444
AGENDA
BOARD MEETING
7:00 pm
Monday, November 4, 2013

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

Roll Call

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Tengi
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

FLAG SALUTE

- III. Board President Report – *William Sayre*
- IV. Leadership Reports
 - Superintendent of Schools – *Victor P. Hayek, Ed.D.*
 - Business Administrator/Board Secretary – *Barbara A. Decker*
 - Student Representative – *Matthew Reda*
- V. Committee Meetings:

	<u>Next Meeting</u>
Personnel, Management, and Community Relations	11/11/13
Curriculum, Instruction, and Special Services	11/06/13
Finance, Facilities, and Athletics	11/12/13
Policy	11/11/13
- VI. Presentation: *District Performance Report*
- VII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

VIII. Approval of Minutes

October 7, 2013 Board Meeting
October 21, 2013 Board Meeting

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

IX. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-77-14 Approval of Appointments
- PMC-78-14 Approval to Amend Appointment
- PMC-79-14 Approval of Personnel for Game Coverage, Winter Sports
- PMC-80-14 Approval of Winter Sports Coaches – 2013-2014
- PMC-81-14 Approval of Appointment of Winter Coaches
- PMC-82-14 Approval of Appointment- Title I Tutors – 2013-2014 School Year
- PMC-83-14 Approval of Volunteer Elementary Lunch Aides
- PMC-84-14 Approval of Elementary School Lunch Aides for the 2013-2014 School Year

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. PMC-77-14

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)	COLLEGE/ DEGREE
Regina Maybee	Long Term Sub, Reading Specialist, HV	10/15/2013 – on or about 12/23/2013	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Elementary School Teacher, Standard	MA- NJCU
John DePietro	Leave Replacement, English Teacher, PTHS	11/5/2013- on or about 3/16/2014	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Teacher of English, Standard	BA- William Paterson
Diane Tucker	.5FTE Aide, NB	11/4/2013 – 6/30/2014	Aides Guide, Step 1, .5FTE \$7,985	Substitute Certification	
Pauline Ferguson	.5FTE Aide, PTHS	11/5/2013 – 6/30/2014	Aides Guide, Step 1, .5FTE \$7,985	CEAS- Elementary K-5	

RESOLUTION NO. PMC-78-14

APPROVAL TO AMEND APPOINTMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the amendment to the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY	CERTIFICATION(S)	COLLEGE/ DEGREE
Jennifer Kramer	Leave Replacement- English Teacher, PTHS	9/3/2013- 10/25/2013	\$80.00 per diem for the first 20 days, \$232.28 beginning on 21st day / No benefits	Teacher of English, Provisional	MA - Drew University

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-79-14

APPROVAL OF PERSONNEL FOR GAME COVERAGE, WINTER SPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel to fill various positions at each home game during the winter season as listed below. Staff to be paid as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, Article 32, paragraph A6t, \$67 per event, for winter sports.

Pequannock Township High School

Melinda Tierney	Marlene Grant
Betsy Baran	Tamra Troast Holzi
Keith Brady	Joel Troast
Rhett Eveland	Josh Danziger
Mike Wychules	Jon McBurney
Darren Spezio	Greg Caufield
Ed Kopp	Patty Sedran
Angela Teta Kohle	Peggy Bionde
Luke Sica	Jeff DeBell
Janet Congleton	Ken Hellyer
Bill McNeir	

Pequannock Valley Middle School

Darren Spezio	Kate Bionde
Allen Kaye	Laura Higley
Cathy Warren	Janielle Heisse
Donna Blossfield	Josh Danziger
Lynn Connelly	Terri Praschak

RESOLUTION NO. PMC-80-14

APPROVAL OF WINTER SPORTS COACHES – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Interscholastic Sports Pay Guide, Pequannock Valley Middle School

Winter Season:

ADVISOR	ASSIGNMENT	STIPEND
Kathryn Suzewski	Cheerleading Co-Coach	\$1157
Carissa Centrelli	Cheerleading Co-Coach	\$1157

Interscholastic Sports Pay Guide, Pequannock Township High School

Winter Season:

ADVISOR	ASSIGNMENT	STIPEND
Kavish Dhaibar	Assistant Swimming Coach	Step 1, \$2,995

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-81-14

APPROVAL OF APPOINTMENT OF WINTER COACHES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointments of the following personnel as coaches for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	SCHOOL	SALARY
Robert Wenzel	Head Swimming Coach	PTHS	Step 6, \$5,680

RESOLUTION NO. PMC-82-14

APPROVAL OF APPOINTMENT- TITLE I TUTORS – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel as Title I Tutors for the 2013-2014 school year at the rate of \$50.00 per hour, using Title I grant funds account #20-231-200-100-70-P/Y

NAME	SUBJECT
Jeffrey Lindsay	Language Arts
Michael Zummo	Math
Ellen Italiano	Math
Erica Thacker	LA & Math
Janet Drashinsky	LA & Math
Cristina Granelli	Language Arts
Sarah Diver	LA & Math
Kathryn Sullivan	Math

RESOLUTION NO. PMC-83-14

APPROVAL OF VOLUNTEER ELEMENTARY LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as volunteer elementary lunch aides for the 2013-2014 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

Last Name	First Name
Boyle	Gina
Falzarano	Annie
Romeo	Susan

Hillview

Last Name	First Name
Browne	Abigail
Carbone	Kristin
Cenci	Patti
Chavez	MaryAnn

*denotes new item on the agenda
bold print denotes changes

Chirichiello	Elizabeth
Denton	Betty
Faliveno	Sara
Fricker	Pam
Galbraith	Jocelyn
Garcia	Christine
Hofsommer	Carla
Howanice	Lisa
Klecha	Maria
Lowe	Georgina
MacSweeney	Melissa
Mauriello	Jeff
Michalka	Margeaux
Nacion	Kristin
Pierro	Natalie
Rankin Finigan	Amy
Schuckalo	Cathy
Walsh	Shannon
Wenzel	Jamie
Zegler	Deborah
Evens	Janet
Nafie	Jennifer

Stephen J. Gerace

Last Name	First Name
Cassel	Rosa
Gitin	Tom
Gray	Kelly
Gusmano	Amy
Iglar	Katherine
O'Hare	Maureen
Pelaez	Micdalia
Pera	Amy
Reitz	Natalie
Seeber	Katia
Watson	Ilinka

*denotes new item on the agenda
bold print denotes changes

RESOLUTION NO. PMC-84-14

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$7.25 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

North Boulevard

Last Name	First Name
Blakely	Mary Beth
Cianciotto	Kerri Ann
McMahon	Rhiannon
Seele	Lynne
Sidoti	Karen
Bock	Melissa

Hillview

Last Name	First Name
Brady	Kerrie
Foti	Sharon
Singer	Rob
Waltman	Sharon

Stephen J. Gerace

Last Name	First Name
Benevenia	Judy
LaTorre	Tina

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-32-14 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-33-14 Approval of Providers for Services to Students
- CIS-34-14 Approval of Out-Of-District Placements, Services, and Agencies to Provide Services to Students
- CIS-35-14 Approval of Practicum and Student Teacher Placements

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. CIS-32-14

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
11/15/13	Charles Postas	NJ State Jazz Conference NJPAC Newark, NJ	\$60.00	\$23.64	\$80.00	\$163.64
11/21/13	Susie Budine	Personalized Student Learning Plan (PLSP), Bridgewater, NJ				\$-0-
11/21/13	Michael Wychules	PSLP Workshop Bridgewater, NJ		\$24.80		\$24.80
11/21/13	Betsy Crocker	PSLP Workshop Bridgewater, NJ				\$-0-
11/21/13	Angela Escudero	PSLP Workshop Bridgewater, NJ				\$-0-
11/21/13	Julie Cody	PSLP Workshop Bridgewater, NJ				\$-0-

*denotes new item on the agenda
bold print denotes changes

11/21/13	Terri Praschak	PSLP Workshop Bridgewater, NJ		\$24.80		\$24.80
12/12/13	Elissa Scillieri	Step-By-Step Model Drawing, West Orange, NJ	\$199.00	\$12.40		\$221.40
12/12/13	Kathryn Sullivan	Step-By-Step Model Drawing, West Orange, NJ	\$199.00	\$2.48		\$201.48
12/12/13	James Zichelli	Step-By-Step Model Drawing, West Orange, NJ	\$199.00		\$80.00	\$279.00
12/12/13	Paul Kobliska	Step-By-Step Model Drawing, West Orange, NJ	\$-0-			\$-0-

RESOLUTION NO. CIS-33-14

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2013-2014 school year:

PROVIDER	SERVICE	FEE
Pediatric Rehab Wayne, NJ	Physical Therapy	\$125.00/hr
American Tutor, Inc. Hillsborough, NJ	Instruction in Medical Facility	\$58.00/hr

RESOLUTION NO. CIS-34-14

APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services to students for 2013-2014 school year:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#184	Pediatric Rehab - 1 hr/week until 12/1/13	\$125.00/hr
#239	American Tutor, Inc. - 2 hrs/day 10/17-11/15/13	\$58.00/hr
#142	Invo Health Care, ABA Not to exceed 10 hours	\$98.00/hr

RESOLUTION NO. CIS-35-14

APPROVAL OF PRACTICUM AND STUDENT TEACHER PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of practicum and student teachers in the district for the Spring 2014 semester as follows:

College of St. Elizabeth

Laura D’Andrea	Elementary - North Boulevard School
Stephanie Probst	Elementary – North Boulevard School

Fairleigh Dickinson University

Leanne Pittelkow	Elementary - North Boulevard School
------------------	-------------------------------------

*denotes new item on the agenda
bold print denotes changes

FINANCE, FACILITIES, AND ATHLETICS

- FFA-78-14 Monthly Reports from Schools and Programs – September 2013
- FFA-79-14 Payment of Bills – November 4, 2013
- FFA-80-14 Approval of Field Trips 2013-2014
- FFA-81-14 Approval of Medical Plans Offered Through School Employees’ Health Benefit Program (SEHBP)
- FFA-82-14 Acceptance of Grant Award – NCLB 2013-2014
- FFA-83-14 Approval of Mileage Reimbursement for Board Members 2013-2014
- FFA-84-14 Approval to Accept Donation to Pequannock Township School District

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

- | | | |
|-------------------------|------------------------------|-------------------------|
| _____ Mr. James Farrell | _____ Mrs. Rosemary Phalon | _____ Mr. David Swezey |
| _____ Mrs. Ann Maier | _____ Mrs. Kimberley Quigley | _____ Mr. Matthew Teng |
| | _____ Mr. Tom Salerno | _____ Mr. William Sayre |

RESOLUTION NO. FFA-78-14

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS – SEPTEMBER 2013

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2013 for Pomptonian.

RESOLUTION NO. FFA-79-14

PAYMENT OF BILLS – NOVEMBER 4, 2013

RESOLVED, that the Board of Education approves the bills list submitted by the Business Administrator/Board Secretary as attached:

Funds 10–40	\$1,297,530.64
Fund 60	\$ 94,257.85

RESOLUTION NO. FFA-80-14

APPROVAL OF FIELD TRIPS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
03/18/14	Princeton University Princeton, NJ	L. Higley	PTHS Latin Club 28 Students 1 Chaperone	Certamen Competition	\$28.00	\$0
11/18/13	St. Mary’s Food Pantry Pompton Lakes, NJ	T. Praschak	PVS 6,7,8 18 Students 2 Chaperones	Food Donation	\$0	Transportation

*denotes new item on the agenda
bold print denotes changes

5/22/14	Montclair State University Montclair, NJ	C. Furia	NBS 1 51 Students 13 Chaperones	Live Theater Performance	\$0	\$0
5/22/14	Montclair State University Montclair, NJ	D. Segedin	HV 1 59 Students 11 Chaperones	Live Theater Performance	\$0	\$0
5/22/14	Montclair State University Montclair, NJ	F. Mehnert	SJG 1 41 Students 13 Chaperones	Live Theater Performance	\$0	\$0

RESOLUTION NO. FFA-81-14

APPROVAL OF MEDICAL PLANS OFFERED THROUGH SCHOOL EMPLOYEES' HEALTH BENEFIT PROGRAM (SEHBP)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves one medical plan from each category offered through School Employees' Health Benefit Program.

CATEGORY 1	CATEGORY 2	CATEGORY 3	CATEGORY 4	CATEGORY 5
NJ DIRECT10	NJ DIRECT1525	NJ DIRECT2030	NJ DIRECT2035	NJ DIRECT HD1500

RESOLUTION NO. FFA-82-14

ACCEPTANCE OF GRANT AWARD – NCLB 2013-2014

RESOLVED, that the Board of Education accepts the federal NCLB grant as approved by the New Jersey Department of Education effective July 1, 2103 through June 30, 2014 in accordance with the attached budget.

RESOLUTION NO. FFA-83-14

APPROVAL OF MILEAGE REIMBURSEMENT FOR BOARD MEMBERS 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves mileage reimbursement for attendance of NJSBA State and County meetings during the 2013-2014 school year at the approved OMB rate of \$.31 per mile.

RESOLUTION NO. FFA-84-14

APPROVAL TO ACCEPT DONATION TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
Cash Donation	Carol Cardoza Scholarship Fund	SJG HSA	\$500.00

*denotes new item on the agenda
bold print denotes changes

POLICY

P-15-14 Approval of New Policy for Second Reading and Adoption

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. P-15-14

APPROVAL OF NEW POLICY FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the new policy as listed for first reading:

<i>Manual Section</i>	<i>Policy</i>
Pupils	No. 5116.1 – Education of Homeless Children

*denotes new item on the agenda
bold print denotes changes

OTHER

- O-15-14 Accept HIB Incident/Non- Incident Reports
- O-16-14 New Jersey Quality Single Accountability Continuum (NJQSAC)
District Performance Review - 2012-2013

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

RESOLUTION NO. O-15-14

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

RESOLUTION NO. O-16-14

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) DISTRICT PERFORMANCE REVIEW - 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review reports for the 2012-2013 school year and approves submission to the New Jersey Department of Education.

*denotes new item on the agenda
bold print denotes changes

X. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

XI. Old Business

- Vacant Board Seat

New Business

XII. **CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, and attorney – client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

_____ Mr. James Farrell	_____ Mrs. Rosemary Phalon	_____ Mr. David Swezey
_____ Mrs. Ann Maier	_____ Mrs. Kimberley Quigley	_____ Mr. Matthew Teng
	_____ Mr. Tom Salerno	_____ Mr. William Sayre

XIII. Adjournment

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

FUTURE PUBLIC BOARD MEETINGS

November 18, 2013	PTHS
December 2, 2013	PTHS
December 16, 2013	PTHS

*denotes new item on the agenda
bold print denotes changes