



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

Pequannock Township High School
85 Sunset Road
Pompton Plains, New Jersey 07444

AGENDA BOARD MEETING

7:00 pm
Wednesday, December 19, 2012

MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. RECOGNITION – *PTHS Band – Frank Ingargiola, Principal & Kate Socha, Band Director*
- IV. Board President Report – *William Sayre*
 - Update on Full Day Kindergarten
- V. Leadership Reports
 - Superintendent of Schools – *Victor P. Hayek*
 - Assistant Superintendent – *Rosalie Winning, Ed.D.*
 - Interim Business Administrator/Board Secretary – *Michael J. Donow*
- VI. Student Representative Report – *Maggie Vineis*
- VII. Committee Reports
 - Curriculum, Instruction and Special Services
 - Personnel, Management, and Community Relations
 - Finance, Facilities, and Athletics
 - Ad-Hoc Joint Services
- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

IX. ACTION:

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-66-13 Approval of Appointments – 2012-2013 School Year
- PMC-67-13 Approval of Elementary School Lunch Aide For The 2012-2013 School Year
- PMC-68-13 Approval of Elementary School Lunch Aide For The 2012-2013 School Year
- PMC-69-13 Approval of Family/Medical Leave Of Absence – 2012-2013 School Year
- PMC-70-13 Approval of Job Description
- PMC-71-13 Approval of Provisional Teachers Program And Mentors – 2012-2013
- PMC-72-13 Approval of Homebound Instruction – 2012-2013 School Year

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. PMC-66-13

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the resignation, effective December 1, 2012 of:

- John Cassie, Assistant Ice Hockey Coach, Pequannock Township High School

RESOLUTION NO. PMC-67-13

APPROVAL OF APPOINTMENTS – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Peter Lanigan Replacing J. Cassie	Assistant Ice Hockey Coach – PTHS	12/20/12 – 6/30/13	\$5196 pro-rated
Jean Bottino Substitute for Traci Cepero	Long Term Substitute – ESL Pequannock Valley Middle School	12/22/12 – 1/31/13 (Extension of Assignment)	\$232.28/day No benefits
Debra Shatynski Substitute for Christina Vivino	Long Term Substitute – Math Pequannock Valley Middle School	1/2/13 – 5/6/13 (on or about)	\$80.00 per diem for the first 20 days, and \$232.28 beginning on 21 st day No benefits

Kerianne Griffin for Heather LaCognata	Long Term Substitute – CEAS Teacher Pequannock Township High School	12/20/12-3/12/13 (on or about)	\$80.00 per diem for the first 20 days, and \$232.28 beginning on 21 st day No benefits
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RESOLUTION NO. PMC-68-13

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDE FOR THE 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following elementary school lunch aides for the 2012-2013 school year at the rate of \$7.25 per hour.

LAST NAME	FIRST NAME	SCHOOL
McGrory	Lori	North Blvd.

RESOLUTION NO. PMC-69-13

APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leave of absence:

- Elissa Scillieri, Teacher, Hillview Elementary, effective on or about February 25, 2013 using 20 sick days through March 22, 2013. On or about March 25, 2013 using 19 sick days through April 29, 2013. Followed by 8 weeks in accordance with the New Jersey Family/Medical Leave Act until June 20, 2013.
- Beata Ligas, Physical Therapist, effective on or about February 4, 2013 using 13 sick days through February 20, 2013. On or about February 21, 2013 to March 25, 2013 in accordance with the Federal Medical Leave Act. On about March 25, 2013 to June 14, 2013, in accordance the NJ Family Leave Act. Anticipated return June 17, 2013.

RESOLUTION NO. PMC-70-13

APPROVAL OF JOB DESCRIPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following job description for an English as a Second Language Teacher. *Per attached*

RESOLUTION NO. PMC-71-13

APPROVAL OF PROVISIONAL TEACHERS PROGRAM AND MENTORS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following teacher as part of the Provisional Teacher Program and mentor as assigned for the 2012-2013 school year. Further, payroll deductions are to be made from staff member to satisfy total mentoring fees of \$550.00.

Staff Member	Assignment	Mentor	School
Erica Brown	Elementary Teacher	Lauren Newton	Stephen J. Gerace

RESOLUTION NO. PMC-72-13

APPROVAL OF HOMEBOUND INSTRUCTION – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel for Homebound Instruction for the 2012-2013 School Year in the Pequannock Township School District at a rate of \$37.00/hour:

Michele D'Angelo	Janet Congleton
Deborah Legregni	Susan Shuttlesworth
Lisa Warner	Adam Piccoli
Charles Crosby	Dipty Patel
Lynda Elliott	Christine Genardi

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

CIS-40-13 Approval of Professional Services Agreement for Homebound Instruction

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. CIS-40-13

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR HOMEBOUND INSTRUCTION

RESOLVED, that the Board of Education, accept the recommendation of the Superintendent and award a professional services contract with “Innovations in Online Education” to conduct homebound instruction services as required by law, at the rate of \$40.00 per instructional hour per student, on an as needed basis, effective upon adoption of this resolution.

FINANCE, FACILITIES, AND ATHLETICS

FFA-81-13 Approval of the Use of State Contracts
FFA-82-13 Approval of Parking Lot Lease

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. FFA-81-13

APPROVAL OF THE USE OF STATE CONTRACTS

RESOLVED, that the Board of Education approves the extension of the use of the State of New Jersey Cooperative Purchasing Program for the 2012-2013 school year for the following approved contract:

SERVICE	VENDOR	CONTRACT #
Wireless Telephone Services	Verizon Wireless	A82583

RESOLUTION NO. FFA-82-13

APPROVAL OF PARKING LOT LEASE

RESOLVED, that the Board of Education approves a contract with the Pompton Valley Presbyterian Church for the lease and use of the church parking lot for a period of one year, effective January 1, 2013 in the total amount of \$2,500, in accordance with the lease agreement which shall remain on file in the Office of the Business Administrator/Board Secretary.

OTHER

O-17-13 Accept HIB Incident Reports
O-18-13 Approval of Full Day Kindergarten – 2013-2014

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. O-17-13

ACCEPT HIB INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

RESOLUTION NO. O-18-13

APPROVAL OF FULL DAY KINDERGARTEN – 2013-2014

WHEREAS, the Pequannock Township Board of Education has been discussing the implementation of a full day Kindergarten program for several years; and

WHEREAS, the Board, at its annual retreat in August 2012, directed the Administration to explore options for implementation of the program; and

WHEREAS, the Administration has been reporting its progress to the Board committees over the past four months and presented a formal report including various options to the full Board and the community at a Community Forum on November 26, 2012; and

WHEREAS, the Board’s committees have continued to discuss this issue during the past month;

NOW THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education formally supports the implementation of a full day Kindergarten program and expresses its desire to have the program implemented for the 2013-14 school year; and

BE IT FURTHER RESOLVED that the Board directs the Administration to provide options for the implementation of full day Kindergarten through the budget development process utilizing variations of what was referred to as “Option 1” during the public presentation, thereby taking discussion of the other options off the table at this time with respect to their relationship to the full day Kindergarten program.

X. REVIEW AGENDA ITEMS FOR JANUARY 14, 2012 BOARD MEETING:

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-73-13 Approval of Appointments – 2012-2013 School Year
- PMC-74-13 Approval of Personnel for Game Coverage, Spring Sports
- PMC-75-13 Approval of Nurses to Staff Spring Sports Physicals
- PMC-76-13 Approval of District Substitutes - 2012-2013

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-41-13 Approval of Field Trips – 2012-2013
- CIS-42-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013
- CIS-43-13 Approval of Mileage Reimbursement for Staff
- CIS-44-13 Approval of New Curriculum and Payment to Writers
- CIS-45-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013

FINANCE, FACILITIES, AND ATHLETICS

- FFA-83-13 Monthly Reports from Schools and Programs
- FFA-84-13 Approval of Financial Reports/Monthly Certification for November 2012
- FFA-85-13 Transfer of Funds – 2012-2013
- FFA-86-13 Payment of Bills – January 14, 2013
- FFA-87-13 Acceptance of Grant Increase – Chapter 192/193
- FFA-88-13 Approval to Accept Donation to Pequannock Township School District
- FFA-89-13 Authorization of Legal Fees

POLICY

- P-08-13 Approval of New Policy for First Reading

OTHER

- O-19-13 Accept HIB Incident Reports

New Business

- NJSBA Legislative Committee Report on School Funding

Old Business

Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel Negotiation and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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X. **ADJOURNMENT**

FUTURE PUBLIC BOARD MEETINGS

- January 14, 2013 SJG
- January 28, 2013 PTHS
- February 11, 2013 PVM
- February 25, 2013 PTHS
- March 11, 2013 Cedar Crest, Pompton Plains
- March 25, 2013 PTHS