



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444

AGENDA BOARD MEETING

7:00 pm

Monday, February 25, 2013

MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. Board President Report – *William Sayre*
- IV. Leadership Reports
 - Superintendent of Schools – *Victor P. Hayek*
 - Assistant Superintendent – *Rosalie Winning, Ed.D.*
 - Interim Business Administrator/Board Secretary – *Michael J. Donow*
- V. Student Representative Report – *Maggie Vineis*
- VI. Committee Reports and Discussion
 - Curriculum, Instruction and Special Services
 - Personnel, Management, and Community Relations
 - Finance, Facilities, and Athletics
 - Ad-Hoc Joint Services
- VII. Discussion Items:
 - 2013-2014 Budget
 - Referendum – Second Question
- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

IX. ACTION:

FINANCE, FACILITIES, AND ATHLETICS

- FFA-113-13 Approval of Submission of Preliminary Budget: 2013-14
- FFA-114-13 Resolution Authorizing Submission of a Bond Proposal to the Legally Qualified Voters of the School District at the Annual School Election
- FFA-115-13 Approval of Inter-Governmental Services Agreement – Technology

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. FFA-113-13

APPROVAL OF SUBMISSION OF PRELIMINARY BUDGET: 2013-14

RESOLVED, that the Pequannock Township Board of Education approves a preliminary budget for the 2013-14 school year, and authorizes its submission to the Executive County Superintendent for review and approval on behalf of the New Jersey Department of Education as follows:

General Fund	\$35,306,357
Special Revenue Fund	\$ 699,760
Debt Service Fund	\$ 1,714,275
Total Budget	\$37,720,392

BE IT FURTHER RESOLVED, that Pequannock Township Board of Education acknowledges that the 2013-14 preliminary budget as described herein results in a local tax levy in support of the general fund of \$31,150,162 and \$664,862 in support of debt service.

RESOLUTION NO. FFA-114-13

RESOLUTION AUTHORIZING SUBMISSION OF A BOND PROPOSAL TO THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT AT THE ANNUAL SCHOOL ELECTION

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY (not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at the Annual School Election to be held on April 16, 2013. The form of the proposal will read substantially as follows:

PROPOSAL

The Board of Education of the Township of Pequannock in the County of Morris, New Jersey is authorized (a) to provide for construction of a gymnasium addition at the Stephen J. Gerace Elementary School, including acquisition and installation of equipment and furnishings, paving, playground replacement and other site work at the school; (b) to appropriate \$3,350,000 for the project; and (c) to issue bonds of the school district to finance the project in the principal amount of \$3,350,000. This project is not eligible for State support under the Educational Facilities Construction and Financing Act.

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the "Project").

*denotes new item on the agenda
bold print denotes changes

3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Pequannock, being the only municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of the Township of Pequannock and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.
4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to submit the proposal to the voters at the Annual School Election scheduled for April 16, 2013.
5. Frank A. Messineo, Solutions Architecture, the School District's appointed architect for the Project (the "Project Architect"), is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16.
6. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") have heretofore been and are hereby authorized to submit the educational plans to the extent required and the schematic plans for the Project, and such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of such plans and the Project as an "Other Capital Project" and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-3.1, N.J.A.C. 6A:26-3.12, N.J.A.C. 6A:26-2.3 and 6A:26-2.1(f), and any such actions taken prior hereto are hereby ratified.
7. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary and any such actions taken prior hereto are hereby ratified.
8. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.

RESOLUTION NO. FFA-115-13

APPROVAL OF INTER-GOVERNMENTAL SERVICES AGREEMENT – TECHNOLOGY

RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves an inter-governmental agreement with the Passaic County Educational Services Commission for technology support services, including the assignment of an Interim Director of Technology, for the period of March 1, 2013 through June 30, 2013 in the amount of \$12,500, with said related services and fees in accordance with the proposal which shall be maintained on file in the Office of the Business Administrator/Board Secretary.

OTHER

O-25-13

Accept HIB Incident/Non-Incident Reports

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. O-25-13

ACCEPT HIB INCIDENT/NON INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

X. REVIEW AGENDA ITEMS FOR MARCH 11, 2013 BOARD MEETING:

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-xx-13 Accept Resignation
- PMC-xx-13 Approval of District Substitutes – 2012-2013

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-xx-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- CIS-xx-13 Approval of Field Trips – 2012-2013
- CIS-xx-13 Approval of Overnight Field Trip - 2013
- CIS-xx-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013

FINANCE, FACILITIES, AND ATHLETICS

- FFA-xxx-13 Monthly Reports from Schools and Programs
- FFA-xxx-13 Approval of Financial Reports/Monthly Certification for January 2013
- FFA-xxx-13 Transfer of Funds – 2012-2013
- FFA-xxx-13 Payment of Bills – March 11, 2013
- FFA-xxx-13 Approval of Award of Bid – Parking Lot Expansion – High School
- FFA-xxx-13 Professional Services Contract – E-Rate Consulting Services

OTHER

- O-xx-13 Accept HIB Incident Reports
- O-xx-13 Approval of 2013-2014 District Calendar

New Business

Old Business

- 2013-2014 Calendar

Open to Public

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CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel, Negotiations, and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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XI. **ADJOURNMENT**

FUTURE PUBLIC BOARD MEETINGS

- March 11, 2013 Cedar Crest, Pompton Plains
- March 25, 2013 PTHS
- April 15, 2013 PTHS
- April 29, 2013 PTHS (Organizational Meeting)
- May 6, 2013 PTHS
- May 20, 2013 PTHS
- June 10, 2013 PTHS
- June 24, 2013 PTHS

*denotes new item on the agenda
bold print denotes changes