



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

**Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444**

**AGENDA
BOARD MEETING**

**7:00 pm
Monday, January 28, 2013**

MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. Board President Report – *William Sayre*
- IV. Leadership Reports
 - Superintendent of Schools – *Victor P. Hayek*
 - Assistant Superintendent – *Rosalie Winning, Ed.D.*
 - Interim Business Administrator/Board Secretary – *Michael J. Donow*
- V. Student Representative Report – *Maggie Vineis*
- VI. Committee Reports and Discussion
 - Curriculum, Instruction and Special Services
 - Personnel, Management, and Community Relations
 - Finance, Facilities, and Athletics
 - Ad-Hoc Joint Services
- VII. Discussion Items:
 - 2013-2014 School Calendar – *Victor P. Hayek*
 - NJSBA Safety Committee Update – *Joseph Cropanese*
- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

IX. ACTION:

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

CIS-49-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2013-2014

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. CIS-49-13

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2012-2013

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
1/29/13	J. Danziger	IT Best Practices for iPads, Watchung HS, Warren	-0-	\$24.80	\$80.00	\$104.80
1/29/13	E. Postman	IT Best Practices for iPads, Watchung HS, Warren	-0-		\$80.00	\$80.00
1/29/13	A. Torrisi	IT Best Practices for iPads, Watchung HS, Warren	-0-		\$80.00	\$80.00
1/29/13	V. Bonaccorso	IT Best Practices for iPads, Watchung HS, Warren	-0-	\$24.80	\$80.00	\$104.80
1/29/13	C. Crosby	IT Best Practices for iPads, Watchung HS, Warren	-0-		\$80.00	\$80.00
1/29/13	M. Petrucelli	IT Best Practices for iPads, Watchung HS, Warren	-0-		\$80.00	\$80.00

*denotes new item on the agenda
bold print denotes changes

FINANCE, FACILITIES, AND ATHLETICS

FFA-96-13 Approval of Appropriation of Extraordinary Aid for 2012-2013
FFA-97-13 Approval of Appropriation of Capital Reserve

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. FFA-96-13

APPROVAL OF APPROPRIATION OF EXTRAORDINARY AID FOR 2012-2013

WHEREAS, the State of New Jersey, Department of Education notified the district of the award of Extraordinary Aid for the 2011-12 school year in the amount of \$434,097; and

WHEREAS, the Board of Education did not include an estimated Extraordinary Aide payment in its 2011-12 school budget; and

WHEREAS, N.J.A.C.6A:23A-2.13(d)6 provides that a district Board of Education may, at any time, and without Commissioner approval, appropriate surplus generated from state revenue, such as Extraordinary Aid, that has been excluded from the excess surplus calculation in the prior year as noted in the audit;

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education approves appropriating the 2011-12 fiscal year Extraordinary Aid funding to the 2012-13 school budget for the purpose of improvements for instructional purposes, for expanded programs, and for facility improvements in accordance with the updated Facility Audit as follows:

11-190-100-610-20-000	New Initiative (Instructional) Supplies	\$100,000
11-190-100-610-21-145	Instructional Technology Supplies	\$ 40,000
12-130-100-731-06-000	Instructional Equipment Purchase	\$100,000
12-000-400-450-98-770	Construction/Renovation – Building	\$ 60,000
11-000-261-420-98-970	District Wide Maintenance	<u>\$134,097</u>
TOTAL APPROPRIATION ADJUSTMENT		\$434,097

RESOLUTION NO. FFA-97-13

APPROVAL OF APPROPRIATION OF CAPITAL RESERVE

RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$197,750 from the Capital Reserve Fund to capital outlay accounts (12-000-400-450-98-720 = \$175,000 and 12-000-400-390-98-000 = \$22,750) for the paving project at Pequannock Township High School, and

BE IT FURTHER RESOLVED, that the Board of Education approves the transfer of funds in the amount of \$718,460 from the Capital Reserve Fund to capital outlay project accounts (12-000-400-450-98-720 = \$668,000 and 12-000-400-390-98-000 = \$50,460) for the Phase III Field Renovation projects at Stephen J. Gerace School and Pequannock Township Middle School, and

BE IT FURTHER RESOLVED, that funds refunded to the district by the Township of Pequannock for their portion of the construction of the ninety (90) foot baseball field, be returned to the Capital Reserve Fund at the conclusion of the fiscal year in which they are received.

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OTHER

O-22-13

Accept HIB Incident/Non-Incident Reports

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. O-22-13

ACCEPT HIB INCIDENT/NON INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

X. REVIEW AGENDA ITEMS FOR FEBRUARY 11, 2013 BOARD MEETING:

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-82-13 Accept Resignation For The Purpose Of Retirement
- PMC-83-13 Accept Resignations For The Purpose Of Retirement
- PMC-84-13 Approval of Transfers
- PMC-85-13 Accept Resignation
- PMC-86-13 Approval of Spring Stipends -- 2012-2013
- PMC-87-13 Approval of Liaison to Pequannock Township Public Library
- PMC-88-13 Approval of Personnel for Game Coverage, Spring Sports
- PMC-89-13 Approval of Elementary School Lunch Aides -- 2012-2013 School Year
- PMC-90-13 Approval of Extra-Curricular Stipends -- 2012-2013
- PMC-91-13 Approval of District Substitutes - 2012-2013
- PMC-92-13 Approval of Volunteer Coach
- PMC-93-13 Approval of Job Description
- PMC-94-13 Approval of Movement on the Salary Guides -- 2012-2013

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-49-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses -- 2012-2013
- CIS-50-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013
- CIS-51-13 Approval of New Curriculum and Payment to Writers
- CIS-52-13 Approval of Student Teacher Placement in District
- CIS-53-13 Approval of School Improvement Panel
- CIS-54-13 Approval of Pre-School Program - 2013-2014

FINANCE, FACILITIES, AND ATHLETICS

- FFA-98-13 Monthly Reports from Schools and Programs
- FFA-99-13 Approval of Financial Reports/Monthly Certification for December 2012
- FFA-100-13 Transfer of Funds -- 2012-2013
- FFA-101-13 Payment of Bills -- February 11, 2013
- FFA-102-13 Approval of Polling Places for Annual School Board Election -- April 16, 2013
- FFA-103-13 Approval of Change Order -- North Boulevard Roof
- FFA-104-13 Authorization for Submission of Amendment #1 -- NCLB 2012-2013

POLICY

- P-09-13 Approval of New Policy for Second Reading and Adoption
- P-10-13 Acknowledgement of Board Review and Adoption of Policy No. 1523, Comprehensive Equity Plan

OTHER

- O-23-13 Accept HIB Incident Reports

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New Business

Old Business

Open to Public

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CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel, Negotiations, and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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XI. ADJOURNMENT

FUTURE PUBLIC BOARD MEETINGS

- February 11, 2013 PVMS
- February 25, 2013 PTHS
- March 11, 2013 Cedar Crest, Pompton Plains
- March 25, 2013 PTHS
- April 15, 2013 PTHS
- April 29, 2013 PTHS

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